November 16, 2015


Dear [Redacted]

Re: Your request for access to information under Part II of the Access to Information and Protection of Privacy Act (‘Act’) [Our file #ENV/040/2015]

On October 16, 2015 the Department of Environment and Conservation received your request for access to the following records/information:

“With regards to the October 12/13, 2010 delivery of consultations in relation to the George River Caribou Herd, the Department is to provide the following information:

1) A list of the Stakeholder groups consulted/the total number of invitations extended per group/the actual number of attendees per group, excluding NL government reps/confirmation of how the invitees were contacted, and how many were required in order to secure a “quorum”.

2) All information in relation to the arrangements made, flight logs, and costs associated with, the aircraft charter from St. John’s to Goose Bay, departing October 12, 2010.

3) All information relating to any travel incentives, and/or reimbursements of any kind, made to any attendee from any of the listed Stakeholder groups, excluding NL gov’t reps.

4) The actual number of invitees for the Non Aboriginal Resident Hunters group, which were provided to Minister Hickey, and the actual number of invitees remaining, following his review of the list.”

I am pleased to inform you that a decision has been made by the Deputy Minister of the Department of Environment and Conservation to grant access in part to the requested information. Portions of the attached documents have been severed in accordance with the following exception to disclosure as specified in the Act:

Section 40(1): The head of a public body shall refuse to disclose personal information to an applicant where the disclosure would be an unreasonable invasion of a third party's personal privacy.

Please note that while the attached documents reference a ‘quorum’, there was no formal number of participants required to attend, as the definition of the term suggests. The objective of the consultation process was to ensure appropriate representation that would support meaningful engagement and information exchange. The number ten was agreed upon amongst officials as a reasonable target to realize this objective.
As required by subsection 8(2) of the Act, we have severed information that is exempted from disclosure and have provided you with as much information as possible. In accordance with your request, the appropriate copies of records have been enclosed.

Section 42 of the Act provides that you may ask the Information and Privacy Commissioner to review the processing of your access request or you may appeal to the Supreme Court Trial Division. A request to the Commissioner must be made in writing within 15 business days of the date of this letter or within a longer period that may be allowed by the Commissioner.

The address and contact information of the Information and Privacy Commissioner is as follows:

Office of the Information and Privacy Commissioner
2 Canada Drive
P. O. Box 13004, Stn. A
St. John’s, NL
A1B 3V8
Telephone: (709) 729-6309
Toll-Free: 1-877-729-6309
Facsimile: (709) 729-6500

In the event that you choose to appeal to the Trial Division, you must do so within 15 business days after you receive the decision of the public body, pursuant to section 52 of the Act.

Please be advised that this response will be published following a 72 hour period after it is sent electronically to you or five business days in the case where records are mailed to you. It is the goal to have the response posted to the Office of Public Engagement’s website within one business day following the applicable period of time. Please note that requests for personal information will not be posted online.

If you have any further questions, I can be reached by telephone at (709) 729-7183 or by e-mail at courtneyblundon@gov.nl.ca

Sincerely,

[Signature]

COURTNEY BLUNDON
Departmental ATIPP Coordinator
Stakeholders Groups – Participant List

Innu Nation

Joseph Riche
George Rich
Simeon Tshakapesh
Sebastian Benuen
Ponas Nuke
Sebastian Penunsi
Michel Jack Sr.
Joseph Pokue
Simon Michel
Bart Jack
John Olthuis
Larry Innes

Commercial Outfitters

Jack Cooper - Minipi Lodge
Chuck Rawding - Labrador Hunting Safari
Richard Hume - Jack Hume Adventures
Damien Simms - Labrador Wildlife Expeditions
Yves Ste-Marie and Alain Ste-Marie - Northern Lights Fishing Lodge
Ed Burke - Labrador Adventures and Outfitting Ltd.

Torngat Wildlife and Plants Co-Management Board

Jamie Snook
Aaron Dale

Commercial Operators

Randy Battcock - Uncle Sam’s Butcher Shop
Brad Letto - Northern Light Inn

Public - Resident Hunters

Lidija Chubbs
Jack Courage
Hollis Yetman
Reginald O’Brien
Peter Rogers
Woodrow Lethbridge
Joe Cabot
Nunatsiavut Government

Carl McLean
Jim Goudie
Rebecca Wilccott
Minister Darryl Shiwak

NunatuKavut Government

Jim Howell
George Russell
Roland Kemuksigak
John, FYI, Val Oliver will be representing LA with Michelle and not Shawn Melindy as I stated in my previous e-mail.

From: Bowles, Ron
Sent: Friday, September 17, 2010 10:04 AM
To: Blake, John
Subject: FW: Caribou consultations

In Ross's absence, perhaps you could call me at 896-2800. Please see e-mail I sent to Ross.

From: Bowles, Ron
Sent: Friday, September 17, 2010 9:17 AM
To: Firth, Ross
Subject: Caribou consultations

Ross,
Minister Hickey called me yesterday re: the status of Michelle Watkins and Shawn Melindy on a Caribou steering committee to assist with targeted consultations. Minister Hickey wanted three people to be included in these consultations: Joe Cabot and Hollis Yetman from Happy Valley Goose Bay and [REDACTED] from Churchill Falls. The Minister also thought that [REDACTED] should be consulted for representation from Labrador West. The Minister stated that consultations may start as early as next week, yet our staff do not know about any of the details. Perhaps you can call me at 896-2800 when you get a chance. I tried your Corner Brook number but it was busy, in any event we should try and link up for a brief discussion as to how these targeted consultations are planned to unfold.

Minister Hickey's EA is in the process of tracking down the contact info for the three individuals listed above and either myself or Michelle will get them to you ASAP.

Ron
I gather Minister Hickey advanced a few names already; he had no others to propose but would like to see the list before it is finalized. So I presume his names would be on it plus some others proposed by ENVC.

Sean

Sent Via BlackBerry

---

No we don't have a list yet. We only received notification that the consults were a go noon today. From what I am led to believe the meetings are oct 12 and 13. That said there are no flights available for us to get to Goose so not sure how that will work. We will call hunters to secure the quorum which will include the names previously provided by minister hickey. Sean if you have other names by all means provide them. Wayne once you finalize the list ca you provide to melony.

John

Sent Via BlackBerry

---

Hi Sean,

By way of this e-mail, I will ask our folks to provide you with that information.

Thanks,

Melony
Melony O'Neill
Director of Communications
Department of Environment and Conservation
4th Floor, West Block
Confederation Building
(709) 729-2575
(709) 729-0112 (fax)

Sent Via BlackBerry
Melony:

Do you have a list of the 10 non-Aboriginal harvesters which we might run past Minister Hickey before invitations are sent out?

See also below regarding scheduling.

Sean

---

From: Oxford, Krista L.
Sent: Tuesday, October 05, 2010 4:17 PM
To: Dutton, Sean
Cc: Tompkins, John
Subject: Trid to call

I spoke with Minister Hickey and he will attend the HVGB meetings as well as the meeting he is scheduled for on the 12th at 11am in St John's. He is hoping the meetings can be scheduled for the 13th in HVGB to ensure he is able to return from St John's in time.

Please give me a call when you have a chance on your other questions,

Krista

Krista Oxford
Executive Assistant to
Hon. John Hickey
M.H.A. Lake Melville
Minister of Labrador Affairs
T (709) 896 - 2364
F (709) 896 - 7283
E kristaoxford@gov.nl.ca
list of invited participants to date. Note most are not home so I left them my cell number. I am not going to be contacting others except one person from south coast where there is little representation.

<table>
<thead>
<tr>
<th>Name</th>
<th>Town</th>
<th>Phone</th>
<th>Confirmed</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Joe Cabot</td>
<td>HV-GB</td>
<td></td>
<td></td>
<td>Left Message</td>
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<tr>
<td>Hollis Yetman</td>
<td>HV-GB</td>
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<td>Left Message</td>
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<td></td>
<td>Churchill</td>
<td></td>
<td>Declined</td>
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<tr>
<td>Ed Burke</td>
<td>Wabush</td>
<td></td>
<td>Accepted</td>
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<td></td>
<td>L'Anse Au</td>
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<td>Declined</td>
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<td>Loup</td>
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<td></td>
<td>HV-GB</td>
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<td>Accepted</td>
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<td>NWR</td>
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<td>Labrador City</td>
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<td>Hopedale</td>
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<td>Mary Hr.</td>
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<td>Left Message</td>
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<td>Woodrow Lethbridge</td>
<td>Cartwright</td>
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<td>Left Message</td>
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<td></td>
<td>HV-GB</td>
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<td>HV-GB</td>
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</table>
As requested. All individuals who were left a message were informed the meeting was at 7:00 on Tuesday.
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<td>Joe Cabot</td>
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<td>Hollis Yetman</td>
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<td>Ed Burke</td>
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<td>L'Anse Au Loup</td>
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<td>CF</td>
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<td>Left Message</td>
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</table>
John

Any hunters who confirm attendance we'll accept at the meeting

If we don't have a full number fill in additional hunters from Minister Hickey's list.

Bill
Department of Environment and Conservation
Government of Newfoundland and Labrador
P.O.Box 8700
St.John's, NL
Canada
A1B 4J6

Sent Via BlackBerry

From: Blake, John
To: Parrott, William
Cc: Barney, Wayne
Sent: Wed Oct 06 16:40:24 2010
Subject: Fw: List of Resident Hunters

Bill. We were directed to contact hunters to get a quorum for the meeting, not to wait until minister hickey approved a list. Your direction is required. I feel we need to stand by the invites already extended.

Sent Via BlackBerry

From: Barney, Wayne
To: Blake, John
Subject: FW: List of Resident Hunters

How is the minister going to react to this given that we invited them on behalf of our minister.

From: Hogan, Josephine
Sent: Wednesday, October 06, 2010 4:24 PM
To: Barney, Wayne
Subject: FW: List of Resident Hunters

As per our conversation

From: Oxford, Krista L.
Sent: Wednesday, October 06, 2010 4:20 PM
To: Dutton, Sean; Hickey, John
Hi Sean,

Minister Hickey has reviewed this list and the following revisions to this group need to be made (in red):

Please call me if you have any questions or concerns.

Thank you,
Krista

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<th>Name</th>
<th>Town</th>
<th>Phone</th>
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<th>Comments</th>
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<tbody>
<tr>
<td>Joe Cabot</td>
<td>HV-GB</td>
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<td>OK</td>
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<td>Hollis Yetman</td>
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<td>Churchill</td>
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<td>OK</td>
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<tr>
<td>Ed Burke</td>
<td>Wabush</td>
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<td>Change to Peter Rogers</td>
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<td>L'Anse Au Loup</td>
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<td>Change to Reg O'Brien</td>
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<td>NWR</td>
<td>Labrador City</td>
<td></td>
<td>OK</td>
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<td>Hopedale</td>
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<td>OK</td>
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<td>Mary Hr.</td>
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<td>OK</td>
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<td>Woodrow</td>
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Krista Oxford
Executive Assistant to
Hon. John Hickey
M.H.A. Lake Melville
Minister of Labrador Affairs
T (709) 896 - 2364
I am beginning calling until I reach ten

<table>
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<tr>
<th>Name</th>
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<td>Ed Burke</td>
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<td>L'Anse Au</td>
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<td>Woodrow Lethbridge</td>
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s.40(1) s.40(1) s.40(1)
After Last nights incoming calls, this is the revised list. Note that I am not making contact calls until executive direction.
<table>
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<tr>
<th>Name</th>
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<th>Confirmed</th>
<th>Comments</th>
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<tbody>
<tr>
<td>Joe Cabot</td>
<td>HV-GB</td>
<td></td>
<td>Accepted (aware of schedule change)</td>
<td>Left Message, no confirmation</td>
</tr>
<tr>
<td>Hollis Yetman</td>
<td>HV-GB</td>
<td></td>
<td>Declined</td>
<td></td>
</tr>
<tr>
<td>Ed Burke</td>
<td>Churchill</td>
<td></td>
<td>Accepted</td>
<td>needs to be called – replaced by Peter Rogers.</td>
</tr>
<tr>
<td>Peter Rogers</td>
<td>Labrador City</td>
<td></td>
<td>Provided by LAA, Has not been contacted by W. Div.</td>
<td></td>
</tr>
<tr>
<td>Reg O’Brien</td>
<td>L’Anse Au Loup</td>
<td></td>
<td>Provided by LAA, Has not been contacted by W. Div.</td>
<td></td>
</tr>
<tr>
<td>Jack Courage</td>
<td>HV-GB</td>
<td></td>
<td>Provided by LAA, Has not been contacted by W. Div.</td>
<td></td>
</tr>
<tr>
<td>NWR</td>
<td></td>
<td></td>
<td>Accepted</td>
<td>Accepted prior to schedule change. Will have to re-call?</td>
</tr>
<tr>
<td>Woodrow</td>
<td>Cartwright</td>
<td></td>
<td></td>
<td>Left Message</td>
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<tr>
<td>Lethbridge</td>
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</table>
See attached tables that include the commercial operators. Note that we have three accepted, I have a feeling we will get at least two more form this list. How should I proceed. John could you pass along to the ministers office. She wanted updates.
### List of Resident License Caribou Hunters - Labrador.

Updated Thursday, October 7, 2010 @ 2:30 pm.

<table>
<thead>
<tr>
<th>Name</th>
<th>Town</th>
<th>Phone</th>
<th>Confirmed</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
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<td></td>
<td>Revised Message, no confirmation</td>
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<tr>
<td>Hollis Yetman</td>
<td>HV-GB</td>
<td></td>
<td>Accepted</td>
<td></td>
</tr>
<tr>
<td>Ed Burke</td>
<td>Wabush</td>
<td></td>
<td>?</td>
<td>Left message to call and revise if he is attending outfitter or resident meeting.</td>
</tr>
<tr>
<td>Peter Rogers</td>
<td>Labrador City</td>
<td>HV-GB</td>
<td>Accepted</td>
<td>Left Message</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reg O'Brien</td>
<td>L'Anse Au Loup</td>
<td></td>
<td></td>
<td>Left message</td>
</tr>
<tr>
<td>Jack Courage</td>
<td>HV-GB</td>
<td></td>
<td>Accepted</td>
<td>Left Message on revised schedule</td>
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<tr>
<td>Woodrow Lethbridge</td>
<td>Cartwright</td>
<td>HV-GB</td>
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<td>Left Message, will call by noon Friday</td>
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<td>CF</td>
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<td>Left revised Message</td>
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#### Table 2: Status of Commercial Operators – 10:30 Wednesday Schedule

<table>
<thead>
<tr>
<th>Name</th>
<th>Telephone</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brad Letto - Northern Lights</td>
<td>931-2332</td>
<td>Accepted</td>
</tr>
<tr>
<td>Randy Battock Uncle Sams</td>
<td>896-3736</td>
<td>Accepted</td>
</tr>
<tr>
<td>Alonzo Drover</td>
<td>944-6947</td>
<td>Left Revised Message</td>
</tr>
</tbody>
</table>
Reg O'Brien has since accepted.

From: Blake, John  
Sent: Thursday, October 07, 2010 2:43 PM  
To: Maidment, Donna  
Cc: Barney, Wayne  
Subject: FW:  
Should we contact a few other licenced hunters to attempt to reach the 10??

From: Barney, Wayne  
Sent: Thursday, October 07, 2010 2:38 PM  
To: Doucet, Christine; Blake, John  
Subject:  
See attached tables that include the commercial operators. Note that we have three accepted, I have a feeling we will get at least two more from this list. How should I proceed. John could you pass along to the ministers office. She wanted updates.
Keith Payne (NLOA) contacted [REDACTED] and his wife indicated that he does not have an outfitting lodge or caribou allocation and does not guide for caribou hunts. Is there another reason [REDACTED] should be invited to attend the meetings?

Three Rivers Lodge was invited but will be unable to attend.

Christine Doucet
Senior Manager of Research
Wildlife Division
PO Box 2007
117 Riverside Dr.
Corner Brook, NL A2H 7S1
phone: (709) 637-2372
fax: (709) 637-2036

Can you stay as the primary coordinator for the outfitters.

Perhaps ask todd to ensures an invite is extended and to confirm this with us. Also ask Todd if Richard Hume was invited.

Sent Via BlackBerry

Keith Payne from NLOA and Todd Kent are coordinating the Outfitters. They are suppose to inform Christine who was invited and who is and is not coming. Do you still want me to go ahead independent of this process.

From: Blake, John
Sent: Thursday, October 07, 2010 3:37 PM
To: Maidment, Donna
Cc: Barney, Wayne
Subject: Re: Outfitter...

Wayne can you pls contact [REDACTED] s.40(1)

Sent Via BlackBerry

From: Maidment, Donna
To: Blake, John
Sent: Thu Oct 07 15:34:06 2010
Subject: Outfitter...

Has Three Rivers Lodge been invited?

[REDACTED] s.40(1)

Donna Maidment
Administrative Assistant to Minister
Department of Environment & Conservation
P.O. Box 8700
St. John's, NL A1B 4J6

Telephone: (709) 729-2574
Fax: (709) 729-0112
Email: dmaidment@gov.nl.ca
Updated to include last evenings conversations.
List of Resident License Caribou Hunters - Labrador.
Updated Friday, October 8, 2010 @ 9:30 am.

<table>
<thead>
<tr>
<th>Name</th>
<th>Town</th>
<th>Phone</th>
<th>Confirmed</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Joe Cabot</td>
<td>HV-GB</td>
<td></td>
<td></td>
<td>Revised Message, no confirmation</td>
</tr>
<tr>
<td>Hollis Yetman</td>
<td>HV-GB</td>
<td></td>
<td>Accepted</td>
<td></td>
</tr>
<tr>
<td>Ed Burke</td>
<td>Wabush</td>
<td></td>
<td>Declined</td>
<td>Will attend the outfitters meeting</td>
</tr>
<tr>
<td>Peter Rogers</td>
<td>Labrador City</td>
<td>HV_GB</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reg O’Brien</td>
<td>L’Anse Au Loup</td>
<td></td>
<td>Accepted</td>
<td></td>
</tr>
<tr>
<td>Jack Courage</td>
<td>HV-GB</td>
<td></td>
<td>Accepted</td>
<td></td>
</tr>
<tr>
<td></td>
<td>HV-GB</td>
<td></td>
<td>Accepted 7:00 Tue.meeting schedule.</td>
<td>Left Message on revised schedule</td>
</tr>
<tr>
<td>Woodrow Lethbridge</td>
<td>Cartwright</td>
<td>HV-GB</td>
<td></td>
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<td>Decide on Weekend</td>
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<td></td>
<td>CF</td>
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<td>Left revised Message</td>
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<td>Churchill</td>
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<td>Hopedale</td>
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<td></td>
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<td>Declined</td>
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<td>Mary Hr.</td>
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<td></td>
<td></td>
<td>HV-GB</td>
<td></td>
<td>Removed</td>
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Table 2: Status of Commercial Operators - 10:30 Wednesday Schedule

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<tr>
<th>Name</th>
<th>Telephone</th>
<th>Status</th>
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</thead>
<tbody>
<tr>
<td>Brad Letto - Northern Lights</td>
<td>931-2332</td>
<td>Accepted</td>
</tr>
<tr>
<td>Randy Batcock Uncle Sam’s</td>
<td>896-3736</td>
<td>Accepted</td>
</tr>
<tr>
<td>Alonzo Drover</td>
<td>944-6947</td>
<td>Left Revised Message.</td>
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<tr>
<td>Group</td>
<td>Time</td>
<td>Members</td>
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<tr>
<td>------------</td>
<td>--------</td>
<td>----------------------------------------------</td>
</tr>
<tr>
<td>ENVC</td>
<td></td>
<td>Minister Johnson, John Blake, Wayne Barney</td>
</tr>
<tr>
<td>LAA</td>
<td></td>
<td>Val Oliver, Michelle Watkins, Ron Bowles</td>
</tr>
<tr>
<td>TCR</td>
<td></td>
<td>Todd Kent</td>
</tr>
</tbody>
</table>

October 12

| Outfitters | 6:00 pm | Alain St. Marie, Robin Cooper, Beth Rawding, Damien Simms |

October 13

<table>
<thead>
<tr>
<th>Torngat WPCB</th>
<th>9:00 am</th>
<th>Jamie Snook, Aaron Dale</th>
</tr>
</thead>
<tbody>
<tr>
<td>Commercial Operators</td>
<td>10:30 am</td>
<td>Randy Battcock, Brad Letto</td>
</tr>
<tr>
<td>Public</td>
<td>12:00 pm</td>
<td>Hollis Yetman</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Jack Courage</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Reg O’Brien</td>
</tr>
<tr>
<td>Nunatsiavut</td>
<td>2:00 pm</td>
<td>Minister Shiwak, DM Carl McLean</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Rebecca Wilcott</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Jim Goudie</td>
</tr>
<tr>
<td>NunatuKavut</td>
<td>4:30 pm</td>
<td>Roland Kemuksigak</td>
</tr>
</tbody>
</table>
Add Joe Cabot to confirmed in the public file.

---

From: Doucet, Christine  
Sent: Friday, October 08, 2010 12:09 PM  
To: Blake, John  
Cc: Barney, Wayne  
Subject: Most recent version of attendees

Here is the most up to date information I have for those attending the meetings. If I get any additional information before the end of the day I will update and resend.

Christine Doucet  
Senior Manager of Research  
Wildlife Division  
PO Box 2007  
117 Riverside Dr.  
Corner Brook, NL A2H 7S1  
phone: (709) 637-2372  
fax: (709) 637-2036

---

From: Blake, John  
Sent: Friday, October 08, 2010 10:48 AM  
To: Barney, Wayne; Doucet, Christine  
Subject:

Are you coming down here for the 11 o'clock call? Also, any thoughts on if props are needed for the meetings...particularly a large map?
Add Peter Rogers to the Public list as Accepted.

From: Doucet, Christine  
Sent: Friday, October 08, 2010 12:09 PM  
To: Blake, John  
Cc: Barney, Wayne  
Subject: Most recent version of attendees

Here is the most up to date information I have for those attending the meetings. If I get any additional information before the end of the day I will update and resend.

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From: Blake, John  
Sent: Friday, October 08, 2010 10:48 AM  
To: Barney, Wayne; Doucet, Christine  
Subject:

Are you coming down here for the 11 o'clock call? Also, any thoughts on if props are needed for the meetings...particularly a large map?
Firth, Ross

From: Maidment, Donna
Sent: Tuesday, October 05, 2010 4:03 PM
To: Blake, John
Subject: RE:

She's looking at a Charter – she's on the telephone now – let me ask her about it when she's done. I'll let you know.

From: Blake, John
Sent: Tuesday, October 05, 2010 4:02 PM
To: Barney, Wayne; Doucet, Christine
Cc: Maidment, Donna
Subject: RE:

Is St. Johns to Goose an option? Donna the Minister referenced a charter. Is that a possibility?

From: Barney, Wayne
Sent: Tuesday, October 05, 2010 3:54 PM
To: Blake, John; Doucet, Christine
Subject:

Monday and Tuesday is sold out from Deer lake to Gosoe bay.
From: Maidment, Donna
Sent: Wednesday, October 06, 2010 8:24 AM
To: Blake, John
Subject: RE: George River Caribou Herd Management Consultations

Will do. Hopefully we'll have it all finalized today.

From: Blake, John
Sent: Wednesday, October 06, 2010 8:22 AM
To: Maidment, Donna
Subject: Re: George River Caribou Herd Management Consultations

Ok. It will be Wayne Barney and Paul Saunders. Let us know.

Sent Via BlackBerry

From: Maidment, Donna
To: Blake, John
Sent: Wed Oct 06 08:16:02 2010
Subject: RE: George River Caribou Herd Management Consultations

We are working on that. Minister said they would pick you guys up in Deer Lake, but I don't have any schedule on anything yet. As soon as I have details I will let you know.

From: Blake, John
Sent: Wednesday, October 06, 2010 8:14 AM
To: Maidment, Donna
Cc: Doucet, Christine
Subject: Re: George River Caribou Herd Management Consultations

Donna. Is there any confirmation on a charter? As noted PAL has no seats available from DL to Goose.

John

Sent Via BlackBerry

From: Maidment, Donna
To: Blake, John
Sent: Wed Oct 06 08:03:27 2010
Subject: RE: George River Caribou Herd Management Consultations

Thanks John.

From: Blake, John
Sent: Wednesday, October 06, 2010 8:03 AM
To: Maidment, Donna
Cc: Firth, Ross
Subject: Fw: George River Caribou Herd Management Consultations
From: Doucet, Christine  
To: Kent, Todd; KeelRyan, Juanita; Oliver, Val; Watkins, Michelle  
Cc: Barney, Wayne; Blake, John  
Sent: Wed Oct 06 07:42:37 2010  
Subject: George River Caribou Herd Management Consultations

Hello all,

We have been directed to organize the consultations on the George River Caribou Herd Harvest Management Plan for Tuesday and Wednesday October 12th and 13th. Minister Johnson will be attending the meetings which are being scheduled from 9:00 am Tuesday until roughly 4:00pm on Wednesday (each meeting is scheduled for 2 hours). Meeting times for individual stakeholder groups are being finalized. You were identified in the consultation plan as representatives from your departments who would attend the meetings. Could you please confirm your availability to attend the meetings? The meetings will be held in Happy Valley-Goose Bay, location to be determined. If you have any questions feel free to contact me.

Christine Doucet  
Senior Manager of Research  
Wildlife Division  
PO Box 2007  
117 Riverside Dr.  
Corner Brook, NL A2H 7S1  
phone: (709) 637-2372  
fax: (709) 637-2036
I spoke to the Minister just a little while ago and we are now waiting for her to provide a schedule. Looks like meetings in St. John's with Innu on Tuesday 12:30 - 2:30, then flight to Goose with meetings in the evening and all day on Wednesday. I told Donna Wayne and I would wait until we had a confirmed schedule from the Minister and then call everybody and reschedule.

Christine Doucet
Senior Manager of Research
Wildlife Division
PO Box 2007
117 Riverside Dr.
Corner Brook, NL A2H 7S1
phone: (709) 637-2372
fax: (709) 637-2036

-----Original Message-----
From: Blake, John
Sent: Wednesday, October 06, 2010 3:56 PM
To: Barney, Wayne
Cc: Doucet, Christine
Subject: Fw:

Bill has asked I attend also...a charter will pick us up tues am and drop us off wed pm...least that is how I understand it now.

Sent Via BlackBerry

----- Original Message ----- 
From: Parrott, William 
To: Blake, John 
Sent: Wed Oct 06 15:26:10 2010
Subject: 

John

Give me a call when you get out of the meeting

Bill
Department of Environment and Conservation Government of Newfoundland and Labrador P.O.Box 8700 St.John's, NL Canada A1B 4J6

Sent Via BlackBerry
Firth, Ross

From: Maidment, Donna
Sent: Wednesday, October 06, 2010 4:52 PM
To: Blake, John
Subject: RE: Consultations in Labrador

Ok - thanks

From: Blake, John
Sent: Wednesday, October 06, 2010 4:50 PM
To: Maidment, Donna
Cc: Barney, Wayne; Saunders, Paul
Subject: Re: Consultations in Labrador

Ok. I will come to St Johns tues am. I will confer on the need for Paul Saunders to come as well.

Sent Via BlackBerry

From: Maidment, Donna
To: Blake, John
Sent: Wed Oct 06 16:46:24 2010
Subject: RE: Consultations in Labrador

Yes but I think Wayne will fly from Deer Lake to Goose Bay on Tuesday night because he can’t leave Pasadena until 8:00 am and there are no flights to St. John’s after that. I explained to Wayne that the others could fly in here from Deer Lake Tuesday morning to attend the Consultations at 12:30 and then go by Charter to Goose Bay in the afternoon.

From: Blake, John
Sent: Wednesday, October 06, 2010 4:38 PM
To: Maidment, Donna
Subject: Re: Consultations in Labrador

I assume Wayne should join me? Will the charter drop us off at Deer Lake on Wednesday?

Sent Via BlackBerry

From: Maidment, Donna
To: Blake, John
Sent: Wed Oct 06 16:25:23 2010
Subject: Consultations in Labrador

John

Bill asked me to let you know that you will be going on the consultations in Labrador. Bill said you should fly in here Tuesday morning to attend the consultations with the INNU at 12:30 pm and then to Labrador on the Charter on Tuesday afternoon.

Thanks

Donna Maidment
Please see information below regarding travel to Goose Bay on Charter flight on Tuesday, October 12th.

Thanks

Donna

---

Hi Donna

I have passed this information on to Ian White who is taking care of this charter on behalf of ÉVAS. He advised to meet at the IRVING FBO at Cougar Helicopters hangar by 3:00pm on Tuesday, Oct 12.

Tara
Canadian Aerospace Corporation  
A Division of Exploits Valley Air Services Ltd.  
70 C.L. Dobbin Drive  
P.O. Box 356  
Gander, NL, Canada A1V 1W7  
(709)256-7484 Fax (709)256-7953

Sold To: Dept Of Environment & Conservation  
Attn: Donna Malden  
PO Box 8700  
Accounts Division, 4th Floor West  
St. John's, NL A1B 4J8 Canada

Ship To: Dept Of Environment & Conservation  
Box 6700, Confederation Building  
Minister's Office, 4th Floor  
St. John's, NL A1B 4J8 Canada

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<td>Trip</td>
<td>12,597.00</td>
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- Aircraft Charges: 11,190.00
- Additional Crew Charges: 190.00
- Crew Expenses: 291.64
- Fuel Recovery: 164.05
- Nuit/Landing Fees: 742.37

Subtotal: 12,597.96  
Sales Taxes/Fees: HST 13%  
1,637.73

Total Due: 14,235.69

Thank you for your business. Any questions please contact us at 709-256-7484

Revised Original was missing HST.

CERTIFICATION - 30.1(1) of the Financial Administration Act  
ENVL

Printed: 12/23/2010  
Page: 1

RECEIVED  
JAN 04 2011  
Minister's Office  
Dept. of Environment & Conservation
# Canadian Aerospace Corporation
A Division of Exploits Valley Air Services Ltd.
70 C.L. Dobbin Drive
P.O. Box 355
Gander, NL, Canada A1V 1W7
(709)256-7484 Fax (709)256-7953

Sold To: Dept Of Environment & Conservation
Attn: Donna Meldment
P.O. Box 8700
Accounts Division, 4 Floor West
St. John's, NL A1B 4J6 Canada

Ship To: Dept Of Environment & Conservation
Box 8700, Confed Bldg West
Minister's Office, 4th Floor
St. John's, NL A1B 4J6 Canada

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</table>

Subtotal                           | 12,597.98|            |          |
Total Due                           | 12,597.98|            |          |

Thank you for your business. Any questions please contact us at 709-256-7484

---

CERTIFICATION - 30.1(1) of the Financial Administration Act

Dept: ENV C  Division/Program: EPC

Order PO #: 210038471  Vendor #: 10 - 00 2514

Invoice #: 1201 511 11 01 4

Account #: RC 21 1668 1 1100 1

Cheque #: 21 1668 1 1100 1

Good/services received in good order.
Prices fair and just: services correctly performed.
Checked with purchase order.
Certified for payment.
# Purchase Order

**Purchase Order No.:** 210036471  
**Revision No.:** 0  
**Page No.:** 1

**SHIP: Dept of Environment & Conservation**  
Box 8700, Confederation Building  
Minister's Office, 4th Floor  
St. John's, NL A1B 4J6  
Canada

**BILL TO:** Dept of Environment & Conservation  
P.O. Box 8700  
Accounts Division, 4 Floor, West  
St. John's, NL A1B 4J6  
Canada

**TO:** EXPLOITS VALLEY AIR SERVICES LTD  
P.O. Box 355  
Gander, NL  
A1V 1W7  
Canada

**BILL TO:** Dept of Environment & Conservation  
P.O. Box 8700  
Accounts Division, 4 Floor, West  
St. John's, NL A1B 4J6  
Canada

**Customer No.:** 40001660  
**Supplier No.:** 07-OCT-10 Flynn G  
**Revised / Buyer:**

**On Invoice Approval:**  
**Freight:**

**Prepaid:**

**IMPORTANT:** Document valid ONLY if NAME and DATE are present in "Authorized By" section.

**AUTHORIZED BY:** Johnson, C  
**DATE:** 07-OCT-10  
**TOTAL:** $12,000.00

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<th>Line No.</th>
<th>Item No. / Description</th>
<th>Promised Date</th>
<th>Quantity / UOM</th>
<th>Unit Price</th>
<th>Extended</th>
<th>Tax</th>
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| 1        | Flight-Minister Johnson Details Of Flight  
Purpose Of Trip:  
Dispatch No.:G0806  
Project:  
From:  
To: Goose Bay  
From:  
To:  
From:  
To:  
Departure Date: Oct. 12/10  
Return Date: Oct. 13/10  
Estimated Flying Time:  
Hrs. or Miles:  
Passengers: Minister Johnson, Bill Parrott, John Hickey, M. O'Neill, John Blake, Josephine Hogan, P. Saunders, W. Barney  
Type Of Aircraft:  
Rate Per Hr. or Mile:  
Total Estimated Cost: $12000  
Aircraft Registration:  
Contract  
Standing Offer Agreement |

Continued
TO: EXPLOITS VALLEY AIR SERVICES LTD  
P O Box 355  
Gander, NL  
A1V 1W7  
Canada  

BILL TO: Dept of Environment &Conservation  
P O Box 8700  
St. John's, NL A1B 4J6  
Canada  

Customer NO.  Supplier NO.  Ordered by / Buyer  Revised / Buyer  
40001660  07-OCT-10 Flynn G  

Payment Terms: On Invoice Approval  F.O.B: DESTINATION  
Freight: Requestor: Carrier / Shipment: Maitment, Donna  

IMPORTANT: Document valid ONLY if NAME and DATE are present in "Authorized By" section.  

AUTHORIZED BY: Johnson, C  DATE: 07-OCT-10 TOTAL: $12,000.00  

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<th>Quantity / UOM</th>
<th>Unit Price</th>
<th>Extended</th>
<th>Tax</th>
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</thead>
</table>

***End of Document***
Can you provide names of who you are referring please....

I will say yes pending any disagreement from the exec....JA's will need to be completed of course.

Sent Via BlackBerry

Do we have the go ahead to reimburse invitees to the consolation process.
# Travel Expense Claim

## Claimant:
Peter Rogers

## Department:
ENV-600S

## Division:
WILDLIFE

### Purpose of Trip:
George Bush carbon decide meeting

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<th>Particulars</th>
<th>Dep/Ex Time</th>
<th>Meals</th>
<th>Accommodations</th>
<th>Travel</th>
<th>Private Vehicle</th>
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</tr>
<tr>
<td>12-10-10</td>
<td>Accommodation</td>
<td></td>
<td>104</td>
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<td></td>
<td></td>
<td>188.01</td>
<td>13.52</td>
</tr>
<tr>
<td>13-10-10</td>
<td>Meals/Incident</td>
<td></td>
<td>38.30</td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>13-10-10</td>
<td>Lab City to Gander</td>
<td>52 min</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>188.01</td>
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## Claim Total:

<table>
<thead>
<tr>
<th>Column Totals</th>
<th>Meals</th>
<th>Accommodations</th>
<th>Travel</th>
<th>Private Vehicle</th>
<th>Other</th>
<th>HST</th>
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</thead>
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<tr>
<td></td>
<td>64.60</td>
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### For Accounting Use Only:

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<thead>
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<th>Amount</th>
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<tbody>
<tr>
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<td>23.08</td>
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<tr>
<td>RC</td>
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<tr>
<td>ACTY</td>
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</tr>
<tr>
<td>LOBJ</td>
<td>0.00</td>
</tr>
<tr>
<td>DTC</td>
<td>0.00</td>
</tr>
<tr>
<td>F. USE</td>
<td>0.00</td>
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## Certification:

I certify that the whole of the expenses incurred by me were on government business and are in accordance with Treasury Board Travel BL:

Claimant's Signature: [Redacted]  
Nov 16, 2010

Approved and Certified by: [Redacted]  
Nov 25, 2010

Claim Verified by: Accounts Division  
Date: [Redacted]  
Certified in accordance with Section 30 (1) and 31 (1) of the Financial Administration Act

Approved and Authorized for Payment by: Deputy Minister (or Designate)  
Date: [Redacted]  

Page 37
INSTRUCTIONS FOR COMPLETING TRAVEL EXPENSES CLAIM

Top of Form
- Complete claimant information as noted on the form. Attach or reference applicable journey authorization or trip approval. Note fiscal year. Staple all documents in the upper left corner of the form.

General
- Claims for travel expenses should be submitted in accordance with the provisions of the Travel Rules issued by the Treasury Board/Cabinet. Copies of these rules are available from your Department.

Purpose of Trip
- Describe briefly the purpose or nature of the trip (e.g. provincial co-ordinators meetings in Ottawa concerning "Accountability Policies").

Meals
- Record the total per diem allowance of meals for each day. When the amount claimed is for less than a full calendar day, enter in the particular column which meals are claimed for the day.

Accommodation
- Record in this column cost of rooms only, except when the type of accommodation is Board and Lodging. Enter in the particulars column the type of accommodation (e.g. hotel room, private accommodation, board and lodging, etc.).

Travel
- Identify mode of travel in particulars column, but do not enter in this column travel by a privately owned vehicle.

Private Vehicle
- Enter in this column the amount claimed for travel by a privately owned vehicle as per your Private Vehicle Usage Report (mileage claim).

Other
- Show in this column any other travel expenses such as telephone calls and laundry and valet charges. Indicate in the particulars column the type of expenses claimed.

HST
- HST should be excluded from the applicable above-noted columns for expenditure purposes. The total HST amount should be noted in the applicable column on updated "electronic" forms or noted separately under "Other." Pro-rata of inputted HST for per diems and mileage is required. Contact the Manager of Expenditure Control and Compliance Section, Office of the Comptroller General for additional information.

Receipts
- The following expenses must be supported by original receipts, vouchers or other appropriate documents: (a) commercial transportation, (b) accommodation costs unless exempted by the Travel Rules, (c) car rentals, (d) telephone calls, (e) meals where receipts are required, and (f) other payments where it is reasonable to accept a receipt. Receipts should not be altered but amounts not allowed should be shown as deductions by the claimant on the receipt. The absence of a receipt or other appropriate document for these expenses places the onus on the claimant to produce other evidence of payment which may be recognized. Small receipts must be taped to a sheet of paper. Only one staple should be used in attaching supporting documents.

Document Number
- Receipts should be numbered and the number should be inserted in the document number column corresponding to the amount on the claim to which the receipts refers.

Time of Departure/Return and Date
- Note the applicable times and date in the applicable column.

Totals
- All columns must be added, totals entered and cross added.

Reimbursement
- There are two types of travel advances, a standing travel advance (S.T.A.) and trip advance (T.A.). The amount for each type of advance held should be entered in the appropriate space provided.

Indicate when:
(a) a cheque is requested for the total amount of claim, or
(b) total amount of claim is to be credited to advance, or
(c) a cheque is requested for part of the claim and part is to be credited to advance.

Final Completion (Bottom of Form)
- Claimant must sign and date the certification in the space provided.
- All claims must be verified, accounting distribution completed and signed accordingly in the space provided.
- All claim forms must be signed and dated satisfying approval and certified as to compliance to policy by claimant’s supervisor (or countersigned if claimant is a Minister/Deputy Minister).
- Certification is required per Section 30 (1) and 31 (1) of the Financial Administration Act (electronic approval in the Financial Management System is considered certification for this purpose).
- Forward the original form with attachments to the Government Accounting Division, Office of the Comptroller General.

38
**PRIVATE VEHICLE USAGE REPORT**
(to be attached to travel expense claim)

**Claimant:** Peter Rogers  
**Department:** Env + Corps  
**Division:** Wildlife

<table>
<thead>
<tr>
<th>Date</th>
<th>Details of Travel</th>
<th>Distance Traveled</th>
</tr>
</thead>
<tbody>
<tr>
<td>20/10</td>
<td>Labrador City to Goose Bay</td>
<td>544</td>
</tr>
<tr>
<td>21/10</td>
<td>Goose Bay to Labrador City</td>
<td>544</td>
</tr>
</tbody>
</table>

**Total Distance Traveled:** 1088

Use additional sheets if necessary and carry forward totals - Space below this line to be completed on final sheet only.

Log for employees subject to two-tiered reimbursement - see Instructions

<table>
<thead>
<tr>
<th>Cumulative Distance Travelled since Jan 1 from Previous Claim</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Distance Traveled this Claim</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cumulative Distance Travelled since Jan 1 Including this Claim</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Claim Amount: Total distance travelled $1088$ kilometres $\times 34.56$ c per km = $3760$

Transfer the amount claimed above to the Private Vehicle column on your TRAVEL EXPENSE CLAIM VOUCHER

**Certified Correct:**

X Peter Rogers  

**Approved:**

[Signature]

Head of Branch or Division

11-25-10

Form OCG 128
### Royal Inn & Suites
P.O. Box 69, Station B
Goose Bay, NL A0P 1E0
(709) 896-2456 (709) 896-5501 Fax
royal.inn@nf.sympatico.ca

**GST 10483 18**

<table>
<thead>
<tr>
<th>Date</th>
<th>Room</th>
<th>Description / Voucher</th>
<th>Charges</th>
<th>Credits</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>10/12/2010</td>
<td>18</td>
<td>Room Taxable</td>
<td>104.00</td>
<td>0.00</td>
<td>104.00</td>
</tr>
<tr>
<td>10/12/2010</td>
<td>18</td>
<td>H.S.T. - 13.000%</td>
<td>13.52</td>
<td>0.00</td>
<td>117.52</td>
</tr>
<tr>
<td>10/13/2010</td>
<td>18</td>
<td>Visa - Rm Pmt</td>
<td>0.00</td>
<td>117.52</td>
<td>0.00</td>
</tr>
</tbody>
</table>

**Master Folio**

- **Checkin:** 10/12/2010
- **CheckOut:** 10/13/2010
- **Balance:** 0.00

**Company:** 0

*Summary and Taxes*

- **Taxable Sales:**
  - H.S.T. 13.00%

---

**Thank You For Choosing The Royal Inn & Suites!**
### Travel Expense Claim

**Claimant:**
- **Mailing Address:**
- **Purpose of Trip:**

**Date** | **Details** | **Deposit** | **Meals** | **Excursions** | **Travel** | **Private** | **Other** | **Tst** |
--- | --- | --- | --- | --- | --- | --- | --- | --- |
13/10/10 | Meal/Account/Incidentals | 3.2 | 139 | | | | | |
13/10/10 | Vanschab Dept+6647458888 | | | | | | | |
13/10/10 | Grouse Point Blain & McAlpine | | | | | | | |
14/10/10 | Blain Salmon Arm & Shuswap Lake | | | | | | | |
14/10/10 | Meal/Incidentals | | 3230 | | | | | |

**Claim Total:** 6430

---

**For Accounting Use Only**

**Total Amount of Claim**

<table>
<thead>
<tr>
<th><strong>Payment Amount</strong></th>
<th><strong>Accounting Distribution</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>CO</td>
</tr>
<tr>
<td>73</td>
<td>HST - 99</td>
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<tr>
<td>64</td>
<td>1</td>
</tr>
<tr>
<td>139</td>
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</tr>
<tr>
<td>284</td>
<td>1</td>
</tr>
<tr>
<td>584</td>
<td>1</td>
</tr>
</tbody>
</table>

**Total Payment Amount**

**Claim Verified By:**

**Certified in accordance with Section 30(1) and 31(1) of the Financial Administration Act**

**Approved and Authorized For Payment By:**

**Date:**

---

**Image Watermarks:**
- s.40(1)
INSTRUCTIONS FOR COMPLETING TRAVEL EXPENSES CLAIM

Top of Form
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Private Vehicle
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- Certification is required per Section 30 (1) and 31 (1) of the Financial Administration Act (electronic approval in the Financial Management System is considered certification for this purpose).
- Forward the original form with attachments to the Government Accounting Division, Office of the Comptroller General.
**PRIVATE VEHICLE USAGE REPORT**
(to be attached to travel expense claim)

**Claimant:** Reginald O'Brien Jr.  
**Department:** ENV + GAS  
**Division:** WILDLIFE

<table>
<thead>
<tr>
<th>Date</th>
<th>Details of Travel</th>
<th>Distance Travelled</th>
</tr>
</thead>
<tbody>
<tr>
<td>20/10</td>
<td>Oct 13</td>
<td>Lascoupe to Grise Bay</td>
</tr>
<tr>
<td></td>
<td>Oct 14</td>
<td>Blanc Sablon Airport to Lascoupe</td>
</tr>
<tr>
<td></td>
<td></td>
<td>RE: Meeting George Pinin Oldstedd</td>
</tr>
</tbody>
</table>

Total Distance Travelled: 660

Log for employees subject to two-tiered reimbursement - see Instructions

<table>
<thead>
<tr>
<th>Cumulative Distance Travelled since Jan 1 from Previous Claim</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Distance Travelled this Claim</td>
<td></td>
</tr>
<tr>
<td>Cumulative Distance Travelled since Jan 1 Including this Claim</td>
<td></td>
</tr>
</tbody>
</table>

Claim Amount: Total distance travelled 660 kilometres X $3.50 per km = $228.10

Transfer the amount claimed above to the Private Vehicle column on your TRAVEL EXPENSE CLAIM VOUCHER

Certified Correct: [Signature]  
Approved: [Signature]  
Head of Branch or Division: [Signature]  
Date: November 17, 2010  
Form O.G. 128
Reginald O'Brien

Date          Description            Reference       Charges    Credit
Oct 13       Regular Room            18.07          
Oct 13       HST                      139.00          
Oct 14       PAID BY MASTERCARD - Thank you 157.00          

Thank you for staying with us. Please come again! Call 1-877-996-9301 to make your next reservation with us.

Our H.S.T. # is 887639548

Charge Summary:
HST 18.07
PROVINCIAL AIRLINES ONLINE BOOKING

Ticket Information:
Book Reference No: EIBAORA

Passengers:
1. O'BRIEN/REGINALD 9900490362

Flight Details:

<table>
<thead>
<tr>
<th>Leg</th>
<th>Flt</th>
<th>Fr</th>
<th>To</th>
<th>Departure Time</th>
<th>Arrival Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>909</td>
<td>Goose Bay, NL, YYR</td>
<td>Blanc Sablon, QC, YBX</td>
<td>10/14/2010 12:30:00 PM</td>
<td>10/14/2010 12:20:00 PM</td>
</tr>
</tbody>
</table>

Fare Rules and Restrictions:

Leg 1 B1: NON REFUNDABLE, NON TRANSFERABLE, NO CHANGE FEE APPLIES

Flight Fares:

Sub-total: $299.00
NFT Surcharge Fee: $30.00
Airport Improvement Fee: $20.00
Other Surcharge Fee: $0.00
Security Tax: $7.12
Tax (HST): $46.30
Tax (GST): $0.00
Tax (QST): $0.00
Total Cost of Flight: $402.42

Payment Info:
Credit Card Type: 
Credit Card #: 
Authorization #: 

***************
This message was automatically generated by the online reservation system. Please ensure that all information is correct. If it appears that the information is incorrect please contact our Reservations Dept at 1-800-563-2800

***************
# Travel Expense Claim

**Claimant:** Edward Burke  
**Department:** Env/Cons  
**Division:** Wildlife

**Mailing Address:**  
**Position Title:**  
**Vendor Number:** 0 3 203 43  
**Mail Cheque/Direct Deposit:**  
**Hold Cheque:**

**Purpose of Trip:** Change Brian Fallon, Declan Murphy

<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
<th>Room</th>
<th>Rate</th>
<th>Sub Total</th>
<th>Total</th>
<th>VAT</th>
<th>Sub Total</th>
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<tr>
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<td>Meals Incidental</td>
<td></td>
<td></td>
<td>3230</td>
<td>442</td>
<td>478</td>
<td></td>
</tr>
<tr>
<td>12/10/10</td>
<td>Westfacht Giselin / Breakfast</td>
<td></td>
<td></td>
<td>207.36</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>12/10/10</td>
<td>Meals / Accom Mediante</td>
<td></td>
<td></td>
<td>11400</td>
<td>442</td>
<td>1960</td>
<td></td>
</tr>
<tr>
<td>12/10/10</td>
<td>Goose Bay to Wabush</td>
<td></td>
<td></td>
<td>207.36</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Post Audit Claim Total:** 6460  
**Claim Total:** 114.00

**Column Totals:**
- **6460**
- **114.00**
- **442**
- **478**
- **207.36**
- **1960**
- **207.36**

---

**Total Amount of Claim**

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<th>Amount</th>
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<td>6460</td>
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</table>

**Less Claim Amt Applied to Sta:**

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**Less Trip Advance (If Any):**

<table>
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<th>Description</th>
<th>Amount</th>
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<tr>
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**Amount Payable to Claimant:**

<table>
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<tr>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td></td>
<td>442</td>
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</tbody>
</table>

**Amount Due to Government:**

<table>
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<tr>
<th>Description</th>
<th>Amount</th>
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<tr>
<td></td>
<td>478</td>
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</table>

**Revenue Receipt:**

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<th>Amount</th>
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<tbody>
<tr>
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</table>

**Total Payment Amount**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>6460</td>
</tr>
</tbody>
</table>

**Claim Verified by:**

**Accounts Division:**

**Date:**

**Certified in accordance with Section 30(1) and 31(1) of The Financial Administration Act:**

**Approved and Authorized for Payment by:**

**Deputy Minister (or Designate):**

**Date:**

---

**Claimant's Signature:**

**Date:** 11/18/10

**Approved and Certified by:**

**Date:** 11/18/10

---

**s.40(1)**
**PRIVATE VEHICLE USAGE REPORT**  
(to be attached to travel expense claim)

<table>
<thead>
<tr>
<th>Claimant</th>
<th>Department</th>
<th>Division</th>
</tr>
</thead>
<tbody>
<tr>
<td>Edward Burke</td>
<td>Env + Land</td>
<td>Wildlife</td>
</tr>
</tbody>
</table>

**Reason for Travel**

<table>
<thead>
<tr>
<th>Date 2010</th>
<th>Details of Travel</th>
<th>Distance Traveled</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oct 12</td>
<td>Meeting - George Reid, Labrador</td>
<td>600</td>
</tr>
<tr>
<td></td>
<td>Wabush to Goose Bay</td>
<td>600</td>
</tr>
<tr>
<td></td>
<td>Goose Bay to Wabush</td>
<td>600</td>
</tr>
</tbody>
</table>

**Total Distance Traveled**: 1200

*Use additional sheets if necessary and carry forward totals - Space below this line to be completed on final sheet only*

**Log for employees subject to two-tiered reimbursement - see Instructions**

<table>
<thead>
<tr>
<th>Cumulative Distance Traveled since Jan 1 from Previous Claim</th>
<th>Total Distance Traveled this Claim</th>
<th>Cumulative Distance Traveled since Jan 1 Including this Claim</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Claim Amount: Total distance travelled 1200 kilometres $ 34.56 per km $ 444.72
Total distance travelled ________ kilometres $ ________ per km $ ________
Total $ ________

Transfer the amount claimed from the Private Vehicle column on your TRAVEL EXPENSE CLAIM VOUCHER to the appropriate column on your PAYMENT VOUCHER.  

Approved: [Signature]  
Head of Branch or Division: [Signature]  
Date: 11/18/10

Form OCG 128
<table>
<thead>
<tr>
<th>Date</th>
<th>Room</th>
<th>Description / Voucher</th>
<th>Charges</th>
<th>Credits</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>10/12/2010</td>
<td>17</td>
<td>Room Taxable</td>
<td>114.00</td>
<td>0.00</td>
<td>114.00</td>
</tr>
<tr>
<td>10/12/2010</td>
<td>17</td>
<td>H.S.T. - 13.00%</td>
<td>14.82</td>
<td>0.00</td>
<td>128.82</td>
</tr>
<tr>
<td>10/12/2010</td>
<td>17</td>
<td>Debit Bank Card - Rm Prepayment</td>
<td>0.00</td>
<td>128.82</td>
<td>0.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Balance Due</td>
<td></td>
<td></td>
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</tr>
<tr>
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<td></td>
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<tr>
<td></td>
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<td>Taxable Sales</td>
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<td></td>
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<tr>
<td></td>
<td></td>
<td>H.S.T. 13.00%</td>
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<td></td>
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</tbody>
</table>

ROYAL INN AND SUITES
5 ROYAL AVENUE
GOOSE BAY NL

ACCOUNT TYPE     CHEQUING
DATE            2010/10/12
TIME            14:56:26
RECEIPT NUMBER  S30709962-001-063-010-0

PURCHASE TOTAL $128.82

APPROVED
AUTH# 832621
THANK YOU

CARDHOLDER

Thank you for choosing The Royal Inn & Suites!
**Travel Expense Claim**

**Claimant:** Woodrow Leathbridge  
**Department:** Envs & Cons  
**Division:** Wildlife

**Claimant's Hqs:** Tadoussac  
**Address:** 117 Riverside Rd.

**Purpose of Trip:** George Rini - Cairns - Drummond  
**Travel/Other:**

<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
<th>Meals/Lodging</th>
<th>Mileage</th>
<th>Amount</th>
</tr>
</thead>
</table>
| 12-10-10 | Travel Through | 32  
| 12-10-10 | Meals/Lodging | 25  |
| 13-10-10 | Travel Through | 32  
| 13-10-10 | Meals/Lodging | 25  |
| 14-10-10 | Travel Through | 32  
| 14-10-10 | Meals/Lodging | 25  |

**Total Amount:** 286.35

**Accounting Distribution**

<table>
<thead>
<tr>
<th>Account</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>1284</td>
<td>110</td>
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<tr>
<td>4181</td>
<td>0364</td>
</tr>
<tr>
<td>05422</td>
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</tbody>
</table>

**Total Payment Amount:** 286.35

**Signature:**

**Date:** Nov 15, 2010

**Approved and Certified:**

**Date:** Nov 18, 2010

**Claims Division:**

**Date:**

ONLY INVOICE RECEIVED  
NOT PREVIOUSLY PAID
GOVERNMENT OF NEWFOUNDLAND AND LABRADOR

PRIVATE VEHICLE USAGE REPORT
(to be attached to travel expense claim)

<table>
<thead>
<tr>
<th>Claimant</th>
<th>Wildlife Division</th>
</tr>
</thead>
<tbody>
<tr>
<td>Woodstockbridge</td>
<td>Emu-Con</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Date</th>
<th>Details of Travel</th>
<th>Distance Traveled</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oct 12</td>
<td>Cartwright to Gander</td>
<td>400 km</td>
</tr>
<tr>
<td>Oct 13</td>
<td>Goose Bay to Accommodation</td>
<td>300 km</td>
</tr>
<tr>
<td>Oct 14</td>
<td>Goose Bay to Cartwright</td>
<td>400 km</td>
</tr>
</tbody>
</table>

Total Distance Traveled: **830 km**

Use additional sheets if necessary and carry forward totals - Space below this line to be completed on final sheet only.

Log for employees subject to two-tiered reimbursement - see instructions.

<table>
<thead>
<tr>
<th>Cumulative Distance Traveled since Jan 1 from Previous Claim</th>
<th>Total Distance Traveled this Claim</th>
<th>Cumulative Distance Traveled since Jan 1 Including this Claim</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Claim Amount: Total distance travelled **830** kilometres X **34.56** $ per km = **$286.85**

Transfer the amount claimed to the Private Vehicle column on your TRAVEL EXPENSE CLAIM VOUCHER.

Certified Correct: [Signature]

Approved: [Signature] Head of Branch or Division

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