January 11, 2016

Dear: [REDACTED]

Re: Your request for access to information under Part II of the Access to Information and Protection of Privacy Act (File # NR-003-2016)

This is to confirm that on January 7, 2016, The Department of Natural Resources received your request for access to the following records/information:

Briefing materials -- in any and all formats, including paper and electronic -- prepared for, and/or provided to, the minister related to the Come by Chance oil refinery and/or its owners and/or environmental liabilities. Date range of request is Nov. 1, 2015 to the present.

Please be advised that the Deputy Minister for The Department of Natural Resources has reviewed this request and the department has no records responsive to your request.

The Access to Information and Protection of Privacy Act requires us to provide an advisory response within 10 days of receiving the request. As this request has been completed prior to day 10, this letter also serves as our Advisory Response.

Please be advised that you may ask the Information and Privacy Commissioner to review the processing of your access request, as set out in section 42 of the Access to Information and Protection of Privacy Act (the Act). A request to the Commissioner must be made in writing within 15 business days of the date of this letter or within a longer period that may be allowed by the Commissioner.

The address and contact information of the Information and Privacy Commissioner is as follows:
Office of the Information and Privacy Commissioner
2 Canada Drive
P. O. Box 13004, Stn. A
St. John’s, NL. A1B 3V8

Telephone: (709) 729-6309
Toll-Free: 1-877-729-6309
Facsimile: (709) 729-6500

You may also appeal directly to the Supreme Court Trial Division within 15 business days after you receive the decision of the public body, pursuant to section 52 of the Act.

Please be advised that this letter will be published following a 72 hour period after it is sent electronically to you or five business days in the case where records are mailed to you. It is the goal to have the letter posted to the Office of Public Engagement's website within one business day following the applicable period of time.

If you have any further questions, please contact me by telephone at 709-729-1651 or by email at reeneependergast@gov.nl.ca.

Sincerely,

[Signature]

Renée Pendergast
ATIPP Coordinator
Department of Natural Resources