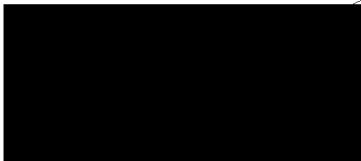


April 5, 2019



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**Re: Your request for access to information under Part II of the *Access to Information and Protection of Privacy Act, 2015* [Our File #: AESL/015/2019]**

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On March 8, 2019 the Department of Advanced Education, Skills and Labour received your request for access to the following records/information:

**“A list of briefing materials prepared for the deputy minister or the minister for the month of February 2019.”**

I am pleased to inform you that your request for access to this information has been granted in part and the responsive records are attached. Access to the remaining records, and/or information contained within the records, has been refused in accordance with the following exceptions to disclosure, as specified in the *Access to Information and Protection of Privacy Act, 2015* (the act):

Section 35.(1)(d) The head of a public body may refuse to disclose to an applicant information which could reasonably be expected to disclose information, the disclosure of which could reasonably be expected to result in the premature disclosure of a proposal or project or in significant loss or gain to a third party;

As required by subsection 8.(2) of the act, we have severed information that is excepted from disclosure and have provided you with as much information as possible.

Section 42 of the act provides that you may ask the Information and Privacy Commissioner to review this partial refusal of access or you may appeal the refusal to the Supreme Court Trial Division. A request to the Information and Privacy Commissioner shall be made in writing within 15 business days of the date of this letter or within a longer period that may be allowed by the Commissioner.

The address and contact information of the Information and Privacy Commissioner is as follows:

Office of the Information and Privacy Commissioner  
2 Canada Drive  
P. O. Box 13004, Stn. A  
St. John's, NL A1B 3V8

Telephone: (709) 729-6309  
Facsimile: (709) 729-6500

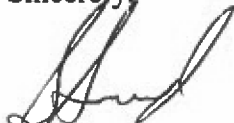
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In the event you wish to appeal to the Supreme Court, you must do so within 15 business days of the date of this letter. Section 52 of the act sets out the process to be followed when filing such an appeal.

Please be advised that responsive records will be published following a 72 hour period after the response is sent electronically to you or five days in the case where records are mailed to you. It is the goal to have the responsive records posted to the Completed Access to Information requests website within one day following the applicable period of time.

If you have any further questions, please feel free to contact the undersigned at (709) 729-4276 or [SharonSeaward@gov.nl.ca](mailto:SharonSeaward@gov.nl.ca).

Sincerely,



**SHARON SEAWARD**  
ATIPP Coordinator

Attachment

<b>Number</b>	<b>Type of Note</b>	<b>Title</b>
1	Meeting Note	Atlantic Workforce Partnership - Deputy Ministers Conference Call
2	Information Note	Amendments to Student Financial Assistance Act and Regulations
3	Meeting Note	Meeting with Community Sector Council (CSC)
4	Decision Note	Participation in the Refugee Health Symposium, March 30, 2019, St. John's
5	Decision Note	Participation in the Conference Board of Canada Canadian Immigration Summit, May 8- 9, 2019
6	Meeting Note	
7	Decision Note	
8	Decision Note	Canada-Newfoundland and Labrador Agreement on the Atlantic Immigration Pilot Program - Revised Terms and Extension
9	Information Note	Labour Force Survey Results, January 2019
10	Decision Note	Request for Proposals for the Office of Immigration and Multiculturalism Diversity Photo Shoot
11	Information Note	Review of Automobile Insurance in Newfoundland and Labrador - Report to Government
12	Information Note	Upcoming Provincial/Territorial (PT) and Federal/Provincial/Territorial (FPT) Meetings for Ministers Responsible for Social Services (MRSS)
13	Decision Note	Memorial Grant Program for First Responders
14	Information Note	JobsNL Wage Subsidy Program Enhancements
15	Decision Note	Labour Market Development Officer Meeting on Immigration and Workforce Development

<b>Number</b>	<b>Type of Note</b>	<b>Title</b>
16	Information Note	Travel to Attend Post-Secondary Education Branch Planning Session and Apprenticeship Management System Planning Meeting
17	Information Note	Out of Province travel to the Atlantic Harmonized Heavy Duty Equipment Technician/Truck Transport Mechanic level exam development workshop
18	Information Note	Out of Province Travel to attend Atlantic Trade Advisory Committee Meetings
19	Information Note	Out of Province Travel to attend Atlantic Trade Advisory Committee Meetings
20	Information Note	Student Financial Services Travel Request
21	Decision Note	Canada-Newfoundland and Labrador Job Grant Program - Newfoundland and Labrador Construction Association
22	Decision Note	2019 Membership on the Minister's Roundtable on Immigration
23	Decision Note	Summer Student Employment Programs 2019-2020
24	Decision Note	Immigration and Multiculturalism Director Participation in the Atlantic Conference on Francophone Immigration - February 26 to March 1, 2019
25	Decision Note	Departmental Immigration Recruitment at the Canada Live! Immigration Fair in London, United Kingdom, March 2-3, 2019
26	Information Note	Report on the Survey with Newfoundland and Labrador Expatriates
27	Decision Note	Tabling of the Council on Higher Education 2017-18 Annual Report