COR/2017/03957

August 17, 2017

Dear [Redacted]

RE: Your request for access to information under Part II of the Access to Information and Protection of Privacy Act (Our File: TW/092/2017)

On July 20, 2017, the Department of Transportation and Works received your request for access to the following records/information:

Snow clearing policy as well as the snow clearing records/employee records re: Transcanada Highway #1 between Doyles and Port Aux Basque to Port Aux Basques for March 24, 25 & 26, 2017 *** also calls from the police on March 25, 2017 to salt the roads *** Thanks,

I am pleased to inform you that a decision has been made by the Deputy Minister for the Department of Transportation and Works to provide access to some of the requested information.

Access to the remaining records, and/or information contained within the records, has been refused in accordance with the following exceptions to disclosure, as specified in the Access to Information and Protection of Privacy Act (the Act):

40. (1) – The head of a public body shall refuse to disclose personal information to an applicant where the disclosure would be an unreasonable invasion of a third party’s personal privacy.

As required by 8(2) of the Act, we have severed information that is unable to be disclosed and have provided you with as much information as possible.

P.O. Box 8700, St. John’s, NL, Canada, A1B 4J6
In accordance with your request for a copy of the records, the appropriate copies have been enclosed. The enclosed Winter Maintenance Operations Policy can also be found on our website at: http://www.roads.gov.nl.ca/highwaydriving/winter_maintenance_operations.stm

For additional information regarding snow clearing policy information, please view the previously completed access requests by clicking on the following links:


Please be advised that you may appeal this decision and ask the Information and Privacy Commissioner to review the decision to provide partial access to the requested information, as set out in section 42 of the Act (a copy of this section of the Act has been enclosed for your reference). A request to the Commissioner must be made in writing within 15 business days of the date of this letter or within a longer period that may be allowed by the Commissioner. Your appeal should identify your concerns with the request and why you are submitting the appeal.

The appeal may be addressed to the Information and Privacy Commissioner as follows:

Office of the Information and Privacy Commissioner  
2 Canada Drive  
P. O. Box 13004, Stn. A  
St. John’s, NL. A1B 3V8  
Telephone: (709) 729-6309  
Toll-Free: 1-877-729-6309  
Facsimile: (709) 729-6500

You may also appeal directly to the Supreme Court Trial Division within 15 business days after you receive the decision of the public body, pursuant to section 52 of the Act (a copy of this section of the Act has been enclosed for your reference).

Please be advised that responsive records will be published following a 72 hour period after the response is sent electronically to you or five business days in the case where records are mailed to you. It is the goal to have the responsive records posted to the Completed Access to Information Requests website within one business day following the applicable period of time. Please note that requests for personal information will not be posted online.

If you have any further questions, please feel free to contact the undersigned by telephone at (709) 729-5351 or by e-mail at FrankWalsh@gov.nl.ca.
Sincerely,

Frank Walsh
ATIPP Coordinator
Department of Transportation and Works
Enclosures
Disclosure harmful to personal privacy

40. (1) The head of a public body shall refuse to disclose personal information to an applicant where the disclosure would be an unreasonable invasion of a third party’s personal privacy.

(2) A disclosure of personal information is not an unreasonable invasion of a third party's personal privacy where

(a) the applicant is the individual to whom the information relates;

(b) the third party to whom the information relates has, in writing, consented to or requested the disclosure;

(c) there are compelling circumstances affecting a person’s health or safety and notice of disclosure is given in the form appropriate in the circumstances to the third party to whom the information relates;

(d) an Act or regulation of the province or of Canada authorizes the disclosure;

(e) the disclosure is for a research or statistical purpose and is in accordance with section 70;

(f) the information is about a third party's position, functions or remuneration as an officer, employee or member of a public body or as a member of a minister's staff;

(g) the disclosure reveals financial and other details of a contract to supply goods or services to a public body;

(h) the disclosure reveals the opinions or views of a third party given in the course of performing services for a public body, except where they are given in respect of another individual;

(i) public access to the information is provided under the Financial Administration Act;

(j) the information is about expenses incurred by a third party while travelling at the expense of a public body;

(k) the disclosure reveals details of a licence, permit or a similar discretionary benefit granted to a third party by a public body, not including personal information supplied in support of the application for the benefit;

(l) the disclosure reveals details of a discretionary benefit of a financial nature granted to a third party by a public body, not including

(i) personal information that is supplied in support of the application for the benefit, or
(ii) personal information that relates to eligibility for income and employment support under the Income and Employment Support Act or to the determination of income or employment support levels; or

(m) the disclosure is not contrary to the public interest as described in subsection (3) and reveals only the following personal information about a third party:

(i) attendance at or participation in a public event or activity related to a public body, including a graduation ceremony, sporting event, cultural program or club, or field trip, or

(ii) receipt of an honour or award granted by or through a public body.

(3) The disclosure of personal information under paragraph (2)(m) is an unreasonable invasion of personal privacy where the third party whom the information is about has requested that the information not be disclosed.

(4) A disclosure of personal information is presumed to be an unreasonable invasion of a third party's personal privacy where

(a) the personal information relates to a medical, psychiatric or psychological history, diagnosis, condition, treatment or evaluation;

(b) the personal information is an identifiable part of a law enforcement record, except to the extent that the disclosure is necessary to dispose of the law enforcement matter or to continue an investigation;

(c) the personal information relates to employment or educational history;

(d) the personal information was collected on a tax return or gathered for the purpose of collecting a tax;

(e) the personal information consists of an individual's bank account information or credit card information;

(f) the personal information consists of personal recommendations or evaluations, character references or personnel evaluations;

(g) the personal information consists of the third party's name where

(i) it appears with other personal information about the third party, or

(ii) the disclosure of the name itself would reveal personal information about the third party; or

(h) the personal information indicates the third party's racial or ethnic origin or religious or political beliefs or associations.
(5) In determining under subsections (1) and (4) whether a disclosure of personal information constitutes an unreasonable invasion of a third party's personal privacy, the head of a public body shall consider all the relevant circumstances, including whether

(a) the disclosure is desirable for the purpose of subjecting the activities of the province or a public body to public scrutiny;

(b) the disclosure is likely to promote public health and safety or the protection of the environment;

(c) the personal information is relevant to a fair determination of the applicant's rights;

(d) the disclosure will assist in researching or validating the claims, disputes or grievances of aboriginal people;

(e) the third party will be exposed unfairly to financial or other harm;

(f) the personal information has been supplied in confidence;

(g) the personal information is likely to be inaccurate or unreliable;

(h) the disclosure may unfairly damage the reputation of a person referred to in the record requested by the applicant;

(i) the personal information was originally provided to the applicant; and

(j) the information is about a deceased person and, if so, whether the length of time the person has been deceased indicates the disclosure is not an unreasonable invasion of the deceased person's personal privacy.
Access or correction complaint

42. (1) A person who makes a request under this Act for access to a record or for correction of personal information may file a complaint with the commissioner respecting a decision, act or failure to act of the head of the public body that relates to the request.

(2) A complaint under subsection (1) shall be filed in writing not later than 15 business days

(a) after the applicant is notified of the decision of the head of the public body, or the date of the act or failure to act; or

(b) after the date the head of the public body is considered to have refused the request under subsection 16(2).

(3) A third party informed under section 19 of a decision of the head of a public body to grant access to a record or part of a record in response to a request may file a complaint with the commissioner respecting that decision.

(4) A complaint under subsection (3) shall be filed in writing not later than 15 business days after the third party is informed of the decision of the head of the public body.

(5) The commissioner may allow a longer time period for the filing of a complaint under this section.

(6) A person or third party who has appealed directly to the Trial Division under subsection 52(1) or 53(1) shall not file a complaint with the commissioner.

(7) The commissioner shall refuse to investigate a complaint where an appeal has been commenced in the Trial Division.

(8) A complaint shall not be filed under this section with respect to

(a) a request that is disregarded under section 21;

(b) a decision respecting an extension of time under section 23;

(c) a variation of a procedure under section 24; or

(d) an estimate of costs or a decision not to waive a cost under section 26.

(9) The commissioner shall provide a copy of the complaint to the head of the public body concerned.
Direct appeal to Trial Division by an applicant

52. (1) Where an applicant has made a request to a public body for access to a record or correction of personal information and has not filed a complaint with the commissioner under section 42, the applicant may appeal the decision, act or failure to act of the head of the public body that relates to the request directly to the Trial Division.

(2) An appeal shall be commenced under subsection (1) not later than 15 business days

(a) after the applicant is notified of the decision of the head of the public body, or the date of the act or failure to act; or

(b) after the date the head of the public body is considered to have refused the request under subsection 16(2).

(3) Where an applicant has filed a complaint with the commissioner under section 42 and the commissioner has refused to investigate the complaint, the applicant may commence an appeal in the Trial Division of the decision, act or failure to act of the head of the public body that relates to the request for access to a record or for correction of personal information.

(4) An appeal shall be commenced under subsection (3) not later than 15 business days after the applicant is notified of the commissioner’s refusal under subsection 45(2).
Winter Maintenance Operations Policy

Transportation and Works
Policy Manual Subject
Winter Maintenance Operations

1. The Department of Transportation and Works Roads Transportation Branch has full responsibility for:
   a. Snow clearing and ice control on all public highways not included under the jurisdiction of municipalities, other Government Departments, Federal Departments or Authorities or any lawful authority and private owned roads. Priority of service is to TCIL, school bus routes and turnarounds during days schools are operational, main highways, secondary highways and local roads in that order.
   b. Snow clearing and ice control on accesses and driveways to schools located outside municipal boundaries which are part of a plowed school bus route. Approved school bus routes do not include roads or accesses to garages or parking areas where busses are parked or stationed when not engaged in the transportation of students to and from schools.
   c. Snow clearing, and at the Department's discretion, ice control on public roads outside municipal boundaries serving two or more permanent residences which have been approved for incorporation in the Provincial highway system provided the roads can be plowed with equipment servicing highways in the area.
   d. Snow clearing and at the Department's discretion and subject to equipment availability, ice control on Town Council roads subject to a written request of Council prior to the winter season and subject to Council reimbursing the Department at a Government annually approved rate schedule.
   e. Snow clearing of roads to cemeteries located outside municipal boundaries when an interment is scheduled and provided the roads can be plowed with equipment servicing the highways in that area.
   f. As of April 1, 2004 the Department no longer provides snow clearing to Class 4 roads, except under the conditions identified in 1(g) and those roads identified as fisheries access roads.
   g. Snow clearing of Class 4 roads on a fee for service basis provided all of the following conditions are met:
      a. The road is located within a Municipality or Local Service District
      b. The road was maintained or contracted by the Department to be maintained in 2003/04.
      c. A deposit of $6,600 per km is received by the Department in advance of the services (with the jurisdiction signing a contract with the Department).
      d. The Local Service District or Municipality must demonstrate that a private sector contractor is not available.
      e. The Department must be able to plow the road with existing equipment being used in the immediate area.

   In the event that the total cost of this service is less than $6,600 per kilometre, a refund will be offered.

2. The Department's equipment will **not** clear snow from private roads, driveways or commercial parking lots under any circumstances.

3. The Department will hire out and operate its equipment, only when it is available and not in competition with commercially available equipment, at current Department rates to:
   1. churches, school boards and hospital boards located outside municipal boundaries.

   **Note:** At the Department's discretion equipment will not be permitted to be used to clear accesses to parking areas or parking areas of any Department, Crown Corporation, or any commercial or private establishment when on hire to those authorized above.

4. The Department does not plow driveways or parking areas to doctor's or nurse's residences or to medical clinics.
5. The Department does not remove snow piles created by plowing which block entrances to private or
commercial accesses or driveways nor will deliberate action be taken to assure that snow does not block such
entrances.

6. All private equipment engaged in winter maintenance operations is hired in accordance with the public
tendering process except where, under emergency or urgent conditions, it is not possible or practical to obtain
equipment by that method. In all cases equipment hired outside the tendering process will be hired at rates set
by the Department.

7. A telephone number in all main depots is to be manned 24 hours a day during the winter season normally
from the 1st Wednesday in November to the 1st Tuesday in May by a central dispatch system.

8. The Department will order and store with its own requirements sand, salt or a mixture of sand and salt up to a
maximum total of 300 tonnes, upon request and to the account of any municipality provided the request is
received prior to May 1st. The materials may be obtained by the municipality at the Department's
convenience loaded in its own equipment at the Department's storage area nearest the municipality. Materials
in excess of 300 tonnes may be ordered from the Department but must be either delivered directly to the
municipality from the Department's supplier or taken from the Department's supplier or taken from the
Department's stockpile before the start of winter and no later than November 15th.

9. During winter maintenance operations the line of authority is an employee's immediate supervisor.
Any other person does not have authority to instruct Department employees except as may be
specifically authorized under any lawful statute.

   a. Any employee of the Department should discuss requests for work to the extent of the employee's
knowledge of the regulations with any person requesting such work or information. Where an
employee is unable to provide an adequate response, the matter should be referred to his immediate
supervisor. No reasonable request should go unanswered.

10. Requests for assistance relating to emergencies or medical attention will be attended to any
reasonable extent. The determination of emergency facts will be the responsibility of the dispatch
employee on duty upon receiving the request. Dispatch personnel will have the request verified and
evaluated by a medical practitioner, Fire Department, etc who must have direct knowledge of the
emergency situation. Requests for fuel delivery are not considered emergencies.

   a. Operators of snow clearing equipment are encouraged to assist motorists in apparent trouble to the
extent of their capabilities. However no attempt will be made to pull large commercial vehicles
onto the roadway except in situations where traffic flow is impeded. Light vehicle operators in
emergency situation requesting to be towed onto the roadway must: (1) be advised that the
Department will not be held responsible for any damages (2) attach the cable to their vehicle.

11. Any public road otherwise eligible for snow clearing by the Department which does not have a sufficient
width of right of way to permit snow clearing without damage to fences or other private property will not be
cleared until the property owners adjacent to the road agree to:

   a. replace any damages themselves or

   b. to relocate any damaged structure at a distance from the centerline of the road not less than that
required by the Department or in any event not less than 10 metres.

   b. where fences cannot be relocated, the Department's liability will be on one occasion only after
which future damage claims will no be considered.

12. The Department will not be responsible for any damages to objects located in the highway right of way
including mail boxes, utility poles, garbage boxes, bus shelters and commercial signs.

13. Each winter depot will maintain a "Winter Diary" noting the daily operations of that unit. Such diaries will be
kept at the unit for a minimum of 8 years.

14. Airstrips under the Department's jurisdiction will be cleared by the Department with priority determined by
the local supervisor, except isolated airstrips in Labrador which are maintained with their own dedicated
equipment.

15. During the winter schedule (mid-November to early April), maintenance crews will report for work at any
time between 4:30 a.m. and 5:00 a.m. depending on the area of the Province, five days a week. They work an
8 hour shift unless weather conditions dictate that they work additional hours.

In most areas, Transportation and Works will operate a back shift system whereby one or two truck plows
from a unit area are assigned to a 1:00 p.m. to 9:30 p.m. shift.

Snow plows will be dispatched during storms up to 9:30 p.m. If the snow is continuing, crews will not be operating after 11:00 p.m. until 5:00 a.m. the next day.
If conditions are such during a storm that is dangerous to operate due to poor visibility then the equipment will return to the depot and the public will be advised through the media that the equipment is not operating and to stay off the highways.

Maintenance crews will not be called out except in the case of emergencies if a storm starts after 9:30 p.m. In emergency situations including fire and medical situations, the Department will dispatch equipment to address the given situation.

16. Stranded motorists may stay at Department depots only when Department staff are manning the depot. When the depot is closing, staff will escort the motorists to the nearest hotel/motel/rest stop/service station that is open. If there is none in the area, motorists are to be escorted to the nearest community where the individuals can arrange their own accommodations.

17. All media requests must be directed to the Department’s Director of Communications.

18. The Department provides snow and ice control in accordance with the Department’s Snowfighter Salt & Sand Guidelines.

19. When weather conditions are such that it is unsafe to operate winter snow clearing equipment, the Department supervisor will remove the equipment from the highway. The Supervisor will immediately advise the Dispatch service that no equipment is operating in the areas affected so that dispatch can advise the media of this action and make the necessary changes to the road reports. When conditions improve, the equipment will be sent back onto the routes and dispatch will be advised to update the road reports only after the first pass is completed.

Note: The Department typically updates its road report 3 times daily, each morning, afternoon and evening. Updated road reports may be obtained on the internet at www.roads.gov.nl.ca or by calling the following telephone numbers

- AVALON 1-709-729-7669
- WESTERN 1-709-635-4144
- EASTERN 1-709-466-4160
- LABRADOR 1-709-896-7888
- CENTRAL 1-709-292-4444

20. When winter road conditions warrant the closure of a section of highway, the following will apply:
   - Approval of closure by Regional Director (in his absence, Superintendent of Operations can approve closure).
   - Road to be barricaded at all entrances/exits and staff to make one pass through the area to ensure no stranded motorists in closed area. Dispatch advised of closure area and to update media and road report.
   - Department’s supervisor to decide if or what barricade locations to be manned.
   - When conditions improve, Department’s equipment to snow clear and apply ice control materials on area (if warranted) before the barricades are removed. Supervisor to drive through area to make certain roadway conditions are safe before barricades are removed. On two-lane highways one lane cleared is sufficient to open the highway.
   - Barricades are removed and the dispatch is notified that the section of highway is reopened.
   - Dispatch to notify media and police, the road report is updated indicating the road is now open.
   - Department’s depot diary to be recorded with the exact times of closure and re-opening, section area closure and the actual events associated with the closure.
   - Only the Department of Transportation and Works has the authority to close a section of highway.

21. Department will not accept any claims from the public for windshield or vehicle paint chip damages resulting from snow and ice control during winter operations of snow equipment. All such claims will be denied.

22. All abandoned vehicles along the roadway will be towed to the nearest depot after which the Department will contact by registered letter, the last registered owner and advise them that they have 30 days to pickup their vehicle. Owners will be required to pay towing costs (cost paid by Department) and storage charges ($30.00 per day) to the Department to get their vehicle released. Vehicles left after 30 days will be disposed of by the Department.

Note: For the purpose of this policy:
   - Public road is one to which the public has unlimited access.
   - Permanent residence is one in which the owner is living on a full time basis.
- TCH is Route 1, Trans Canada Highway.
- School bus route is an approved route as designated by Department of Education.
- School bus turnaround is a location where a school bus turns around, its construction has been approved by the Department and does not include the school bus owner's garage or parking area.
- Main highways are highways providing access to or between communities populated by permanent residences.
- Secondary highways are any highways not included in main highways and local roads.
- Local roads are streets or roads primarily for access to residences, businesses or other abutting property usually in a municipal area.
- Class 1 road are all paved roads.
- Class 2 road are Gravel surfaced main highways, i.e., highways connecting two or more communities.
- Class 3 road are Local and secondary gravel surfaced roads including gravel surfaced connecting roads not in category 2.
- Class 4 road are all roads used primarily during the summer season, i.e., fishery, forest and cabin access roads, sections of former highways by passed by reconstruction still included in inventory and ?minor maintenance? roads.
- Abandoned vehicle is a vehicle left within the highway right of way at least 48 hours without moving.
Summary of Route 01/10 TCH Port aux Basque to Doyle’s

March 24, 2017

5am
- **Weather** - 10cm overnight accumulation, -7c with snow, wind NW 33km/h
- **Road Conditions** - Fair driving condition, surface 100% snow covered and slippery, visibility fair.
- **Equipment Dispatched** – (2) plow trucks 5am and 5:30am each making 2 runs finishing at 12 pm
- **Material used** - 44 tons of salt and sand at a mixture of 50% sand, 50% salt.

1:30pm
- **Weather** - -5c sunny, wind WNW 37km/h
- **Road Conditions** - Good driving condition, surface 20% wet 80% Dry, visibility good.
- **Equipment Dispatched** – 6pm returning 8pm
- **Material used** - 1 ton of salt and sand at a mixture of 75% sand, 25% salt.

March 25, 2017

5am
- **Weather** - 3cm overnight accumulation, -3c with snow, wind SW 33km/h
- **Road Conditions** - Fair driving condition, surface 100% snow covered and slippery, visibility fair.
- **Equipment Dispatched** – (2) plow trucks 5:30am and 6am each making 3 runs finishing at 1:30pm
- **Material used** - 44 tons of salt and sand at a mixture of 50% sand, 50% salt.

1:30pm
- **Weather** - -1c cloudy, wind W 28km/h
- **Road Conditions** - Fair driving condition, surface 80% wet 10% snow covered and slush, visibility good.
- **Equipment Dispatched** – 5:50pm returning 7:50pm
- **Material used** - 2 tons of salt and sand at a mixture of 50% sand, 50% salt.

11:30pm – Call received from dispatch
- **Weather** - Drifting Snow
- **Equipment Dispatched** – 11:30pm returning 1:00am
- **Material used** - 5 tons of salt and sand at a mixture of 75% sand, 25% salt.
March 26, 2017

5am
- **Weather** - 3cm overnight accumulation -9c with snow squalls, wind NNW 28km/h gust 39 km/h
- **Road Conditions** - Fair driving condition, surface 80% dry 20% snow covered and slippery, visibility fair.
- **Equipment Dispatched** - 6:15am returning 9am
- **Material used** - 6 tons of salt and sand at a mixture of 75% sand, 25% salt.

1:30pm
- **Weather** - -8c with snow squalls, wind NW 48km/h gust 59km/h
- **Road Conditions** - Fair driving condition, surface 50% dry 30% wet 20% snow covered and slippery/slushy, visibility fair.
- **Equipment Dispatched** – 1:30pm returning 3:30pm
- **Material used** - 2 tons of salt and sand at a mixture of 50% sand, 50% salt.
### Unit 413, Port aux Basques

**Date:** 24-Mar-17

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<th>5:00 AM</th>
<th>-7°C / 10 cm / Snow / NW 33 km/h</th>
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<td>Road Conditions:</td>
<td>8:00 AM</td>
<td>FDFV / 100% Snow Covered / 100% Slippery</td>
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<tr>
<td>Wreckhouse Wind:</td>
<td>6:00 AM</td>
<td>NW 40 km/h gust 52 km/hr</td>
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<th>-5°C / 0 cm / Cloudy / WNW 37 km/h</th>
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<td>1:30 PM</td>
<td>GDGV / 20% Wet 80% Dry</td>
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<tr>
<td>Wreckhouse Wind:</td>
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#### Road or Lane Closures:

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<td>Route 8:</td>
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#### Issues Affecting Motorist:

NONE

#### Complaints & Concerns:

NONE

#### Equip Breakdowns:

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#### Overtime:

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#### Council Salt and Sand:

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<td>Burnt Islands</td>
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<td>Ilse aux Morts</td>
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#### Other Comments and Info:

- S. 40(1)
<table>
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<tr>
<th>USE CAUTION: NARROW SECTIONS SNOW EQUIPMENT WORKING</th>
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| SUPERVISOR ON SHIFT:                               |
| TOM MCDONALD                                       |
### Weather and Road Condition Report

**Department of Transportation and Works**  
**Western Region**

**From Unit #:** 413  
**24-Mar-17**

**Temperature:** -7°C  
**Sky:** SNOW  
**Wind:** NW 33 km/h

**Overnight Snow Accumulation:** 10 cm  
*(Required on 6am Report only)*

<table>
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<th>Route Name</th>
<th>Driving Condition</th>
<th>Road Surface %</th>
<th>Visibility</th>
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<td>1</td>
<td>TCH - Port Aux Basques to Tompkins</td>
<td>X</td>
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<tr>
<td>470</td>
<td>Port Aux Basques to Rose Blanche</td>
<td>X</td>
<td>100%</td>
<td>X</td>
</tr>
</tbody>
</table>

**Comments:**  
WINDS AT WRECKHOUSE ARE NW 40 gust 52 km/h

USE CAUTION: NARROW SECTIONS SNOW EQUIPMENT WORKING

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**TOM MCDONALD**  
Supervisor's Signature

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Please email to the Deer Lake Dispatch - dispatch@gov.nl.ca  
at the scheduled times of 6:00am and 1:30pm and at any other times when weather or road conditions change.

Revised December 5, 2007
# Weather and Road Condition Report

**Department of Transportation and Works**  
**Western Region**

**From Unit #**: 413  
**24-Mar-17**  
**Temperature**: -5  
**Sky**: SUNNY  
**Wind**: WNW 37 km/h

**Overnight Snow Accumulation**: (Required on 6am Report only)

<table>
<thead>
<tr>
<th>Route No.</th>
<th>Route Name</th>
<th>Driving Condition</th>
<th>Road Surface %</th>
<th>Visibility</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>TCH - Port Aux Basques to Tompkins</td>
<td>X</td>
<td>20% Wet  80% Dry</td>
<td>Good</td>
</tr>
<tr>
<td>470</td>
<td>Port Aux Basques to Rose Blanche</td>
<td>X</td>
<td>20% Wet  80% Dry</td>
<td>Poor</td>
</tr>
</tbody>
</table>

**Comments**: WINDS AT WRECKHOUSE ARE WNW 29 km/h

---

**TOM MCDONALD**  
Supervisor's Signature

---

Please email to the Deer Lake Dispatch - dispatch@gov.nl.ca at the scheduled times of 6:00am and 1:30pm and at any other times when weather or road conditions change.

Revised December 5, 2007
## WINTER OPERATIONS - Operator's Log

**Operator's Name**

**Vehicle Number** 203

**Date:** Mar 24 2017

<table>
<thead>
<tr>
<th>Trips</th>
<th>Operator</th>
<th>Snow Route #</th>
<th>Time Out</th>
<th>Time In</th>
<th>Total Hours</th>
<th>Odometer Reading</th>
<th>Total Amount Used* (tonnes)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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<td>Out</td>
<td>In</td>
</tr>
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<td>1</td>
<td>E1</td>
<td>10</td>
<td>6T</td>
<td>5Y</td>
<td>2</td>
<td>17418</td>
<td>17552</td>
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<td><strong>Total</strong></td>
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<td></td>
</tr>
</tbody>
</table>

**Total No. of Trips**

**Total Hours**

*Subtract any returned product from total loaded

**Comments:**

---

**Inspection Completed:**

**PRE-TRIP** □

**POST-TRIP** □
<table>
<thead>
<tr>
<th>Time</th>
<th>Condition</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>5:00 AM</td>
<td>Weather Condition</td>
<td>-3°C / 3 cm / Snow / SW 33 km/h</td>
</tr>
<tr>
<td>5:00 AM</td>
<td>Road Conditions</td>
<td>FDFV / 100% Snow Covered; 100% Slippery</td>
</tr>
<tr>
<td>5:00 AM</td>
<td>Wreckhouse Wind</td>
<td>S 26 km/h</td>
</tr>
<tr>
<td>1:30 PM</td>
<td>Weather Condition</td>
<td>-5°C / 0 cm / Cloudy / WNW 37 km/h</td>
</tr>
<tr>
<td>1:30 PM</td>
<td>Road Conditions</td>
<td>FDGV / 80% Wet 10% Slush 10% Snow Covered</td>
</tr>
<tr>
<td>1:30 PM</td>
<td>Wreckhouse Wind</td>
<td>W 22 km/h</td>
</tr>
</tbody>
</table>
Road or Lane Closures:

<table>
<thead>
<tr>
<th>Route 10:</th>
<th>Route 9:</th>
<th>Route 8:</th>
<th>Route 6:</th>
</tr>
</thead>
<tbody>
<tr>
<td>NONE</td>
<td>NONE</td>
<td>NONE</td>
<td>NONE</td>
</tr>
</tbody>
</table>

Issues Affecting Motorist:
NONE

Complaints & Concerns:
NONE

Equip Breakdowns:

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>6902</td>
<td>6240</td>
<td>4239</td>
<td>Engine (6240)</td>
</tr>
<tr>
<td>6765</td>
<td>5802 - Mechanical (3671)</td>
<td>3780</td>
<td>Sville</td>
</tr>
<tr>
<td>6745</td>
<td>5290 -</td>
<td>3671</td>
<td></td>
</tr>
<tr>
<td>6347</td>
<td>4677 -</td>
<td>1107</td>
<td></td>
</tr>
</tbody>
</table>

Overtime:

Leave & Type:

Council Salt and Sand:

<table>
<thead>
<tr>
<th>Location</th>
<th>Loads</th>
</tr>
</thead>
<tbody>
<tr>
<td>Port aux Basques</td>
<td>0</td>
</tr>
<tr>
<td>Burnt Islands</td>
<td>0</td>
</tr>
<tr>
<td>Ilse aux Morts</td>
<td>0</td>
</tr>
<tr>
<td>Rose Blanche</td>
<td>0</td>
</tr>
</tbody>
</table>

Other Comments and Info:

USE CAUTION: NARROW SECTIONS SNOW EQUIPMENT WORKING

SUPERVISOR ON SHIFT:
TOM MCDONALD
Department of Transportation and Works
Western Region
Weather and Road Condition Report

From Unit #: 413

Unit Name: Port aux Basques

Time: 5:00 am

Temperature: 3°C

Sky: SNOW

Wind: SW 33 km/h

Overnight Snow Accumulation: 3 cm (Required on 6am Report only)

<table>
<thead>
<tr>
<th>Route No.</th>
<th>Route Name</th>
<th>Driving Condition</th>
<th>Road Surface %</th>
<th>Visibility</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>Wet</td>
<td>Dry</td>
</tr>
<tr>
<td>1</td>
<td>TCH - Port Aux Basques to Tompkins</td>
<td>X</td>
<td>100%</td>
<td>X</td>
</tr>
<tr>
<td>470</td>
<td>Port Aux Basques to Rose Blanche</td>
<td>X</td>
<td>100%</td>
<td>X</td>
</tr>
</tbody>
</table>

Comments: WINDS AT WRECKHOUSE ARE S 26 km/h

USE CAUTION: NARROW SECTIONS SNOW EQUIPMENT WORKING

TOM MCDONALD
Supervisor's Signature

Please email to the Deer Lake Dispatch - dispatch@gov.nl.ca
at the scheduled times of 6:00am and 1:30pm and at any other times when weather or road conditions change.

Revised December 5, 2007
Department of Transportation and Works  
Western Region  
Weather and Road Condition Report

From Unit # 413  
Unit Name: Port aux Basques  
25-Mar-17  
Time: 1:30 am pm

Temperature -1  
Sky CLOUDY  
Wind W 26 km/h

Overnight Snow Accumulation: cm  
(Required on 6am Report only)

<table>
<thead>
<tr>
<th>Route No.</th>
<th>Route Name</th>
<th>Driving Condition</th>
<th>Road Surface %</th>
<th>Visibility</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>TCH - Port Aux Basques to Tompkins</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>470</td>
<td>Port Aux Basques to Rose Blanche</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Comments: WINDS AT WRECKHOUSE ARE W 22 km/h

TOM MCDONALD  
Supervisor’s Signature

Please email to the Deer Lake Dispatch - dispatch@gov.nl.ca  
at the scheduled times of 6:00am and 1:30pm and at any other times when weather or road conditions change.  
Revised December 5, 2007
# WINTER OPERATIONS - Operator's Log

**Operator's Name:** 

**Vehicle Number:** 6946  
**Date:** May 26

<table>
<thead>
<tr>
<th>Trips</th>
<th>Operator</th>
<th>Snow Route #</th>
<th>Time Out</th>
<th>Time In</th>
<th>Total Hours</th>
<th>Odometer Reading</th>
<th>Total Amount Used* (tonnes)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>D (</td>
<td>01</td>
<td>6:00</td>
<td>9:30</td>
<td>3:30</td>
<td>17112</td>
<td>11904</td>
</tr>
<tr>
<td>2</td>
<td>C (</td>
<td>9:06</td>
<td></td>
<td>10:56</td>
<td>1:50</td>
<td>171209</td>
<td>191254</td>
</tr>
<tr>
<td>3</td>
<td>C (</td>
<td>10:36</td>
<td></td>
<td>11:00</td>
<td>0:50</td>
<td>171284</td>
<td>191351</td>
</tr>
<tr>
<td>4</td>
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</tbody>
</table>

**Total**

<table>
<thead>
<tr>
<th>Total No. of Trips</th>
<th>Total Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>5:50</td>
</tr>
</tbody>
</table>

*Subtract any returned product from total loaded

**Comments:**

---

**Inspection Completed:**

PRE-TRIP [ ]  
POST-TRIP [ ]
### WINTER OPERATIONS - Operator's Log

**Operator's Name:**

**Vehicle Number:** 003

**Date:** 05/25/2017

<table>
<thead>
<tr>
<th>Trips</th>
<th>Operator</th>
<th>Snow Route #</th>
<th>Time Out</th>
<th>Time In</th>
<th>Total Hours</th>
<th>Odometer Reading</th>
<th>Total Amount Used* (tonnes)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>EL</td>
<td>10</td>
<td>5:20</td>
<td>8:24</td>
<td>2:59</td>
<td>17252</td>
<td>17258</td>
</tr>
<tr>
<td>2</td>
<td>EL</td>
<td>10</td>
<td>9:24</td>
<td>11:24</td>
<td>2:00</td>
<td>17258</td>
<td>17262</td>
</tr>
<tr>
<td>3</td>
<td>EL</td>
<td>10</td>
<td>12:24</td>
<td>1:50</td>
<td>1:50</td>
<td>17702</td>
<td>17718</td>
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</tr>
</tbody>
</table>

**Total No. of Trips**

**Total Hours**

Subtract any returned product from total loaded.

**Comments:**

---

**Inspection Completed:**

- PRE-TRIP
- POST-TRIP
### WINTER OPERATIONS - Operator's Log

**Operator's Name**

**Vehicle Number**

**Date:** May 28, 2017

<table>
<thead>
<tr>
<th>Trips</th>
<th>Operator</th>
<th>Snow Route #</th>
<th>Time Out</th>
<th>Time In</th>
<th>Total Hours</th>
<th>Odometer Reading</th>
<th>Salt</th>
<th>50/50 Mixture</th>
<th>75/25 Mixture</th>
<th>Sand</th>
<th>Brine (litres)</th>
<th>Total Amount Used* (tonnes)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>E</td>
<td>10</td>
<td>7:50</td>
<td>9:00</td>
<td>1:50</td>
<td>12,775</td>
<td>75</td>
<td>50/50 Mixture</td>
<td>75/25 Mixture</td>
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</tbody>
</table>

**Total No. of Trips:** 6  
**Total Hours:** 3:50

*Subtract any returned product from total loaded

**Comments:**

________________________________________________________________________
________________________________________________________________________

**Inspection Completed:**

PRE-TRIP [ ]  
POST-TRIP [ ]
# WINTER OPERATIONS - Operator's Log

**Operator's Name:** [Signature]

**Vehicle Number:**

<table>
<thead>
<tr>
<th>Trips</th>
<th>Operator</th>
<th>Snow Route #</th>
<th>Time Out</th>
<th>Time In</th>
<th>Total Hours</th>
<th>Odometer Reading</th>
<th>Total Amount Used* (tonnes)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tr>
<tr>
<td>1</td>
<td>[Name]</td>
<td>1150P 100P</td>
<td>14</td>
<td>2324466</td>
<td>232504</td>
<td>Out: [ ] In: [ ]</td>
<td>5</td>
</tr>
<tr>
<td>2</td>
<td></td>
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<td>6</td>
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</tr>
</tbody>
</table>

**Total No. of Trips:** 1  
**Total Hours:** 1 1/2  
*Subtract any returned product from total loaded

**Comments:**

---

**Inspection Completed:**  
PRE-TRIP [ ]  
POST-TRIP [X]
### Unit 413, Port aux Basques

**Date:** 28-Mar-17

<table>
<thead>
<tr>
<th>Weather Condition</th>
<th>5:00 AM</th>
<th>-9°C / 3 cm / Snow Squalls / NNW 28 gust 39 km/h</th>
</tr>
</thead>
<tbody>
<tr>
<td>Road Conditions</td>
<td>5:00 AM</td>
<td>FDFV / 20% Snow Covered; 80% Dry</td>
</tr>
<tr>
<td>Wreckhouse Wind</td>
<td>5:00 AM</td>
<td>NNW 40 gust 55 km/h</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Weather Condition</th>
<th>1:30 PM</th>
<th>-8°C / 0 cm / Snow Squalls / NW 48 gust 69 km/h</th>
</tr>
</thead>
<tbody>
<tr>
<td>Road Conditions</td>
<td>1:30 PM</td>
<td>FDGV / 30% Wet 60% Dry 20% Snow Covered</td>
</tr>
<tr>
<td>Wreckhouse Wind</td>
<td>1:30 PM</td>
<td>WNW 47 gust 60 km/h</td>
</tr>
</tbody>
</table>

**Road or Lane Closures:**
- Route 10: NONE
- Route 9: NONE
- Route 8: NONE
- Route 7: NONE

**Issues Affecting Motorist:**
- NONE

**Complaints & Concerns:**
- NONE

**Equip Breakdowns:**

<table>
<thead>
<tr>
<th>6902</th>
<th>6240</th>
<th>4239- Engine (6240)</th>
<th>1010</th>
</tr>
</thead>
<tbody>
<tr>
<td>6765</td>
<td>5802</td>
<td>Mechanical (3671)</td>
<td>7003</td>
</tr>
<tr>
<td>6745</td>
<td>5290</td>
<td>3671</td>
<td></td>
</tr>
<tr>
<td>6347</td>
<td>4677</td>
<td>1107</td>
<td></td>
</tr>
</tbody>
</table>

**Overtime:**

**Leave & Type:**

**Council Salt and Sand:**

- Port aux Basques - 0 Loads
- Burnt Islands - 0 Loads
- Ile aux Morts - 0 Loads
- Rose Blanche - 0 Loads

**Other Comments and Info:**
USE CAUTION: DRIFTING IN OPEN AREAS; ZERO VISIBILITY AT TIMES

ACCIDENT ON TCH FROM NIGHT BEFORE, CALLOUT TRUCK AROUND 1130PM, EMAIL SENT TO SENIOR MANAGEMENT

SUPERVISOR ON SHIFT: TOM MCDONALD
Department of Transportation and Works  
Western Region  
Weather and Road Condition Report

From Unit # 413  
Unit Name: Port aux Basques  
Time: 5:00 am  

Temperature -9  
Sky SNOW SQUALLS  
Wind NNW 28 gust 39 km/h

Overnight Snow Accumulation: [ ] cm  
(Required on 6am Report only)

<table>
<thead>
<tr>
<th>Route No.</th>
<th>Route Name</th>
<th>Driving Condition</th>
<th>Road Surface %</th>
<th>Visibility</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>TCH - Port Aux Basques to Tompkins</td>
<td>X</td>
<td>80% Snow Covered X</td>
<td>X</td>
</tr>
<tr>
<td>470</td>
<td>Port Aux Basques to Rose Blanche</td>
<td>X</td>
<td>80% Snow Covered X</td>
<td>X</td>
</tr>
</tbody>
</table>

Comments: WINDS AT WRECKHOUSE ARE NNW 40 gust 55 km/h

USE CAUTION: DRIFTING IN OPEN AREAS

TOM MCDONALD  
Supervisor's Signature

Please email to the Deer Lake Dispatch - dispatch@gov.nl.ca
at the scheduled times of 6:00am and 1:30pm and at any other times when weather or road conditions change.

Revised December 5, 2007
Department of Transportation and Works
Western Region
Weather and Road Condition Report

From Unit # 413
26-Mar-17

Unit Name: Port aux Basques
Time: 1:30 pm

Temperature -8
Sky SNOW SQUALLS
Wind NW 48 gust 59 km/h

Overnight Snow Accumulation: __ cm (Required on 6am Report only)

<table>
<thead>
<tr>
<th>Route No.</th>
<th>Route Name</th>
<th>Driving Condition</th>
<th>Road Surface %</th>
<th>Visibility</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>Wet</td>
<td>Dry</td>
</tr>
<tr>
<td>1</td>
<td>TCH - Port Aux Basques to Tompkins</td>
<td>X</td>
<td>30%</td>
<td>50%</td>
</tr>
<tr>
<td>470</td>
<td>Port Aux Basques to Rose Blanche</td>
<td>X</td>
<td>30%</td>
<td>50%</td>
</tr>
</tbody>
</table>

Comments: WINDS AT WRECKHOUSE ARE WNW 47 gust 60 km/h

USE CAUTION: ZERO VISIBILITY AT TIMES IN SNOW SQUALLS, DRIFTING IN OPEN AREAS.

Please email to the Deer Lake Dispatch - dispatch@gov.nl.ca
at the scheduled times of 6:00am and 1:30pm and at any other times when weather or road conditions change.

Revised December 5, 2007
### Daily Activity Sheet

**District:** 4 Deer Lake  
**Unit:** 413 PAB  
**Date:** March 26, 2017

<table>
<thead>
<tr>
<th>Employee</th>
<th>Stat</th>
<th>Class</th>
<th>Equip #</th>
<th>Route</th>
<th># of Trips</th>
<th>50/50 MIX</th>
<th>75/25 MIX</th>
<th>Brine</th>
<th>Act 100</th>
<th>Act 200</th>
<th>Act 400</th>
<th>Act 499</th>
<th>Act 900</th>
<th>Act 901</th>
<th>Act 902</th>
<th>Act 903</th>
<th>Act 905</th>
<th>Act 906</th>
<th>Shift Diff</th>
<th>Wkh Total Activity</th>
<th>Total Men Hrs</th>
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\*Rm. callout started on 25 to 26 after midnight\*
# WINTER OPERATIONS - Operator's Log

**Operator's Name:** L. Wells  
**Vehicle Number:** 7003  
**Date:** 26 Mar 17

<table>
<thead>
<tr>
<th>Trips</th>
<th>Operator</th>
<th>Snow Route #</th>
<th>Time Out</th>
<th>Time In</th>
<th>Total Hours</th>
<th>Odometer Reading</th>
<th>Total Amount Used* (tonnes)</th>
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<td>TCH</td>
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**Total No. of Trips:** 6  
**Total Hours:** 4.5  
*Subtract any returned product from total loaded

**Comments:**

Inspection Completed:  
PRE-TRIP [ ]  
POST-TRIP [ ]
# WINTER OPERATIONS - Operator's Log

**Operator's Name:** Chris [Signature]

**Vehicle Number:** 6240

**Date:** Mar 20/17

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<th>Operator</th>
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**Total No. of Trips:** 1

**Total Hours:** 2:54

*Subtract any returned product from total loaded

**Comments:**

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**Inspection Completed:**

- [ ] PRE-TRIP
- [ ] POST-TRIP