Dear [Name]:

Re: Your request for access to information under Part II of the Access to Information and Protection of Privacy Act, 2015 [Our File #: MAE/8/2018]

On January 29, 2018, the Department of Municipal Affairs and Environment received your request for access to the following records/information:

- "Itemized budget for the Independent Expert Advisory Committee (IEAC);
- List of IEAC members and their curricula vitae;
- List of contractors hired by the IEAC and the value of the contracts;
- List of presenters and subject of the presentations; and
- List of written submissions and (if available) a summary of those submissions."

I am pleased to inform you that a decision has been made by the Deputy Minister for Department of Municipal Affairs and Environment to provide access the requested information.

In accordance with your request for a copy of the records, the appropriate copies have been enclosed. This enclosure contains the information that is in the custody of the Department of Municipal and Environment (MAE) not IEAC. The IEAC due to its composition is not a public body as it does not meet the definition of public body under section 2(x) of the Access to Information and Protection of Privacy Act. A clarification of the records provided in this request is in the list below.

- **Itemized budget for the Independent Expert Advisory Committee (IEAC);**
  The original IEAC itemized budget was contained in the IEAC terms of reference document, which has been proactive disclosed on MAE website via the following link: http://www.ame.gov.nl.ca/env_assessment/projects/Y2010/1305/ieac_tor.pdf. An updated itemized budget is provided on page 1 of the responsive record enclosure.

- **List of IEAC members and their curricula vitae;**
  The information provided is on pages 2-3 of the responsive records. The members information is provided via the following link on the IEAC website: http://ieaclabrador.ca/members/

- **List of contractors hired by the IEAC and the value of the contracts;**
  The information provided is on page 4 of the responsive records.

- **List of presenters and subject of the presentations;**
  The department does not have this information in its custody, but in the spirit of duty to assist the research summaries are posted on the IEAC website on the following link:
http://ieaclabrador.ca/about/research. Also the IEAC meeting Minutes can be found on the IEAC website on the following link: http://ieaclabrador.ca/reports/.

• **List of written submissions and (if available) a summary of those submissions;**

  The department does not have this information in its custody. The contact information for IEAC can be found via the IEAC website on the following link: http://ieaclabrador.ca/contact/.

  If you wish to contact them and see if they will proactive disclose this information to you.

Please be advised that you may appeal this decision and ask the Information and Privacy Commissioner to review the decision to provide partial access to the requested information, as set out in section 42 of the Act (a copy of this section of the Act has been enclosed for your reference). A request to the Commissioner must be made in writing within 15 business days of the date of this letter or within a longer period that may be allowed by the Commissioner. Your appeal should identify your concerns with the request and why you are submitting the appeal.

The address and contact information of the Information and Privacy Commissioner is as follows:

  Office of the Information and Privacy Commissioner  
  2 Canada Drive  
  P. O. Box 13004, Str. A  
  St. John’s, NL A1B 3V8  
  Telephone: (709) 729-6309  
  Toll-Free: 1-877-729-6309  
  Facsimile: (709) 729-6500

You may also appeal directly to the Supreme Court Trial Division within 15 business days after you receive the decision of the public body, pursuant to section 52 of the Act.

Please be advised that responsive records will be published following a 72-hour period after the response is sent electronically to you or five business days in the case where records are mailed to you. It is the goal to have the responsive records posted to the Completed Access to Information Requests website within one business day following the applicable period of time. Please note that requests for personal information will not be posted online.

If you have any further questions, please feel free to contact me by telephone at 709-729-7183 or by e-mail at llsas@gov.nl.ca.

Sincerely,

LISA SULLIVAN  
ATIPP Coordinator  
Enclosures
Access or correction complaint

42. (1) A person who makes a request under this Act for access to a record or for correction of personal information may file a complaint with the commissioner respecting a decision, act or failure to act of the head of the public body that relates to the request.

(2) A complaint under subsection (1) shall be filed in writing not later than 15 business days

(a) after the applicant is notified of the decision of the head of the public body, or the date of the act or failure to act; or

(b) after the date the head of the public body is considered to have refused the request under subsection 16(2).

(3) A third party informed under section 19 of a decision of the head of a public body to grant access to a record or part of a record in response to a request may file a complaint with the commissioner respecting that decision.

(4) A complaint under subsection (3) shall be filed in writing not later than 15 business days after the third party is informed of the decision of the head of the public body.

(5) The commissioner may allow a longer time period for the filing of a complaint under this section.

(6) A person or third party who has appealed directly to the Trial Division under subsection 52(1) or 53(1) shall not file a complaint with the commissioner.

(7) The commissioner shall refuse to investigate a complaint where an appeal has been commenced in the Trial Division.

(8) A complaint shall not be filed under this section with respect to

(a) a request that is disregarded under section 21;

(b) a decision respecting an extension of time under section 23;

(c) a variation of a procedure under section 24; or

(d) an estimate of costs or a decision not to waive a cost under section 26.

(9) The commissioner shall provide a copy of the complaint to the head of the public body concerned.
Direct appeal to Trial Division by an applicant

52. (1) Where an applicant has made a request to a public body for access to a record or correction of personal information and has not filed a complaint with the commissioner under section 42, the applicant may appeal the decision, act or failure to act of the head of the public body that relates to the request directly to the Trial Division.

(2) An appeal shall be commenced under subsection (1) not later than 15 business days

(a) after the applicant is notified of the decision of the head of the public body, or the date of the act or failure to act; or

(b) after the date the head of the public body is considered to have refused the request under subsection 16(2).

(3) Where an applicant has filed a complaint with the commissioner under section 42 and the commissioner has refused to investigate the complaint, the applicant may commence an appeal in the Trial Division of the decision, act or failure to act of the head of the public body that relates to the request for access to a record or for correction of personal information.

(4) An appeal shall be commenced under subsection (3) not later than 15 business days after the applicant is notified of the commissioner’s refusal under subsection 45(2).
**Independent Expert Advisory Committee**  
**Updated Budget**  
**December 12, 2017**

<table>
<thead>
<tr>
<th>Item</th>
<th>Approved amount Aug 2017</th>
<th>Adjusted amount Dec 2017</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Independent Chair</td>
<td>$125,000</td>
<td>$162,500</td>
<td>Chair will need an additional 150 hours (approx.) to ensure completion of work plan.</td>
</tr>
<tr>
<td>Research Director</td>
<td>$100,000</td>
<td>$100,000</td>
<td></td>
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<tr>
<td>Senior Administrative Support</td>
<td>$50,000</td>
<td>$50,000</td>
<td></td>
</tr>
<tr>
<td>Travel</td>
<td>$54,000</td>
<td>$33,255</td>
<td>IEC in-person meetings reduced from 2 to 1. IEC work to be conducted by webinar.</td>
</tr>
<tr>
<td>Supplies</td>
<td>$26,000</td>
<td>$16,895</td>
<td>Computers, office supplies and meeting expenses. Meeting expenses lowered due to IEC working by webinar rather than in-person.</td>
</tr>
<tr>
<td>Payment for IEC Members</td>
<td>$135,000</td>
<td>$163,000</td>
<td>Forecasted increase based on monthly average billed hours to date.</td>
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<tr>
<td>Professional Services</td>
<td>$200,000</td>
<td>$120,000</td>
<td>Based on contract commitments to date.</td>
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<tr>
<td>Property Furnishings and Equipment</td>
<td>$5,000</td>
<td>$5,000</td>
<td></td>
</tr>
<tr>
<td>Misc</td>
<td>$3,500</td>
<td>$3,500</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$698,500</strong></td>
<td><strong>$654,150</strong></td>
<td><strong>Surplus of $44,350</strong></td>
</tr>
</tbody>
</table>
List of IEAC members and their curricula vitae

IEAC Staff
Dr. Ken Reimer – IEAC Chair – bio - http://ieaclabrador.ca/members/ CV
Ms. Roxanne Mitsuk – Senior Administrative Assistant – bio - http://ieaclabrador.ca/members/

Oversight Committee Members
Mr. Martin Goebel – Government of Newfoundland and Labrador
Mr. Greg Nuna – Innu Nation
Mr. Carl McLean – Nunatsiavut Government
Mr. George Russell - NunatuKavut
Mr. Peter Madden – Nalcor Energy
Ms. Abla Hanna – Government of Canada
Vacant – rep for area municipalities

Alternates
Mr. Peter Penashue – Innu Nation
Ms. Cathy Guirquis – Innu Nation
Ms. Donna Paddon – Innu Nation
Mr. Rodd Laing - Nunatsiavut Government
Ms. Brigid Rowan - NunatuKavut
Mr. Haseen Khan – Government of NL
Mr. David Haley – Nalcor Energy
Ms. Jennifer Dorr - Government of Canada
Ms. Isabelle LaPorte - Government of Canada

Experts Committee (including Indigenous knowledge experts). Names and bios are on the IEAC website.
Mr. Dave Wolfrey – bio - http://ieaclabrador.ca/members/
Dr. David Lean – bio - http://ieaclabrador.ca/members/ CV
Dr. Jane Kirk – bio - http://ieaclabrador.ca/members/ CV
Dr. Wolfgang Jansen – bio - http://ieaclabrador.ca/members/ CV
Mr. Etienne Pone – bio - http://ieaclabrador.ca/members/
Dr. Maureen Baike –bio - http://ieaclabrador.ca/members/ CV
Dr. Trevor Bell – bio - http://ieaclabrador.ca/members/ CV
Mr. James McCarty – bio - http://ieaclabrador.ca/members/ CV
Mr. Stewart Michelin – bio - http://ieaclabrador.ca/members/
Martin Goebel, P.Eng

Martin Goebel started his career with what is now the Department of Environment and Conservation in October 1983 and is presently the Assistant Deputy Minister (ADM) of the Environment Branch. This branch is responsible for ensuring that Newfoundland and Labrador’s water resources will be protected, preventing pollution of water, land and air, and for conducting environmental assessments of all projects carried out in the province. Martin received his degree in Civil Engineering in 1979 and continued at the University of Waterloo to earn his M.A.Sc in Water Resources Engineering in 1981. Martin has continued to be an active professional engineer and is a member of the Association of Professional Engineers and Geoscientists of Newfoundland and Labrador.

Upon graduation, Martin embarked on a business venture as an engineering consultant and worked primarily on computer modeling for streamflow simulation within Ontario’s Acid Rain Program. In Newfoundland, Martin's river modeling and streamflow forecasting experience led to his involvement in the Flood Damage Reduction Program, working on stream alteration projects and starting up a section for the administration of water rights. Martin provided hydrological expertise to Emergency Measures during flooding situations ever since 1984. In 1997, he was appointed Government Engineer and added dam safety of hydroelectric developments to his responsibilities. In 2002, Martin was recognized with the Public Service Award of Excellence. As director of the Water Resources Management Division from 1998-2009, Martin developed many key interactions with other government departments as well as with other Federal/Provincial/Territorial jurisdictions. In particular he chaired the prestigious F/P/T Committee on Drinking Water for 6 years.

As ADM since 2009, Martin has worked on many projects including the environmental assessment of the Lower Churchill Power Development, environmental clean-up projects such as Buchans and Hopedale and continues to lead water resources projects such as drinking water safety, waste water management and real-time water quality monitoring. Work in this area includes policy development, budgeting, cabinet paper preparation, formulating legislation and representing the Department in public forums. Martin continues to represent the province on Federal/Provincial/Territorial committees including the Canadian Council of Ministers of Environment Environmental Planning and Protection Committee and the National Administrators Table of the F/P/T Hydrometric Surveys Program.

Internally to government, Martin represents the department of Environment and Conservation on several interdepartmental committees including the Planning and Service Delivery Committee (with OCIO), Engineering Services in Government Evaluation Committee and ADM’s Committee on Forestry Management Plans.

March 2016
List of contractors hired by the IEAC and the value of the contracts

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Value</th>
<th>Date signed</th>
<th>Amended</th>
<th>Value</th>
<th>Amended Date</th>
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<tr>
<td>David Wolfrey</td>
<td>$6,000</td>
<td>October 4, 2017</td>
<td>Yes</td>
<td>$18,000</td>
<td>October 30, 2017</td>
</tr>
<tr>
<td>Dr. Christopher Ollson of Ollson Environmental Health</td>
<td>$25,000</td>
<td>October 18, 2017</td>
<td>N/A</td>
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<td>Dr. David Lean</td>
<td>$18,000</td>
<td>September 14, 2017</td>
<td>N/A</td>
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<tr>
<td>Dr. Iris Koch</td>
<td>$5,000</td>
<td>October 18, 2017</td>
<td>Yes</td>
<td>$6,343.75</td>
<td>February 14, 2018</td>
</tr>
<tr>
<td>Dr. Ken Reimer</td>
<td>$150,000</td>
<td>August 4, 2017</td>
<td>Yes</td>
<td>$162,500</td>
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<tr>
<td>Dr. Maureen Baikie</td>
<td>$18,000</td>
<td>August 15, 2017</td>
<td>N/A</td>
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<tr>
<td>Etienne Pone</td>
<td>$12,000</td>
<td>October 12, 2017</td>
<td>N/A</td>
<td></td>
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<tr>
<td>James McCarthy</td>
<td>$18,000</td>
<td>September 15, 2017</td>
<td>N/A</td>
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<tr>
<td>Marina Biasutti-Brown</td>
<td>$97,900</td>
<td>August 4, 2017</td>
<td>N/A</td>
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<tr>
<td>Nunatsiavut Government</td>
<td>$56,851</td>
<td>October 30, 2017</td>
<td>N/A</td>
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<td>Roxanne Mitsuk</td>
<td>$50,000</td>
<td>September 19, 2017</td>
<td>N/A</td>
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<td>Stewart Michelin</td>
<td>$18,000</td>
<td>October 6, 2017</td>
<td>N/A</td>
<td></td>
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<tr>
<td>Trevor Bell</td>
<td>Honorarium $240/day</td>
<td>N/A</td>
<td>N/A</td>
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<tr>
<td>Wolfgang Jansen</td>
<td>$18,000</td>
<td>October 4, 2017</td>
<td>Yes</td>
<td>$40,500</td>
<td>January 31, 2018</td>
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