

October 23, 2018



Section 40(1)

Dear



Section 40(1)

**Re: Your request for access to information under Part II of the *Access to Information and Protection of Privacy Act* [WP/002/2018]**

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On August 14, 2018, the Women's Policy Office (WPO) received your request for access to the following records:

“All briefing materials including information notes, meeting notes and presentations, as well as emails to wpo executive and minister regarding harassment in public service.”

In efforts to clarify this request with regards to time-frames and search terms, the ATIPP Coordinator sought clarification from you via email and telephone on three (3) separate occasions without success. As of October 5, 2018, the Coordinator had not received a response/clarification from you.

Given the lack of clarification in regards to time-frames and search terms, the Coordinator has interpreted your request to be solely applicable to the following employees and content matter:

- Current Minister Responsible for the Status of Women;
- Current WPO Executive and staff; and
- “Harassment in public service”.

Please be advised that the WPO has reviewed this request and the WPO has no records responsive to your request. However, should you wish to clarify your request, we will be happy to assist. Please feel free to submit a further access to information request at your convenience.

Please be advised that you may ask the Information and Privacy Commissioner to review the processing of your access request, as set out in section 42 of the *Access to Information and Protection of Privacy Act* (the Act). A request to the Commissioner must be made in writing within 15 business days of the date of this letter or within a longer period that may be allowed by the Commissioner.

The address and contact information of the Information and Privacy Commissioner is as follows:

Office of the Information and Privacy Commissioner  
2 Canada Drive  
P. O. Box 13004, Stn. A  
St. John's, NL. A1B 3V8

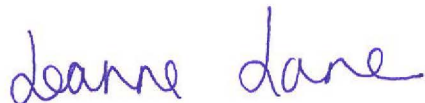
Telephone: (709) 729-6309  
Toll-Free: 1-877-729-6309  
Facsimile: (709) 729-6500

You may also appeal directly to the Supreme Court Trial Division within 15 business days after you receive the decision of the public body, pursuant to section 52 of the Act.

Please be advised that this letter will be published following a 72 hour period after it is sent electronically to you or five business days in the case where records are mailed to you. It is the goal to have the letter posted to the Completed Access to Information Requests website within one business day following the applicable period of time. Please note that requests for personal information will not be posted online.

If you have any further questions, please contact me by telephone at 709-729-2987 or by email [leannelane@gov.nl.ca](mailto:leannelane@gov.nl.ca).

Sincerely,

A handwritten signature in blue ink that reads "Leanne Lane".

Leanne Lane  
ATIPP Coordinator