June 4, 2018

Dear Applicant:

Re: Your request for access to information under Part II of the Access to Information and Protection of Privacy Act (Our File #: EECD/012/2018)

On May 4, 2018, the Department of Education and Early Childhood Development (EECD) received your request for access to the following records/information:

"Any and all information relating to the accreditation of Anchor Academy under the Schools Act, 1997, and specifically the Information relating to the approval of the curriculum under s. 44(b) of the Act."

A decision has been made by the Deputy Minister for the Department of Education and Early Childhood Development to provide access to some of the requested information and the appropriate copies have been enclosed.

Please note, the records you have requested may contain information that, if disclosed, might affect the business interests of a third party as described in section 39 of the Access to Information and Protection of Privacy Act (the Act) (see attached).

As required by section 19 of the Act, we have given written notice to the third party that we intend to provide access to these records. The notice to the third party was dated and sent on June 4, 2018. This notice gives the third party 15 business days to file a complaint with the Office of the Information and Privacy Commissioner or appeal the decision to the Trial Division. If the third party does not file a complaint or appeal this decision, these records relating to your request will be provided to you on June 25, 2018.

Access to the remaining records, and/or information contained within the records, has been refused in accordance with the following exceptions to disclosure, as specified in the Access to Information and Protection of Privacy Act (the Act):

Section 30: Legal Advice
(1) The head of a public body may refuse to disclose to an applicant information
   a. That is subject to solicitor and client privilege or litigation privilege of a public body; or
   b. That would disclose legal opinions provided to a public body by a law officer of the Crown.

Section 40: Disclosure harmful to personal privacy
(1) The head of a public body shall refuse to disclose personal information to an applicant where the disclosure would be an unreasonable invasion of a third party's personal privacy.

.../2
Please be advised that the following pages have been redacted in its entirety:

<table>
<thead>
<tr>
<th>Page Numbers</th>
<th>Section of the ATIPPA</th>
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</thead>
<tbody>
<tr>
<td>7-20</td>
<td>Awaiting Third Party - possibly s.39</td>
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<tr>
<td>58-59</td>
<td>s.30(1)(a)</td>
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<tr>
<td>60-63</td>
<td>s.30(1)(a); s.30(1)(b)</td>
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<tr>
<td>89-124</td>
<td>Awaiting Third Party - possibly s.39</td>
</tr>
<tr>
<td>134-169</td>
<td>Awaiting Third Party - possibly s.39</td>
</tr>
</tbody>
</table>

As required by 8(2) of the Act, we have severed information that is unable to be disclosed and have provided you with as much information as possible. In accordance with your request for a copy of the records, the appropriate copies have been enclosed.

You may appeal this decision and ask the Information and Privacy Commissioner to review the decision to provide partial access to the requested information, as set out in section 42 of the Act. A request to the Commissioner must be made in writing within 15 business days of the date of this letter or within a longer period that may be allowed by the Commissioner. Your appeal should identify your concerns with the request and why you are submitting the appeal.

The appeal may be addressed to the Information and Privacy Commissioner as follows:

Office of the Information and Privacy Commissioner
2 Canada Drive
P. O. Box 13004, Stn. A
St. John’s, NL A1B 3V8
Telephone: (709) 729-6309;
Toll-Free: 1-877-729-6309
Facsimile: (709) 729-6500

You may also appeal directly to the Supreme Court Trial Division within 15 business days after you receive the decision of the public body, pursuant to section 52 of the Act.

Please be advised that responsive records will be published following a 72 hour period after the response is sent electronically to you or five business days in the case where records are mailed to you. It is the goal to have the responsive records posted to the Completed Access to Information Requests website within one business day following the applicable period of time. Please note that requests for personal information will not be posted online.

If you have any further questions, please feel free to contact the undersigned by telephone at 709-729-7425 or by e-mail at KimAnstey-Stockwood@gov.nl.ca

Sincerely,

Kim Anstey-Stockwood
Manager of Information Services
ATIPP Coordinator

Attachment
June 29, 2018

Dear Applicant:

Re: Your request for access to information under Part II of the Access to Information and Protection of Privacy Act (Our File #: EECD/012/2018)

On May 4, 2018, the Department of Education and Early Childhood Development (EECD) received your request for access to the following records/information:

"Any and all information relating to the accreditation of Anchor Academy under the Schools Act, 1997, and specifically the information relating to the approval of the curriculum under s. 44(b) of the Act."

On June 4, 2018, we provided access to some records with the remaining records pending third party review. As a follow-up to this correspondence, we are pleased to provide access to remaining records.

Access to the remaining records, and/or information contained within the records, has been refused in accordance with the exceptions to disclosure, as specified in the Access to Information and Protection of Privacy Act (the Act):

Section 40: Disclosure harmful to personal privacy

(1) The head of a public body shall refuse to disclose personal information to an applicant where the disclosure would be an unreasonable invasion of a third party's personal privacy.

As required by 8(2) of the Act, we have severed information that is unable to be disclosed and have provided you with as much information as possible. In accordance with your request for a copy of the records, the appropriate copies have been enclosed.

You may appeal this decision and ask the Information and Privacy Commissioner to review the decision to provide partial access to the requested information, as set out in section 42 of the Act. A request to the Commissioner must be made in writing within 15 business days of the date of this letter or within a longer period that may be allowed by the Commissioner. Your appeal should identify your concerns with the request and why you are submitting the appeal.

The appeal may be addressed to the Information and Privacy Commissioner as follows:

Office of the Information and Privacy Commissioner
2 Canada Drive
P. O. Box 13004, Stn. A
St. John's, NL A1B 3V8
Telephone: (709) 729-6309;
Toll-Free: 1-877-729-6309
Facsimile: (709) 729-6500
You may also appeal directly to the Supreme Court Trial Division within 15 business days after you receive the decision of the public body, pursuant to section 52 of the Act.

Please be advised that responsive records will be published following a 72 hour period after the response is sent electronically to you or five business days in the case where records are mailed to you. It is the goal to have the responsive records posted to the Completed Access to Information Requests website within one business day following the applicable period of time. Please note that requests for personal information will not be posted online.

If you have any further questions, please feel free to contact the undersigned by telephone at 709-729-7425 or by e-mail at KimAnstey-Stockwood@gov.nl.ca

Sincerely,

[Signature]
Kim Anstey-Stockwood
Manager of Information Services
ATIPP Coordinator

Attachment
Hi Sheldon,

Sounds great.
We look forward to it.
See you Tuesday.

Take care,
Justin

---

Hi Justin,

All is good for 3pm on Tuesday. I have gathered Georgina's feedback in case she can't make it.

We do have a few minor suggestions that we can further discuss at that time.

Sheldon

---

Hi Sheldon,
Just wanted to confirm Georgina is available for the 3pm meeting on Tuesday that you tentatively setup.

Did either of you have any questions based on your initial review together? If so, feel free to pass them along Natasha, Rachel or I by email, or I can drop by if more convenient.
That will give us an opportunity to look into those prior to Tuesday when we meet.

Thank you again for your time,
Have a great weekend.
Justin
-----Original Appointment-----
From: Hancock, Justin
Sent: Wednesday, February 01, 2017 3:16 PM
To: Antle, Sheldon
Subject: Accepted: Anchor Academy
When: Tuesday, February 07, 2017 3:00 PM-4:00 PM (UTC-03:30) Newfoundland.
Where: TBA
Georgina,

I have developed a note for Ed and Janet with respect to the recent developments for applications to operate a private school in the province.

Please review and if you are comfortable with the note as is can we forward to Ed and Janet. This note is unsolicited but I feel it is necessary to be proactive on these files.

Sheldon
Information Note
Department of Education and Early Childhood Development

Title: Potential Private School Applications

Issue: To advise the Executive of Education and Early Childhood Development on recent private school inquiries and potential applications

Background and Current Status:
- There are currently five private schools in the province:
  - St. Bonaventures College, St. John's
  - Lakecrest Academy, St. John's
  - First Baptist Academy, Mt. Pearl
  - Immaculate Heart Of Mary School, Corner Brook
  - Eric G. Lambert, Churchill Falls

- Authorization to operate a private school in the province is provided by the Minister of Education and Early Childhood Development in accordance with Section 43 of the School’s Act, 1997.

- Requirements to operate a private school, including the annual reporting process, are described in Section 44-49 of the Act. Failure to abide by the applicable sections of the Act can result in the revocation of Ministerial permission to operate.

- There are currently two potential submissions that will be forwarded to Minister Kirby for consideration:
  - Anchor Academy: A faith based school at Bethesda Pentecostal
  - Non-responsive

Analysis:
- EECD does not currently have a formal process for applying to operate a private school. Applicants must ensure they are responsive to the applicable terms of the Act.

- Division of School Services staff has met with the potential applicants to advise applicants of the previously used process in assessing private school applications.

- Previous applications have undergone a two phase approval process. The initial submission, if determined to be in compliance with the Act and with EECD policy, may receive approval in principle to move forward with the planning as outlined in the submission to the minister. Concurrently, the applicant is provided feedback or questions that are required to be addressed before final approval is given.

- Anchor Academy is similar in concept to other faith based schools in the province and can be compared with the First Baptist Academy in Mt. Pearl.

- Of both potential applications the assessment for Anchor Academy is anticipated to move ahead smoothly as it is in line with current operating private schools.

- Non-responsive
Action Being Taken:
• Potential applicants have been advised to develop a formal submission for the Minister's consideration and that the submission will be assessed in a timely manner.

• Applicants have also been advised that submissions must include information on programming, curriculum, administration, and other school information (location, insurances, resources, chart of fees).

• Applications that are received will be assessed in conjunction with the Division of Program Development, Division of Research and Evaluation and Executive.

Prepared/Approved by: S. Antle/G. Lake

2/10/2017
February 16, 2017

Honourable Dale Kirby
Minister of Education
Government of Newfoundland and Labrador
Confederation Building
St. John’s, NL A1B 4J6

Dear Minister Kirby,

Please accept the attached proposal, on behalf of the Board of Directors of Anchor Academy, as an application for permission to operate a private school in St. John’s, NL, in accordance with Section 43 and 44 of the Schools Act, 1997.

Anchor Academy Inc. is a registered non-profit organization, which is seeking to operate a non-denominational Christian School. Anchor Academy’s vision is to inspire young hearts and minds to flourish academically, spiritually and individually. Pending approval, we anticipate a start date of September 2017.

Please review this application and contact us for any additional information you may require.

Sincerely,

[Redacted]

Natasha Kelly
709-765-0775
nkelly@anchoracademy.nl.com

[Redacted]

Rachel Whitt
709-000-0000
rwhitt@anchoracademy.nl.com

cc. Deputy Minister - Janet Vivian Walsh
    Assistant Deputy Minister - Ed Walsh
Potential copyright material

If you wish to obtain a copy please contact the ATIPP Office at (709) 729-7072 or atipoffice@gov.nl.ca.
As discussed
Information Note
Department of Education and Early Childhood Development

Title: Potential Private School Applications

Issue: To advise the Executive of Education and Early Childhood Development on recent private school inquiries and potential applications

Background and Current Status:
- There are currently five private schools in the province:
  - St. Bonaventure's College, St. John's
  - Lakecrest Academy, St. John's
  - First Baptist Academy, Mt. Pearl
  - Immaculate Heart Of Mary School, Corner Brook
  - Eric G. Lambert, Churchill Falls

- Authorization to operate a private school in the province is provided by the Minister of Education and Early Childhood Development in accordance with Section 43 of the School's Act, 1997.

- Requirements to operate a private school, including the annual reporting process, are described in Section 44-49 of the Act. Failure to abide by the applicable sections of the Act can result in the revocation of Ministerial permission to operate.

- There are currently two potential submissions that will be forwarded to Minister Kirby for consideration:
  - Anchor Academy: A faith based school at Bethesda Pentecostal
  - [Non-responsive]

Analysis:
- EECD does not currently have a formal process for applying to operate a private school. Applicants must ensure they are responsive to the applicable terms of the Act.

- Previous applications have undergone a two phase approval process. The initial submission, if determined to be in compliance with the Act and with EECD policy, may receive approval in principle to move forward with the planning as outlined in the submission to the Minister. Concurrently, the applicant is provided feedback or questions that are required to be addressed before final approval is considered.

- Anchor Academy is similar in concept to other faith based schools in the province and can be compared with the First Baptist Academy in Mt. Pearl.

- Of both potential applications the assessment for Anchor Academy is anticipated to move ahead smoothly as it is in line with current operating private schools. [Non-responsive]
Action Being Taken:
- Potential applicants have been advised to develop a formal submission for the Minister's consideration and that the submission will be assessed in a timely manner.
- Applicants have also been advised that submissions must include information on programming, curriculum, administration, and other school information (location, insurances, resources, chart of fees).
- Applications that are received will be assessed in conjunction with the Division of Program Development, Division of Research and Evaluation and Executive.

Prepared/Approved by: S. Antle/G. Lake

2/10/2017
Discovery - Education and Early Childhood Development

From: Lake, Georgina
Sent: Friday, February 17, 2017 8:55 AM
To: Walsh, Ed
Cc: Vivian-Walsh, Janet
Subject: FW: Private Schools.doc
Attachments: Private Schools.doc

Ed,

Please see attached background note we prepared in anticipation of two submissions. I believe the first submission has been received by the Minister.

We will start the processing and forward the application to you with notes.

Let me know if you have any questions,
Georgina

---

From: Antle, Sheldon
Sent: Friday, February 17, 2017 8:49 AM
To: Lake, Georgina
Subject: Private Schools.doc

As discussed
Information Note
Department of Education and Early Childhood Development

Title: Potential Private School Applications

Issue: To advise the Executive of Education and Early Childhood Development on recent private school inquiries and potential applications

Background and Current Status:
- There are currently five private schools in the province:
  - St. Bonaventure's College, St. John's
  - Lakecrest Academy, St. John's
  - First Baptist Academy, Mt. Pearl
  - Immaculate Heart Of Mary School, Corner Brook
  - Eric G. Lambert, Churchill Falls

- Authorization to operate a private school in the province is provided by the Minister of Education and Early Childhood Development in accordance with Section 43 of the School’s Act, 1997.

- Requirements to operate a private school, including the annual reporting process, are described in Section 44-49 of the Act. Failure to abide by the applicable sections of the Act can result in the revocation of Ministerial permission to operate.

- There are currently two potential submissions that will be forwarded to Minister Kirby for consideration:
  - Anchor Academy: A faith based school at Bethesda Pentecostal
    - Non-responsive

Analysis:
- EECO does not currently have a formal process for applying to operate a private school. Applicants must ensure they are responsive to the applicable terms of the Act.

- Previous applications have undergone a two phase approval process. The initial submission, if determined to be in compliance with the Act and with EECO policy, may receive approval in principle to move forward with the planning as outlined in the submission to the Minister. Concurrently, the applicant is provided feedback or questions that are required to be addressed before final approval is considered.
  - Non-responsive

- Anchor Academy is similar in concept to other faith based schools in the province and can be compared with the First Baptist Academy in Mt. Pearl.

- Of both potential applications the assessment for Anchor Academy is anticipated to move ahead smoothly as it is in line with current operating private schools.
  - Non-responsive
Action Being Taken:
- Potential applicants have been advised to develop a formal submission for the Minister's consideration and that the submission will be assessed in a timely manner.
- Applicants have also been advised that submissions must include information on programming, curriculum, administration, and other school information (location, insurances, resources, chart of fees).
- Applications that are received will be assessed in conjunction with the Division of Program Development, Division of Research and Evaluation and Executive.

Prepared/Approved by: S. Antle/G. Lake

2/10/2017
Ed,

No, only if they were offering pre-K programs.

Georgina

From: Walsh, Ed
Sent: Tuesday, February 28, 2017 11:25 AM
To: Lake, Georgina
Subject: 

Georgina,

Re: Anchor Academy

Are there any provisions from Service NL that must be satisfied in order to give approval for a private school other than occupancy permits from City of St. Johns. (Accessibility etc)

Ed

Ed Walsh
Assistant Deputy Minister
Kindergarten to Grade Twelve Education and Early Childhood Development
Department of Education and Early Childhood Development
Government of Newfoundland and Labrador
Phone: (709) 729-5720
Fax: (709) 729-0987
Discovery - Education and Early Childhood Development

From: Antle, Sheldon
Sent: Tuesday, March 14, 2017 10:07 AM
To: 'nkelly@anchoracademynl.com'; 'rwhitt@anchoracademynl.com'
Subject: RE: Anchor Academy proposal
Attachments: Anchor Academy Inc. seeking Ministerial approval to operate a non-denomi...pdf

Hi Natasha/Rachel,

Please see attached.

Thank you

Sheldon

-----Original Message-----
From: nkelly@anchoracademynl.com [mailto:nkelly@anchoracademynl.com]
Sent: Monday, February 20, 2017 1:51 PM
To: Antle, Sheldon
Subject: Anchor Academy proposal

Hi Sheldon,

Just wanted to inform you that we passed in the proposal to the Minister's office last week.

Also, please note the email change.
My new email is nkelly@anchoracademynl.com Rachel new email is rwhitt@anchoracademynl.com

Thanks,
Let us know if there is anything else you need from us.

Natasha Kelly
March 8, 2017

Ms. Natasha Kelly
Ms. Rachel Whitt
Anchor Academy
1 Escasoni Place
St. John's, NL A1A 0K7

Dear Ms. Kelly and Ms. Whitt:

Thank you for your letter of February 24, 2017 with respect to your application to open a private school, Anchor Academy, at 1 Escasoni Place in St. John's.

Please be advised that in accordance with Section 43 of the School's Act, 1997, conditional approval is granted to operate a private school. Final approval will be considered upon:

- Submission of the revised occupancy permit from the City of St. John's;
- Submission of the school's draft policy and bylaws;
- Inspection of the premises by a Department official

An official from the Department of Education and Early Childhood Development will be in contact with your organization shortly to discuss the conditions above.

Sincerely,

DALE KIRBY, MHA
District of Mount Scio
Minister
Hi

We will meet you there then.

Thanks
Natasha

Quoting "Antle, Sheldon" <SheldonAntle@gov.nl.ca>:

> Hi Natasha,
>
> Let's book for 2 pm on the 27th. Will advise if there are any changes.
>
> Sheldon
>
> ----Original Message-----
> From: nkelley@anchoracademynl.com [mailto:nkelley@anchoracademynl.com]
> Sent: Friday, March 17, 2017 2:12 PM
> To: Antle, Sheldon
> Subject: Re: Anchor Academy proposal
>
> Hi Sheldon,
>
> No problem.
> How is 10am on March 27th?
> If that's not good, 1:30 or 2pm?
>
> Thanks,
Natasha
>
> Quoting "Antle, Sheldon" <SheldonAntle@gov.nl.ca>:
>
> >> Hi Natasha,
>>
>> >> My apologies for not getting back to you sooner. The earliest we can
>> >> get over is Monday the 27th. Please advise as to a good time for us
>> >> to arrive.
>>
>> >> Thanks,
>>>
>> >> Sheldon
>>>
>> >> ----Original Message-----
Hi Sheldon,

Were you able to come up with a time to come by and take a look at the space at the church? You had mentioned about today. We are still available before 3 this afternoon if you would like to go by. Or let us know what time next week is good.

Thank you,
Natasha

Quoting "Antle, Sheldon" <SheldonAntle@gov.nl.ca>:

Hi Natasha/Rachel,

Please see attached.

Thank you

Sheldon

-----Original Message-----
From: nkelley@anchoracademynl.com [mailto:nkelley@anchoracademynl.com]
Sent: Monday, February 20, 2017 1:51 PM
To: Antle, Sheldon
Subject: Anchor Academy proposal

Hi Sheldon,

Just wanted to inform you that we passed in the proposal to the Minister's office last week.

Also, please note the email change.
My new email is nkelley@anchoracademynl.com Rachel new email is rwhitt@anchoracademynl.com

Thanks,
Let us know if there is anything else you need from us.

Natasha Kelly
"This email and any attached files are intended for the sole use of the primary and copied addressee(s) and may contain privileged and/or confidential information. Any distribution, use or copying by any means of this information is strictly prohibited. If you received this email in error, please delete it immediately and notify the sender."
Hi Sheldon,

Here is a copy of the Draft By-Laws and Policies. Also, the application is all done for the city permit. We have an inspector assigned to us and are just waiting to hear back from him, we were told that should be this week. I will let you know as soon as that is straighten out.

Please let me know if there is anything else you need.

Thanks
Natasha
Potential copyright material

If you wish to obtain a copy please contact the ATIPP Office at (709) 729-7072 or atippoffice@gov.nl.ca.
Discovery - Education and Early Childhood Development

From: nkelly@anchoracademy.nl.com
Sent: Friday, April 07, 2017 3:45 PM
To: Antle, Sheldon
Subject: Re: Anchor Academy By-Laws and Policies

Hi
We have finally heard from the city. The inspector is hoping to go to the church on Monday or Tuesday. I will email you as soon as we get everything we need.

Thanks
Natasha

Quoting "Antle, Sheldon" <SheldonAntle@gov.nl.ca>:

> Thanks Natasha.
> >
> > Keep me in the loop on the city permit!
> >
> > Appreciate the work you've put into this
> >
> > Cheers,
> >
> > Sheldon
> >
> > ----Original Message-----
> > From: nkelly@anchoracademy.nl.com [mailto:nkelly@anchoracademy.nl.com]
> > Sent: Sunday, April 02, 2017 11:28 PM
> > To: Antle, Sheldon
> > Cc: Rachel Whitt
> > Subject: Anchor Academy By-Laws and Policies
> >
> > Hi Sheldon,
> >
> > Here is a copy of the Draft By-Laws and Policies. Also, the
> > application is all done for the city permit. We have an inspector
> > assigned to us and are just waiting to hear back from him, we were
> > told that should be this week. I will let you know as soon as that is
> > straighten out.
> > Please let me know if there is anything else you need.
> >
> > Thanks
> > Natasha
> >
> > "This email and any attached files are intended for the sole use of
> > the primary and copied addressee(s) and may contain privileged and/or
> > confidential information. Any distribution, use or copying by any
> means of this information is strictly prohibited. If you received this
> email in error, please delete it immediately and notify the sender."
Hi

The inspector from the city came by today. All was good, except we couldn't find a switch to check the emergency lighting. That's been worked out since, he has to just pop back in to check that and we should have the final occupancy permit then.

Hopefully you'll hear from me by Wednesday.

Thanks

Natasha

Quoting "Antle, Sheldon" <SheldonAntle@gov.nl.ca>:

> Thanks Natasha.
> 
> Keep me in the loop on the city permit!
> 
> Appreciate the work you've put into this
> 
> Cheers,
> 
> Sheldon
> 
> -----Original Message-----
> From: nkelly@anchoracademynl.com [mailto:nkelly@anchoracademynl.com]
> Sent: Sunday, April 02, 2017 11:28 PM
> To: Antle, Sheldon
> Cc: Rachel Whitt
> Subject: Anchor Academy By-Laws and Policies
>
> Hi Sheldon,
>
> Here is a copy of the Draft By-Laws and Policies. Also, the
> application is all done for the city permit. We have an inspector
> assigned to us and are just waiting to hear back from him, we were
> told that should be this week. I will let you know as soon as that is
> straighten out.
> Please let me know if there is anything else you need.
>
> Thanks
> Natasha
> "This email and any attached files are intended for the sole use of
> the primary and copied addressee(s) and may contain privileged and/or
> confidential information. Any distribution, use or copying by any
> means of this information is strictly prohibited. If you received this
> email in error, please delete it immediately and notify the sender."
Hi

Hope you enjoyed your long weekend. We have finally gotten the certificate from the city. They had no issues with the building.

Please let us know if this is all you need from the city.

I look forward to hearing from you.
Thanks
Natasha
OCCUPANCY CERTIFICATE

Property Location:
1 ESCASONI PL
ST. JOHN'S

Bldg. Roll#: 3320-1-0010-000-6

Listed Owner:
PENTECOSTAL BETHESDA CHURCH

Approved Use:
PRIVATE SCHOOL

# Units/Suites: UNDETERMINED
Active Files: B1162480

Zone: INST
INSTITUTIONAL

Conditions or Remarks:

OCCUPANCY FOR "ANCHOR ACADEMY INC"
GRADES K - 6, MAX. OF 30 KIDS, NO MEALS, 3 ROOMS.

This certificate reflects the information on record as of the date of issue and is not intended to represent that the property meets required standards.

DATE OF ISSUE: 2017/04/17

ST. JOHN'S

CITY OF ST. JOHN'S P.O. BOX 908 ST. JOHN'S NL CANADA A1C 5M2 WWW.STJOHNS.CA
Great news. Thanks for this. Give me a call (729-2549) when you are free to discuss next steps.

Thanks,
Sheldon

-----Original Message-----
From: nkelly@anchoracademynl.com [mailto:nkelly@anchoracademynl.com]
Sent: Monday, April 17, 2017 12:30 PM
To: Antle, Sheldon
Subject: Anchor Academy occupancy permit

Hi

Hope you enjoyed your long weekend. We have finally gotten the certificate from the city. They had no issues with the building.

Please let us know if this is all you need from the city.

I look forward to hearing from you.
Thanks
Natasha
Friday, April 21, 2017

Honourable Dale Kirby
Minister of Education
Government of Newfoundland and Labrador
Confederation Building
St. John’s, NL A1B 4J6

Dear Minister Kirby,

In response to the letter received March 8, 2017, please accept the attached documents for review on behalf of the board of directors of Anchor Academy. Enclosed are:

- revised occupancy permit for Bethesda Pentecostal Church from the City of St. John’s;
- Anchor Academy’s draft policies and bylaws;

Furthermore, Department Officials visited the facility for an inspection on March 27, 2017.

We are seeking final approval to operate a private school in St. John’s, NL, in accordance with Section 43 and 44 of the Schools Act, 1997.

Sincerely,

Natasha Kelly
709-765-0775
nkelly@anchoracademynl.com

Rachel Whitt
rwhitt@anchoracademynl.com

cc. Deputy Minister - Robert Gardiner
Assistant Deputy Minister - Ed Walsh
Property Location: 1 ESCASONI PL
ST. JOHN'S

Bldg. Roll#: 3320-1-0010-000-6

Listed Owner: PENTECOSTAL BETHESDA CHURCH

Approved Use: PRIVATE SCHOOL

# Units/Suites: UNDETERMINED
Active Files: B1162480

Zone: INST
INSTITUTIONAL

Conditions or Remarks:
OCCUPANCY FOR "ANCHOR ACADEMY INC"
GRADES K - 6, MAX. OF 30 KIDS, NO MEALS, 3 ROOMS.

This certificate reflects the information on record as of the date of issue and is not intended to represent that the property meets required standards.

DATE OF ISSUE: 2017/04/17
Signed
AUTHORIZED MUNICIPAL OFFICIAL

ST. JOHN'S

CITY OF ST. JOHN'S P.O. BOX 908 ST. JOHN'S NL CANADA A1C 5M2 WWW.STJOHNS.CA
Potential copyright material

If you wish to obtain a copy please contact the ATIPP Office at (709) 729-7072 or atippoffice@gov.nl.ca.
EXC/17/4/508

May 1, 2017

Ms. Natasha Kelly
Ms. Rachel Whitt
Anchor Academy
1 Escasoni Place
St. John’s, NL A1A 0K7

Dear Ms. Kelly and Ms. Whitt:

Thank you for your letter of April 21, 2017 with respect to your application to open a private school, Anchor Academy, at 1 Escasoni Place in St. John’s.

Please be advised that in accordance with Section 43 of the School’s Act, 1997, approval is granted to operate a private school at the location listed above.

As per Section 47 of the School’s Act, 1997, Anchor Academy will be expected to provide an annual report to the Department and will operate in compliance with all relevant sections of the Act applicable to the operation of private schools.

Sincerely,

DALE KIRBY, MHA
District of Mount Scio
Minister