April 28, 2015

Dear [Name],

Re: Your request for access to information under Part II of the Access to Information and Protection of Privacy Act [Our File #: OPE/9/2015]

On April 21, 2015 the Office of Public Engagement received your request for access to the following records/information:

“Date Minister Steve Kent announced that the public could request access to information via e-mail/Internet/electronically. Records/reports/information on try-outs/trials/experimentation for submitting access to information requests by e-mail/Internet/electronically prior to/before/preceding the date of Minister Kent’s announcement.”

When the ATIPP request form was updated in 2013 it was reviewed to ensure it was in an accessible format. Records relating to this review can be found online in response to ATIPP request OPE/8/2015 at http://www.atipp.gov.nl.ca/info/completed/2015/pdf/ope_8_2015.pdf. Given that recent changes to this form were minimal, another review in relation to the accessibility of the form was not conducted. Therefore, there were no new records created immediately preceding Minister Kent’s March 17, 2015 announcement that applicants would now be able to submit ATIPP requests electronically.

Section 43 of the Access to Information and Protection of Privacy Act (the Act) provides that you may ask the Information and Privacy Commissioner to review the processing of your access request or you may appeal to the Supreme Court Trial Division. A request to the Commissioner shall be made in writing within 60 days of the date of this letter or within a longer period that may be allowed by the Information and Privacy Commissioner.

The address and contact information of the Information and Privacy Commissioner is as follows:

Office of the Information and Privacy Commissioner
2 Canada Drive
P. O. Box 13004, Stn. A
St. John’s, NL, A1B 3V8

Telephone: (709) 729-6309
Facsimile: (709) 729-6500

In the event that you choose to appeal to the Trial Division, you must do so within 30 days of the date of this letter. Section 60 of the Act sets out the process to be followed when filing such an appeal.
Please be advised that this letter will be published following a 72 hour period after it is sent electronically to you or five business days in the case where records are mailed to you. It is the goal to have the letter posted to the Office of Public Engagement's website within one business day following the applicable period of time. Please note that requests for personal information will not be posted online.

If you have any further questions, please contact the ATIPP Coordinator, Sonja El-Gohary, at 709-729-7128, or sonjaelgohary@gov.nl.ca.

Sincerely,

JUDITH HEARN
Deputy Minister