March 9, 2018

Dear [Redacted]:

Re: Your request for access to information under Part II of the Access to Information and Protection of Privacy Act, 2015 [Our File #: AESL/003/2018]

On February 16, 2018 the Department of Advanced Education, Skills and Labour received your request for access to the following records/information:

I am requesting a copy of all emails sent/received by the Minister from September to present regarding Memorial University and MUN.

I am pleased to inform you that your request for access to this information has been granted in part and the responsive records are attached. Access to the remaining records, and/or information contained within the records, has been refused in accordance with the following exceptions to disclosure, as specified in the Access to Information and Protection of Privacy Act, 2015 (the act):

Section 27.(1) In this section, "cabinet record" means
   h. a record created during the process of developing or preparing a submission for the Cabinet; and
   i. that portion of a record which contains information about the contents of a record within a class of information referred to in paragraphs (a) to (h).

Section 27.(2) The head of a public body shall refuse to disclose to an applicant
   a. a cabinet record

Section 40.(1) The head of a public body shall refuse to disclose personal information to an applicant where the disclosure would be an unreasonable invasion of a third party’s personal privacy.

As required by subsection 8.(2) of the act, we have severed information that is excepted from disclosure and have provided you with as much information as possible.

Please note that page 38 has been redacted in its entirety and has been removed from the attachment in accordance with sections 27.(1)(h) and 27.(2)(a).
Section 42 of the act provides that you may ask the Information and Privacy Commissioner to review this partial refusal of access or you may appeal the refusal to the Supreme Court Trial Division. A request to the Information and Privacy Commissioner shall be made in writing within 15 business days of the date of this letter or within a longer period that may be allowed by the Commissioner.

The address and contact information of the Information and Privacy Commissioner is as follows:

Office of the Information and Privacy Commissioner
2 Canada Drive
P. O. Box 13004, Stn. A
St. John’s, NL A1B 3V8

Telephone: (709) 729-6309
Facsimile: (709) 729-6500

In the event you wish to appeal to the Supreme Court, you must do so within 15 business days of the date of this letter. Section 52 of the act sets out the process to be followed when filing such an appeal.

Please be advised that responsive records will be published following a 72 hour period after the response is sent electronically to you or five days in the case where records are mailed to you. It is the goal to have the responsive records posted to the Completed Access to Information requests website within one day following the applicable period of time. Please note that requests for personal information will not be posted online.

If you have any further questions, please feel free to contact the undersigned at (709) 729-4135 or SharonSeaward@gov.nl.ca.

Sincerely,

SHARON SEAWARD
ATIPP Coordinator

Attachment
Potential copyright material

If you wish to obtain a copy please contact the ATIPP Office at (709) 729-7072 or atippoffice@gov.nl.ca.
Moore, Dave

From: [Redacted]
Sent: Wednesday, February 14, 2018 9:07 PM
To: Hawkins, Allan
Cc: [Redacted]
Subject: MUN Student Fees - letter from [Redacted]
Attachments: Al Hawkins letter - [Redacted]

Dear Mr. Hawkins:

Please find attached our letter on the topic of MUN student fees.

Sincerely,
Memorial University of Newfoundland  
St. John’s, NL

February 14, 2018

The Honourable Al Hawkins  
Minister of Advanced Education, Skills and Labour  
Government of Newfoundland and Labrador  
P.O. Box 8700  
Confederation Building  
St. John’s, NL A1B 4J6  
allanhawkins@gov.nl.ca

Dear Mr. Hawkins:

We are writing this letter to draw your attention to the hardship created by the recently-imposed student fees for undergraduate students attending Memorial University of Newfoundland (MUN). As you know, MUN’s administration vowed not to increase tuition, but has instead implemented additional campus fees, effective as of Fall 2017. We would like to point out two potential negative impacts of these fees: (1) the resultant effect on students’ mental health; and (2) their potential deterrence to students remaining in Newfoundland to complete their university education.

Please consider the following information: A recent informal poll of second year full-time undergraduate students in MUN’s [redacted] resulted in the following findings:

- all included in the poll are employed,
- all are attending university full-time,
- most are self-supporting – of this group approximately 50% experience food insecurity (difficulty in purchasing groceries), as well as food poverty (poor quality of food),
- those living at home stated that they would otherwise likely experience difficulty in purchasing food.

These figures correlate with those of Bridges to Hope Food Aid Centre, located in St. John’s, where post-secondary students are becoming clients in increasing numbers. The stress that food insecurity and accessing food banks places on individuals and families is well known (please see Loopstra and Tarasuk, 2015, pp. 444, 450 and 451; attached).
While we acknowledge that MUN’s in-province undergraduate tuition fees are nominally reasonable, we contend that the institution of supplementary fees detracts from the attractiveness of MUN’s tuition. The value of this lower tuition is, in fact, eroded by the added fees, when combined with St. John’s living costs. For example, St. John’s, NL, average rent prices and heating/electricity costs are more expensive than those in Saint John, NB, a smaller university centre, where heat and electricity are typically included. The same comparison can be made of food costs between Newfoundland and Labrador and New Brunswick, in which annual food expenditure in our province is $1500 more than that of New Brunswick.

Therefore, we ask: How is increasing tuition and/or fees for Newfoundland and Labrador students an incentive to attracting and keeping them in the province? Retaining our youth, and preventing their out-migration, is essential, given the province’s rapidly aging population, the highest in Canada.

In the interest of our province’s economic and educational future, we believe that something must be done to protect our post secondary students from dealing with economic hardship and insecurity. We are keenly aware of the fiscal difficulties this province faces, as well as the budget restraints of the university. Therefore, our suggested solution to this problem does not involve tuition or fees. Instead, we recommend that the province fund, and MUN administer, a number of easily-accessed, low-value bursaries to provide relief for students when they are experiencing financial shortfalls. We would ask that the availability of these bursaries be widely publicized. As Newfoundland and Labrador’s Minister of Advanced Education, your support on this issue would ensure lasting positive change in the lives of MUN students.

Retention of Newfoundland and Labrador’s culture depends on its youth and future generations. Therefore, keeping our young, and university-educated, people here is vital. We implore you to thoughtfully consider our recommendation, and the benefit it would have for our post secondary students.

Yours sincerely,

Potential copyright material

If you wish to obtain a copy please contact the ATIPP Office at (709) 729-7072 or atippoffice@gov.nl.ca.
Minister Hawkins:

Please see attached correspondence from Mr. Kent Decker regarding the above-noted matter.

Cathy Wilkinson

Cathy Wilkinson
Office of the Vice-President
(Administration and Finance)
Memorial University of Newfoundland
Room A2026, Arts and Administration Building
St. John's, NL A1E 5S7

(709) 864-8217 (#)
(709) 864-8028 (#)

This e-mail and its contents may contain confidential and/or private information and is intended for the sole use of the addressee(s). If you are not the named addressee, you should not disseminate, distribute or copy this e-mail. If you believe that you received this e-mail in error, please notify the original sender and immediately delete this e-mail and all attachments.

Except where properly supported with required and authorized documents, no legal or financial obligation will be incurred by Memorial University as a result of this communication.

This electronic communication is governed by the terms and conditions at http://www.mun.ca/cc/policies/electronic_communications_disclaimer_2011.php.
February 12, 2018

The Honourable Al Hawkins  
Minister of Advanced Education, Skills and Labour  
Department of Advanced Education, Skills and Labour  
Government of Newfoundland and Labrador  
P.O. Box 8700  
St. John's, NL A1B 4J6

Dear Minister:

RE: BONNE BAY MARINE STATION – NEW CONSTRUCTION

In May 2017, the Government of Canada (Atlantic Canada Opportunities Agency) and Government of Newfoundland and Labrador (Department of Tourism, Culture, Industry and Innovation) jointly announced a non-repayable investment of $898,892 to improve infrastructure at the Bonne Bay Marine Station in support of program enhancements and diversification as part of "Multiple Projects in Bonne Bay Region Receive Government Funding" (copy attached).

This investment included funding for renovations to the existing building (enhancements to the public aquarium and lecture theatre space) as well as $300,000 to support the construction of a new 1,000 sq. ft. building adjacent to the Marine Station. The building will consist of an artist studio and is intended as an open workspace which will enable teaching and also temporary installation of artwork and is aimed at increasing and diversifying the use of the Marine Station to include the hosting of groups of artists in line with regional initiatives in the greater Bonne Bay region.

The Memorial University Act (the Act) (s. 4.2) requires the University to obtain the approval of the Lieutenant-Governor in Council to "...erect and construct all buildings that the board considers necessary and convenient for the purpose of the university...." In accordance with the Act, we now seek formal approval to construct a new 1,000 sq. ft. building adjacent to the Marine Station.

In order to meet the agreement completion deadline of March 31, 2019, and to ensure that full funding is received, receipt of Lieutenant-Governor in Council approval to construct the new structure is considered urgent at this time.

Sincerely,

Kerr Decker

Attachment

c: - Ms. C. Murphy, Assistant Deputy Minister of Tourism and Culture, Department of Tourism, Culture, Industry and Innovation  
   - Dr. G. Kachanoski, President and Vice-Chancellor
Executive Council
Tourism, Culture, Industry and Innovation
May 13, 2017

Multiple Projects in Bonne Bay Region Receive Government Funding

The Governments of Newfoundland and Labrador and Canada recognize the value and importance of strong rural communities to economic health and prosperity, and to the creation of meaningful opportunities and good-paying jobs for the middle class. Together, the Provincial and Federal Governments are investing more than $2.1 million in four projects in communities in the Bonne Bay region.

The announcement was made today by the Honourable Dwight Ball, Premier of Newfoundland and Labrador, and the Honourable Amarjeet Sohi, Minister of Infrastructure and Communities, on behalf of the Honourable Navdeep Bains, Minister of Innovation, Science and Economic Development and Minister responsible for the Atlantic Canada Opportunities Agency. Gudie Hutchings, Member of Parliament for Long Range Mountains, also participated in the announcement.

These investments will support: implementation of Phase One of the Town of Rocky Harbour’s Master Development Plan, efforts to enhance programming at Memorial University’s Bonne Bay Marine Station, the establishment of a collaborative partnership between Grenfell Campus and the artistic, environmental and tourism clusters in the Gros Morne National Park region, and upgrades to the trail network in the Town of Woody Point.

Together, these initiatives will bolster the region’s diversity and capacity, stimulate tourism and business growth, and foster vibrant communities for the benefit of residents, visitors, students and businesses in the area.

Quotes
"As Premier of Newfoundland and Labrador and the MHA for Humber - Gros Morne, I am pleased to see this investment in the Bonne Bay region as it contributes to the collective effort of different levels of government to support local tourism product development on the west coast. As outlined in The Way Forward, we intend to reach $1.6 billion annually in resident and non-resident visitor spending by 2020, and these projects will play a key role in enabling residents and travellers to explore more of the area’s rich culture, strong heritage and spectacular scenery. Gros Morne and surrounding areas have become an internationally recognized destination, as well as a tourism jewel for our province."

http://www.releases.gov.nl.ca/releases/2017/exec/0513n01.aspx
Honourable Dwight Ball  
Premier of Newfoundland and Labrador

"Tourism is a vital component of our province’s economy, which directly employs 18,000 people at more than 2,200 businesses. These infrastructure investments support employment, and help to engage and further deliver on our 2017-20 Provincial Tourism Product Development Plan. Our government supports enhancing business opportunities to spur economic growth, and these investments into the Bonne Bay region are a clear indication of our commitment to maximize the economic benefits that tourism brings to Newfoundland and Labrador."

Honourable Christopher Mitchelmore  
Minister of Tourism, Culture, Industry and Innovation

"The Government of Canada is committed to making investments which strengthen our communities, nurture opportunities for business growth and development, and create good, well-paying jobs for middle-class Canadians. These investments in the Gros Morne area will help strengthen what this picturesque, high-quality tourism destination has to offer to both residents and visitors alike."

Honourable Amarjeet Sohi  
Minister of Infrastructure and Communities

"Gros Morne National Park is widely recognized as a jewel in Canada’s tourism crown offering spectacular views, world-class outdoor adventures, culturally authentic experiences and high-quality services. These investments will help every facet of life in this region - from research to business, quality of life for residents to the quality of experiences for visitors."

Gudie Hutchings  
Member of Parliament, Long Range Mountains

- 30 -

Learn more  
For more information, please visit:


Bonne Bay Marine Station - [www.bonnebay.ca/Pages/default.aspx](http://www.bonnebay.ca/Pages/default.aspx)

Town of Rocky Harbour - [www.rockyharbour.ca](http://www.rockyharbour.ca)

Town of Woody Point - [woodypoint.ca](http://woodypoint.ca)

Follow us on Twitter: [@GovNL](http://twitter.com/GovNL) and [@TCI_GovNL](http://twitter.com/TCI_GovNL)
Media contacts
Eric Humber
Tourism, Culture, Industry and Innovation
709-729-4819, 725-9655
erichumber@gov.nl.ca

Paul McGrath
Director, Public Affairs
ACOA NL
709-772-2984
paul.mcgrath@canada.ca

Debbie Reid
Town Clerk-Manager
Town of Rocky Harbour
709-458-2376/2299
debbiereid@rockyharbour.ca

Professor Duncan McIlroy
Interim Director
Bonne Bay Marine Station
(709) 726-6570
dmciilroy@mun.ca

Pamela Gill
Communications Manager
Grenfell Campus, Memorial University
709-637-2187
pgill@grenfell.mun.ca

Jacqueline Blanchard
Town Manager
Town of Woody Point
709-453-2273
townmanagerwp@bellaliant.com

2017 05 13 3:35 p.m.
Great

Sent from my BlackBerry 10 smartphone on the Bell network.

Hi Minister, we've prepared the following messages. For your review. Jacquelyn

**Department of Advanced Education, Skills and Labour**  
**Memorial University Infrastructure**  
February 8, 2018

**Summary:**
- On February 8, 2018, a Senior Producer with CBC posted on social media a picture of leaks in Memorial University of Newfoundland's underground pedestrian tunnel and locker system.

**Anticipated Questions:**
- What is the Provincial Government doing to address aging infrastructure at MUN?

**Key Messages:**
1. As an autonomous institution, Memorial University of Newfoundland is responsible for identifying its infrastructure needs and addressing its infrastructure priorities.

2. The Provincial Government continues to invest significantly in MUN's infrastructure and, through our strong partnership, the Federal Government has as well. Most recently, this includes:
   - $125 million for the Core Science Facility ($325 million total project budget);
   - $14.4 million for the Animal Resource Centre; and,
   - $8.6 million for the Battery Facility.

3. MUN is currently developing more than 650,000 square feet of new infrastructure, including the Core Science Facility, Animal Resource Centre, and Battery Facility.

**Prepared by:** Communications Division, AESL  
**Approved by:**
Ok

Sent from my BlackBerry 10 smartphone on the Bell network.

The center asked that I share our key messages that we developed yesterday with Finance. They are now reviewing. They noted they have some concerns with the language so I expect they will provide edits. I will send to you when I receive. Thanks, Jacquelyn
Potential copyright material

If you wish to obtain a copy please contact the ATIPP Office at (709) 729-7072 or atipoffice@gov.nl.ca.
Moore, Dave

From: Hawkins, Allan
Sent: Thursday, February 01, 2018 5:09 PM
To: Howard, Jacquelyn
Cc: Pitcher, Margot
Subject: Re: MUN Budget - key messages

Good

Sent from my BlackBerry 10 smartphone on the Bell network.

From: Howard, Jacquelyn
Sent: Thursday, February 1, 2018 3:50 PM
To: Hawkins, Allan
Cc: Pitcher, Margot
Subject: MUN Budget - key messages

Minister, President Kachanoski spoke at St. John’s Rotary today. NTV has followed up. Kelly Ann Roberts would like to do an interview with you focused on this years’ budget and impacts for MUN. Given the time, I suggested that it may be late as you are in meetings but that I would follow up. Below are key messages, approved by Gig, for your review. If ok, I can send along a statement to Kelly Ann. I will also give the center a heads up and send the KMs to them. I’ll leave a hard copy in your office as well. Jacquelyn

Advanced Education, Skills and Labour
MUN Budget
February 1, 2018

Summary:

- Memorial University President addressed St. John’s Rotary today highlighting the accomplishments of the university over the last year. The President acknowledged the fiscal situation of the province and briefly outlined actions the university has taken to find efficiencies.

- Media raised questions about the potential for tuition increases and other actions the University may take in the upcoming budget.

Anticipated Questions:

- What can we expect to see for MUN in the budget this year?

- Should students be bracing for a tuition increase?

Key Messages:
- Last year, Memorial University received a public investment of $315.1 million ($371 million including medical school), $56.4 million of which was provided with the expectation the Board of Regents maintain the tuition freeze for Newfoundland and Labrador students.

- Memorial has made commendable progress in efforts to reduce spending and find efficiencies. The province’s budget planning process is underway and we continue to have collaborative discussions with the university.

- We encourage MUN to continue to identify efficiencies and are confident and acknowledge the contribution they have made to date in helping to get the province on a sustainable fiscal path.
Potential copyright material

If you wish to obtain a copy please contact the ATIPP Office at (709) 729-7072 or atipoffice@gov.nl.ca.
Minister Hawkins,

Please see the attached letter from the MUN Faculty Association (MUNFA). The original will follow in the mail.

 Regards,

Kim O’Reilly
Administrative Officer
Rm ER 4047 | Alexander Murray Bldg.
St. John’s, NL A1B 3X5
tel (709) 864-8642
www.munfa.ca
January 24, 2018

The Hon. A. Hawkins
Minister of Advanced Skills, Education & Labour
P.O. Box 8700
Confederation Building
St. John’s, NL A1B 4J6

Dear Minister Hawkins:

The Memorial University of Newfoundland Faculty Association Executive Committee very much appreciated the time you and several of your key staff members gave to a meeting with our representatives in December. We know how busy you are.

As we enter the New Year, we would like to follow up on some of the key issues that we discussed last month. These reflect our conviction that the University, with support and encouragement from the Province, must restore its focus on the core activities of teaching and research; they are the heart of Memorial's contribution to Newfoundland and Labrador and vital to every new generation of citizens - the foundation of a democratic society. As you probably know, data from Statistics Canada and elsewhere also shows that investment in education is an enormously effective engine for high quality job creation.

Creation of a Provincial Research Fund:
One concrete way for the Province to offer its support for these goals would be to create a fund for small research grants, with applications adjudicated by a committee of researchers. The amounts offered need not be large; many projects, particularly in the humanities and social sciences, can be completed with a few thousand dollars. In other cases, a small grant might offer seed money for the development of a larger project ultimately funded elsewhere. We believe that any such fund should be open to a wide range of possible projects. Support for curiosity-based research, not projects driven by predetermined priorities, is an essential condition for an innovative research climate.

The history of the Institute for Social and Economic Research (ISER) at Memorial offers a model of what such an approach can accomplish. ISER was founded in the early years after confederation with a focus on basic research that was particularly relevant to the changing situation of Newfoundland and Labrador. A core goal was to create a research culture locally. Over time, the Institute put Memorial on the map as a centre for research on the North Atlantic rim: Newfoundland and Labrador, but also Northern Europe and the wider Canadian Arctic. ISER still exists, but its funding and mandate has been reduced and it has not always been able to offer a full suite of fellowships in recent years.

Putting Teaching and Research First:
For the University’s part, we fully recognize the challenge presented by budget cuts. We don’t want to suggest that a little belt-tightening can make up for significant reductions to Memorial’s grant. Nevertheless, we think that resources are too often diverted to practices that detract from the core activities of research and teaching. Many of these reflect administrative trends rather than the particular
needs of this province. We mentioned as one example MUN’s use of executive search firms – “headhunters” – to recruit administrators. Given Memorial’s well-staffed Human Resources and Marketing and Communications Divisions, we cannot understand why MUN needs outside consultants to conduct a job search. Further, this costly practice reinforces a “business model” approach to universities that distracts from the true purpose of an educational institution and does little to address the distinctive needs of our provincial university.

Instead of trying to imitate other institutions, Memorial should emphasize what sets it apart. For example, many Canadian universities have moved away from extensive contact between undergraduate students and professors. First- and second-year courses in particular are often delivered in classes of 500 or more, with students’ direct contact limited to graduate student Teaching Assistants. At Memorial, students in many departments still enjoy relatively small classes even at the Introductory level, with professors doing most of the teaching. This is a model promoted in the United States as an elite option. Memorial should highlight it.

**Decision-making at Memorial:**
As we mentioned when we met, we believe that the goals outlined above require a renewed commitment to collegial government of the University. We recognize the importance of diverse representation from different areas of the community on the Board of Regents, for example, but we feel it is counter-productive to completely exclude Academic Staff Members – the very people most familiar with Memorial’s educational and research work - from sitting as Regents.

What we are proposing would help restore Memorial’s founding spirit, as reflected in these comments from Herbert Halpert, founder of Memorial’s Department of Folklore (quoted in *Observing the Outports* by Jeff Webb). Noting that “Memorial University was both new and small” when he arrived in the early 1960s, he added:

> [B]ut it was flexible. It was run by men who had no hesitation in doing things for the first time in English-speaking Canada. Introducing folklore as a university subject is one example, another ... was the setting up of the Institute of Social and Economic Research, a daring project undertaken against the advice of several mainland universities... (p. 158).

As Webb shows, this approach of augmenting the distinctive strengths of Memorial and of this province, rather than trying to compete with others by imitating them, was shared by many central figures at Memorial at the time: former MUN president Leslie Harris and George Story, editor of *The Dictionary of Newfoundland English*, among them. This is the type of leadership we need at Memorial today.

Please don’t hesitate to contact us if you have questions about any of the issues raised here or would like further elaboration from us.

Sincerely yours,

Robin Whitaker, PhD
President, Memorial University of Newfoundland Faculty Association
Moore, Dave

From: Hawkins, Allan
Sent: Thursday, January 18, 2018 7:58 PM
To: Trimper, Perry
Subject: Re: Relevance to MUN

Interesting indeed. Removal of mandatory has really had an impact

Sent from my BlackBerry 10 smartphone on the Bell network.

From: Trimper, Perry
Sent: Thursday, January 18, 2018 7:28 PM
To: Hawkins, Allan
Subject: Fw: Relevance to MUN

Greetings my friend - have a read of this article. I suspected as much but it is dramatic to see these calculations.

Regards
PGT

Sent from my BlackBerry 10 smartphone on the Bell network.

From: [Redacted]
Sent: Thursday, January 18, 2018 18:44
To: Trimper, Perry
Subject: Relevance to MUN

Hi Perry,
I recently came across this piece which seems relevant for MUN and also for discussions related to finance upcoming:
http://higheredstrategy.com/cost-aging-professoriate/

Cheers

"This email and any attached files are intended for the sole use of the primary and copied addressee(s) and may contain privileged and/or confidential information. Any distribution, use or copying by any means of this information is strictly prohibited. If you received this email in error, please delete it immediately and notify the sender."
Moore, Dave

From: Hawkins, Allan
Sent: Tuesday, January 16, 2018 4:50 PM
To: Crocker, Ryan
Cc: Howard, Jacquelyn
Subject: Re: Request from Finance - Pre-Budget Question

Good

Sent from my BlackBerry 10 smartphone on the Bell network.

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From: Crocker, Ryan
Sent: Tuesday, January 16, 2018 4:14 PM
To: Hawkins, Allan
Cc: Howard, Jacquelyn
Subject: Request from Finance - Pre-Budget Question

Good afternoon, Minister Hawkins,

Finance has asked our department, among others, to provide answers for a series of potential pre-budget questions that their Minister may be asked.

For AESL, the question they would like our guidance on is why aren’t we allowing MUN to raise tuition so we can reduce the subsidy we pay the university.

Below for your consideration is the response we would like to provide Finance, approved by the department.

Thank you,

- Ryan

9. Why is government subsidizing Memorial University while tuition remains frozen? Can we afford this?

- The intent of the tuition freeze subsidy to Memorial University is to provide funding to MUN to cover year-over-year inflationary costs that historically would have been subsidized through increasing tuition revenue.
- The Provincial Government believes that maintaining the tuition freeze for Newfoundland and Labrador students is important to ensure that education is affordable and accessible.

Ryan Crocker
Media Relations Manager
Advanced Education, Skills and Labour
Office: (709)-729-1795
Mobile: (709)-725-9595
RyanCrocker@gov.nl.ca
Moore, Dave

From: Hawkins, Allan
Sent: Tuesday, January 16, 2018 1:21 PM
To: Pitcher, Margot
Subject: Fw: Provincial Day of Action

Sent from my BlackBerry 10 smartphone on the Bell network.

Original Message

From: [redacted]
Sent: Tuesday, January 16, 2018 1:04 PM
To: Hawkins, Allan
Subject: Provincial Day of Action

Minister Hawkins,

I hope this e-mail finds you well. [redacted] at Memorial University of Newfoundland & Labrador. I am writing to you on behalf of MUN Medicine's Global Advocacy and Affairs Committee. This committee facilitates Provincial Day of Action (previously termed Provincial Lobby Day) in which a select group of medical students meet with Members of the House of Assembly to propose a positive health systems change. Would you be willing to meet with our committee to discuss our proposal on any day from March 5th-8th at your convenience?

We look forward to hearing from you,

Memorial University of Newfoundland
Minister Hawkins,

I hope this e-mail finds you well. [Redacted] at Memorial University of Newfoundland & Labrador. I am writing to you on behalf of MUN Medicine's Global Advocacy and Affairs Committee. This committee facilitates Provincial Day of Action (previously termed Provincial Lobby Day) in which a select group of medical students meet with Members of the House of Assembly to propose a positive health systems change. Would you be willing to meet with our committee to discuss our proposal on any day from March 5th-8th at your convenience?

We look forward to hearing from you,

[Redacted]

Memorial University of Newfoundland
Potential copyright material

If you wish to obtain a copy please contact the ATIPP Office at (709) 729-7072 or atippoffice@gov.nl.ca.
Minister Joyce will be speaking at the Makerspace and Incubation Centre announcement at MUN’s Grenfell Campus. Below is a brief paragraph for Minister Joyce’s speaking notes, and a quote for you for the news release.

Both are below for your review. The department has approved. Attached is the draft news release. Jacquelyn

Thank you!

- Ryan

SPEAKING NOTES:

Minister Hawkins couldn’t be here today but he is pleased the Department of Advanced Education, Skills and Labour is contributing more than $87,000 over two years to support the Makerspace and Incubation Centre. This innovative centre complements our Government’s efforts to prepare post-secondary students to join the provincial workforce, growing our economy and building a brighter future for themselves and our communities. The centre also supports the work of the Cabinet Committee on Jobs to support private sector job creation and economic development.

QUOTE:

Students at Memorial University of Newfoundland’s Grenfell Campus will benefit from the resources, expertise and support of the Makerspace and Incubation Centre. Through partnership and collaboration, they will be better able to turn their innovative ideas into exciting new business opportunities, supporting our government’s efforts through The Way Forward to encourage private sector job creation and economic growth.
NEWS RELEASE: Navigate incubator and makerspace receive federal and provincial funding

CORNER BROOK – Grenfell Campus, Memorial University, and the College of the North Atlantic – Corner Brook Campus, will soon be home to spaces that will support business diversification and a stronger culture of innovation and entrepreneurship.

Thanks to funding from the Government of Canada, through the Atlantic Canada Opportunities Agency (ACOA), and the Provincial Departments of Tourism, Culture, Industry and Innovation, and Advanced Education, Skills and Labour, the Navigate Entrepreneurship Centre will develop an incubator and a makerspace in Corner Brook.

ACOA is providing $874,162 in non-repayable funding towards this project. The Provincial Departments of Tourism Culture, Industry and Innovation and Advanced Education, Skills and Labour will contribute $203,962 and $87,375 respectively over two years. The total funding amounts to $1,425,320 over the two-year period.

“The Government of Canada understands that innovation is about new ideas and approaches that help grow our economy and develop a thriving middle class,” said Gudie Hutchings, Member of Parliament for Long Range Mountains, on behalf of the Honourable Navdeep Bains, Minister of Innovation, Science and Economic Development and Minister responsible for ACOA. “This investment supports new initiatives at the Navigate Entrepreneurship Centre to foster a culture of innovation and business development in this region.”

“Guided by The Way Forward, government continues to create conditions to strengthen the innovation ecosystem in Newfoundland and Labrador,” Honourable Christopher Mitchelmore, Minister of Tourism, Culture, Industry and Innovation. “Through the Business Innovation Agenda, we are supporting the province’s innovation-driven businesses to grow, diversify and commercialize new technologies. The launch of a makerspace and incubation centre is a key component for network development on the west coast, and will benefit students, faculty, business and the economic community to help create and foster entrepreneurship through technology, innovation, marketing and research.”

QUOTE FROM AESL?

A makerspace is defined as a collaborative, community-based workspace stocked with tools and materials for people to experiment and create new things. Although there are many variations of makerspaces, the key concepts include collaboration, community and creativity. An incubation centre is a place to nurture, support and expand business start-ups. As with makerspaces, incubators take on many forms and functions depending on the needs of the local entrepreneurial community.

Navigate is a partnership of Grenfell Campus and the Corner Brook campus of College of the North Atlantic. Since 2011, this joint initiative has allowed both institutions to gain expertise in assisting the Corner Brook region by providing entrepreneurship education, one-on-one business start-up support, networking opportunities and business related resources. The makerspace will be housed at Grenfell Campus, while College of the North Atlantic’s Corner Brook campus will host the incubator.

“Makerspaces and incubators are open and accessible places in which people construct knowledge and interact with new ideas,” said Dr. Jeff Keshen, vice-president, Grenfell Campus. “We are grateful to the federal and provincial governments for their investment in this initiative, which will bring awareness and
opportunity to potential and existing businesses and promote entrepreneurship and innovation in this area of the province."

**QUOTE FROM CNA**

The makerspace and the incubator will have two full-time employees and will rely on students to assist in the operation of the two entities – a perfect experiential learning opportunity for students. In addition, an advisory board will provide oversight and direction to the Navigate Entrepreneurship Centre, makerspace and incubation centre.

-30-

**FOR MORE INFORMATION:**

Pamela Gill  
Communications manager  
Grenfell Campus  
709-632-0936  
pgill@grenfell.mun.ca

Michelle Jessop  
Communications Specialist  
College of the North Atlantic  
Headquarters  
709-643-7721  
michelle.jessop@cna.nl.ca

Paul McGrath  
Director, Communications  
ACOA NL  
709-772-2984  
paul.mcgrath@canada.ca

Tansy Mundon  
Director of Communications  
Department of Tourism, Culture, Industry and Innovation  
Government of Newfoundland and Labrador  
709-729-4653  
tansymundon@gov.nl.ca
MUN has provided the following memo to staff today and is also issuing to media. Jacquelyn

Office of Administrative Services
St. John’s, NL Canada, A1B 3V6
Tel: 709.864.6324 Fax: 709.864.6336

DATE: Jan. 12, 2018

TO: Learners, Staff, and Faculty Members in the Faculty of Medicine FROM: Dean Steele, Faculty of Medicine

SUBJECT: Faculty of Medicine Unit Assessment: Announcement of Investigator

I am pleased to inform you that Dr. Sandra LeFort has agreed to act as the investigator for the Unit Assessment.

Dr. LeFort, PhD, MN, BN, BA is a professor emerita in the School of Nursing, Memorial University of Newfoundland. She has had a distinguished career as a researcher in the area of chronic pain, an educator in both undergraduate and graduate nursing programs, and an academic administrator. She was appointed director of Memorial’s School of Nursing from 2004 to 2008 and served as Memorial’s interim associate vice-president academic and as acting deputy provost (students) and associate vice-president academic (undergraduate studies) in 2013. She has also served on numerous university review committees both at Memorial and other Canadian universities.

Dr. LeFort will start her work the week of January 15, 2018. We anticipate that the report will be completed by April 15, 2018.

The terms of reference can be found here. The details of the process will be communicated in due course. The investigation will involve the call for written submissions by learners, staff and faculty members. There will also be the opportunity for learners, staff and faculty to meet individually with the investigator.

The recommendations of the report will be sent to Dr. Gary Kachanoski, President, for his review.

As indicated in my memorandum of November 23, 2017 I am committed to a learning environment free of bullying, intimidation, harassment, sexual harassment and sexual assault. The completion of a Unit Assessment by an independent investigator will enable the Faculty of Medicine to improve our culture so that we can all learn and work in an environment that is safe and respectful.

Margaret

PROFESSOR MARGARET STEELE / DEAN OF MEDICINE
MD, FRCP, M.ED, DFCPA, CCPE
Faculty of Medicine, Office of the Dean
M2M311, Health Sciences Centre
Memorial University | St. John’s | Newfoundland | A1B 3V6
New Grenfell Campus VP focusing on community growth

The head of Memorial University’s campus in Corner Brook hopes the coming year will be one of partnership and opportunity. Community growth is a priority for Grenfell Campus. NTV’s Don Bradshaw reports.

(Video may not display in Internet Explorer) - http://ntv.ca/new-grenfell-campus-vp-focusing-on-community-growth/

Ryan Crocker
Media Relations Manager
Advanced Education, Skills and Labour
Office: (709)-729-1795
Mobile: (709)-725-9595
RyanCrocker@gov.nl.ca
Good morning!

Hope you had a lovely holiday.

I’m writing to invite Minister Hawkins or his designate to attend our annual School of Nursing Crest Ceremony this coming Jan. 31 at 6:30 pm in the main auditorium of the Health Sciences Centre. We have a brief reception following the ceremony. He is most welcome!

This is a special ceremony to welcome our first year students into the school, and the Nursing profession. It’s similar to the white coat ceremonies in Pharmacy and Medicine.

I’ve attached an invitation that provides detail on time, location, and parking. And just to keep everyone in the loop, we have also invited Minister Haggie or his designate to attend.

We look forward to hearing from you,

Sincerely,
Marcia Porter

MARCIA PORTER, COMMUNICATIONS ADVISOR
Memorial University School of Nursing/School of Music
St. John’s, NL A1E 1K3
Tel: 709-777-2165 (mornings), 864-8619 (afternoons)
mlporter@mun.ca  www.mun.ca/nursing  www.mun.ca/music

Follow us.
The Gazette has moved from print to web.  gazette.mun.ca
The School of Nursing
Memorial University of Newfoundland

invites you to the

Annual Crest Ceremony

to welcome our first year nursing students
into the
Profession of Nursing

Main Auditorium, Health Sciences Centre
Wednesday, January 31, 2018
6:30 p.m.

During this ceremony, first-year nursing students in the Bachelor of Nursing Collaborative Program - Regular Stream and Fast Track - will receive the Memorial University School of Nursing Crest and be formally welcomed into our professional school. Family and friends, School of Nursing faculty, staff and students and other invited guests will attend.

A reception will follow in the main foyer of the Health Sciences Centre.

Please RSVP by January 17, 2018 to:
nursgeno@mun.ca

(2 guests per student please)
In case of inclement weather, the ceremony will be held at the same time and location on Thursday, February 1, 2018
Parking available in Area 30 and Area 27 level 2 and 3
Moore, Dave

From: Hawkins, Allan
Sent: Tuesday, January 09, 2018 10:47 AM
To: Howard, Jacquelyn
Subject: Re: Out in the Open: Memorial University releases President's Report 2017

Please print a copy for my desk

Sent from my BlackBerry 10 smartphone on the Bell network.

From: Howard, Jacquelyn
Sent: Tuesday, January 9, 2018 10:37 AM
To: Hawkins, Allan; Dooling, Genevieve (AES); Ennis-Williams, Candice
Cc: Crocker, Ryan; Pitcher, Margot
Subject: FW: Out in the Open: Memorial University releases President's Report 2017

FYI, the President’s Report was released this morning. Jacquelyn

From: Memorial University Media Relations [mailto:marcomm=mun.ca@mail132.sea81.mcsv.net] On Behalf Of Memorial University Media Relations
Sent: Tuesday, January 09, 2018 10:09 AM
To: Howard, Jacquelyn
Subject: Out in the Open: Memorial University releases President's Report 2017

MÉDIA
RELEASE

Out in the Open: Memorial University releases President's Report 2017

Ref. No.: 39

Please replace previously issued news release No. 38 with this one.

Memorial University offers a look back on the last year with the release of the
This year’s report is based on fiscal year Apr. 1, 2016 – Mar. 31, 2017 and academic year Sept. 1, 2016 – Aug. 31, 2017.

In addition to celebrating the achievements of students, faculty and staff, this year’s report includes a special section on governance and accountability.

"We have heard clearly from stakeholders inside and outside the university that Memorial is vital to the social, cultural and economic health of the province," explained Dr. Gary Kachanoski, president and vice-chancellor, Memorial University. "We understand that people want to know more about our institution: how it is governed, how decisions are made and what we are doing, every day, to meet our special obligation. This report provides an overview of our governance and accountability."

The report also highlights accomplishments from the report period, including the launch of the Ocean Frontier Institute, the global success of student groups Paradigm Hyperloop and Enactus Memorial, and the innovative solutions students, faculty and staff are developing to address the challenges faced in the province and beyond.

To view the report, which also includes statistical and financial highlights for 2016-17, please visit here.

-30-

For additional information, please contact Laura Barron, manager, digital communications and content management, Memorial University, at 709-864-2455 or l.barron@mun.ca.
You are receiving this email because you expressed interest in news from Memorial University of Newfoundland.

Our mailing address is:
Memorial University of Newfoundland
230 Elizabeth Ave
St. John’s, NL A1C 5S7
Canada

Add us to your address book

Want to change how you receive these emails? You can update your preferences or unsubscribe from this list.
I'm pleased to share with you a look back on the last year at Memorial University of Newfoundland with the release of the Report 2017: Out in the Open.

This year's annual report is based on fiscal year Apr. 1, 2016 – Mar. 31, 2017 and academic year Sept. 1, 2016 – Aug. 31, 2017.

The report is built around the theme of Out in the Open. It reflects the place in which we live, the adventurous way in which our researchers and students engage with the world around them, and the spirit of exploration that is a hallmark of a Memorial University education.

We have heard clearly from stakeholders inside and outside the university that Memorial is vital to the social, cultural and economic health of Newfoundland and Labrador. We understand that people want to know more about our
every day, to meet our special obligation to the people of our province. This report provides an overview of our governance and accountability.

The report also celebrates the achievements of students, faculty and staff, and highlights the innovative solutions members of our university community are developing to address the challenges faced in the province and beyond.

I encourage you to share this report with your networks, and I welcome your feedback.

Gary Kachanoski, PhD
President and vice-chancellor
Memorial University

President's message
President Kachanoski reflects on Memorial's latest developments and achievements

Open book
Take a closer look at governance and accountability at Memorial University
Open water

Memorial researchers collaborate to unlock the secrets of the North Atlantic

Open doors

Discover why and how Memorial supports students in achieving their goals

Year in review

Learn more about Memorial University’s significant developments in 2016-17

Vital signs

Access key facts and figures from 2016-17
Moore, Dave

From: Kim Thornhill <kim.thornhill@mi.mun.ca>
Sent: Monday, January 08, 2018 11:01 AM
Subject: Invitation to 2018 Nautical Skills Competition Gala Dinner
Attachments: Nautical Skills Competition 2018 Gala Dinner Invitation.pdf

Please see attached invitation to the 2018 Nautical Skills Competition Gala Dinner, co-hosted the Fisheries and Marine Institute of Memorial University of Newfoundland and Master Mariners of Canada – Newfoundland and Labrador Division

Best regards,

Kimberley Thornhill
Manager, Marketing and Communications
Fisheries and Marine Institute of Memorial University of Newfoundland
T: 709-778-0544
F: 709-778-0672
www.mi.mun.ca

This email is governed by the Terms and Conditions found in our Disclaimer.
The Masters Mariners of Canada  
(NL Division)  

In collaboration with  

Marine Institute of Memorial University  

cordially invites you to a Drinks Reception and Gala Awards Dinner to recognize the participants of the 2018 Nautical Skills Competition  

Drinks Reception  
Student Lounge, Marine Institute  
Saturday, January 20th, 2018  
6:30pm  
St. John’s, NL  
Ridge Road  

Gala Awards Dinner  
Cafeteria, Marine Institute  
Saturday, January 20th, 2018  
7:30pm  
St. John’s, NL  
Ridge Road  

*Dress is business formal  

Please RSVP by Friday, January 12th, 2018  

T: (709) 778-0339  
E: competition@mastermariners.ca
Minister Hawkins

Premier Ball stated a few weeks ago that the focus of government in 2018 will be on Innovation. MUN presently has an Entrepreneurship program which would help with this. But there is something being overlooked that could do a lot more.

About 200 students graduate from the undergraduate engineering program at MUN each spring. Because of the economy, some do not get jobs as engineers. Most who get jobs get them outside NL. NL is not getting much from this.

Like engineering programs worldwide, the program at MUN is focused on design. There is an energy that builds in students as they near the end of their programs. When students leave MUN, this is dissipated. We need to tap this energy.

The engineering graduate program at MUN is focused on research. Most graduate students are CFAs. Out of the more than 500 engineering graduate students currently at MUN, only about 10 are from NL and Canada. This is actually higher than normal because of the economy. Most CFA graduate students end up leaving NL when they finished their studies. Again, NL is not getting much from this.

I think the main reason for the low graduate enrollment of local students is the focus on research not design. Students are not interested in working on research projects for professors. They want to work on their own design projects.

Below is an email I sent to Prime Minister Trudeau suggesting that a special NSERC Design Scholarship be established to support graduate level design. The government of NL might consider doing something similar. It could offer a limited number of NL Design Scholarships (say 20) valued at $50K ($40K stipend plus $10K prototype) or $1M total. A committee, consisting of MUN Design Professors and Design Engineers from Industry, could judge project proposals. The goal in each case would be to produce something that is patentable. This program would increase innovation and could lead to new jobs locally.

*************************************************************************
*************************************************************************
Engineerig Design & Canadian Prosperity

Prime Minister Trudeau

I am aware that you spent several semesters studying engineering. As you know, the focus of engineering in industry is design. Although undergraduate engineering programs are in alignment with this, a design culture at the graduate level does not exist. Most professors at the graduate level focus on research. Funding programs reinforce this. Professors who actually do design usually do not call it design because that could limit their ability to attract funding! Instead, they call it research!

Research is an attempt to understand something. Design is an attempt to create something. Both are a mix of science and mathematics. But design is also an art. With research, innovation is hit or miss. With design, it is an intended goal right from the start. In my opinion, design is harder than research. Failures can be very embarrassing. So professors stay away from it. I suspect this is the main reason for the lack of graduate level design.

I think the only way to establish a design culture at the graduate level is through a program where the focus is on students not professors. Students would work on projects they want to work on. So motivation would be high. Ideas for projects could come from students, professors and ordinary Canadians. It could connect ordinary Canadians to our Universities in a way never seen before. In each case, the goal would be to produce something which is patentable, which could lead to a new industry and thus jobs.

Students could be supervised by professors at their universities who do design. Student projects could be funded by NSERC with a special Design Scholarship that would give students a stipend to support themselves plus a grant for prototype construction. Students would have to win this through a competition. Central to this would be a project proposal. This could be judged by an NSERC committee made up of Engineering Professors and Engineers from Industry. Students who go through this program might go on to become professors and thus help establish a design culture at the graduate level.

I think such an approach would do a lot more than the few Engineering Design Chairs that NSERC currently funds. It could radically change graduate programs for the better. I did suggest this idea to your Ministers of Science and Innovation, and they were quite supportive. However, I wanted to inform you directly about it because it could add significantly to the well-being of Canada.

Best Regards

Newfoundland
Canada
Potential copyright material

If you wish to obtain a copy please contact the ATIPP Office at (709) 729-7072 or atippoffice@gov.nl.ca.
Ryan Crocker
*Media Relations Manager*
*Advanced Education, Skills and Labour*
Office: (709)-729-1795
Mobile: (709)-725-9595
RyanCrocker@gov.nl.ca
Moore, Dave

From: Hawkins, Allan
Sent: Wednesday, December 20, 2017 11:57 AM
To: Crocker, Ryan
Subject: Re: FOR APPROVAL - NR - Student Appointments

Good

Sent from my BlackBerry 10 smartphone on the Bell network.

From: Crocker, Ryan
Sent: Wednesday, December 20, 2017 11:24 AM
To: Hawkins, Allan
Cc: Howard, Jacquelyn
Subject: FOR APPROVAL - NR - Student Appointments

Minister Hawkins,

Below for your consideration is a news release, approved by the department, that we would like to issue tomorrow.

Thank you – safe travels!

- Ryan

Advanced Education, Skills and Labour
December 21, 2017

Students Appointed to Memorial University Board of Regents

The Honourable Al Hawkins, Minister of Advanced Education, Skills and Labour, today announced the latest appointments to Memorial University’s Board of Regents.

The new student appointees are Alex Noel and Christian Samson, who were nominated by their respective student unions and recommended by the Board of Regents. Biographies are provided in the backgrounder below.

The Memorial University Board of Regents, along with Memorial University’s Senate, is responsible for all matters related to programming, employees and other areas deemed to be in the best interest of the institution.

Quotes
“Alex Noel and Christian Samson are impressive individuals whose education, volunteering, and work experience make them a valuable addition to the Board of Regents. They will provide strong leadership and an effective voice for students and I thank them for accepting their nominations.”
Honourable Al Hawkins
Minister of Advanced Education, Skills and Labour

Learn more
Follow us on Twitter: @GovNL and @AESL_GovNL

Media contact
Ryan Crocker
Advanced Education, Skills and Labour
709-729-1795, 709-725-9595
RyanCrocker@gov.nl.ca

BACKGROUNDER

Biographies of New Memorial University Board of Regents Members

Alex Noel
Alex Noel is currently enrolled at Memorial University of Newfoundland and completed a Bachelor of Fine Arts in 2015. Other activities include student representative on the Council on Higher Education and Newfoundland and Labrador National Executive Representative of the Canadian Federation of Students. Community service includes positions with Eastern Edge Gallery, the St. John’s Trans March, and Camp Eclipse.

Christian Samson
Christian Samson is pursuing a Joint Diploma of Technology/Bachelor of Technology – Engineering and Applied Science of Underwater Vehicles at Memorial University’s Marine Institute. He has worked with SubC Imaging in Clarenville and has volunteered extensively in support of post-secondary students.

Ryan Crocker
Media Relations Manager
Advanced Education, Skills and Labour
Office: (709)-729-1795
Mobile: (709)-725-9595
RyanCrocker@gov.nl.ca
Potential copyright material

If you wish to obtain a copy please contact the ATIPP Office at (709) 729-7072 or atippoffice@gov.nl.ca.
FYI, just received from MUN. It was provided to us and HCS. I will let the center know as well.

Jacquelyn

Hey folks,
Just wanted to let you know that we've received a media inquiry from The Globe and Mail, likely in follow up to an allnewfoundlandandlabrador.com story this morning about a memo sent out in the Faculty of Medicine (attached). Our response for the Globe is to share the memo that was sent and let them know that all the information that can be made public at this time is included in that memo. Additionally, work has begun immediately to set the terms of reference for the review and select an external reviewer, and that will be communicated to the Globe reporter as well. Let me know if you have any questions.

Cheers

Dave

DAVID SORENSEN | MANAGER (COMMUNICATIONS)
Marketing & Communications
Memorial University of Newfoundland
Arts and Administration Building, Rm. A1024
230 Elizabeth Ave.
St. John's, NL, Canada A1C 5S7
T 709 864 2143 | M 709 685 7134
It has come to my attention that there have been several concerns raised about the Faculty of Medicine’s learning environment that are extremely troubling to me as the Dean. These concerns have included allegations of bullying, intimidation, harassment and sexual harassment. In order to learn and work effectively and to reach our greatest potential, all members of the Faculty of Medicine community, our learners, our staff and our faculty collectively have an obligation to treat everyone with respect in order for the Faculty of Medicine to be a safe and nurturing learning environment.

As a result of the issues that were brought to my attention, I contacted the Sexual Harassment Advisor, Ms. Rhonda Shortall, indicating the incidents and concerns raised may be of a sexual nature and may constitute sexual harassment under the Sexual Harassment and Sexual Assault policy. As per section 2.9 of the Sexual Harassment and Sexual Assault policy, I asked Ms. Rhonda Shortall to seek the President’s authorization for a Unit Assessment. Ms. Rhonda Shortall agreed that the circumstances warranted enactment of section 2.9 and, as such, she requested the President order a Unit Assessment, which President Kachanoski has indeed authorized.

A Unit Assessment is defined in the Sexual Harassment and Sexual Assault policy as:

“An independent third-party review of the work, study or research environment that seeks to gather information that relates to issues of sexual harassment in the unit and to identify causes and effects and to make recommendations to the unit.”

The Unit Assessment will focus on:

The application and alignment of the Faculty of Medicine’s policies so they are in alignment with Memorial University’s Sexual Harassment and Sexual Assault policy

The culture and the learning environment as it pertains to the reporting and response to incidents of sexual harassment and sexual assault.

Further information about the details of the Unit Assessment will be provided after a decision is made with respect to the external investigator and the terms of reference of the Unit Assessment.

As the Dean of the Faculty of Medicine, I am committed to a learning environment free of bullying, intimidation, harassment, sexual harassment and sexual assault. I will keep the Faculty of Medicine aware of
the next steps as they are available. Such a Unit Assessment will enable the Faculty of Medicine to improve our culture so that we can all learn and work in an environment that is safe and respectful.

Margaret

PROFESSOR MARGARET STEELE / DEAN OF MEDICINE
MD, FRCP, M.ED, DFCPA, CCPE

Faculty of Medicine, Office of the Dean
M2M311, Health Sciences Centre
Memorial University \ St. John's \ Newfoundland \ A1B 3V6
t: 709.864.6324  f: 709.864.6336  e: deanofmedicine@med.mun.ca

Building a Healthy Tomorrow™ | www.med.mun.ca
5 Year Plan Presentation

Over the last year, we've held a series of consultations with the public and key stakeholders to help shape our priorities and direction for the coming five years.

Come hear about the resulting strategic plan and learn more about excited new programs and opportunities.

Monday, December 11, 2017 2:00 - 4:00 pm in the Junior Common Room, R. Gushue Hall Memorial University, St. John's Campus

Register Now

Ryan Crocker
Media Relations Manager
Advanced Education, Skills and Labour
Office: (709)-729-1795
Mobile: (709)-725-9595
RyanCrocker@gov.nl.ca
Morning Jacquelyn,

We are looking forward to Minister Hawkins joining us tomorrow night for our Scholarship ceremony.

While we’re waiting for the scholarship booklet to return from the printer, I’m attaching the PDF copy so the Minister has the Order of Proceedings and the names of the scholarship recipients in case there is someone from his riding. We will be handing out 126 scholarships tomorrow evening. The event will be followed by a reception in our lobby.

The event will get underway at 7 pm in our gymnasium. If he’d like to arrive by 6:45 pm, Glenn Blackwood will meet him at the main entrance and we’ll get everything settled for the event.

As you will see from the booklet, Margaret Allen, Manager, Regulatory Affairs and Administration, Husky Energy, and our Industry Advisory committee vice-chair, will join the Minister on stage.

Kevin Anderson, Regional Director General, DFO NL and a member of our Industry Advisory committee will also be in attendance.

Please let me know if there is anything we can do assist the minister for tomorrow. Thank you again for everything.

All the best
Kim

Kimberley Thornhill
Manager, Marketing and Communications
Fisheries and Marine Institute of Memorial University of Newfoundland
T: 709-778-0544
F: 709-778-0672
www.mi.mun.ca

---

Hello Kim,
Minister Hawkins will be pleased to attend the scholarship presentation and bring greetings. Any additional information you can provide and confirmation of other guests would be much appreciated.

Thank you,
Jacquelyn

Jacquelyn Howard
Director of Communication
Advanced Education, Skills and Labour
709-729-0753, 689-2624

From: Howard, Jacquelyn
Sent: Wednesday, November 08, 2017 8:43 AM
To: 'Kim Thornhill'
Cc: Hawkins, Allan
Subject: RE: Marine Institute Invitation to Fall Scholarship presentation

Thank you Kim. We will check the Ministers schedule and get back to you.

Jacquelyn

From: Kim Thornhill [mailto:kim.thornhill@mi.mun.ca]
Sent: Wednesday, November 08, 2017 8:16 AM
To: Howard, Jacquelyn
Cc: Hawkins, Allan
Subject: Marine Institute Invitation to Fall Scholarship presentation

Hi Jacquelyn,

Glenn Blackwood, VP, Memorial University (Marine Institute) would like to extend an invitation to Minister Hawkins, or his delegate, to attend our Spring 2017 Scholarship presentation on Wednesday, Nov. 22, 7:00 pm to bring greetings to our students and donors.

We look forward to this event each fall as we recognize our generous donor families, individuals and organizations and the academic, volunteer and personal achievements of our students.

The event is approximately 1.5 hours followed by a reception in our main lobby. We are also hoping to have Dr. Kachanoski, Capt. Sid Hynes and members of our Industry Advisory Committee attend our event.

We hope the Minister’s schedule permits him to join us.

All the best,
Kim

Kimberley Thornhill
Manager, Marketing and Communications
Fisheries and Marine Institute of Memorial University of Newfoundland
T: 709-778-0544
F: 709-778-0672
www.mi.mun.ca
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ORDER OF PROCEEDINGS

Master of Ceremonies

Glenn Blackwood  
Vice-President, Memorial University  
of Newfoundland (Marine Institute)

Welcoming Remarks

The Honorable Al Hawkins  
Minister, Advanced Education, Skills and Labour  
Government of Newfoundland and Labrador

Presentations

Angie Clarke  
Director, Student Affairs  
Marine Institute of Memorial University

Closing Remarks

Margaret Allen  
Vice-Chair, Marine Institute Advisory Committee  
Marine Institute of Memorial University
ORDER OF PRESENTATIONS

Algoma Central Corporation Scholarship

April Arnott Memorial Scholarship

Atlantic Towing Scholarship

Mr. Justice Fintan J. Aylward Scholarship

Andrew Baker Memorial Scholarship
Dr. C.R. Barrett Scholarship

John N. Barrett Scholarship

Raymond Bartlett Memorial Scholarship

Heber Bowering Memorial Scholarship

Captain Lloyd Bugden Memorial Scholarship

Canadian Association of Prawn Producers Scholarship
Canadian Federation of University Women Scholarship - St. John's Club

Daley Scholarship

Wayne Dalton Memorial Scholarship

Donald W. K. Dawe Memorial Scholarship

Donald W. K. Dawe Scholarship
Randy Emberley Memorial Scholarship

Captain William Ennis Memorial Scholarship

Charles Evans Memorial Scholarship

ExxonMobil Oil Scholarship

Flight 491 Legacy Scholarship
Flight 491 Legacy Scholarship (cont)

Flotilla '97 Legacy Scholarship

Neil Gall Memorial Leadership Scholarship in Ocean Technology

Laura C. Holfyad Scholarship for Women

Harbour Grace Shrimp Company Bridge Watch Scholarship

Harbour Grace Shrimp Company Marine Engineering Scholarship
Harbour Grace Shrimp Company Women in Nautical Science Scholarship

Harvey Head Scholarship

Hebron Scholarship for Women in Science and Engineering

Hibernia Management and Development Company Scholarship

Chester and Maude Keeping Memorial Scholarship
Marine Institute Entrance Scholarship
Marine Institute Entrance Scholarship (cont)
Marine Institute Entrance Scholarship (cont)

Marine Institute Scholarship

Memorial University of Newfoundland Endowment Scholarship
Middle Cove Memorial Scholarship

Captain Wilfred B. Morgan Memorial Scholarship

Ocean Choice International Scholarship
Oceanex Scholarship

Captain Peter & Mrs. Olive Parsons Memorial Scholarship

Professional Fish Harvesters Certification Board Scholarship

W. Gary Rowe, QC Scholarships at the Fisheries and Marine Institute
Captain Michael J. Simmonds & Arthur Simms Memorial Scholarship

Captain Rex Simmonds Scholarship

Jane Simoes Ré Memorial Scholarship

Skinner Memorial Scholarship at the Fisheries and Marine Institute

Captain Norman Small Scholarship
St. John's Port Authority Scholarship

St. John's Rotary Scholarship

Teledyne CARIS Scholarship

JJ Uglyard Memorial Scholarship
AWARDS AND BURSARIES

Lieutenant Commander (Retired) Anthony Green Ayre Bursary

Melvin Freid Marine Safety Award

Hebron Award

Jamie Klein Memorial Award

Kraken Robotic Systems Inc., Dr. F. Mary Williams Memorial Award in Ocean Technology
Captain Patrick Miller Award

Moving Forward Together Campaign Award

Roy Russell Memorial Bursary

Teekay Heritage Class SPIRIT Award
The Marine Institute would like to congratulate this year's recipients of scholarships and awards, and express our sincere appreciation for all those who provide the support that makes them possible.
Moore, Dave

From: Cormey, Janet
Sent: Friday, November 10, 2017 10:55 AM
To: Hawkins, Allan; Hunt, Pam; Kirby, Dale
Cc: MUN RACISM

With reference to your e-mail below addressed to the Hon. Dale Kirby, please note that your correspondence has been forwarded to Minister Kirby’s colleague, the Hon. Al Hawkins, Minister of Advanced Education, Skills and Labour, for his consideration. Post-secondary falls under the responsibility of that Department.

Janet

Janet Cormey
Secretary to Minister
Department of Education
and Early Childhood Development
P. O. Box 8700
St. John’s, NL A1B 4J6
Phone: 709-729-5040
Fax: 709-729-0414

From: [Redacted]
Sent: Thursday, November 09, 2017 1:50 PM
To: Kirby, Dale
Subject: [Potential Junk/Spam] MUN RACISM

Dale,
Hon. Minister.

long time.
it’s [Redacted]

Just wondering..

do you intend to issue a statement in regards to this worrying trend whereby the freedoms of free speech (enshrined as it is in our alma mater) is being hijacked and abused by unknown parties claiming to represent the shadowy far right and causing alarm and unrest on campus??

You ought to weigh in officially, in the capacity of your esteemed portfolio.

Best regards to you and family.

LG Mobile
That's wonderful news Jacquelyn. We will certainly update you with an event scenario, scholarship booklet and confirmed guests as we get closer to the date.

All the best
Kim

Kimberley Thornhill
Manager, Marketing and Communications
Fisheries and Marine Institute of Memorial University of Newfoundland
T: 709-778-0544
F: 709-778-0672
www.mi.mun.ca

Hello Kim,

Minister Hawkins will be pleased to attend the scholarship presentation and bring greetings. Any additional information you can provide and confirmation of other guests would be much appreciated.

Thank you,
Jacquelyn

Jacquelyn Howard
Director of Communication
Advanced Education, Skills and Labour
709-729-0753, 689-2624

Thank you Kim. We will check the Ministers schedule and get back to you.

Jacquelyn
From: Kim Thornhill [mailto:kim.thornhill@mi.mun.ca]
Sent: Wednesday, November 08, 2017 8:16 AM
To: Howard, Jacquelyn
Cc: Hawkins, Allan
Subject: Marine Institute Invitation to Fall Scholarship presentation

Hi Jacquelyn,

Glenn Blackwood, VP, Memorial University (Marine Institute) would like to extend an invitation to Minister Hawkins, or his delegate, to attend our Spring 2017 Scholarship presentation on Wednesday, Nov. 22, 7:00 pm to bring greetings to our students and donors.

We look forward to this event each fall as we recognize our generous donor families, individuals and organizations and the academic, volunteer and personal achievements of our students.

The event is approximately 1.5 hours followed by a reception in our main lobby. We are also hoping to have Dr. Kachanoski, Capt. Sid Hynes and members of our Industry Advisory Committee attend our event.

We hope the Minister's schedule permits him to join us.

All the best,
Kim

Kimberley Thornhill
Manager, Marketing and Communications
Fisheries and Marine Institute of Memorial University of Newfoundland
T: 709-778-0544
F: 709-778-0672
www.mi.mun.ca
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Moore, Dave

From: Pitcher, Margot
Sent: Friday, October 13, 2017 1:35 PM
To: Hawkins, Allan; Parsons, Andrew
Cc: Fleming, Mark
Subject: MUN President's Reception, October 18, 5pm

Good afternoon Ministers;

Here is information for the President’s reception, sent to me by Luanne Agriesti-Cleary at MUN:

Wednesday, Oct. 18, 5:00-7:00 p.m. at R. Gushue Hall. Parking is on Irwin’s Road in front of Gushue Hall and overflow parking is in the Arts and Culture Centre parking lot. The president usually gives his remarks at about 5:40-5:45 p.m. however if the ministers will be later arriving, we can delay the remarks somewhat. I know the president would like to acknowledge them. Please advise in this regard.

I have told Luanne that you will both be there for the opening; and that Minister Parsons has another event to attend, so he will be leaving early.

If you have any questions, please get in touch.

Thanks,
Margot

MARGOT PITCHER | Executive Assistant
Office of the Minister of Advanced Education, Skills and Labour
Honorable Allan Hawkins
Government of Newfoundland and Labrador
PO Box 8700, St. John’s, NL A1B 4J6
709-729-1989 (office) | 709-729-6996 (fax)
margotpitcher@gov.nl.ca
Yes

From: Pitcher, Margot  
Sent: Tuesday, October 10, 2017 2:25 PM  
To: Hawkins, Allan <AllanHawkins@gov.nl.ca>; Mitchelmore, Christopher <CMitchelmore@gov.nl.ca>; Osborne, Tom <tosborne@gov.nl.ca>; Parsons, Andrew <AndrewParsons@gov.nl.ca>  
Cc: George, Bradley <BradleyGeorge@gov.nl.ca>; Elliott, Susan N. <ElliottS@gov.nl.ca>; Fleming, Mark <MarkFleming@gov.nl.ca>  
Subject: MUN Convocation Reception

Good afternoon Ministers;

I have just received an email from Memorial University inviting you to attend the Convocation reception on Wednesday, Oct. 18, 5:00-7:00 p.m., at R. Gushue Hall. Please let me know if you will or will not be attending so I may let them know.

Thank you,  
Margot

MARGOT PITCHER | Executive Assistant

Office of the Minister of Advanced Education, Skills and Labour
Honorable Allan Hawkins
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Moore, Dave

From: Hawkins, Allan  
Sent: Monday, October 02, 2017 2:46 PM  
To: Pitcher, Margot  
Subject: RE: School of Nursing Fall Graduation Ceremony

Section 27.1(i) and 27.2(a)

From: Pitcher, Margot  
Sent: Monday, October 2, 2017 1:59 PM  
To: Hawkins, Allan <AllanHawkins@gov.nl.ca>  
Subject: RE: School of Nursing Fall Graduation Ceremony

Yes. The Nursing graduation is 2pm, the MUN is 3pm. There are two more MUN convocations that day. One at 10am, in which Minister Parsons is also attending. And one at 7:30pm which Minister Osborne will attend. Minister Mitchelmore has committed to the 3pm.

From: Hawkins, Allan  
Sent: Monday, October 2, 2017 1:57 PM  
To: Pitcher, Margot <MargotPitcher@gov.nl.ca>  
Subject: RE: School of Nursing Fall Graduation Ceremony

Both on the same day??????

From: Pitcher, Margot  
Sent: Monday, October 2, 2017 1:56 PM  
To: Hawkins, Allan <AllanHawkins@gov.nl.ca>; Hunt, Pam <PamHunt@gov.nl.ca>  
Subject: RE: School of Nursing Fall Graduation Ceremony

Minister you have committed to MUN’s Fall Convocation that day at 3pm at the Arts and Culture Centre

From: Hawkins, Allan  
Sent: Monday, October 2, 2017 1:29 PM  
To: Pitcher, Margot <MargotPitcher@gov.nl.ca>; Hunt, Pam <PamHunt@gov.nl.ca>  
Subject: FW: School of Nursing Fall Graduation Ceremony  
Importance: High

See below. Looks good for me

From: Porter, Marcia [mailto:mlporter@mun.ca]  
Sent: Monday, October 2, 2017 12:07 PM  
To: Hawkins, Allan <AllanHawkins@gov.nl.ca>  
Subject: School of Nursing Fall Graduation Ceremony  
Importance: High

Hello Minister Hawkins:
We can't believe it is already October and nearly time for our annual Fall graduation ceremony here in the School of Nursing. We're busy with planning and Dr. Alice Gaudine, dean of the School of Nursing, invites you to attend this year's ceremony, which is brief and includes a light reception afterwards.

I'm sending you this invitation, which includes a date, time and RSVP address.

We look forward to seeing you, or a designate, at our ceremony.

All the best,
Marcia

Dr. Alice Gaudine, Dean, Memorial University of Newfoundland School of Nursing

Cordially invites you to the

School of Nursing's Fall Graduation Ceremony

2 p.m., main auditorium, Health Sciences Centre

Thursday, October 19, 2017

Cake, tea, coffee in main foyer following ceremony

Please RSVP to nursgeno@mun.ca by Tuesday, October 10, 2017

Parking available:

Level 3 of 27A (Parking Garage on Arctic Avenue.)
Good morning Minister;

See below for details concerning the Corner Brook MUN Convocation:

Convocation in Corner Brook is held at the Arts and Culture Centre on University Drive.

There will be a parking attendant who will have the Minister’s name on a list with a reserved parking space for him. He can enter the building via the main entrance where an usher will be available to direct him to the Green Room.

Paula Eddy-Shea is the manager of Convocation and she will be on-site if any questions arise. She can be reached that day on her mobile phone at 685-2382.

The session begins at 10:00 a.m. so if he could be in the Green Room by 9:45 a.m. so he can put on his gown and be placed in procession that would be great.

Thanks,
Margot

MARGOT PITCHER | Executive Assistant
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Honorable Allan Hawkins
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margotpitcher@gov.nl.ca
Moore, Dave

From: Hickey, Kelly <kellyh@mun.ca>
Sent: Tuesday, September 12, 2017 4:29 PM
To: Hickey, Kelly
Subject: Ministers Duncan and O'Regan to visit Memorial
Attachments: Banting Vanier announcement invitation.pdf

Good afternoon,

Attached is an invitation to attend an announcement on Thursday, Sept. 14. We apologize if you have received this invitation more than once.

Thank you,

Kelly

KELLY HICKEY  |  SECRETARY
KELLY HICKEY  |  SECRETARY (COMMUNICATIONS)

Marketing & Communications
Memorial University of Newfoundland
Arts & Administration Bldg | A-1024
230 Elizabeth Avenue
St. John's, NL A1C 5S7
T 709 864 8660  |  F 709 864 8699

Follow us.
The Gazette has moved from print to web. gazette.mun.ca
The Honourable Kirsty Duncan
Minister of Science

and

The Honourable Seamus O'Regan
Minister of Veterans Affairs

join with

Dr. Gary Kachanoski
President and vice-chancellor
Memorial University of Newfoundland

to cordially invite you to attend a funding announcement
featuring Memorial’s Banting and Vanier scholars

September 14, 2017
10 a.m.
Suncor Energy Hall, School of Music

Parking is limited. Carpools/taxis recommended.
To request a visitor pass, please go to:
www.mun.ca/cep/parking/For_visitors.php
Moore, Dave

From: Pitcher, Margot
Sent: Tuesday, September 12, 2017 11:37 AM
To: Dempster, Lisa; Kirby, Dale; Byrne, Gerry; Haggie, John; Crocker, Steve; Mitchelmore, Christopher; GambinWalsh, Sherry; Joyce, Eddie; Parsons, Andrew; Ball, Dwight; Coady, Siobhan; Hawkins, Allan
Cc: English, Dana; Connors, Kara; MacGowan, Gordon; Anderson, Alicia; Worthman, Matthew; George, Bradley; White, Kelly; Dogurga, SherrieLynn; Fleming, Mark; White, Keith S; Collier, Sonya; Loveless, Elvis; Ryland, Michelle; Penney, Doug; Bugden, Susie; Watkins, Jackie; Harnum, Lisa; Crisby, Lavinia; Nash, Frankie; Bolt, Judy; Clarke, Joanne
Subject: MUN Fall Convocations
Attachments: Convocation Schedule Fall 2017 - Confidential.pdf

Good morning Ministers and EA’s;

Attached you will find the schedule for Memorial University’s Fall Convocations. Please let me know which Convocation your Minister would be available to attend. Memorial University really values the participation of Cabinet Ministers. If you have any further questions, please give me a call or send an email.

Thank you,
Margot

MARGOT PITCHER | Executive Assistant
Office of the Minister of Advanced Education, Skills and Labour
Honorable Allan Hawkins
Government of Newfoundland and Labrador
P.O. Box 8700, St. John’s, NL A1B 4J6
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margotpitcher@gov.nl.ca
### Convocation Schedule for Fall 2017

**Memorial University of Newfoundland**

Updated Aug. 22, 2017

<table>
<thead>
<tr>
<th>Convo</th>
<th>Date/Time</th>
<th>Event/Degrees to be Conferred</th>
<th>Honorary Graduand(s)</th>
<th>Orator</th>
<th>Professors</th>
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<td></td>
<td><strong>Corner Brook</strong></td>
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<tr>
<td>Reception</td>
<td>Wednesday, October 4, 5:00 p.m.</td>
<td>Convocation Reception, Fine Arts Atulium, Grenfell Campus</td>
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<td><strong>St. John's</strong></td>
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<tr>
<td>Reception</td>
<td>Wednesday, October 18, 5:00 p.m.</td>
<td>President's Reception for Honorary Graduaunks, R. Gushue Hall</td>
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<tr>
<td>Luncheon</td>
<td>Thursday, October 18, 12:15 p.m.</td>
<td>Luncheon for Honorary Graduands, Government House</td>
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* Seating arrangements