Dear [Redacted]:

Re: Your request for access to information under Part II of the Access to Information and Protection of Privacy Act, 2015 [Our File #: MA 23 2017]

On March 1, 2017, Municipal Affairs and Environment received your request for access to the following records:

"All documentation and correspondence regarding the Labrador Wellness Centre in Happy Valley-Goose Bay"

On March 15, 2017 you confirmed that the period of time which you are seeking information is for the past 12 months.

I am pleased to inform you that a decision has been made by the Deputy Minister for Municipal Affairs to provide access to some of the requested information.

However, some information contained within the records has been refused in accordance with exceptions to disclosure, as specified in the Access to Information and Protection of Privacy Act, 2015 (the Act) (see Attachment 1). As required by 8(2) of the Act, we have severed information that is unable to be disclosed and have provided you with as much information as possible.

In accordance with your request for a copy of the records, the appropriate copies have been enclosed. Please note that we have removed additional pages where the information is a duplicate or where the information is non-responsive to your specific request. A listing of the pages that have been removed is included in Attachment 2. A full copy of the Town’s business plan has also been withheld on the basis of 34(1)(a)(i) and (ii), 35(1)(f).

Please be advised that you may appeal this decision and ask the Information and Privacy Commissioner to review the decision to provide partial access to the requested information, as set out in section 42 of the Act (a copy of this section of the Act has been enclosed for your reference. See Attachment 3). A request to the Commissioner must be made in writing within 15 business days of the date of this letter or within a longer period that may be allowed by the Commissioner. Your appeal should identify your concerns with the request and why you are submitting the appeal.
The appeal may be addressed to the Information and Privacy Commissioner is as follows:

Office of the Information and Privacy Commissioner
2 Canada Drive
P. O. Box 13004, Stn. A
St. John’s, NL. A1B 3V8
Telephone: (709) 729-6309
Toll-Free: 1-877-729-6309
Facsimile: (709) 729-6500

You may also appeal directly to the Supreme Court Trial Division within 15 business days after you receive the decision of the public body, pursuant to section 52 of the Act (a copy of this section of the Act has been enclosed for your reference. See Attachment 3).

Please be advised that responsive records will be published following a 72 hour period after the response is sent electronically to you or five business days in the case where records are mailed to you. It is the goal to have the responsive records posted to the Completed Access to Information Requests website within one business day following the applicable period of time. Please note that requests for personal information will not be posted online.

If you have any further questions, please contact me by telephone at 729-2787 or by email at tarakelly@gov.nl.ca

Sincerely,

Tara Kelly
Director of Policy and Strategic Planning
ATIPP Coordinator

Enclosures
Attachment 1 – List of Exceptions used in MA/23/2017

Cabinet confidences

27. (1) In this section, "cabinet record" means:

(a) advice, recommendations or policy considerations submitted or prepared for submission to the Cabinet;
(b) draft legislation or regulations submitted or prepared for submission to the Cabinet;
(c) a memorandum, the purpose of which is to present proposals or recommendations to the Cabinet;
(d) a discussion paper, policy analysis, proposal, advice or briefing material prepared for Cabinet, excluding the sections of these records that are factual or background material;
(e) an agenda, minute or other record of Cabinet recording deliberations or decisions of the Cabinet;
(f) a record used for or which reflects communications or discussions among ministers on matters relating to the making of government decisions or the formulation of government policy;
(g) a record created for or by a minister for the purpose of briefing that minister on a matter for the Cabinet;
(h) a record created during the process of developing or preparing a submission for the Cabinet; and
(i) that portion of a record which contains information about the contents of a record within a class of information referred to in paragraphs (a) to (h).

27 (2) The head of a public body shall refuse to disclose to an applicant
   (a) a cabinet record;

Policy advice or recommendations

29. (1) The head of a public body may refuse to disclose to an applicant information that would reveal:

(a) advice, proposals, recommendations, analyses or policy options developed by or for a public body or minister;

Disclosure harmful to intergovernmental relations or negotiations

34. (1) The head of a public body may refuse to disclose information to an applicant if the disclosure could reasonably be expected to
(a) harm the conduct by the government of the province of relations between that
government and the following or their agencies:

(i) the government of Canada or a province,

(ii) the council of a local government body,

(iii) the government of a foreign state,

(iv) an international organization of states, or

(v) the Nunatsiavut Government; or

(b) reveal information received in confidence from a government, council or organization
listed in paragraph (a) or their agencies

Disclosure harmful to law enforcement

31. (1) The head of a public body may refuse to disclose information to an applicant where the
disclosure could reasonably be expected to

   (l) reveal the arrangements for the security of property or a system, including a
   building, a vehicle, a computer system or a communications system;

Disclosure harmful to the financial or economic interests of a public body

35. (1) The head of a public body may refuse to disclose to an applicant information which
could reasonably be expected to disclose

   (f) positions, plans, procedures, criteria or instructions developed for the
   purpose of contractual or other negotiations by or on behalf of the government of the
   province or a public body, or considerations which relate to those negotiations;

Disclosure harmful to personal privacy

40. (1) The head of a public body shall refuse to disclose personal information to an applicant
where the disclosure would be an unreasonable invasion of a third party's personal privacy.
Attachment 2 – Pages that have been redacted in full

Pages removed due to non-responsive information

<table>
<thead>
<tr>
<th>Pages</th>
<th>Description of Information</th>
</tr>
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<tbody>
<tr>
<td>2-11</td>
<td>Status of projects other than subject of current request.</td>
</tr>
<tr>
<td>13-18</td>
<td>Status of projects other than subject of current request.</td>
</tr>
<tr>
<td>100-103</td>
<td>Email discussion on projects other than subject of current request.</td>
</tr>
<tr>
<td>119</td>
<td>Information in a meeting note on an agenda item not related to current request.</td>
</tr>
<tr>
<td>121-125</td>
<td>Information in a meeting note on an agenda item not related to current request.</td>
</tr>
<tr>
<td>127-135</td>
<td>Information in an information note on agenda items not related to current request.</td>
</tr>
<tr>
<td>139-152</td>
<td>Annexes from previous information note, unrelated to subject of current request.</td>
</tr>
<tr>
<td>155-160</td>
<td>Information in a meeting note on agenda items not related to current request.</td>
</tr>
<tr>
<td>301-304</td>
<td>Information in communications synopsis not related to current request.</td>
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<tr>
<td>307</td>
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</tr>
<tr>
<td>327</td>
<td>Non-responsive portion of an email.</td>
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<td>334-342</td>
<td>Information in a meeting note on agenda items not related to current request.</td>
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<td>381-382</td>
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<tr>
<td>390-396</td>
<td>Information in communications plan not related to current request.</td>
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<td>400-401</td>
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<td>421-433</td>
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Pages removed due to duplicate information

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<tr>
<td>77-80</td>
<td>Duplicate email from pp. 57-60.</td>
</tr>
<tr>
<td>200-201</td>
<td>Email thread is a repeat of email on pages 165-167.</td>
</tr>
<tr>
<td>252-255</td>
<td>Email thread included in email on page 256.</td>
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<tr>
<td>263-265</td>
<td>Duplicate email thread as 257-259.</td>
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<tr>
<td>269-271</td>
<td>Duplicate email thread as 257-259.</td>
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Pages removed in full due to Cabinet confidences (s. 27)

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<tr>
<td>202-203</td>
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</tr>
<tr>
<td>206-208</td>
<td>s. 27(1)(h), s.27(2)(a)</td>
</tr>
<tr>
<td>213 - 224</td>
<td>s. 27(1)(h), s.27(2)(a)</td>
</tr>
<tr>
<td>227-229</td>
<td>s. 27(1)(h),s. 27(2)(a)</td>
</tr>
<tr>
<td>242-244</td>
<td>s. 27(1)(h), s.27(2)(a)</td>
</tr>
<tr>
<td>245-247</td>
<td>s. 27(1)(h), s.27(2)(a)</td>
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<tr>
<td>272-274</td>
<td>s. 27(1)(h), s.27(2)(a)</td>
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<tr>
<td>313-316</td>
<td>s. 27(1)(h), s.27(2)(a)</td>
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Pages removed in full due to intergovernmental relations or negotiations (s. 34)

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<td>168-187</td>
<td>34(1)(a)(i) and (ii), 35(1)(f)</td>
</tr>
<tr>
<td>189-197</td>
<td>34(1)(a)(i) and (ii), 35(1)(f)</td>
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</table>

Page 354 has been redacted as per s. 29(1)(a) and also removed in its entirety
Attachment 3

Access or correction complaint

42.(1) A person who makes a request under this Act for access to a record or for correction of personal information may file a complaint with the commissioner respecting a decision, act or failure to act of the head of the public body that relates to the request.

(2) A complaint under subsection (1) shall be filed in writing not later than 15 business days after:

(a) the applicant is notified of the decision of the head of the public body, or the date of the act or failure to act; or

(b) the date the head of the public body is considered to have refused the request under subsection 16(2).

(3) A third party informed under section 19 of a decision of the head of a public body to grant access to a record or part of a record in response to a request may file a complaint with the commissioner respecting that decision.

(4) A complaint under subsection (3) shall be filed in writing not later than 15 business days after the third party is informed of the decision of the head of the public body.

(5) The commissioner may allow a longer time period for the filing of a complaint under this section.

(6) A person or third party who has appealed directly to the Trial Division under subsection 52(1) or 53(1) shall not file a complaint with the commissioner.

(7) The commissioner shall refuse to investigate a complaint where an appeal has been commenced in the Trial Division.

(8) A complaint shall not be filed under this section with respect to:

(a) a request that is disregarded under section 21;

(b) a decision respecting an extension of time under section 23;

(c) a variation of a procedure under section 24; or

(d) an estimate of costs or a decision not to waive a cost under section 26.

(9) The commissioner shall provide a copy of the complaint to the head of the public body concerned.
Direct appeal to Trial Division by an applicant

52. (1) Where an applicant has made a request to a public body for access to a record or correction of personal information and has not filed a complaint with the commissioner under section 42, the applicant may appeal the decision, act or failure to act of the head of the public body that relates to the request directly to the Trial Division.

(2) An appeal shall be commenced under subsection (1) not later than 15 business days

(a) after the applicant is notified of the decision of the head of the public body, or the date of the act or failure to act; or

(b) after the date the head of the public body is considered to have refused the request under subsection 16(2).

(3) Where an applicant has filed a complaint with the commissioner under section 42 and the commissioner has refused to investigate the complaint, the applicant may commence an appeal in the Trial Division of the decision, act or failure to act of the head of the public body that relates to the request for access to a record or for correction of personal information.

(4) An appeal shall be commenced under subsection (3) not later than 15 business days after the applicant is notified of the commissioner’s refusal under subsection 45(2).
Folks,

We still have approximately $35M in status reports expected by the end of March. To focus attention on those projects and communities where we still have a significant variance between what we have processed and what we are projecting, I have updated the attached spreadsheet (see Detailed Report Tab). Projects highlighted in red are those with significant (> $10,000) variances. The outstanding variance is identified in the far right column. You should focus on getting SR from those with the largest variance first. If circumstances have changed on a project since we last did our projects that requires the projection to be revised, please let me, Denis or Ian know asap.

Thanks to everyone for your continued help with this and feel free to pass along the spreadsheet to each project representative.

Cluney
# Infrastructure

## Status of Tendering and Contracts

<table>
<thead>
<tr>
<th>B</th>
<th>C</th>
<th>G</th>
<th>Y</th>
<th>Z</th>
<th>AB</th>
<th>AC</th>
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<th>Provincial Share</th>
<th>Provincial Share to be Spent in 2015/16</th>
<th>Provincial Share to be Spent in 2015/16</th>
<th>Provincial Share to be Spent in 2015/16</th>
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<td>$0</td>
<td>$86,748</td>
<td></td>
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</table>

**Code:**
- Yellow - added this reporting period
- Green - updated since the last reporting period

Page 11 of 17

3/23/2017
### Town of Happy Valley-Goose Bay
#### 2014-2017 Multi Year

<table>
<thead>
<tr>
<th>Project</th>
<th>Project #</th>
<th>Funding as per Schedule A Oct. 2014</th>
<th>Revised Funding as per Schedule A Dec. 2014</th>
<th>GST Rebate</th>
<th>Net Funding</th>
<th>Provincial Share</th>
<th>Municipal Share</th>
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<tbody>
<tr>
<td>Wellness Centre, Phase 2</td>
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<td>200,000</td>
<td>200,000</td>
<td>8,850</td>
<td>191,150</td>
<td>133,805</td>
<td>57,345</td>
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</tbody>
</table>

3/23/2017
Potential copyright material

If you wish to obtain a copy please contact the ATIPP Office at (709) 729-7072 or atippoffice@gov.nl.ca.
Minister

If asked about Placentia Pool or Happy Valley Goose Bay funding we have received clear direction to write these towns and confirm the previous commitments and noting that MA will be the project managers of this project.  

non-responsive to request, Section 29(1)(a)

Jamie

Sent from my BlackBerry 10 smartphone on the Bell network.

Minister – There are a few media requests on the go, and at least one I am anticipating. First one is most urgent right now.

1. CBC West Coast Morning Show (Bernice Hillier) wants to talk to you about the waste management strategy and your indication that there will be a review (Western Star story). She asked if you could go live at 7:10 a.m. tomorrow (call in at 7:05 a.m. at 634-3473) OR tape this afternoon. I have to respond to her soon. Please let me know.

2. CBC Labrador (Bailey White) is looking for information on the $11M in Vale funding announced last year for the Labrador Wellness Centre. I understand MA is now the designated lead as project manager. I am awaiting information to provide to her – but there may be a follow-up request to speak to you.

3. Compass (Nik Mercer) is looking for information on the $4M in Vale funding for the Placentia pool. Same as above.

4. I anticipate there will be media inquiries related to the letter the Bay de Verde Mayor has sent the Premier looking for $900,000 to top up fish plant workers’ salaries from the $30M contingency fund in Finance. This may fall to us, given you have been responding to the bulk of requests to date.

Heather May
Director of Communications
Municipal Affairs
See below in yellow.

Cluney Mercer P, ENG
Assistant Deputy Minister
Municipal Infrastructure
Department of Municipal Affairs
P O Box 8700
St. John’s, NL
A1B 4J6
709-729-3051
Email: mercercg@gov.nl.ca

From: Orsborn, Caroline
Sent: Tuesday, June 07, 2016 4:05 PM
To: Mercer, Cluney; Duffett, Ian
Subject: FW: Meeting Note - CCL 2016 Final.doc
Importance: High

Cluney/Ian,

Can you please provide me a few bullets on the highlighted items below for inclusion in the CCL note.

Thanks,

Caroline

Caroline Orsborn, B.A., M.E.R. | Program & Policy Development Specialist
Policy & Strategic Planning Division
Department of Municipal Affairs
Government of Newfoundland and Labrador
4th Floor Confederation Building, West Block
P.O. Box 8700
St. John’s, NL, A1B 4J6
t: 709.729.0080 | f: 709.729.4475 | e: carolineorsborn@gov.nl.ca

From: Chippett, Jamie
Sent: Tuesday, June 07, 2016 3:52 PM
To: Orsborn, Caroline
Cc: Tizzard, Heather; Mercer, Cluney
Subject: RE: Meeting Note - CCL 2016 Final.doc

What’s here is good. I would be less specific on the concerns related to HR matters with the town as relates to approval to borrow. Please generalize that portion.

I would also add a couple of bullets on each of the following issues – both from Cluney:
2) HVGB Wellness Centre and provincial funding
   - In November 2015, the province committed to a $11 M provincial investment to construct phase 1 of a new wellness centre for the Town.
   - The Phase I project involves the construction of an Aquatic and multi-purpose facility.
   - The estimate cost is $26 M.
   - MA is in the process of providing a formal commitment to the provincial funding which will be available to the Town beginning in 2017/18.
   - The Town is looking to leverage the provincial commitment of funding to secure some degree of federal funding.

Thanks,
Jamie

From: Orsborn, Caroline
Sent: Tuesday, June 07, 2016 3:10 PM
To: Chippett, Jamie
Cc: Tizzard, Heather; Mercer, Cluney
Subject: Meeting Note - CCL 2016 Final.doc

Jamie,

The CCL meeting note is attached for your approval.

Thanks,

Caroline
Hi - Can you please draft a response to Bailey? See the news release she references (this is Vale money committed through the Voisey's Bay Agreement). You may have to talk to Cluney and get the letter we are writing to HVGB. See Jamie's e-mail from yesterday.

We will also need a similar response drafted for the Compass re: Placentia pool.

Sent from my BlackBerry 10 smartphone on the Bell network.

Hi Tina and Heather,

I'm not sure who to inquire with so I'm including you both.

I just wanted to ask about funding for the Happy Valley-Goose Bay Wellness Centre. I don't believe anyone from CBC has inquired about it since the change in government and I'm just wondering if the $11 million the previous government committed to is still set aside for this project -- or already handed over to the town?

I wrote you both because both your departments were included on this press release: http://www.releases.gov.nl.ca/releases/2015/exec/1029n02.aspx

Thanks in advance for your help,

Bailey

--
Bailey White
Host, Labrador Morning
CBC Newfoundland & Labrador
Office: (709) 896-2911
Cell: (709) 401-###
Twitter: @baileywhite
Yes

Sent from my BlackBerry 10 smartphone on the Bell network.

From: May, Heather E.
Sent: Wednesday, June 8, 2016 4:50 PM
To: Mercer, Cluney
Cc: Chippett, Jamie; Scott, Brian
Subject: Re: Media responses

Thank you - Responses OK? Just double-checking.

Sent from my BlackBerry 10 smartphone on the Bell network.

From: Mercer, Cluney
Sent: Wednesday, June 8, 2016 3:59 PM
To: May, Heather E.
Cc: Chippett, Jamie; Scott, Brian
Subject: RE: Media responses

Yes. I called both town managers this afternoon and advised that a decision has been made to proceed with a provincial commitment to the projects as outlined in the November 2015 press release and that official correspondence of that commitment will be issued to the town within next couple of days.

Cluney Mercer P. ENG
Assistant Deputy Minister
Municipal Infrastructure
Department of Municipal Affairs
P O Box 8700
St. John’s, NL
A1B 4J6
709-729-3051
Email: mercercg@gov.nl.ca

From: May, Heather E.
Sent: Wednesday, June 08, 2016 3:56 PM
To: Mercer, Cluney
Cc: Chippett, Jamie; Scott, Brian
Subject: Media responses

Hi Cluney – as discussed. Have we advised the towns yet by phone? If so, I will send these to the respective reporters (if they are OK with you and Jamie). I’d like to keep that part at the end, if I can... 

Hi Bailey,
Sorry for the delay in getting back to you. Your inquiry was actually quite timely. The Department of Municipal Affairs has recently been named as project manager for the Happy Valley-Goose Bay wellness centre, and that information has been relayed to town officials.

As you know, the $11 million for the wellness centre in Happy Valley-Goose Bay was provided to the Provincial Government through amendments to the Voisey’s Bay Development Agreement. That commitment remains in place, and preliminary planning is underway.

Hi Nicholas,

I understand you recently made an inquiry about the status of the Placentia pool project. Your inquiry was actually quite timely. The Department of Municipal Affairs has recently been named as project manager for the Placentia pool, and that information has been relayed to town officials.

As you know, the $4.5 million for the new pool in Placentia was provided to the Provincial Government through amendments to the Voisey’s Bay Development Agreement. That commitment remains in place, and preliminary planning is underway.

Heather May
Director of Communications
Municipal Affairs
709-729-1983
heathermay@gov.nl.ca
We have had these done before when reviewing options and feasibility. The feds are requiring business plans for some applications. It is also a great tool for the town in project managing the overall project and in managing the facility with its operation partner the Y.

Morning Dan, please see below and attached. Please advise what to do with this information.

I'm out on course today and have not looked closely at the attached wellness center info.

Mike

Sent from my BlackBerry 10 smartphone on the Bell network.

HI Jessica,
Attached is the most current business plan regarding our Wellness Centre project. Can you pass along to appropriate contact.

Let me know if you have any questions.

_Dominic Demers, MA, B.Sc._
_Director Community Services and Recreation_  
_Town of Happy Valley-Goose Bay_  
_Office 709-896-8542_
Kelly, Tara

From: Dahn, Jessica
Sent: Thursday, June 09, 2016 11:10 AM
To: Hynes, Michael
Subject: RE: LWC business plan

It seems my comment that this is for federal funding has been lost on Dan?

From: Hynes, Michael
Sent: Thursday, June 09, 2016 10:40 AM
To: MacAulay, Bob
Cc: Dahn, Jessica
Subject: Fw: LWC business plan

Bob, will forward additional email from Dan next

Sent from my BlackBerry 10 smartphone on the Bell network.

From: Dahn, Jessica <JessicaDahn@gov.nl.ca>
Sent: Thursday, June 9, 2016 9:05 AM
To: Hynes, Michael
Cc: Hynes, Daniel
Subject: FW: LWC business plan

Good morning Mike,

I spoke with Dominic yesterday and he wasn’t sure who to send this to, so I told him I would pass them along or get more information for him.

From my conversation with Dominic, I believe these Business Plans were prepared in order for the Town to get Federal Funding.

Jessica

From: Dominic Demers [mailto:tourpkrec@happyvalley-goosebay.com]
Sent: Thursday, June 09, 2016 8:48 AM
To: Dahn, Jessica
Subject: LWC business plan

Hi Jessica,

Attached is the most current business plan regarding our Wellness Centre project? Can you pass along to appropriate contact. S. 34(1)(a)(ii)

Let me know if you have any questions.

Dominic Demers, MA, B.Sc.
Director Community Services and Recreation
Town of Happy Valley-Goose Bay
FYI

Cluney Mercer P, ENG
Assistant Deputty Minister
Municipal Infrastructure
Department of Municipal Affairs
P O Box 8700
St. John’s, NL
A1B 4J6
709-729-3051
Email: mercercg@gov.nl.ca

From: Hynes, Daniel
Sent: Thursday, June 09, 2016 11:12 AM
To: Mercer, Cluney; Duffett, Ian
Subject: FW: LWC business plan

FYI/File, I assume this will be added to any application they may have in for consideration of this project, as well I seem to recall seeing something about our commitment or non-committed to this initiative, I could be wrong here as I can’t find anything right now in writing.

As well I’ve asked LRO/LG to review this in regard to the towns financial position, 

\[S. 34(1)(a)(ii), Section 29(1)(a)\]

Dan

Daniel Hynes P. Eng
Director
Ph: 709-637-2337
Fax: 709-637-2548

From: Hynes, Michael
Sent: Thursday, June 09, 2016 9:39 AM
To: Hynes, Daniel
Cc: Dahn, Jessica; Dewling, Dave G.
Subject: Fw: LWC business plan

Morning Dan, please see below and attached. Please advise what to do with this information.

I’m out on course today and have not looked closely at the attached wellness center info.

Mike
Good morning Mike,

I spoke with Dominic yesterday and he wasn’t sure who to send this to, so I told him I would pass them along or get more information for him.

From my conversation with Dominic, I believe these Business Plans were prepared in order for the Town to get Federal Funding.

Jessica

HI Jessica,

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Let me know if you have any questions.

Dominic Demers, MA, B.Sc.
Director Community Services and Recreation
Town of Happy Valley-Goose Bay
Office 709-896-8542
From: Hynes, Michael
Sent: Thursday, June 09, 2016 11:22 AM
To: MacAulay, Bob
Subject: Fw: LWC business plan

Fyi see below

Sent from my BlackBerry 10 smartphone on the Bell network.

From: Hynes, Daniel <dhynes@gov.nl.ca>
Sent: Thursday, June 9, 2016 10:37 AM
To: Hynes, Michael
Cc: Dahn, Jessica; Dewling, Dave G.
Subject: RE: LWC business plan

Mike, pls share this with Bob for his review and any comments regarding financial position of the town. Looking at some prev docs, I see a BN which shows the cost of the facility at 34 million, neither of these options are at that amount. As well we have 200k approved, related to the project which should narrow down requirements for the building as well as provide an up to date cost estimate etc. What’s the status on this 200k?

I’ll forward copy of this to HQ for their file and any further consideration of funding for this project, once LRO has completed their review pls send the comments along to me/HQ as well.

I seem to recall something recently about the project from HQ and future commitment, do you remember seeing something recently as well?

Dan
Daniel Hynes P. Eng
Director
Ph: 709-637-2337
Fax: 709-637-2548

From: Hynes, Michael
Sent: Thursday, June 09, 2016 9:39 AM
To: Hynes, Daniel
Cc: Dahn, Jessica; Dewling, Dave G.
Subject: Fw: LWC business plan

Morning Dan, please see below and attached. Please advise what to do with this information.

I'm out on course today and have not looked closely at the attached wellness center info.

Mike

Sent from my BlackBerry 10 smartphone on the Bell network.

From: Dahn, Jessica <JessicaDahn@gov.nl.ca>
Sent: Thursday, June 9, 2016 9:05 AM
To: Hynes, Michael
Cc: Hynes, Daniel
Subject: FW: LWC business plan
Good morning Mike,

I spoke with Dominic yesterday and he wasn’t sure who to send this to, so I told him I would pass them along or get more information for him.

From my conversation with Dominic, I believe these Business Plans were prepared in order for the Town to get Federal Funding.

Jessica

From: Dominic Demers [mailto:tourpkrec@happyvalley-goosebay.com]
Sent: Thursday, June 09, 2016 8:48 AM
To: Dahn, Jessica
Subject: LWC business plan

HI Jessica,

Attached is the most current business plan regarding our Wellness Centre project? Can you pass along to appropriate contact.  

s. 34(1)(a)(ii)

Let me know if you have any questions.

Dominic Demers, MA, B.Sc.
Director Community Services and Recreation
Town of Happy Valley-Goose Bay
Office 709-896-8542
Hi Mike-

Did you intend to send this to me? If so - you will have to let me know what it is about? - and also -What additional info from Dan is it that I am supposed to forward and forward to who?

See you tomorrow.
Bob

---

Bob, will forward additional email from Dan next

Sent from my BlackBerry 10 smartphone on the Bell network.

Good morning Mike,

I spoke with Dominic yesterday and he wasn’t sure who to send this to, so I told him I would pass them along or get more information for him.

From my conversation with Dominic, I believe these Business Plans were prepared in order for the Town to get Federal Funding.

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Let me know if you have any questions.

Dominic Demers, MA, B.Sc.
Director Community Services and Recreation
Town of Happy Valley-Goose Bay
Office 709-896-8542
Kelly, Tara

From: Hynes, Michael  
Sent: Thursday, June 09, 2016 11:38 AM  
Cc: Dahn, Jessica; MacAulay, Bob  
Subject: Re: LWC business plan

Bob, this email chain is the additional info. From Dan.

Sent from my BlackBerry 10 smartphone on the Bell network.

From: Hynes, Michael  
Sent: Thursday, June 9, 2016 10:58 AM  
To: Hynes, Daniel  
Cc: Dahn, Jessica; Dewling, Dave G.; MacAulay, Bob  
Subject: Re: LWC business plan

Sounds good, let us discuss next week.

Sent from my BlackBerry 10 smartphone on the Bell network.

From: Hynes, Daniel  
Sent: Thursday, June 9, 2016 10:57 AM  
To: Hynes, Michael  
Cc: Dahn, Jessica; Dewling, Dave G.; MacAulay, Bob  
Subject: RE: LWC business plan

Yes, the federal funding and as per their business plan is also reliant on prov. funding assistance so we should do some due diligence, this project or initiative has been kicking around for a while now, I’m not sure where it is in terms of commitment etc. but I think an internal review is in order just to red flag any obvious items. I wouldn’t go back to the town asking for full FE forms etc. but knowing their history and projects etc. they have on the go, to me

We can discuss further next week if req’d.  

Dan

Daniel Hynes P. Eng
Director
Ph: 709-637-2337
Fax: 709-637-2548

From: Hynes, Michael  
Sent: Thursday, June 09, 2016 11:14 AM  
To: Hynes, Daniel  
Cc: Dahn, Jessica; Dewling, Dave G.; MacAulay, Bob  
Subject: Re: LWC business plan

Dan just to confirm your comments below also apply to towns desire for fed funding on this project? I assume the town would have to apply through fed website for fed funding in addition to our review? See jessicas note from discussions with town.

Sent from my BlackBerry 10 smartphone on the Bell network.
From: Hynes, Daniel
Sent: Thursday, June 9, 2016 10:37 AM
To: Hynes, Michael
Cc: Dahn, Jessica; Dewling, Dave G.
Subject: RE: LWC business plan

Mike, pls share this with Bob for his review and any comments regarding financial position of the town. looking at some prev docs, I see a BN which shows the cost of the facility at 34 million, neither of these options are at that amt now. As well we have 200k approved, related to the project which should narrow down requirements for the building as well as provide an up to date cost estimate etc. what's the status on this 200k?

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I seem to recall something recently about the project from HQ and future commitment, do you remember seeing something recently as well?

Dan
Daniel Hynes P. Eng
Director
Ph: 709-637-2337
Fax: 709-637-2848

From: Hynes, Michael
Sent: Thursday, June 09, 2016 9:39 AM
To: Hynes, Daniel
Cc: Dahn, Jessica; Dewling, Dave G.
Subject: Fw: LWC business plan

Morning Dan, please see below and attached. Please advise what to do with this information.

I'm out on course today and have not looked closely at the attached wellness center info.

Mike

Sent from my BlackBerry 10 smartphone on the Bell network.

From: Dahn, Jessica <JessicaDahn@gov.nl.ca>
Sent: Thursday, June 9, 2016 9:05 AM
To: Hynes, Michael
Cc: Hynes, Daniel
Subject: FW: LWC business plan

Good morning Mike,

I spoke with Dominic yesterday and he wasn’t sure who to send this to, so I told him I would pass them along or get more information for him.

From my conversation with Dominic, I believe these Business Plans were prepared in order for the Town to get Federal Funding.

Jessica
HI Jessica,

Attached is the most current business plan regarding our Wellness Centre project? Can you pass along to appropriate contact. Let me know if you have any questions.

Dominic Demers, MA, B.Sc.
Director Community Services and Recreation
Town of Happy Valley-Goose Bay
Office 709-896-8542

s. 34(1)(a)(ii)
From: Hynes, Daniel  
Sent: Thursday, June 09, 2016 2:31 PM  
To: Dewling, Dave G.; Hynes, Michael  
Subject: RE: LWC business plan

Ok, Mike pls inform Randy and we’ll mtg T am, tell him we’ll bring him a coffee or tea

Daniel Hynes P. Eng  
Director  
Ph: 709-637-2337  
Fax: 709-637-2548

From: Dewling, Dave G.  
Sent: Thursday, June 09, 2016 2:13 PM  
To: Hynes, Daniel; Hynes, Michael  
Subject: RE: LWC business plan

Discussion on delivery Process MA would be looking at DB  
Continuance of Prime Consultant as OA and possible need for RFP for OA

What does the Town plan to spend the $200K on this year  
non-responsive to request

From: Hynes, Daniel  
Sent: Thursday, June 09, 2016 2:06 PM  
To: Dewling, Dave G.; Hynes, Michael  
Subject: RE: LWC business plan

Do you have a list of items we’ll be discussing on the project ?

Daniel Hynes P. Eng  
Director  
Ph: 709-637-2337  
Fax: 709-637-2548

From: Dewling, Dave G.  
Sent: Thursday, June 09, 2016 2:05 PM  
To: Hynes, Daniel; Hynes, Michael  
Subject: RE: LWC business plan

Let’s do it Tuesday in the a.m.

From: Hynes, Daniel  
Sent: Thursday, June 09, 2016 2:03 PM  
To: Hynes, Michael  
Cc: Dewling, Dave G.  
Subject: RE: LWC business plan

I was hoping to discuss a variety of items and not just this one, so I wasn’t thinking this would be conf call specifically on the project, with that said if you guys feel one is req’d and there is a list of items related to this project to discuss I have no problem doing it Tuesday? we just also need some time before or after to discuss other items with Randy in general. My flight out is at 1:20pm on T.

Pls advise
Daniel Hynes P. Eng
Director
Ph: 709-637-2337
Fax: 709-637-2548

From: Hynes, Michael
Sent: Thursday, June 09, 2016 1:35 PM
To: Hynes, Daniel
Cc: Dewling, Dave G.
Subject: Fw: LWC business plan

Any thoughts on changing to morning for Dave to call in?

Sent from my BlackBerry 10 smartphone on the Bell network.

From: Dewling, Dave G. <dewlingd@gov.nl.ca>
Sent: Thursday, June 9, 2016 12:41 PM
To: Hynes, Michael
Subject: RE: LWC business plan

but ma ok for con call in a.m.

From: Hynes, Michael
Sent: Thursday, June 9, 2016 12:39 PM
To: Hynes, Daniel; Dewling, Dave G.
Cc: Dahn, Jessica; MacAulay, Bob
Subject: Re: LWC business plan

Will do

Sent from my BlackBerry 10 smartphone on the Bell network.

From: Hynes, Daniel
Sent: Thursday, June 9, 2016 12:07 PM
To: Dewling, Dave G.; Hynes, Michael
Cc: Dahn, Jessica; MacAulay, Bob
Subject: RE: LWC business plan

Ok, we’ll review this as well, Mike I would also like to mtg with Randy hopefully Monday afternoon, can you chk with him and set something up,

Daniel Hynes P. Eng
Director
Ph: 709-637-2337
Fax: 709-637-2548

From: Dewling, Dave G.
Sent: Thursday, June 09, 2016 11:49 AM
To: Hynes, Daniel; Hynes, Michael
Cc: Dahn, Jessica; MacAulay, Bob
Subject: RE: LWC business plan

There is also the question of delivery method once the project is funded, if we are delivering this project our preferred method will be Design Build and as such the present designers may or may not wish to stay on. From my last review of

Section 29(1)(a)
From: Hynes, Daniel  
Sent: Thursday, June 09, 2016 11:27 AM  
To: Hynes, Michael  
Cc: Dahn, Jessica; Dewling, Dave G.; MacAulay, Bob  
Subject: RE: LWC business plan

Yes, the federal funding and as per their business plan is also reliant on prov. funding assistance so we should do some due diligence, this project or initiative has been kicking around for a while now, I'm not sure where it is in terms of commitment etc. but I think an internal review is in order just to red flag any obvious items. I wouldn't go back to the town asking full FE forms etc. but knowing their history and projects etc. they have on the go, to me

We can discuss further next week if req'd

Dan

Daniel Hynes P. Eng  
Director  
Ph: 709-637-2337  
Fax: 709-637-2548

From: Hynes, Michael  
Sent: Thursday, June 09, 2016 11:14 AM  
To: Hynes, Daniel  
Cc: Dahn, Jessica; Dewling, Dave G.; MacAulay, Bob  
Subject: Re: LWC business plan

Dan just to confirm your comments below also apply to towns desire for fed funding on this project? I assume the town would have to apply through fed website for fed funding in addition to our review? See jessicas note from discussions with town.

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Mike, pls share this with Bob for his review and any comments regarding financial positon of the town. looking at some prev docs, I see a BN which shows the cost of the facility at 34 million, neither of these options are at that amt now. As well we have 200k approved, related to the project which should narrow down requirements for the building as well as provide an up to date cost estimate etc. what's the status on this 200k?

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I seem to recall something recently about the project from HQ and future commitment, do you remember seeing something recently as well?

Dan
Daniel Hynes P. Eng
Morning Dan, please see below and attached. Please advise what to do with this information.

I'm out on course today and have not looked closely at the attached wellness center info.

Mike

Sent from my BlackBerry 10 smartphone on the Bell network.

Good morning Mike,

I spoke with Dominic yesterday and he wasn’t sure who to send this to, so I told him I would pass them along or get more information for him.

From my conversation with Dominic, I believe these Business Plans were prepared in order for the Town to get Federal Funding.

Jessica

HI Jessica,

Attached is the most current business plan regarding our Wellness Centre project? Can you pass along to appropriate contact.  

Let me know if you have any questions.

Dominic Demers, MA, B.Sc.
Director Community Services and Recreation
Town of Happy Valley-Goose Bay
Office 709-896-8542
From: Mercer, Cluney  
Sent: Wednesday, May 20, 2015 9:52 AM  
To: ‘Wyman Jacque’  
Cc: Hynes, Michael; Hynes, Daniel  
Subject: RE:  

Thank Wyman. This is clarifies it for me.

Mr. Cluney Mercer P. Eng  
Assistant Deputy Minister  
Municipal Infrastructure and Engineering Services  
Department of Municipal and Intergovernmental Affairs  
p.O. Box 8700  
St. John’s, NL  
A1B 4J6  
709-729-3051  
mercercg@gov.nl.ca

From: Wyman Jacque [mailto:manager@happyvalley-goosebay.com]  
Sent: Wednesday, May 20, 2015 10:19 AM  
To: Mercer, Cluney  
Cc: Hynes, Michael; Hynes, Daniel  
Subject: RE:  

Good Morning Cluney  
The estimated costs of phase 2 wellness for mycw was projected at 200K.

I would like to advise that the town received funding from acoa in october 2014 towards this project. Acoa’s funding along with the town’s contribution has helped reduce the amount of funds needed from MYCW.

To answer your question having the province’s mycw at 52K will ensure the phase 2 project is fully funded.

Hope this clarifies.

Any questions contact me.

wyman

From: Mercer, Cluney [mailto:mercercg@gov.nl.ca]  
Sent: May-19-15 12:30 PM  
To: ’Wyman Jacque, HV-GB Town Manager (manager@happyvalley-goosebay.com)”  
Cc: Hynes, Michael; Hynes, Daniel
Wyman, can you confirm that the town will be able to complete all of the phase 2 work with the $52,000 that you propose to keep in your Schedule A? I need some details about what is happening with the phase 2 work before we can further assess you request to re-profile funding out of that project.

Mr. Cluney Mercer P. Eng
Assistant Deputy Minister
Municipal Infrastructure and Engineering Services
Department of Municipal and Intergovernmental Affairs
p.O. Box 8700
St. John’s, NL
A1b 4J6
709-729-3051
mercercg@gov.nl.ca

From: Mercer, Cluney
Sent: Thursday, May 14, 2015 4:17 PM
To: Wyman Jacque, HV-GB Town Manager (manager@happyvalley-goosebay.com)

Wyman,
I understood the Town was proceeding with the phase 2 work associated with the proposed wellness center? Has something changed?

“This email and any attached files are intended for the sole use of the primary and copied addressee(s) and may contain privileged and/or confidential information. Any distribution, use or copying by any means of this information is strictly prohibited. If you received this email in error, please delete it immediately and notify the sender.”
Wyman,

Has there been any update on the issue below?
In addition to this, the Town recently received correspondence dated June 4, 2015 authorizing the reallocation of $147,113 from the Wellness Centre to Recreation Centre Upgrades. However, it has been determined that there was only a balance of $129,662 remaining in this project. Council will need to reduce the difference of $17,451 ($147,113-$129,662) from another project to stay within its Total allocation.

Please advise as to where the Town would like to make this adjustment. If you wish to discuss, please feel free to call me.

Thanks
Denis

Denis Hickey
Manager of Federal & Provincial Programs
Municipal Infrastructure and Engineering Services Division
Department of Municipal & Intergovernmental Affairs
Phone - (709) 729-5411
dghickey@gov.nl.ca
To: manager@happyvalley-goosebay.com  
Cc: Hynes, Daniel; Hynes, Michael  
Subject: Reprofiling of Funding

Wyman,

Re the Town's request of April 21, 2015, requesting reprofiling of $27,675 from project 12223 to project 12225. The latest status report re 12223 indicates total cost to date of $826,333, leaving a balance of $16,386. There is not enough funds remaining to reprofile $27,675.
Please advise.

Thanks
Denis
General Information

<table>
<thead>
<tr>
<th>Municipality</th>
<th>Happy Valley-Goose Bay</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Title</td>
<td>Town Hall Renovations</td>
</tr>
<tr>
<td>Municipal Affairs Project #</td>
<td>12225</td>
</tr>
</tbody>
</table>

Project Funding & Balance

<table>
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<tr>
<th>Source</th>
<th>Amount (HST Incl)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$828,751.00</td>
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</tbody>
</table>

PROJECT STATUS SUMMARY

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<tr>
<th>OVERALL TOTAL</th>
<th>TOTAL INITIAL PROJECT EST. COST</th>
<th>Actual Commitments</th>
<th>Approved Contract</th>
</tr>
</thead>
<tbody>
<tr>
<td>(V) Total Project Cost (I + II + III + IV)</td>
<td>$613,361.74</td>
<td>$613,361.74</td>
<td>$21</td>
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</tbody>
</table>

CASH FLOWS

<table>
<thead>
<tr>
<th>Total Costs Previous fiscal years (FY)</th>
<th>Projected Cash Flow (Current)</th>
</tr>
</thead>
</table>

Prime Consultant's Summary Remarks:

The project is substantially complete

Prime Consultant's Signature:  

Distribution To: (1) Municipality; (2) Regional Engineer
Denis Hickey
Manager of Federal & Provincial Programs
Municipal Infrastructure and Engineering Services Division
Department of Municipal & Intergovernmental Affairs
Phone - (709) 729-5411
dghickey@gov.nl.ca

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Wonder why they have continued to add SRs? Something to note for the meeting.

From: Hynes, Michael  
Sent: Thursday, June 09, 2016 3:46 PM  
To: Dahn, Jessica  
Subject: FW: Happy Valley - Goose Bay: Wellness Centre, Phase 2; 17-MYCW-15-00024 (4 Entries-$0.00)

From: Mamun, Montasir  
Sent: Wednesday, November 25, 2015 10:01 AM  
To: Elson, Martin W.; Hynes, Michael  
Subject: RE: Happy Valley - Goose Bay: Wellness Centre, Phase 2; 17-MYCW-15-00024 (4 Entries-$0.00)

Martin,
Revised Project cost is $70,338.00 and that amount already paid. So project is closed, no action needed.  
Thanks  
Montasir

From: Elson, Martin W.  
Sent: Wednesday, November 25, 2015 10:16 AM  
To: Hynes, Michael  
Cc: Mamun, Montasir  
Subject: Happy Valley - Goose Bay: Wellness Centre, Phase 2; 17-MYCW-15-00024 (4 Entries-$0.00)

Heather:

This project has only now shown up on my dashboard. I don't know much about it, this is obviously one of the projects handed over when Mamun left.

There appears to be two approved for payment but with very little back up attached for each approved submission? SR 1 for example is approved with a one page PSR submission, maybe the back up is submitted into TRIM? Same goes for SR2.

Also Note there are 4 entries, asking $0.00 to approve? Each of these 4 uploads appear to have 3 separate invoice numbers associated and two have the same invoice numbers. Also you may note sr' 3 to Sr 6 DATE, compared to SR 1 and SR 2 approved dates.....

Need some direction or explanation as to what to do on this one, I have copied Mamun in hopes to get some insight.

Thanks.
From: Elson, Martin W.
Sent: Friday, February 12, 2016 1:20 PM
To: Hynes, Michael; Roberts, Heather
Subject: RE: Happy Valley - Goose Bay: Wellness Centre, Phase 2: 17-MYCW-15-00024 SR3, 4, 5, 6

From speaking with the consultant, the town has already reviewed, approved, and paid the consultant. I am unable to make any entries that will allow us to resolve the amounts in MSIS, unless the consultant 1) re-enters the 3 SR's into MSIS as SR 7, 8, and 9. Or 2) the 4 entries (with no values entered to approve) are removed.

Or 3) just one entry by the consultant (SR 7) may be entered with the 3 intended uploads to approve all three for one value. I can then approve for the total amount of the three combined.

From: Hynes, Michael
Sent: Friday, February 12, 2016 1:12 PM
To: Elson, Martin W.; Roberts, Heather
Subject: RE: Happy Valley - Goose Bay: Wellness Centre, Phase 2: 17-MYCW-15-00024 SR3, 4, 5, 6

Martin, besides the duplicate entries and missing values as you say below – are all the documents there and good to approve?

From: Elson, Martin W.
Sent: Friday, February 12, 2016 1:10 PM
To: Roberts, Heather
Cc: Hynes, Michael
Subject: RE: Happy Valley - Goose Bay: Wellness Centre, Phase 2: 17-MYCW-15-00024 SR3, 4, 5, 6

Heather:

The problem is, the consultant did not enter a value into the “Cost for Period Ending” for each submission. MSIS does not allow me to enter a value to approve, the value has to be entered by the consultant it seems.

Also, SR's 3 & 4 are duplicate entries.

Perhaps I can ask the consultant to just re-enter the 3 intended PSR's as SR 7, 8 and 9, with values for the period ending, so we may approve the amounts to balance the funds in MSIS and release payment for the town?

Please advise.

Thanks,

ME
From: Roberts, Heather
Sent: Friday, February 12, 2016 12:06 PM
To: Elson, Martin W.
Subject: RE: Happy Valley - Goose Bay: Wellness Centre, Phase 2: 17-MYCW-15-00024 SR3, 4, 5, 6

You can still correct the mistakes as you haven’t approved the reports yet. We prefer not to remove Status Reports.

Heather Roberts
Information Management Analyst
Department of Municipal and Intergovernmental Affairs
709-729-5498 (t)
709-729-0477 (f)
hroberts@gov.nl.ca
Msis: MA-InfoMgmt@gov.nl.ca

From: Elson, Martin W.
Sent: Friday, February 12, 2016 11:39 AM
To: Roberts, Heather
Cc: Hynes, Michael
Subject: Happy Valley - Goose Bay: Wellness Centre, Phase 2: 17-MYCW-15-00024 SR3, 4, 5, 6

Good Friday Morning Heather:

I have a request: Please remove the above noted SR’s related to this project, all four entries have been entered incorrectly.

Once removed, I will kindly ask the consultant to re-enter the submissions in order of dates for the periods ending.

Note: The consultant indicates that they have already been paid for these invoices, however, I suspect the town has paid out of their own funds and will need the provincial funds to be released in order to receive their share of the provincial funds.

Thanks for your patience,

Martin W. Elson, Engineering Aide II
Department of Municipal & Intergovernmental Affairs
Labrador Regional Office
Happy Valley-Goose Bay, NL
P.O. Box 3014, Station “B”
(PH): (709) 896-7878
(FX): (709) 896-8847
Kelly, Tara

From: Hynes, Michael
Sent: Thursday, June 09, 2016 4:22 PM
To: Dahn, Jessica
Subject: FW: Happy Valley - Goose Bay: Wellness Centre, Phase 2: 17-MYCW-15-00024

From: Elson, Martin W.
Sent: Wednesday, February 24, 2016 2:10 PM
To: Hynes, Michael
Cc: Dahn, Jessica
Subject: RE: Happy Valley - Goose Bay: Wellness Centre, Phase 2: 17-MYCW-15-00024

Mike:

I was successful in re assigning from my dashboard in MSIS, so that was doable. Also, I have sent earlier correspondence related to this project and will forward any response I get from Denis.

I have also indicated to Jessica the file room has information related to the above. To be honest I do not have much info on this particular project as it was one of the many that was handed to me the day before Mamun left the office, he had jump drive, downloaded the entire projects assigned to him onto my PC, but unfortunately had no time to brief me on each individual project.

Maybe I can pop him an email to ask the same question regarding this one?? Or Jessica can ??

Thanks.

ME

From: Hynes, Michael
Sent: Wednesday, February 24, 2016 1:57 PM
To: Elson, Martin W.
Subject: FW: Happy Valley - Goose Bay: Wellness Centre, Phase 2: 17-MYCW-15-00024

Is Jessica in the loop on this one?

From: Elson, Martin W.
Sent: Wednesday, February 24, 2016 10:59 AM
To: Hickey, Denis
Cc: Hynes, Michael
Subject: Happy Valley - Goose Bay: Wellness Centre, Phase 2: 17-MYCW-15-00024

Denis:

Just wanted to get some back ground info on the above. The project budget for this one was originally 200,000 however there was an amendment (this was Mamun’s project so Im not sure who, requested or why this was done??), the revised budget total in MSIS is now $70,338.00

The consultant has since entered another invoice (incorrectly-again!) for what looks like the remaining funds to cover the original amount of 200,000.
It appears the funding for this project has been paid in full with the first two entries up to the revised budget total.

Also, when I contacted Lat 49 regarding the incorrectly entered SR’s they had indicated that they have already been paid (HV-G8 must have paid out of their own funds).

Any info would be helpful.

Thanks,

Martin W. Elson, Engineering Aide II
Department of Municipal & Intergovernmental Affairs
Labrador Regional Office
Happy Valley-Goose Bay, NL
P.O. Box 3014, Station “B”
(PH): (709) 896-7878
(FX): (709) 896-8847
Yes we will call you

Thanks do you want to call me on Tuesday am?

I have scheduled a meeting with Randy for Dan and I on Monday afternoon at 2:30 in my office for general HVGB projects and concerns.

I have a conference call to discuss the Wellness center on Tuesday morning at 9:30.

All times are Labrador Time.

Ok whatever works for you guys

Dan, I propose we meet with Randy on Monday afternoon for general projects and set up call on Tuesday morning to discuss wellness center with Dave.

I do not have a list at the moment, but will start one tomorrow.
Kelly, Tara

From: Hynes, Michael
Sent: Monday, June 13, 2016 11:19 AM
To: Dahm, Jessica
Subject: RE: Site Visit

10:30 would be better, we have meeting with Randy at 9:30.

From: Dahm, Jessica
Sent: Monday, June 13, 2016 10:49 AM
To: Hynes, Michael
Subject: FW: Site Visit

She got your email address wrong. I will write back to correct. What is your availability for tomorrow AM... wellness centre meeting is scheduled for what time?

Also, were you aware they were planning on coming tomorrow? I would like more notice next time, will also include that in my return email.

Jessica

From: [mailto: ]
Sent: Monday, June 13, 2016 10:45 AM
To: 'Randy Dillon'
Cc: Dahm, Jessica; michaelhynes@gove.nl.ca; 'Don Dicesare'
Subject: Site Visit

Randy,

Don and I are scheduled to arrive in HVGB at approximately 9:20 tomorrow morning. We plan on taking a taxi from the airport to the town hall, where we can have our initial meeting. Does 10AM work for you? Please advise.

Thanks,

[Redacted]
P. Eng.

Project Engineer - Mechanical
Atlantic Engineering Consultants Ltd.
Work - (709) 634 - 3612
Fax - (709) 634 - 4628
Email - [redacted]@aecl.nfld.net
Kelly, Tara

From: Hynes, Michael
Sent: Monday, June 13, 2016 11:22 AM
To: Dahn, Jessica
Subject: RE: Site Visit

This is the first I heard

From: Dahn, Jessica
Sent: Monday, June 13, 2016 10:49 AM
To: Hynes, Michael
Subject: FW: Site Visit

She got your email address wrong. I will write back to correct. What is your availability for tomorrow AM... wellness centre meeting is scheduled for what time?

Also, were you aware they were planning on coming tomorrow? I would like more notice next time, will also include that in my return e-mail.

Jessica

From: [mailto: ]
Sent: Monday, June 13, 2016 10:45 AM
To: 'Randy Dillon'
Cc: Dahn, Jessica; michaelhynes@gove.nl.ca; 'Don Dicesare'
Subject: Site Visit

Randy,

Don and I are scheduled to arrive in HVGB at approximately 9:20 tomorrow morning. We plan on taking a taxi from the airport to the town hall, where we can have our initial meeting. Does 10am work for you? Please advise.

Thanks,

P. Eng.
Project Engineer - Mechanical
Atlantic Engineering Consultants Ltd.
Work - (709) 634 - 3612
Fax - (709) 634 - 4628
Email: [mailto: ]
Good for me. Thanks, Eddie

Sent from my BlackBerry 10 smartphone on the Bell network.

Will do.

Extra "that" in the quote.

I'd simplify the last sentence and say that the funding will begin to flow in 2017-18 as required by the stage of planning for the project at that time (or something to that effect).

Good idea to do a release

Minister – here is the news release we discussed, complete with the quote you wanted.

Municipal Affairs
June 24, 2016

Supporting Healthy Communities

Minister Joyce Reiterates Commitment to Community Projects
The Honourable Eddie Joyce, Minister of Municipal Affairs took issue today with an Official Opposition news release which questions the Provincial Government’s commitment to community development initiatives which received financial support from Vale in 2015.

Those initiatives include $11 million for a new wellness centre in Happy Valley-Goose Bay and $4.5 million for a new pool in the Town of Placentia.

“I have, in fact, written to both the mayors of Happy Valley-Goose Bay and Placentia to reiterate our government’s commitment to these projects and to advise that that the Department of Municipal Affairs will administer the projects. I wish the Opposition had taken the time to contact me and ask about the status of the projects – rather than raise concerns in these communities for no reason whatsoever.”

-Honourable Eddie Joyce, Minister of Municipal Affairs

Minister Joyce said he looks forward to working with the towns as they move forward to secure other funding partners and begin the design development process.

It is anticipated that cash flow funding will be made available to the towns in 2017-18.

-30-

Media contact:
Heather May
Director of Communications
Department of Municipal Affairs
709-729-1983
heathermay@gov.nl.ca

Heather May
Director of Communications
Municipal Affairs
709-729-1983
heathermay@gov.nl.ca
Kelly, Tara

From: Bowles, Ron
Sent: Wednesday, July 27, 2016 2:25 PM
To: Mercer, Cluney
Subject: RE: Labrador Wellness Centre

Ok, just called and left a message, will try again shortly.

Ron

Ron Bowles, MPA (M)
Assistant Deputy Minister

Government of
Newfoundland and Labrador

Labrador and Aboriginal Affairs Office
Executive Council

21 Broomfield St.
Mail bag 3014, Station B
Happy Valley – Goose Bay, NL
Canada A0P 1E0

t 709.896.4449
c 709.899.0961
f 709.896.0045
rabowles@gov.nl.ca

From: Mercer, Cluney
Sent: Wednesday, July 27, 2016 12:31 PM
To: Bowles, Ron
Subject: RE: Labrador Wellness Centre

Ron, anytime this afternoon you can give me a call.

Cluney Mercer P. ENG
Assistant Deputy Minister
Municipal Infrastructure
Department of Municipal Affairs
P O Box 8700
St. John’s, NL
A1B 4J6
709-729-3051
Email: mercercg@gov.nl.ca

From: Bowles, Ron
Sent: Wednesday, July 27, 2016 10:30 AM
To: Mercer, Cluney
Subject: FW: Labrador Wellness Centre

Cluney, you up for a call this morning, would like to touch base and catch up with you on a few other matters as well.
From: Gover, Aubrey  
Sent: Tuesday, July 26, 2016 1:09 PM  
To: Bowles, Ron  
Subject: RE: Labrador Wellness Centre

Ron, the News Release is below. Perhaps you can follow up with Cluney.

Minister Joyce Reiterates Commitment to Community Projects

The Honourable Eddie Joyce, Minister of Municipal Affairs, today provided an update on the Provincial Government’s commitment to community development initiatives which received financial support from Vale in 2015 - including $11 million for a new wellness centre in Happy Valley-Goose Bay and $4.5 million for a new pool in Placentia.

The minister’s comments were prompted by an Official Opposition news release.

"I have, in fact, written to the mayors of Happy Valley-Goose Bay and Placentia to reiterate our government’s commitment to these projects and to advise that the Department of Municipal Affairs will administer them. I wish the Opposition had taken the time to contact me and ask about the status of the projects - rather than raise concerns in these communities for no reason whatsoever. I look forward to working with the towns as they move forward to secure other funding partners and begin the design development process."
- The Honourable Eddie Joyce, Minister of Municipal Affairs

It is anticipated the funding will be made available to the towns in 2017-18, as required by the stage of planning for the projects at that time.

Aubrey Gover  
Deputy Minister  
Labrador and Aboriginal Affairs Office  
Government of Newfoundland and Labrador

This email is PRIVILEGED and contains confidential information intended only for the person(s) named above. Any other distribution, copying or disclosure is strictly prohibited. If you have received this email in error, please notify us immediately by return email and delete the original message.
From: Bowles, Ron  
Sent: Tuesday, July 26, 2016 12:55 PM  
To: Gover, Aubrey  
Subject: Fw: Labrador Wellness Centre

FYI, any chance you can run by DM's for latest. Thanks, I will advise Julianne that I will get back to her as soon as I hear back from you. I can also follow up directly if you prefer.

Thanks,

Ron

Sent from my BlackBerry 10 smartphone on the Bell network.

From: Julianne Griffin <development@happyvalley-goosebay.com>  
Sent: Tuesday, July 26, 2016 10:41 AM  
To: Bowles, Ron  
Subject: FW: Labrador Wellness Centre

Hi Ron:

I hope you’re well. I sent a few emails to Jamie Chippett and Lori Anne Companion regarding the Labrador Wellness Centre (see below), and was wondering if there are any details surrounding the province’s priority list/business case prep that would assist with confirming a federal funding commitment for the project? We are wondering what the next steps are for the municipality.

Feel free to give me a call. Thanks in advance for any insight you can provide.

Thanks,
Julianna

From: Julianne Griffin [mailto:development@happyvalley-goosebay.com]  
Sent: Tuesday, July 19, 2016 12:03 PM  
To: 'Chippett, Jamie'  
Cc: 'Fancey, Jody'; 'Companion, Lori Anne'  
Subject: RE: Labrador Wellness Centre

Good afternoon Jamie:

I hope you’re well. I’m touching base again regarding the Labrador Wellness Centre as the Town received its recommitment of $11M for the project just a few weeks ago. I understand that the project has been identified by the Department and placed on the priority list, but we are curious as to next steps? I’m wondering what steps the municipality can take to now push for a federal commitment?

Thanks,
Julianna

From: Companion, Lori Anne [mailto:LoriAnneCompanion@gov.nl.ca]  
Sent: Tuesday, May 03, 2016 1:23 PM
Hi Julianne:

Thanks for touching base. This project has been identified by the Department of Municipal Affairs. I am copying Jamie Chippett on this email for his information and any required follow-up.

Lori Anne

From: Julianne Griffin [mailto:development@happyvalley-goosebay.com]
Sent: Monday, May 02, 2016 3:14 PM
To: Companion, Lori Anne
Cc: Fancey, Jody
Subject: Labrador Wellness Centre

Good afternoon Lori Anne:

I hope all is well. I’m writing in regard to the Town of Happy Valley-Goose Bay’s Labrador Wellness Centre Project. I have

As you know, we have received significant support from stakeholders across the province and country, including both the provincial and federal government. Both Minister Trimper and MP Yvonne Jones continue to be advocates of the Project.

I have provided background information on the Project to Katherine who I believe is going to forward it along to your department for reference. Please let me know if you require any further information.

Regards,

Julianne Griffin
Director Community Development & Research
Town of Happy Valley-Goose Bay
P.O. Box 40, Stn. B
Happy Valley-Goose Bay, NL A0P 1E0
Tel: (709) 896-5427
happyvalley-goosebay.com
Twitter: @Town_HVGB

“This email and any attached files are intended for the sole use of the primary and copied addressee(s) and may contain privileged and/or confidential information. Any distribution, use or copying by any means of this information is strictly prohibited. If you received this email in error, please delete it immediately and notify the sender.”
Randy:

I have been searching through our files for the most up to date Schedule A. The attached seems to be the most recent. Can you please confirm that: 1) this is the most recent, 2) that there has been recent changes to this schedule. If revised please forward a copy for LRO information and review.

Thanks,

Martin
<table>
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<tr>
<th>Project</th>
<th>Project #</th>
<th>Funding as per Schedule A Oct. 2014</th>
<th>Revised Funding as per Schedule A Dec. 2014</th>
<th>GST Rebate</th>
<th>Net Funding</th>
<th>Provincial Share</th>
<th>Municipal Share</th>
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<td>8,850</td>
<td>191,150</td>
<td>133,805</td>
<td>57,345</td>
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</tbody>
</table>
For your review:

Sherrie-Lynn Doğurga M.Ed.
Executive Assistant to the Honourable Eddie Joyce

Minister of Municipal Affairs
Minister of Service NL
Minister responsible for Fire & Emergency Services, Government Purchasing Agency, Workplace NL
Registrar General
Government of Newfoundland & Labrador
4th Floor, West Block, Confederation Complex
P.O. Box 8700, St. John’s NL A1B 4J6
709-729-3053 | SherrieLynnDogurga@gov.nl.ca

From: Jamie Snook [mailto:jamiesnook@happyvalley-goosebay.com]
Sent: Wednesday, August 24, 2016 9:54 AM
To: Joyce, Eddie; Chippett, Jamie; Dogurga, Sherrie-Lynn; Hawkins, Allan; Companion, Lori Anne; Fancey, Jody; yvonne.jones@parl.gc.ca; Yvonne Jones; Yvonne.Jones.c1@parl.gc.ca; Trimper, Perry; Murphy, Ian; Ball, Dwight; Ernie McLean
Cc: Wyman Jacque; Julianne Griffin; Jackie Compton-Hobbs; Cora Hamel-Pardy
Subject: Labrador Wellness Centre
Importance: High

Dear Minister Joyce et al,

Please find attached, a letter on behalf of the Town of Happy Valley - Goose Bay.

There is a lot of urgency on this file as our fall budgeting season is fast approaching and as a Council we wish to complete the financing package for this project to proceed in early 2017. To help expedite the process we would be available for a teleconference as soon as possible to get clarification on the next steps in this process.

MP Jones, any further assistance or advice you can provide is always welcome as well.

Kind regards,
Jamie Snook
Mayor | Happy Valley - Goose Bay

(E) jamiesnoo@happyvalley-goosebay.com
(F) facebook.com/11thCouncil
(T) twitter.com/jamiesno
(L) ca.linkedin.com/in/jamiesnook
August 23, 2016

The Honourable Eddie Joyce  
Minister of Municipal Affairs  
Government of Newfoundland and Labrador  
P.O. Box 8700  
St. John’s, NL  
A1B 4J6

Re: Labrador Wellness Centre – Project Status

I am writing in regard to the Labrador Wellness Centre, the main infrastructure priority of the Town of Happy Valley-Goose Bay and a positive community initiative that would benefit all Labradorians.

In October 2015, the province announced a $11M funding commitment for the Labrador Wellness Centre, a pledge later recommitted by yourself via correspondence dated June 16, 2016. This recommittment was essential in moving forward with the project to secure federal funding, as well as corporate sponsorship.

Through many discussions with Infrastructure Canada and the office of MP Yvonne Jones, the Town has been assured that no further actions were required on the part of the municipality. The Town was informed the province submitted a priority list to Infrastructure Canada that outlined priority projects for the provincial government. As of only weeks ago, we were informed that although the Labrador Wellness Centre was included on the priority list, the required business case has not yet been developed for the project and subsequently submitted to Infrastructure Canada for review and processing.

The Town has done its due diligence on the merits of the Labrador Wellness Centre including a facilities audit, financial analysis and extensive public consultation, in which nearly 1,000 responses were received, indicating an overwhelming need for modern health and wellness facilities in the region. The Town also obtained building designs as well as a sound business plan for this facility. Although the Town has been assured no additional information on the project is required for submission, we are experiencing great difficulty in receiving a status update from the province to move this project forward.

To date, the Town has received unwavering support from community organizations for the development of the Labrador Wellness Centre. Given the Labrador Wellness Centre is the priority infrastructure initiative of the Town of Happy Valley-Goose Bay, not to mention the many physical and mental benefits it would provide to all Labradorians, the municipality is seeking further information on actions required to proceed with this project.
The Town appreciates the efforts by the provincial and federal government to date, as well as its many community partners including LAT49 and YMCA, partners with significant experience in construction and management of such a facility. With your assistance, we look forward to the advancement and completion of this unique and beneficial project.

Thank you for your consideration and we appreciate your prompt attention.

Sincerely,

[Signature]

Jamie Snook
Mayor

cc: Ms. Yvonne Jones, Member of Parliament for Labrador
Honourable Dwight Ball, Minister of Labrador and Aboriginal Affairs
Honourable Perry Trimper, MHA Lake Melville
Honourable Allan Hawkins, Minister of Transportation and Works
Mr. Jamie Chippett, Deputy Minister of Municipal Affairs
Ms. Lori Anne Champion, Deputy Minister of Transportation and Works
Mayor Ernie McLean, North West River
We need to discuss this

Sent from my BlackBerry 10 smartphone on the Bell network.

Can you please take appropriate action. Thank you, Eddie

Sent from my BlackBerry 10 smartphone on the Bell network.

Dear Minister Joyce et al,

Please find attached, a letter on behalf of the Town of Happy Valley - Goose Bay.

There is a lot of urgency on this file as our fall budgeting season is fast approaching and as a Council we wish to complete the financing package for this project to proceed in early 2017. To help expedite the process we would be available for a teleconference as soon as possible to get clarification on the next steps in this process.

MP Jones, any further assistance or advice you can provide is always welcome as well.

Kind regards,

Jamie

Jamie Snook
Mayor | Happy Valley - Goose Bay

(E) jamiesnook@happyvalley-goosebay.com
(F) facebook.com/11thCouncil
(T) twitter.com/jamiesno
(L) ca.linkedin.com/in/jamiesnook
Hi Cluney:

I hope you’re well. I’m writing in regard to the Labrador Wellness Centre and hoping that we can connect this week regarding a status update on the project. I spoke with Ron Bowles a few weeks ago before vacation and he mentioned that he had a great discussion with you and that we should certainly have a discussion.

Please let me know if you are available for a call this afternoon or tomorrow.

Thanks,

Julianne Griffin
Director Community Development & Research
Town of Happy Valley-Goose Bay
P.O. Box 40, Stn. B
Happy Valley-Goose Bay, NL A0P 1E0
Tel: (709) 896-5427
happyvalley-goosebay.com
Twitter: @Town_HVGB
Dan,

MSIS report for Labrador. Projects flagged in yellow are potential completed projects that need to be marked final and will require dummy status reports to do so. Similar to the other two regions.
Connie, pls work on the time for a short call with Katherine this week.

Jamie

Sent from my BlackBerry 10 smartphone on the Bell network.

From: O'Halloran, Katherine (INFC) <katherine.ohalloran@canada.ca>
Sent: Tuesday, September 20, 2016 4:55 PM
To: Chippett, Jamie
Subject: RE: Follow-up question

That would be great. Let me know a time that works best for you and Sherrie-Lynn.

Thanks again!
Katherine

Can we perhaps set up a call to discuss this and few other items this week? Let me know if that is doable.

Sent from my BlackBerry 10 smartphone on the Bell network.

From: O'Halloran, Katherine (INFC)
Sent: Tuesday, September 20, 2016 4:47 PM
To: Chippett, Jamie
Subject: RE: Follow-up question

Thank you! Another question (so sorry for all the questions — MPs are back now so they are all coming to me!) Do you have an idea if there is a Goose Bay Wellness Centre application coming our way for funding?

Katherine

non-responsive to request
Pls advise for all respective communities in your region of any hot LG issues

Daniel Hynes P. Eng
Director
Ph: 709-637-2337
Fax: 709-637-2548

Hello Everyone,

Thank you for your cooperation in providing info for the Premier’s Forum.

I’m preparing notes for the MNL Convention. If any items you provided for the Premier’s Forum should be transferred over to the MNL Convention notes, please advise. If you are unsure if an item is a hot issue, please check with your ADM. Please also cc your ADM in your response to me. If you don’t have anything, please advise.

Please provide me with any hot issues in your Division across the Province by noon on Monday, September 26:

Please use the following format in MS Word:

Region:

District:

Community:

Issue:

Analysis:

Action Being Taken:

In your response, please ensure updates are also provided on the following:

non-responsive to request

Labrador Wellness Centre (Ian)
Thanks all,

Caroline

non-responsive to request
Can we have chat on this first thing this Monday? I'll setup a time say 9?

Daniel Hynes P. Eng
Director
Ph: 709-637-2337
Fax: 709-637-2548

From: Dahn, Jessica
Sent: Friday, September 23, 2016 1:57 PM
To: Hynes, Daniel
Subject: HVGB FW: Labrador Wellness Center

Dan,

Do you have any sort of update I can return to the Town on the attached request and text below.

- Can we proceed with awarding consulting services to Lat49?
- They want to go through Design-Bid-Build, I do recall in the last meeting we encouraged Design-Build and discussed having Ian come in to do a presentation on the benefits. Does this position still stand, even if they are keen on Design-Bid-Build?

This letter is not in TRIM. Please request if you would like it TRIMed to yourself or Cluney.

Feel free to call.

Jessica

From: Dominic Demers [mailto:tourpkrec@happyvalley-goosebay.com]
Sent: Friday, September 23, 2016 1:01 PM
To: Dahn, Jessica
Cc: Julianne; 'Town Manager'
Subject: Labrador Wellness Center

Hi Jessica,

I am writing to you as a follow-up from the June 14th meeting between the Town and your Department. The meeting took place at the Town Hall, and was attended by yourself, Dan Hynes, Mikes Hynes, Dave Dewling, Randy Dillon, Wyman Jacque, and myself. Since this meeting we haven’t receive any information regarding some requests we put forward at that time.
The Town Manager referred to the attached letter stating that the Town intends to appoint Lat49 as our prime consultant for the Labrador Wellness Centre (rationale explained in the letter). We haven’t received any communication regarding this letter.

The Town Manager also stated that the Town would like to move forward with the Labrador Wellness Center using a Design-Bid-Build approach. It was understood by the Town that if Municipal Affairs wanted the Town to use a different approach, the rationale would need to be presented to the Town. I believe an official letter from Municipal Affairs to the Town was requested.

Since this meeting (over three months ago), the Town has not received any communication from Municipal Affairs regarding these two requests. Shall the Town assume Municipal Affairs agrees with the direction the Town has chosen?

These decisions are becoming time sensitive, as Council does not want to miss any opportunity to see ground breaking work happening during the 2017 construction season. Additionally, the Town is currently exploring the option to move ahead with an Early Design Initiative. It is important for the Town that there is no contradictory positions and that we can move forward with the support of Municipal Affairs. I’m hopeful that you can assist in moving this file along promptly.

If you have any questions or require any additional information, please don’t hesitate to communicate with me.

Regards

Dominic Demers, MA, B.Sc.
Director Community Services and Recreation
Town of Happy Valley-Goose Bay
Office 709-896-8542
January 6, 2016

Mr. Cluney Mercer, P. Eng
Assistant Deputy Minister
Municipal Infrastructure and Engineering Services
Department of Municipal and Intergovernmental Affairs
P.O. Box 8700
St. John's, NL
A1B 4J6

Dear Mr. Mercer:

On behalf of the Town of Happy Valley-Goose Bay and as requested, please accept this letter as a request to appoint LAT49 Architects Inc. as the project consultant for the Labrador Wellness Centre Project.

LAT49 has been involved with the development of the Labrador Wellness Centre since its inception. The Town of Happy Valley-Goose Bay is very pleased with the work completed to date by LAT49, including the development and final completion of both Phase I and Phase II reports. These reports include a facilities audit, financial analysis, building structure reports, a facility program report, building renderings and public consultations. As a result, LAT49 is very knowledgeable of the Central Labrador region, as well as all specific project considerations. This will also result in informed and quick decision-making and avoidance of project-related delays.

The company has an excellent reputation to complete large-scale projects on time and within budget and has a good working relationship with the Department of Municipal and Intergovernmental Affairs, as well as project partner YMCA Newfoundland and Labrador. We look forward to these continued partnerships and toward project development and completion.

If you require any further information, please do not hesitate to contact me via phone at (709) 896-3321 or email at manager@happyvalley-goosebay.com. I appreciate your time and consideration.

Sincerely,

Wyman Jacque
Town Manager

Visit our website at www.happyvalley-goosebay.com
Winters, Scott

From: Dahn, Jessica
Sent: Friday, September 23, 2016 1:59 PM
To: 'Dominic Demers'
Cc: 'development@happyvalley-goosebay.com'
Subject: FW: HVGB FW: Labrador Wellness Center

FYI - I will keep you updated.

---

From: Dahn, Jessica
Sent: Friday, September 23, 2016 1:27 PM
To: Hynes, Daniel
Subject: HVGB FW: Labrador Wellness Center

Dan,

Do you have any sort of update I can return to the Town on the attached request and text below.

- Can we proceed with awarding consulting services to Lat49?
- They want to go through Design-Bid-Build, I do recall in the last meeting we encouraged Design-Build and discussed having Ian come in to do a presentation on the benefits. Does this position still stand, even if they are keen on Design-Bid-Build?

This letter is not in TRIM. Please request if you would like it TRIMed to yourself or Cluney.

Feel free to call.

Jessica

---

From: Dominic Demers [mailto:tourpkrec@happyvalley-goosebay.com]
Sent: Friday, September 23, 2016 1:01 PM
To: Dahn, Jessica
Cc: Julianne; 'Town Manager'
Subject: Labrador Wellness Center

Hi Jessica,

I am writing to you as a follow-up from the June 14th meeting between the Town and your Department. The meeting took place at the Town Hall, and was attended by yourself, Dan Hynes, Mike Hynes, Dave Dewling, Randy Dillon, Wyman Jacque, and myself. Since this meeting we haven’t receive any information regarding some requests we put forward at that time.

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These decisions are becoming time sensitive, as Council does not want to miss any opportunity to see ground breaking work happening during the 2017 construction season. Additionally, the Town is currently exploring the option to move ahead with an Early Design Initiative. It is important for the Town that there is no contradictory positions and that we can move forward with the support of Municipal Affairs. I’m hopeful that you can assist in moving this file along promptly.

If you have any questions or require any additional information, please don’t hesitate to communicate with me.

Regards

Dominic Demers, MA, B.Sc.
Director Community Services and Recreation
Town of Happy Valley-Goose Bay
Office 709-896-8542
I meant to highlight the Labrador Wellness Centre too.

So three items: [non-responsive to request] Labrador Wellness Centre – to be included in the hot issues note.

Just use this format:

Issue:

Analysis:

Action Being Taken:

The third is the [separate note].

C [non-responsive]

Caroline Orsborn, B.A., M.E.R. | Program & Policy Development Specialist
Policy & Strategic Planning Division
Department of Municipal Affairs
Government of Newfoundland and Labrador
4th Floor Confederation Building, West Block
P.O. Box 8700
St. John’s, NL, A1B 4J6
t: 709.729.0080 | f: 709.729.4475 | e: carolineorsborn@gov.nl.ca

Thanks for the reminder. I’m working on it. Hoping to have to you by the end of the day.

Ian Duffett
Director, Municipal Infrastructure and Waste Management
Department of Municipal Affairs
Phone: 709-729-7482
Email: ianduffett@gov.nl.ca
Just a reminder on highlighted items below 😊

From: Orborn, Caroline
Sent: Thursday, September 22, 2016 1:02 PM
To: Davis, Corrie; Duffett, Ian; Hounsell, Sandy; Hynes, Daniel; Meaney, Milly; Moore, Darren E.; Morgans, Andy; Tucker, Paul; Rodgers, Pamela
Cc: Tizzard, Heather; Spurrell, Dana; Mercer, Cluney; Grace, Tony; Kelly, Tara; Hickey, Denis
Subject: MNL Convention - Hot Issues Required

Hello Everyone,

Thank you for your cooperation in providing info for the Premier’s Forum.

I’m preparing notes for the MNL Convention. If any items you provided for the Premier’s Forum should be transferred over to the MNL Convention notes, please advise. If you are unsure if an item is a hot issue, please check with your ADM. Please also cc your ADM in your response to me. If you don’t have anything, please advise.

Please provide me with any hot issues in your Division across the Province by noon on Monday, September 26:

Please use the following format in MS Word:

Region:

District:

Community:

Issue:

Analysis:

Action Being Taken:

In your response, please ensure updates are also provided on the following:

non-responsive to request

Labrador Wellness Centre (Ian)
Thanks all,

Caroline

non-responsive to request

---

Caroline Orsborn, B.A., M.E.R. | Program & Policy Development Specialist  
Policy & Strategic Planning Division  
Department of Municipal Affairs  
Government of Newfoundland and Labrador  
4th Floor Confederation Building, West Block  
P.O. Box 8700  
St. John's, NL, A1B 4J6  
t: 709.729.0080 | f: 709.729.4475 | e: carolineorsborn@gov.nl.ca
Cluney this is in relation to our discussion the other day and I meant to send this to you earlier in case the town mgr followed up with you soon, which I suspect.

Daniel Hynes P. Eng
Director
Ph: 709-637-2337
Fax: 709-637-2548

Further to our conversation the other day and in response to Jessica’s email below pls accept the following:

- The Department is not ready to sign off on Lat49 being the consultant for this project
- The Department is not ready to determine if this project can proceed under Design-Bid-Build or Design-Build process
- Both these decisions are contingent on the town securing as to their business case other funding sources to allow ph 1 of this project to proceed
- As discussed, the town is still approx. several million dollars away from having ph1 funds secured.
- As discussed, the preferred and standard practice of the Department for facilities such as this is design-build. In order to proceed with design-build we would need the full funding for this phase officially in place.
- The design-build process, if required, will entail a RFQ/RFP process in which cost related to this is minimal compared to the overall design/construction cost of such a facility.

Dan

Do you have any sort of update I can return to the Town on the attached request and text below.

- Can we proceed with awarding consulting services to Lat49?
- They want to go through Design-Bid-Build, do I recall in the last meeting we encouraged Design-Build and discussed having Ian come in to do a presentation on the benefits. Does this position still stand, even if they are keen on Design-Bid-Build?
HI Jessica,

I am writing to you as a follow-up from the June 14th meeting between the Town and your Department. The meeting took place at the Town Hall, and was attended by yourself, Dan Hynes, Mikes Hynes, Dave Dewling, Randy Dillon, Wyman Jacque, and myself. Since this meeting we haven’t receive any information regarding some requests we put forward at that time.

The Town Manager referred to the attached letter stating that the Town intends is to appoint Lat49 as our prime consultant for the Labrador Wellness Centre (rational explained in the letter). We haven’t received any communication regarding this letter.

The Town Manager also stated that the Town would like to move forward with the Labrador Wellness Center using a Design Bid Build approach. It was understood by the Town that if Municipal Affairs wanted the Town to use a different approach, the rational would need to be presented to the Town. I believe an official letter from Municipal Affairs to the Town was requested.

Since this meeting (over three months ago), the Town has not received any communication from Municipal Affairs regarding these two requests. Shall the Town assume Municipal Affairs agrees with the direction the Town has chosen?

These decisions are becoming time sensitive, as Council does not want to miss any opportunity to see ground breaking work happening during the 2017 construction season. Additionally, the Town is currently exploring the option to move ahead with an Early Design Initiative. It is important for the Town that there is no contradictory positions and that we can move forward with the support of Municipal Affairs. I’m hopeful that you can assist in moving this file along promptly.

If you have any questions or require any additional information, please don’t hesitate to communicate with me.

Regards

Dominic Demers, MA, B.Sc.
Director Community Services and Recreation
Town of Happy Valley-Goose Bay
Office 709-896-8542
See comments below.

**Ian Duffett**
Director, Municipal Infrastructure and Waste Management
Department of Municipal Affairs
Phone: 709-729-7482
Email: ianduffett@gov.nl.ca

---

**From:** Orsborn, Caroline  
**Sent:** Monday, October 03, 2016 11:04 AM  
**To:** Mercer, Cluney; Duffett, Ian  
**Subject:** project  
**Importance:** High

Cluney/Ian,

Re info provided on wellness centre, please see below:

**Labrador Wellness Centre**
- The Province announced provincial funding of $11 million for a new wellness centre in the Town of Happy Valley – Goose Bay in October, 2015 stemming from funding related to the Voisey's Bay Development Agreement.

- The total project cost is estimated to be over $26 million.

- MA issued a letter in June confirming that the Province remains committed to the project and will provide $11 million in project funding beginning in 2017/18.

- MA has not received confirmation that the Town has secured the remaining $15 million to complete the project.

**Analysis:**
- The Town has submitted an application to the Federal Government for cost shared funding for the project. MA Project rep says that the town told her that they had applied for federal funding to help support the project. Perhaps it’s already approved? [Redacted] – Jamie said this isn’t accurate. Please clarify. He also indicated need value of cash flows?

- The Town has submitted a request to MA to appoint an engineering design consultant for the project. (Discuss – I guess we need to include further info on this.) MA has not approved the request for an engineering design consultant as it appears that the Town is still several million dollars short from securing all necessary funding for phase 1 of the project. Also, the project delivery model for this project is
still being considered (design-build vs design-bid-build). The Town has requested that Lat49 Architecture be appointed as the prime consultant for the project.

Action Being Taken:

- 
- 

Thanks

Caroline Orsborn, B.A., M.E.R. | Program & Policy Development Specialist
Policy & Strategic Planning Division
Department of Municipal Affairs
Government of Newfoundland and Labrador
4th Floor Confederation Building, West Block
P.O. Box 8700
St. John's, NL, A1B 4J6
t: 709.729.0080 | f: 709.729.4475 | e: carolineorsborn@gov.nl.ca
Hi Caroline,

As discussed, I've pulled together a few notes related to waste management and hot issues for municipal infrastructure.

Ian

Ian Duffett  
Director, Municipal Infrastructure and Waste Management  
Department of Municipal Affairs  
1st Floor, West Block, Confederation Building  
PO Box 8700 St. John's, NL A1B 4J6  
Office: 709-729-7482  
Email: ianduffett@gov.nl.ca
Labrador Wellness Centre
- The Province announced provincial funding of $11 million for a new wellness centre in the Town of Happy Valley – Goose Bay in October, 2015 stemming from funding related to the Voisey’s Bay Development Agreement.

- The total project cost is estimated to be over $26 million.

- MA issued a letter in June confirming that the Province remains committed to the project and will provide $11 million in project funding beginning in 2017/18.

- MA has not received confirmation that the Town has secured the remaining $15 million to complete the project.

Analysis:
- The Town has submitted an application to the Federal Government for cost shared funding for the project.

- The Town has submitted a request to MA to appoint an engineering design consultant for the project.

Action Being Taken:
Winters, Scott

From: Tizzard, Heather
Sent: Thursday, September 29, 2016 3:15 PM
To: Orsborn, Caroline
Subject: RE: notes
Attachments: Information Note MNL Convention September 2016(5) HTrev.doc

Caroline,
See small edits in the attached.

Thanks,
Heather

From: Orsborn, Caroline
Sent: Thursday, September 29, 2016 1:33 PM
To: Tizzard, Heather
Subject: notes

Heather,

Attached are the two notes.

Thanks,

Caroline

Caroline Orsborn, B.A., M.E.R. | Program & Policy Development Specialist
Policy & Strategic Planning Division
Department of Municipal Affairs
Government of Newfoundland and Labrador
4th Floor Confederation Building, West Block
P.O. Box 8700
St. John’s, NL, A1B 4J6
t: 709.729.0080 | f: 709.729.4475 | e: carolinesborn@gov.nl.ca
**Labrador Region:**

**Issue:** Labrador Wellness Centre: Town of Happy Valley – Goose Bay

- The Province announced provincial funding of $11M for a new wellness centre in the Town of Happy Valley – Goose Bay in October 2015, stemming from funding related to the Voisey’s Bay Development Agreement.

- The total project cost is estimated to be over $26M.

- MA issued a letter in June confirming that the Province remains committed to the project and will provide $11M in project funding beginning in 2017/18.

- MA has not received confirmation that the Town has secured the remaining $15M to complete the project.

**Analysis:**

- The Town has submitted an application to the Federal Government for cost-shared funding for the project.

- The Town has submitted a request to MA to appoint an engineering design consultant for the project.

**Action Being Taken:**

s.29(1)
Winters, Scott

From: Spurrell, Dana
Sent: Thursday, October 6, 2016 4:13 PM
To: Shea, Connie K.
Cc: Dogurga, Sherrie-Lynn; Chippett, Jamie
Subject: FW:
Attachments: Meeting Note - MNL Convention Meetings FINAL.doc

Connie,

Can you please ensure the Minister gets this for his meeting.

Thanks

From: Orsborn, Caroline
Sent: Thursday, October 06, 2016 4:09 PM
To: Spurrell, Dana
Cc: Kelly, Tara
Subject: The updated note is attached.

You should have everything now for the meetings. This computer is a disaster and super slow...if you need anything else, just give me a call.

Hopefully I'll be back in tomorrow.

C
Meeting Note
Department of Municipal Affairs
Towns of Flower's Cove, Winterland, Triton, Robert's Arm, Happy Valley-Goose Bay
October 2016 (Time TBD)
Municipalities NL Convention

Attendees: Minister Joyce and representatives from the following Towns: Flower's Cove, Winterland, Triton, Robert's Arm and Happy Valley-Goose Bay.

Purpose of Meeting: These meetings have been requested by the five Towns to discuss the following:

5. **Happy Valley-Goose Bay:** Appointment of a consultant for the wellness centre.
non-responsive to request

Town 5: Happy Valley-Goose Bay
Agenda item #1: Consultant: Labrador Wellness Centre: Town of Happy Valley – Goose Bay

- The Province announced provincial funding of $11M for a new wellness centre in the Town of Happy Valley – Goose Bay in October 2015, stemming from funding related to the Voisey’s Bay Development Agreement. The total project cost is estimated to be over $26M.

- MA issued a letter in June confirming that the Province remains committed to the project and will provide $11M in project funding beginning in 2017/18. MA has not received confirmation that the Town has secured the remaining $15M to complete the project.

- In August 2016, Mayor Snook wrote the Minister of MA indicating the municipality is seeking further information on actions required to proceed with this project.

Analysis:

- The Town is interested in the Federal Government providing cost-shared funding for the project. The Province did not submit this project in the latest round of applications, as it was premature given the funding from Vale is not yet scheduled to flow.

- The Town has submitted a request to MA to appoint an engineering design consultant for the project and has indicated that they wish to do a traditional design-bid-build approach to procurement. MA has highlighted the benefits of a Design-Build approach citing examples of the Paradise and Harbour Grace Arenas.

Potential Speaking Point:


October 6, 2016
See suggested edit below.

Cluney Mercer P. ENG
Assistant Deputy Minister
Municipal Infrastructure
Department of Municipal Affairs
P O Box 8700
St. John’s, NL
A1B 4J6
709-729-3051
Email: mercercg@gov.nl.ca

From: Orsborn, Caroline
Sent: Wednesday, October 05, 2016 2:56 PM
To: Mercer, Cluney
Subject: RE: Meeting requests from Towns
Importance: High

HVGB has just been added to the list of meetings for MNL. They would like to discuss Appt. of Consultant for Wellness Centre. This is what we had in the Premier’s Forum note. Any other notes/speaking points to add on this one?

Thanks

Issue: Labrador Wellness Centre: Town of Happy Valley – Goose Bay

- The Province announced provincial funding of $11M for a new wellness centre in the Town of Happy Valley – Goose Bay in October 2015, stemming from funding related to the Voisey’s Bay Development Agreement.

- The total project cost is estimated to be over $26M.

- MA issued a letter in June confirming that the Province remains committed to the project and will provide $11M in project funding beginning in 2017/18.

- MA has not received confirmation that the Town has secured the remaining $15M to complete the project.

Analysis:
- The Town is interested in the Federal Government providing cost-shared funding for the project. The Province did not submit this project in the latest round of applications, as it was premature given the funding from Vale is not yet scheduled to flow.

- The Town has submitted a request to MA to appoint an engineering design consultant for the project and has indicated that they wish to do a Traditional Design-bid-Build approach to procurement. MA has highlighted the benefits of a Design Build approach citing examples of the Paradise and Harbour Grace Arenas.
Action Being Taken:

- [Text not visible]

- [Text not visible]

Caroline Orsborn, B.A., M.E.R. | Program & Policy Development Specialist
Policy & Strategic Planning Division
Department of Municipal Affairs
Government of Newfoundland and Labrador
4th Floor Confederation Building, West Block
P.O. Box 8700
St. John's, NL, A1B 4J6
t: 709.729.0080 | f: 709.729.4475 | e: carolineorsborn@gov.nl.ca

From: Dogurga, Sherrie-Lynn
Sent: Tuesday, October 04, 2016 3:44 PM
To: Shea, Connie K.
Subject: Meeting requests from Towns

6. Happy Valley – Goose Bay (Appt. of Consultant for Wellness Centre)
From: Julianne Griffin [mailto:development@happyvalley-goosebay.com]
Sent: Thursday, October 06, 2016 9:12 AM
To: Mercer, Cluney
Cc: 'Wyman Jacque'
Subject: RE: mayor looking to meet minister Joyce

Hi Cluney:

Please find attached the business case and financial business plan. The document was not sent to MA but mailed directly to Minister Hawkins’ office with letter attached based on my discussion with you. I have not had any success with contacting his office since, particularly Jody Fancey, to determine who my contact is within his office. If you could connect me with the most appropriate representative it would be appreciated.

Please let me know if you require the additional appendices.

Thanks,

Julianne

From: Mercer, Cluney [mailto:mercercg@gov.nl.ca]
Sent: Wednesday, October 5, 2016 2:53 PM
To: Wyman Jacque
Cc: 'Randy Dillon'
Subject: Re: mayor looking to meet minister Joyce

Thanks Wyman. Who in MA did you submit your business case too? Can you send me a copy. Thanks

Proposed projects for federal funding under PTIC goes through a provincial ministerial Infrastructure Committee for a final decision on whether the province will support the request to Infrastructure Canada. The

27(1)(j) and 27(2)(a)
Good Afternoon Cluney

Thanks for the response.

Project 26M including HST. HST fully refundable on recreation facilities. Thus net is approx. $22.6M

Provinces portion $11M. We are hoping the Government of Canada under NBCF will costs share 1/3 or $7.5M.

Please note the NBCF application was waiting business plan which was submitted to MA about a month ago after months of waiting who had to submit what information. The town is under the impression from the feds they are still waiting the info from Province regarding business plan. We have not yet heard about feds contribution, hence request for meetings.

The town is committed to finding the portion that remains, our aim now would be through the fundraising efforts.

With respect to consultant selection or design bid build or design build we were expecting a meeting with MA (suggested last spring) and had not heard anything until last week.

Wyman

From: Mercer, Cluney [mailto:mercer@nl.gov.ca]
Sent: Wednesday, October 5, 2016 12:15 PM
To: Wyman Jacque
Cc: Randy Dillon
Subject: Re: mayor looking to meet minister Joyce

Thanks for the heads up.

With respect to the funding. The province has committed $11 M to a $26 M project. How does the town propose to fund the remaining $15 M? From MA's perspective it would be premature to select a consultant until the source of funding fro the $15 M has been secured and a decision made around Procurement approach. The consultant you would chose to do a design build project may be different than if you are doing a traditional design-bid-build project.
Cluney Mercer,
Assistant Deputy Minister
Municipal and Inter governmental Affairs
Sent from my BlackBerry 10 smartphone.

From: Wyman Jacque
Sent: Wednesday, October 5, 2016 12:14 PM
To: Mercer, Cluney
Cc: Randy Dillon
Subject: mayor looking to meet minister Joyce

Good Morning Cluney

Just wanted to give you a heads up both Mayor Snook and Randy Dillon will be travelling to St. John’s this weekend to attend the MNL.

Mayor is looking to get a meeting with Minister Joyce either tomorrow afternoon or anytime on Friday.

My assistant has been attempting to reach the Ministers office to no avail.

The mayor would like to have a few minutes to discuss the Wellness Centre project and next steps. More particularly to appoint Consultants (LAT 49) and process to start either design, bid build or design build. (Council has preference of design bid build)

FVI the town wrote letter last January to MA requesting approval to appoint consultant, no response was received. Town had meeting/conf call with reps MA office here in Goose Bay, Corner Brook along and St. John’s last spring, was advise a response would be coming.

Last week Dominic Demers spoke with Dan Hynes who advised that MA not prepared to move forward with appointment or design bid build versus design build until all funds secured for project. Mayor would like to discuss this with minister.

Sorry for the late notice not sure if can help out.

Thanks

Wyman

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“This email and any attached files are intended for the sole use of the primary and copied addressee(s) and may contain privileged and/or confidential information. Any distribution, use or copying by any means of this information is strictly prohibited. If you received this email in error, please delete it immediately and notify the sender.”
September 1, 2016

The Honourable Al Hawkins
Minister of Transportation and Works
Government of Newfoundland and Labrador
6th Floor, West Block
Confederation Building
P.O. Box 8700
St. John’s, NL A1B 4J6

Re: New Building Canada Fund (PTIC) Business Plan – Town of Happy Valley-Goose Bay Submission

Dear Minister Hawkins:

On behalf of the Town of Happy Valley-Goose Bay, please find attached a Project Business Case for the Labrador Wellness Centre for consideration of federal funding support under the New Building Canada Fund (PTIC). The Labrador Wellness Centre has been identified and supported by the Government of Newfoundland and Labrador.

If you require further information, please do not hesitate to contact me via phone at (709) 896-5427 or email at development@happyvalley-goosebay.com.

Sincerely,

Julianne Griffin
Director Community Development & Research

Visit our website at www.happyvalley-goosebay.com
Kelly, Tara

From: Julianne Griffin <development@happyvalley-goosebay.com>
Sent: Thursday, October 06, 2016, 10:19 AM
To: Mercer, Cluney
Cc: 'Wyman Jacque'; Duffett, Ian; 'Dominic Demers'
Subject: RE: mayor looking to meet minister Joyce

Thanks, Cluney. I’m certainly available to assist.

Julianne Griffin
Director Community Development & Research
Town of Happy Valley-Goose Bay
P.O. Box 40, Stn. B
Happy Valley-Goose Bay, NL A0P 1E0
Tel: (709) 896-5427
happyvalley-goosebay.com
Twitter: @Town_HVGB

From: Mercer, Cluney [mailto:mercerc@gov.nl.ca]
Sent: Thursday, October 06, 2016 9:45 AM
To: 'Julianne Griffin'
Cc: 'Wyman Jacque'; Duffett, Ian
Subject: RE: mayor looking to meet minister Joyce
Importance: High

Thanks Julianne.

We’ll take a look at the business case. It might require some tweaking before it gets submitted to the feds if the project is approved by our ministerial infrastructure committee. We may need to seek your assistance with the tweaking if required.

Cluney Mercer P. ENG
Assistant Deputy Minister
Municipal Infrastructure
Department of Municipal Affairs
P O Box 8700
St. John’s, NL
A1B 4J6
709-729-3051
Email: mercerc@gov.nl.ca

From: Julianne Griffin [mailto:development@happyvalley-goosebay.com]
Sent: Thursday, October 06, 2016 9:12 AM
To: Mercer, Cluney
Cc: 'Wyman Jacque'
Subject: RE: mayor looking to meet minister Joyce

Hi Cluney:

Please find attached the business case and financial business plan. The document was not sent to MA but mailed directly to Minister Hawkins’ office with letter attached based on my discussion with you. I have not had any success with
contacting his office since, particularly Jody Fancey, to determine who my contact is within his office. If you could connect me with the most appropriate representative it would be appreciated.

Please let me know if you require the additional appendices.

Thanks,
Julianne

From: Mercer, Cluney [mailto:mercercg@gov.nl.ca]
Sent: Wednesday, October 5, 2016 2:53 PM
To: Wyman Jacque
Cc: 'Randy Dillon'
Subject: Re: mayor looking to meet minister Joyce

Thanks Wyman. Who in MA did you submitted your business case too? Can you send me a copy. Thanks

Proposed projects for federal funding under PTIC goes through a provincial ministerial Infrastructure Committee for a final decision on whether the province will support the request to Infrastructure Canada. The

Cluney Mercer,
Assistant Deputy Minister
Municipal and Inter governmental Affairs
Sent from my BlackBerry 10 smartphone.

From: Wyman Jacque
Sent: Wednesday, October 5, 2016 3:15 PM
To: Mercer, Cluney
Cc: 'Randy Dillon'
Subject: RE: mayor looking to meet minister Joyce

Good Afternoon Cluney
Thanks for the response.

Project 26M including HST. HST fully refundable on recreation facilities. Thus net is approx. $22.6M

Provinces portion $11M. We are hoping the Government of Canada under NBCF will costs share 1/3 or $7.5M.

The town also submitted under ACOA similar to Marystown facility for $3.13M (total feds contribution of 10.63M) which is close to Provinces share.

Please note the NBCF application was waiting business plan which was submitted to MA about a month ago after months of waiting who had to submit what information. The town is under the impression from the feds they are still waiting the info from Province regarding business plan. We have not yet heard about feds contribution, hence request for meetings.

The town is committed to finding the portion that remains, our aim now would be through the fundraising efforts.
From: Jason Brown <jbrown@ymcanl.com>
Sent: Monday, October 17, 2016 12:22 PM
To: Mercer, Cluney
Subject: Re: HV-GB

Cluney,

Thanks for your time this morning. I will be sure to pass your name and contact information on to the consultant conducting the campaign feasibility study.

Jason.

From: "Cluney Mercer" <mercercg@gov.nl.ca>
To: "Jason Brown" <jbrown@ymcanl.com>
Sent: Monday, October 17, 2016 9:49:01 AM
Subject: RE: HV-GB

Sure. You can give me a call whenever you get a chance today. I am around most of the day.

Cluney Mercer P. ENG
Assistant Deputy Minister
Municipal Infrastructure
Department of Municipal Affairs
P O Box 8700
St. John’s, NL
A1B 4J6
709-729-3051
Email: mercercg@gov.nl.ca

From: Jason Brown [mailto:jbrown@ymcanl.com]
Sent: Monday, October 17, 2016 9:46 AM
To: Mercer, Cluney
Subject: HV-GB

Hi Cluney,

I hope all is well with you.

Would you have a moment to chat by telephone about the proposed Wellness Centre project in Happy Valley-Goose Bay?

Thanks,

Jason.

--

Jason Brown
CEO
From: Jamie Snook <jamiesnook@happyvalley-goosebay.com>
Sent: Wednesday, October 19, 2016 12:48 PM
To: Trimmer, Perry; Ball, Dwight; Joyce, Eddie; Yvonne Jones; Hawkins, Allan
Cc: Duffett, Ian; Wyman Jacque; Jackie Compton-Hobbs; Cora Hamel-Pardy; Fancey, Jody; Bowles, Ron
Subject: New Building Canada Fund Business Plan Submission
Attachments: Griffin, Julianne - 04184.pdf

Dear Premier Ball,

I am writing on behalf of council in Happy Valley - Goose Bay in relation to the Labrador Wellness Centre Project. This project had been moving fairly expeditiously until recent months and this is a critical time for the project as the Town is budgeting for next year and there are two important issues that need to be resolved.

1. The town had been committed $1M in MYCW to keep the project moving along from an engineering and site preparation perspective to have it shovel ready. We currently had requested this be allocated so this work could happen asap in anticipation of some ground work next summer; however we are now of the understanding this needs to be approved at a higher level to proceed in the absence of the Federal Funding. We are asking that this be approved so the fall and winter engineering time not be lost, which in turn will delay this project substantially.

2. At this time it is our understanding that the Government of NL has to identify the project as a priority and submit the business case to the Government of Canada in order to have any chance of the Federal commitment. From our perspective the rationale, business case, community consultations, and conceptual designs have been done a long time ago. We strongly feel there should be no delay having this submitted to the Federal Government as soon as possible so our MP can advocate for its funding. Initially we hoped for an announcement in June, then this fall, and now we are learning that this could realistically be months more before being submitted.

This is all very frustrating, as to date all three levels of Government has been moving this file along fairly smoothly and there is starting to be doubts if this is a priority with the Province. We are asking for your intervention and feel that this project should be fast tracked to the Federal level of Government at this time.

We thank you for your consideration on this and hope that we can receive a positive reply.

Kind regards,

Jamie

Jamie Snook
Mayor | Happy Valley - Goose Bay

(E) jamiesnook@happyvalley-goosebay.com
(F) facebook.com/11thCouncil
(T) twitter.com/jamiesno
(L) ca.linkedin.com/in/jamiesnoo
COR/2016/04184

October 14, 2016

Ms. Julianne Griffin
Director Community Development & Research
Town of Happy Valley-Goose Bay
P.O. Box 40, Stn. B
Happy Valley-Goose Bay, NL A0P 1E0

Re: New Building Canada Fund (PTIC) Business Plan Submission

Dear Ms. Griffin:

Thank you for providing a copy of the Town of Happy Valley-Goose Bay’s Project Business Case for the Labrador Wellness Centre.

Your submission is being forwarded to the Department of Municipal Affairs for review. Your contact will be Mr. Ian Duffett, Director Municipal Infrastructure. He can be reached at: 709-729-7482, or by email at: IanDuffett@gov.nl.ca.

Sincerely,

LORI ANNE COMPANION
Deputy Minister

cc. Hon. Eddie Joyce, Minister of Municipal Affairs
Ian Duffett, Director Municipal Infrastructure, Department of Municipal Affairs
Justin Garrett, Manager of Strategic Initiatives, Department of Transportation and Works
Kelly, Tara

From: Chippett, Jamie
Sent: Sunday, October 23, 2016 1:41 PM
To: Mercer, Cluney; Duffett, Ian
Subject: Re: HVGB wellness centre

He suggested they had 1M that was for project through MYCW I think it was.

Sent from my BlackBerry 10 smartphone on the Bell network.

From: Mercer, Cluney
Sent: Sunday, October 23, 2016 1:38 PM
To: Chippett, Jamie; Duffett, Ian
Subject: Re: HVGB wellness centre

Jamie,

The town was provided $200,000 in funding a few years back and also received ACOA funding to develop feasibility study and complete programming work for the new facility. They have a decent concept design and do not need to spend further funding on design aspects of the project if they go to a design build approach which we have recommended.

Cluney Mercer,
Assistant Deputy Minister
Municipal and Inter governmental Affairs
Sent from my BlackBerry 10 smartphone.

From: Chippett, Jamie
Sent: Sunday, October 23, 2016 1:03 PM
To: Mercer, Cluney; Duffett, Ian
Subject: HVGB wellness centre

Cluney/Ian,

I had a question regarding the above referenced project which stems from a meeting that I had with Mayor Snook over one of the lunches at the MNL convention.

It relates to the design work that the Town is seeking funding for to refine project scope and get a better cost estimate. I am of the understanding that the Town was given funding before for this project ($1M) and they wish to use this funding for design. Is that the case? I understand we are saying that we cannot support that because we don't have a firm grasp on project cost and the funding hasn't been secured for final project cost. I guess I'm wondering how this would differ from EAD funding for example which we give out for fire halls etc. We've agreed to fund design but we haven't signed off on that stage the funding for construction etc. Please advise.

Thanks,
Jamie
non-responsive to request

-----Original Message-----
From: Mercer, Cluney
Sent: Friday, October 21, 2016 11:58 AM
To: Duffett, Ian; Dewling, Dave G.
Subject: FW: Sending on Behalf of Colleen Janes, DM, Department of Environment and Climate Change

Are there any communities that we need to communicate this to? CBS, Harbour Grace etc.?  

-----Original Message-----
From: Chippett, Jamie
Sent: Friday, October 21, 2016 11:44 AM
To: Mercer, Cluney; Duffett, Ian
Subject: Fw: Sending on Behalf of Colleen Janes, DM, Department of Environment and Climate Change

See attached FNA

Jamie

Sent from my BlackBerry 10 smartphone on the Bell network.

Original Message
From: Carroll, Cathy <CathyCarroll@gov.nl.ca>
Sent: Friday, October 21, 2016 11:40 AM
To: Companion, Lori Anne; Vivian-Walshe, Janet; Abbott, John; Chippett, Jamie; Bown, Charles W.; Dooling, Genevieve (AES); Dutton, Sean
Cc: Foote, Sheila M; Manuel, Sue; Power, Elaine; Shea, Connie K.; Noftall, Pamela; Caines, Tina M; Williams, Ann Marie
Subject: Sending on Behalf of Colleen Janes, DM, Department of Environment and Climate Change

As per the attached!!

Your message is ready to be sent with the following file or link attachments:

DMS_LEED v2009.PDF

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.
excellent

Cluney Mercer P. ENG
Assistant Deputy Minister
Municipal Infrastructure
Department of Municipal Affairs
P O Box 8700
St. John’s, NL
A1B 4J6
709-729-3051
Email: mercercg@gov.nl.ca

From: Dewling, Dave G.
Sent: Wednesday, October 26, 2016 7:18 PM
To: Mercer, Cluney
Subject: Wellness Centre LEED

We now have a commitment from all our owner partners of projects over 600sq meters to have their projects registered and several are registered.

From: Dewling, Dave G.
Sent: Wednesday, October 26, 2016 7:07 PM
To: Dahn, Jessica
Subject: RE: Wellness Centre LEED

Thanks

From: Dahn, Jessica
Sent: Wednesday, October 26, 2016 4:03 PM
To: Dewling, Dave G.
Subject: FW: Wellness Centre LEED

FYI

From: Richard Symonds [mailto: hidden to prevent spam]
Sent: Wednesday, October 26, 2016 3:25 PM
To: Dominic Demers
Cc: engineer@happyvalley-goosebay.com; Dahn, Jessica
Subject: Wellness Centre LEED

Dominic,

Just letting you know that we now have the Wellness Centre project registered under LEED 2009 with the Canada Green Building Council. I put you down as the owner’s representative so you should receive a letter or email about the
registration from the CaGBC. The project will also appear on the CaGBC’s website as an active project. (It might take a few days to appear). http://leed.cagbc.org/LEED/projectprofile_EN.aspx

The cost of registration was $1,460 plus tax and my LEED consultant will probably send me an invoice for an hour or two of her time to complete the process. I will include these items on an invoice to HVGB in a week or so.

Thanks.

RICHARD SYMONDS | ARCHITECT
BFA, M.Arch, MRAIC, NCARB
LAT49 Architecture Inc.
t. (709) 753-7132 c. (709) [redacted]-s.40(1)
Winters, Scott

From: Jason Brown <jbrown@ymcanl.com>
Sent: Wednesday, November 2, 2016 11:12 AM
To: Chippett, Jamie
Subject: YMCA and Town of Happy Valley-Goose Bay

Deputy Minister Jamie Chippett
Department of Municipal Affairs
Government of Newfoundland and Labrador

Dear Deputy Minister Chippett,

I am writing to you with our fall newsletter attached below to bring you up to date on YMCA activities in Newfoundland and Labrador.

One of the proposed projects about which we are most excited is in Happy Valley-Goose Bay. This proposed project is very much along the lines of what has been so successfully achieved in Marystown. This is also an opportunity for some very good news in Labrador.

I understand the provincial funding has been approved and the province is now considering recommending the project for federal infrastructure funding.

We are hopeful the proposed project can also qualify for the early design initiative so that some work can proceed in 2017.

I would be happy to talk further or meet with you at your convenience.

Regards,

Jason.

Jason Brown
CEO

YMCA of Newfoundland and Labrador
P.O. Box 21291 35 Ridge Rd. St. John’s, NL A1A 5G6
T: 709-726-9622 ext. 241 M: 709-693-1528 F: 709-576-0410 E: jbrown@ymcanl.com
ymcanl.com Facebook Twitter

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Thanks Jason. Your support for the project and early design is noted.

Jamie

From: Jason Brown [mailto:jbrown@ymcanl.com]
Sent: Wednesday, November 02, 2016 11:12 AM
To: Chippett, Jamie
Subject: YMCA and Town of Happy Valley-Goose Bay

Deputy Minister Jamie Chippett
Department of Municipal Affairs
Government of Newfoundland and Labrador

Dear Deputy Minister Chippett,

I am writing to you with our fall newsletter attached below to bring you up to date on YMCA activities in Newfoundland and Labrador.

One of the proposed projects about which we are most excited is in Happy Valley-Goose Bay. This proposed project is very much along the lines of what has been so successfully achieved in Marystown. This is also an opportunity for some very good news in Labrador.

I understand the provincial funding has been approved and the province is now considering recommending the project for federal infrastructure funding.

We are hopeful the proposed project can also qualify for the early design initiative so that some work can proceed in 2017.

I would be happy to talk further or meet with you at your convenience.

Regards,

Jason.

Jason Brown
CEO

YMCA of Newfoundland and Labrador
P.O. Box 21291 35 Ridge Rd. St. John's, NL A1A 5G6
T: 709-726-9622 ext. 241 M: 709-693-1528 F: 709-576-0410 E: jbrown@ymcanl.com
ymcanl.com Facebook Twitter
Can you please review and take appropriate action. Thanks, Eddie

-----Original Message-----
Sent: Wednesday, November 16, 2016 10:34 AM
To: Joyce, Eddie <ejoyce@gov.nl.ca>
Cc: Trimper, Perry <Perry.Trimper@gov.nl.ca>
Subject: Fw: wellness centre

Eddie,

I have been trying to reach you to discuss this. I did speak to Perry Trimper on this.
Can we set a time to discuss this issue this week.

Thanks
Yvonne

Sent from my BlackBerry 10 smartphone on the Bell network.
From: Jones, Yvonne - Riding 1 <Yvonne.Jones.C1@parl.gc.ca>
Sent: Tuesday, November 15, 2016 5:08 PM
To: Jones, Yvonne - Personal; Jones, Yvonne - M.P.
Subject: wellness centre
Brandon Pardy
Legislation / Communication
Yvonne Jones, MP Labrador
Room 106 East Block
Ottawa, Ontario K1A 0A6
Tel. (613) 996-4632
fax (613) 996-7132
Yvonne.Jones.c1@parl.gc.ca
Hi Val,

I spoke with Ron earlier on this. I'd suggest that you keep it very high level here on this making the following points:

- The Province remains committed to the project and is supporting the project through a provincial contribution of $11 million

---

**Ian Duffett**  
**Director, Municipal Infrastructure and Waste Management**  
**Department of Municipal Affairs**  
**Phone: 709-729-7482**  
**Email: ianduffett@gov.nl.ca**

---

From: Oliver, Val  
Sent: Thursday, November 17, 2016 2:06 PM  
To: Duffett, Ian  
Cc: Bowles, Ron; Watkins, Michelle; Robinson, Lynn  
Subject: question about a letter

Hey Ian, Hope all is well.

I am drafting a PowerPoint for Minister Trimper, for a speaking engagement here in HV-GB, next week. Would you be able to tell me what the status us of Gov's commitment to Mayor Snook's request? If you have a key message that would be great.

Thanks for the help

Val

---

Dear Premier Ball,

I am writing on behalf of council in Happy Valley - Goose Bay in relation to the Labrador Wellness Centre Project. This project had been moving fairly expeditiously until recent months and this is a critical time for the project as the Town is budgeting for next year and there are two important issues that need to be resolved.

1. The town had been committed $1M in MYCW to keep the project moving along from an engineering and site preparation perspective to have it shovel ready. We currently had requested this be allocated so this work could happen asap in anticipation of some ground work next summer, however we are now of the understanding this needs to be
approved at a higher level to proceed in the absence of the Federal Funding. We are asking that this be approved so the fall and winter engineering time not be lost, which in turn will delay this project substantially.

2. At this time it is our understanding that the Government of NL has to identify the project as a priority and submit the business case to the Government of Canada in order to have any chance of the Federal commitment. From our perspective the rationale, business case, community consultations, and conceptual designs have been done a long time ago. We strongly feel there should be no delay having this submitted to the Federal Government as soon as possible so our MP can advocate for its funding. Initially we hoped for an announcement in June, then this fall, and now we are learning that this could realistically be months more before being submitted.

This is all very frustrating, as to date all three levels of Government has been moving this file along fairly smoothly and there is starting to be doubts if this is a priority with the Province. We are asking for your intervention and feel that this project should be fast tracked to the Federal level of Government at this time.

We thank you for your consideration on this and hope that we can receive a positive reply.

Kind regards,

Jamie

Valance Oliver
Communications Manager
Labrador and Aboriginal Affairs Office
709-896-2364 (office)
709-899-6446 (mobile)
valoliver@gov.nl.ca
Huge thanks Jamie

Sent from my BlackBerry 10 smartphone on the Bell network.

Good morning Minister, 27(1)(i) and 27(2)(a)

Good luck with event.....brrrrrrrrrr!

Hope this helps
Jamie

Sent from my BlackBerry 10 smartphone on the Bell network.

Jamie - apologies for bothering you today. I spoke with the good Minister Joyce that the Province prefers to use the SCF for smaller communities across the Province and have the Wellness Centre in HV-GB be matched by a 'larger infrastructure fund' starting in fiscal year 2017-2018?

I just want to confirm this is accurate given I will be at a fundraising 'polar dip' for the HV-GB project later this morning?

Hope either of you can let me know since I am aware you are having other conversations with Yvonne Jones - so want to be consistent.
Sent from my BlackBerry 10 smartphone on the Bell network.

From: Jamie Snook <jamiesnook@happyvalley-goosebay.com>
Sent: Friday, November 18, 2016 9:57 PM
To: Yvonne.Jones.P9@parl.gc.ca; Trimper, Perry
Subject: Re: Conference Call

Yvonne and Perry,

34(1)(b), 34(1)(a)(i) and (ii)

Take care,

Jamie

Jamie Snook
Mayor | Happy Valley - Goose Bay

(E) jamiesnook@happyvalley-goosebay.com
(F) facebook.com/11thCouncil
(T) twitter.com/jamiesno
(L) ca.linkedin.com/in/jamiesnook

On Nov 18, 2016, at 5:42 PM, <Yvonne.Jones.C1@parl.gc.ca> <Yvonne.Jones.C1@parl.gc.ca> wrote:

34(1)(b), s. 34(1)(a)(i) and (ii)

Hi Julianne
Brandon Pardy
Legislation / Communication
Yvonne Jones, MP Labrador
Room 106 East Block
Ottawa, Ontario K1A 0A6
Tel. (613) 996-4632
Fax (613) 996-7132
Yvonne.Jones.C1@parl.gc.ca

From: Julianne Griffin [mailto:development@happyvalley-goosebay.com]
Sent: November 18, 2016 3:17 PM
To: Jones, Yvonne - Riding 1
Cc: jamiesnook@happyvalley-goosebay.com
Subject: RE: Conference Call

Thanks, Brandon. We have been informed by Minister Trimper that there is no issue with the provincial funds. We also were hoping to move forward with early design on the project as to not fall behind,

Please let me know if there has been any movement on scheduling a date for a conference call.

Thanks,
Julianne

From: Yvonne.Jones.C1@parl.gc.ca [mailto:Yvonne.Jones.C1@parl.gc.ca]
Sent: Tuesday, November 15, 2016 11:30 AM
To: development@happyvalley-goosebay.com; Yvonne.Jones@parl.gc.ca
Cc: jamiesnook@happyvalley-goosebay.com
Subject: RE: Conference Call

Hi Julianne,
Hi Brandon:

I hope all is well. We had a meeting with Yvonne at noon on Thursday regarding the Labrador Wellness Centre. Please confirm her availability.

Thanks in advance,

Julianne Griffin
Director Community Development & Research
Town of Happy Valley-Goose Bay
P.O. Box 40, Stn. B
Happy Valley-Goose Bay, NL A0P 1E0
Tel: (709) 896-5427
happyvalley-goosebay.com
Twitter: @Town_HVGB
Thanks Jamie - I will let him know that you will be in touch with him this week.

Much appreciated,

PGT

Sent from my BlackBerry 10 smartphone on the Bell network.

From: Chippett, Jamie
Sent: Sunday, November 20, 2016 11:05 AM
To: Trimper, Perry
Subject: Re: Conference Call

I can take him through this but I need to talk to staff first about any abilities to advance the engineering this year. I'll get back to him this week.

Sent from my BlackBerry 10 smartphone on the Bell network.

From: Trimper, Perry
Sent: Sunday, November 20, 2016 11:28 AM
To: Chippett, Jamie
Subject: Fw: Conference Call

Hi Jamie

The water was cold for sure...

Are you able to answer the questions from the Mayor of HV-GB below?

PGT

Sent from my BlackBerry 10 smartphone on the Bell network.

From: Jamie Snook <jamiesnook@happyvalley-goosebay.com>
Sent: Sunday, November 20, 2016 10:35 AM
To: Trimper, Perry
Cc: Wyman Jacque; Yvonne.Jones.P9@parl.gc.ca; Yvonne.Jones@parl.gc.ca; Yvonne.Jones.C1@parl.gc.ca; Mary Penny Snelgrove; jcomptonhobbs@happyvalley-goosebay.com; Julianne Griffin; Dom Demers
Subject: Re: Conference Call

Perry,

This sounds like it may be best for the LWC project but it does raise questions for us as this is the first we have heard reference to this particular fund.
Council is currently budgeting for next year and we need Municipal Affairs to approve the next phase of engineering. This work really needs to be permitted to proceed so we can be in a position to actually do physical work when these larger pots of money become available. Here is a summary of questions:

1. Can the town proceed with engineering from its current MYCW budget?
2. What is the expected timeline for the Province to make this submission to Infrastructure Canada and what percentage of funding is GPNL requesting from IC?
3. Which department is actually making the submission, we we can monitor and track the process along?

Council would feel more reassured if we were permitted to continue our engineering and site preparation work for the project, and we new the clear path and timelines that we are committing to. It would be good to have an urgent call this week to sure up those details and pathways forward.

Take care,

Jamie

---

Jamie Snook  
Mayor | Happy Valley - Goose Bay  

(E) jamiesnook@happyvalley-goosebay.com  
(F) facebook.com/11thCouncil  
(T) twitter.com/jamiesno  
(L) ca.linkedin.com/in/jamiesnook

On Nov 19, 2016, at 1:15 PM, Trimper, Perry <PerryTrimper@gov.nl.ca> wrote:

PGT

Sent from my BlackBerry 10 smartphone on the Bell network.  
Original Message  
From: Yvonne.Jones.P9@parl.gc.ca  
Sent: Saturday, November 19, 2016 12:21 PM  
To: jamiesnook@happyvalley-goosebay.com; Trimper, Perry  
Cc: Yvonne.Jones@parl.gc.ca; Yvonne.Jones.C1@parl.gc.ca; Yvonne.Jones.C1A@parl.gc.ca; jcomptonhobbs@happyvalley-goosebay.com  
Subject: Re: Conference Call
We need the request from Province NL I believe Perry is working on this and we have emailed Minister Joyce as well.

Yvonne

Sent from my BlackBerry 10 smartphone on the Bell network.
From: Jamie Snook
Sent: Friday, November 18, 2016 9:57 PM
To: Jones, Yvonne - Personal; Trimmer, Perry
Subject: Re: Conference Call

Yvonne and Perry,

Take care,

Jamie

Jamie Snook
Mayor | Happy Valley - Goose Bay

(E) jamiesnook@happyvalley-goosebay.com
(F) facebook.com/11thCouncil
(T) twitter.com/jamiesno
(L) ca.linkedin.com/in/jamiesnook

On Nov 18, 2016, at 5:42 PM,
<Yvonne.Jones.C1@parl.gc.ca>
<Yvonne.Jones.C1@parl.gc.ca>
wrote:

Hi Julianne

34(1)(b), 34(1)(a)(i) and (ii)
To keep you in the loop Eddie

Sent from my BlackBerry 10 smartphone on the Bell network.

Original Message
From: Yvonne.Jones.P9@parl.gc.ca
Sent: Monday, November 21, 2016 5:29 PM
To: Trimmer, Perry; Joyce, Eddie
Cc: katherine.ohalloran@canada.ca; Yvonne.Jones@parl.gc.ca
Subject: Re: See these emails on Wellness Center

34(1)(b)

Thanks Perry
Yvonne

Sent from my BlackBerry 10 smartphone on the Bell network.

Original Message
From: Trimmer, Perry
Sent: Monday, November 21, 2016 3:57 PM
To: Jones, Yvonne - Personal; Joyce, Eddie
Cc: katherine.ohalloran@canada.ca
Subject: Re: See these emails on Wellness Center

34(1)(a)(i)

Thanks Yvonne

PGT

Sent from my BlackBerry 10 smartphone on the Bell network.

Original Message
From: Yvonne.Jones.P9@parl.gc.ca
Sent: Monday, November 21, 2016 4:43 PM
To: Trimmer, Perry; Joyce, Eddie
Cc: katherine.ohalloran@canada.ca
Subject: See these emails on Wellness Center

s.34.1(b)
Sent from my BlackBerry 10 smartphone on the Bell network.

Original Message
From: O'Halloran, Katherine (INFC) <katherine.ohalloran@canada.ca>
Sent: Monday, November 21, 2016 3:05 PM
To: Jones, Yvonne - Personal
Subject: RE: See these emails on Wellness Center

-----Original Message-----
From: Jones, Yvonne - Personal [mailto:Yvonne.Jones.P9@parl.gc.ca]
Sent: Monday, November 21, 2016 2:40 PM
To: O'Halloran, Katherine (INFC)
Subject: See these emails on Wellness Center

This is the response of Minister Trimper and NL Gov't.
Please clarify what program this is and how the project fits and timelines.
Yvonne

Sent from my BlackBerry 10 smartphone on the Bell network.

Original Message
From: Trimper, Perry <PerryTrimper@gov.nl.ca>
Sent: Saturday, November 19, 2016 12:15 PM
To: Jones, Yvonne - Personal; jamiesnook@happyvalley-goosebay.com
Cc: Jones, Yvonne - M.P.; Jones, Yvonne - Riding 1; Jones, Yvonne - Riding 1A; jcomptonhobbs@happyvalley-goosebay.com
Subject: Re: Conference Call

Hi Yvonne - on my way to Churchill Falls so just a quick note that we are working the proposal through the Provincial Territorial Regional Projects Fund as this is of a larger $ amount. The SCF is better for us on smaller projects with which Municipal Affairs has much of the fund identified elsewhere in the Province although as you say, not used yet.
Sent from my BlackBerry 10 smartphone on the Bell network.

Original Message
From: Yvonne.Jones.P9@parl.gc.ca
Sent: Saturday, November 19, 2016 12:21 PM
To: jamiesnook@happyvalley-goosebay.com; Trimper, Perry
Cc: Yvonne.Jones@parl.gc.ca; Yvonne.Jones.C1@parl.gc.ca; Yvonne.Jones.C1A@parl.gc.ca;
jcomptonhobbs@happyvalley-goosebay.com
Subject: Re: Conference Call

Yvonne

Sent from my BlackBerry 10 smartphone on the Bell network.
From: Jamie Snook
Sent: Friday, November 18, 2016 9:57 PM
To: Jones, Yvonne - Personal; Trimper, Perry
Subject: Re: Conference Call

Yvonne and Perry,

Take care,

Jamie

Jamie Snook
Mayor | Happy Valley - Goose Bay

(E) jamiesnook@happyvalley-goosebay.com<mailto:jamiesnook@happyvalley-goosebay.com>
(F) facebook.com/11thCouncil<http://facebook.com/11thCouncil>
(T) twitter.com/jamiesno<http://twitter.com/jamiesno>
(L) ca.linkedin.com/in/jamiesnook<http://ca.linkedin.com/in/jamiesnook>
Hi Jamie - wondering if you have had a chance to speak with HV-GB? Suggest we need a press release/communication that outlines what/where we are.

Another question coming from MP is

Thanks for any insight

PGT

Sent from my BlackBerry 10 smartphone on the Bell network.

From: Chippett, Jamie
Sent: Sunday, November 20, 2016 11:35 AM
To: Trimper, Perry
Subject: Re: Conference Call

I can take him through this but I need to talk to staff first about any abilities to advance the engineering this year. I'll get back to him this week.

Sent from my BlackBerry 10 smartphone on the Bell network.

From: Trimper, Perry
Sent: Sunday, November 20, 2016 11:28 AM
To: Chippett, Jamie
Subject: Fw: Conference Call

Hi Jamie

The water was cold for sure...

Are you able to answer the questions from the Mayor of HV-GB below?

PGT

Sent from my BlackBerry 10 smartphone on the Bell network.

From: Jamie Snook <jamiesnook@happyvalley-goosebay.com>
Sent: Sunday, November 20, 2016 10:35 AM
To: Trimper, Perry
Cc: Wyman Jacque; Yvonne.Jones.P9@parl.gc.ca; Yvonne.Jones@parl.gc.ca; Yvonne.Jones.C1@parl.gc.ca; Mary Penny Snelgrove; jcomptonhobbs@happyvalley-goosebay.com; Julianne Griffin; Dom Demers
Subject: Re: Conference Call
Can you please review and take appropriate action. Thanks, Eddie

Sent from my BlackBerry 10 smartphone on the Bell network.

From: Julianne Griffin <development@happyvalley-goosebay.com>
Sent: Thursday, December 1, 2016 4:50 PM
To: Joyce, Eddie
Cc: Yvonne.jones@parl.gc.ca; Trimper, Perry; 'Jamie Snook'; 'Wyman Jacque'; 'Dom Demers'
Subject: Labrador Wellness Centre Engineering

Good afternoon Minister Joyce:

On behalf of the Town of Happy Valley-Goose Bay, please find attached a letter from Mayor Jamie Snook regarding the Labrador Wellness Centre, specifically outlining three requests to proceed with the engineering design phase for the project.

Please let me know if you have any questions. We look forward to your response.

Regards,

Julianne Griffin
Director Community Development & Research
Town of Happy Valley-Goose Bay
P.O. Box 40, Stn. B
Happy Valley-Goose Bay, NL A0P 1E0
Tel: (709) 896-5427
happyvalley-goosebay.com
Twitter: @Town_HVGB
December 1, 2016

The Honourable Eddie Joyce
Minister of Municipal Affairs
Government of Newfoundland and Labrador
P.O. Box 8700
St. John’s, NL A1B 4J6

Re: Labrador Wellness Centre – Engineering and Re-allocation of Funds

Dear Minister Joyce:

As per the conference call with Mr. Jamie Chippett in regard to the Labrador Wellness Centre project, the Town of Happy Valley-Goose Bay is requesting approval of the following project components.

First, the Town is requesting a re-profiling of unallocated funds to allow engineering and design work to commence on the Labrador Wellness Centre Project.

Second, as per the letter addressed to Mr. Cluney Mercer dated January 6, 2016, the Town is requesting the appointment of LAT49 Architects Inc. as the project consultant for the Labrador Wellness Centre, as the firm has been involved with the project since its inception and is a valued partner of both the YMCA Newfoundland and Labrador, as well as the Town of Happy Valley-Goose Bay.

Third, the Town is requesting to proceed with a design-bid-build approach to the construction of the Labrador Wellness Centre as the business plan is based on the current design and discrepancies would likely negatively affect the operation and revenue. The Town has completed extensive public consultations with the participation of nearly 1,000 residents and the conceptual design at this stage, along with the price the Town has budgeted, is clear. The Town is requesting to proceed to the engineering design stage in an efficient manner in order for tender documents to be prepared.

We appreciate your prompt attention to these requests as we look forward to the advancement of the Labrador Wellness Centre project.

Sincerely,

Jamie Snook
Mayor

cc: Ms. Yvonne Jones, Member of Parliament for Labrador
Honourable Perry Trimper, MHA Lake Melville
We need to review and draft response quickly

Sent from my BlackBerry 10 smartphone on the Bell network.

From: Joyce, Eddie <ejoyce@gov.nl.ca>
Sent: Thursday, December 1, 2016 6:26 PM
To: Glynn, Valerie
Cc: Chippett, Jamie; Dogurga, Sherrie-Lynn
Subject: Fw: Labrador Wellness Centre Engineering

Can you please review and take appropriate action. Thanks, Eddie

Sent from my BlackBerry 10 smartphone on the Bell network.

From: Julianne Griffin <development@happyvalley-goosebay.com>
Sent: Thursday, December 1, 2016 4:50 PM
To: Joyce, Eddie
Cc: Yvonne.Jones@parl.gc.ca; Trimper, Perry; 'Jamie Snook'; 'Wyman Jacque'; 'Dom Demers'
Subject: Labrador Wellness Centre Engineering

Good afternoon Minister Joyce:

On behalf of the Town of Happy Valley-Goose Bay, please find attached a letter from Mayor Jamie Snook regarding the Labrador Wellness Centre, specifically outlining three requests to proceed with the engineering design phase for the project.

Please let me know if you have any questions. We look forward to your response.

Regards,

Julianne Griffin
Director Community Development & Research
Town of Happy Valley-Goose Bay
P.O. Box 40, Stn. B
Happy Valley-Goose Bay, NL A0P 1E0
Tel: (709) 896-5427
happyvalley-goosebay.com
Twitter: @Town_HVGB
Winters, Scott

From: Tizzard, Heather
Sent: Thursday, December 1, 2016 9:41 PM
To: Duffett, Ian
Subject: Re: Labrador Wellness Centre Engineering

Thanks. This can probably wait until Monday anyway for finalization, but I just wanted some first thoughts regardless. This is helpful. Thanks.

From: Duffett, Ian
Sent: Thursday, December 01, 2016 09:12 PM
To: Tizzard, Heather
Subject: RE: Labrador Wellness Centre Engineering

I want to offer a few comments first.

1.

2.

3.

4.

Section 29(1)(a)

Sorry that I couldn’t simply give you a simple response to this question. It’s something that really needs to be discussed in a little more detail before we make decisions on this one. If you want, just call my cell (693-2485) in the morning and we can discuss. My meeting doesn’t start until 9:00 but I can easily step out for a call if needed.

Ian

Ian Duffett
Director, Municipal Infrastructure and Waste Management
Department of Municipal Affairs
Phone: 709-729-7482
Email: ianduffett@gov.nl.ca

From: Tizzard, Heather
Sent: Thursday, December 01, 2016 6:39 PM
To: Duffett, Ian
Subject: Fw: Labrador Wellness Centre Engineering
I know you're out of the office tomorrow. Can you please email me some text in the morning that I can use for this letter?

Thanks

From: Chippett, Jamie
Sent: Thursday, December 01, 2016 06:29 PM
To: Tizzard, Heather
Subject: Fw: Labrador Wellness Centre Engineering

We need to review and draft response quickly

Sent from my BlackBerry 10 smartphone on the Bell network.

From: Joyce, Eddie <ejoyce@gov.nl.ca>
Sent: Thursday, December 1, 2016 6:26 PM
To: Glynn, Valerie
Cc: Chippett, Jamie; Dogurga, Sherrie-Lynn
Subject: Fw: Labrador Wellness Centre Engineering

Can you please review and take appropriate action. Thanks, Eddie

Sent from my BlackBerry 10 smartphone on the Bell network.

From: Juliane Griffin <development@happyvalley-goosebay.com>
Sent: Thursday, December 1, 2016 4:50 PM
To: Joyce, Eddie
Cc: Yvonne.Jones@parl.gc.ca; Trimper, Perry; 'Jamie Snook'; 'Wyman Jacque'; 'Dom Demers'
Subject: Labrador Wellness Centre Engineering

Good afternoon Minister Joyce:

On behalf of the Town of Happy Valley-Goose Bay, please find attached a letter from Mayor Jamie Snook regarding the Labrador Wellness Centre, specifically outlining three requests to proceed with the engineering design phase for the project.

Please let me know if you have any questions. We look forward to your response.

Regards,

Juliane Griffin
Director Community Development & Research
Town of Happy Valley-Goose Bay
P.O. Box 40, Stn. B
Happy Valley-Goose Bay, NL A0P 1E0
Tel: (709) 896-5427
happyvalley-goosebay.com
Twitter: @Town_HVGB
Hi Jamie,

Julie-Ann Griffin phones today and was asking some questions about the recent announcement of $500,000 towards their Wellness Centre. She is asking about when those funds will be released and the conditions, etc. I wonder if someone could please reach out to her. She is with the town. The message she left on my machine was unclear, at times, so I do not have a number. Apologies.

---

Town of Happy Valley-Goose Bay

212 Hamilton River Road
P.O. Box 40 Station B
Happy Valley-Goose Bay, Labrador
Canada
A0P 1E0

Telephone: 709 896 3321
Fax: 709 896 9454

Town Hall Office Hours: Monday - Friday
8:00 a.m. - 4:30 p.m.

This is what I found on their website.

Thank you,
Sherrie

---

Sherrie-Lynn Doğurga M.Ed.
Executive Assistant to the Honourable Eddie Joyce

Minister of Municipal Affairs
Minister of Service NL
Minister responsible for Fire & Emergency Services, Government Purchasing Agency, Workplace NL
Registrar General
Government of Newfoundland & Labrador
4th Floor, West Block, Confederation Complex
P.O. Box 8700, St. John’s NL A1B 4J6

709-729-3053 | SherrielynnDogurga@gov.nl.ca
Hi Wyman,
Are you available for a call sometime today to discuss the attached?

Thanks,
Heather

Heather Tizzard
Assistant Deputy Minister
Municipal Infrastructure and Support
Department of Municipal Affairs
Government of Newfoundland and Labrador
709.729.3051 | heathertizzard@gov.nl.ca
December 1, 2016

The Honourable Eddie Joyce
Minister of Municipal Affairs
Government of Newfoundland and Labrador
P.O. Box 8700
St. John's, NL A1B 4J6

Re: Labrador Wellness Centre – Engineering and Reallocation of Funds

Dear Minister Joyce:

As per the conference call with Mr. Jamie Chippett in regard to the Labrador Wellness Centre project, the Town of Happy Valley-Goose Bay is requesting approval of the following project components.

First, the Town is requesting a re-profiling of unallocated funds to allow engineering and design work to commence on the Labrador Wellness Centre Project.

Second, as per the letter addressed to Mr. Cluney Mercer dated January 6, 2016, the Town is requesting the appointment of LAT49 Architects Inc. as the project consultant for the Labrador Wellness Centre, as the firm has been involved with the project since its inception and is a valued partner of both the YMCA Newfoundland and Labrador, as well as the Town of Happy Valley-Goose Bay.

Third, the Town is requesting to proceed with a design-bid-build approach to the construction of the Labrador Wellness Centre as the business plan is based on the current design and discrepancies would likely negatively affect the operation and revenue. The Town has completed extensive public consultations with the participation of nearly 1,000 residents and the conceptual design at this stage, along with the price the Town has budgeted, is clear. The Town is requesting to proceed to the engineering design stage in an efficient manner in order for tender documents to be prepared.

We appreciate your prompt attention to these requests as we look forward to the advancement of the Labrador Wellness Centre project.

Sincerely,

Jamie Snook
Mayor

cc: Ms. Yvonne Jones, Member of Parliament for Labrador
Honourable Perry Trimper, MHA Lake Melville

Visit our website at www.happyvalley-goosebay.com
Hi Jessica,

Can you add the attached letter to the wellness centre file?

Thanks

---

Dominic Demers, MA, B.Sc.
Director Community Services and Recreation
Town of Happy Valley-Goose Bay
Office 709-896-8542
October 7, 2016

Dominic Demers
Director of Community Services and Recreation
Town of Happy Valley-Goose Bay
P.O. Box 40, Station B
Happy Valley-Goose Bay, NL
A0P 1E0

Re: Proposal to Continue as Prime Consultants for the Proposed Labrador Wellness Centre Facility Design and Construction Project.

Dominic,

Thank-you for giving LAT49 Architecture Inc. the opportunity to submit a proposal to continue working as Prime Consultants on the Labrador Wellness Centre project.

As requested by Council, we are submitting three fee options to continue with this project, including the complete project delivery of the $20 million facility as illustrated in our most recent concept drawings. The proposal options include all professional fees and estimated expenses required bring the design from its current conceptual state up to the level of design or construction as indicated in the summary of each option.

Our proposal is based on the understanding that the continuation of design will commence within the next six months and that some construction activity may commence during the 2017 season.

On the attached eight pages you will find a detailed scope of work and fee proposal for our services, including a breakdown of all fees and estimated expenses for the following options:

#1: Entire Project - Concept to Tender, Contract Admin. and Final Completion.
   Total fees and estimated expenses: $1,627,890 + HST

#2: Early Design Initiative, Concept to Tender-Ready for the Entire Project.
   Total fees and estimated expenses: $949,075 + HST

   Total fees and estimated expenses: $544,945 + HST

If you have any questions, please do not hesitate to contact me.

Sincerely,

Richard Symonds, Architect
Proposal for Prime Consulting Services for the design, tendering and construction contract administration for the Labrador Wellness Centre revised concept as submitted March 2016

Oct 7, 2016

Scope of Work

The description of the typical scope of architectural services for this project is based on Schedule B of the Royal Architectural Institute of Canada’s Standard Form of Contract for Architectural Services.

Typical architect’s services will include:

1. **All consultant coordination** required to integrate all parts of the services provided – i.e. we will hire consultants for each discipline and they will work under us. The following firms are proposed to work under LAT9 Architecture Inc. on the Wellness Centre project. (Please note that this may be subject to change with HVGB’s approval):
   a. Civil Engineering: CBCL Ltd. Consulting Engineers (Jack Caines)
   b. Structural Engineering: DBA Consulting Engineers Ltd. (Mervin Morris)
   c. Mechanical Engineering: CORE Engineering Inc. (Andrew Small)
   d. Electrical Engineering: Crosbie Engineering Ltd. (Ken Neil, Dean Hopkins)
   e. Landscape Design: Tract Consulting (Gerhard Weiland, Tom Wright)
   f. LEED Facilitation: Sharon Cave, LEED AP
   g. Energy Modelling: Morrison Hershfield Ltd. (Christian Cianfrone)
   h. Cost Estimating: QSolv Inc. (Mark Gardin)

2. **Concept Design:**
   a. Review the program of requirements for the facility and a review the Client’s construction budget in relation to the program of requirements.
   b. Further develop the design or revise the design as necessary depending on the Client’s feedback and reaction to the previously submitted concept design for the entire facility (all phases).
   c. A review of applicable statutes, regulations, codes and bylaws and where necessary review the same with the Authorities Having Jurisdiction.
   d. Further develop or revise the proposed site plan and coordinate the gathering of survey and geotechnical information.
   e. Submittal for the Client’s review and approval, of revised schematic design documents to illustrate the scale and character of the Project and how the parts of the Project
functionally relate to each other. The documents will include a site plan, floor plans, 3D views (line drawings and shaded model-views) and at least one high-quality rendering.

f. Further development and/or revision of the previously completed estimate of probable construction cost (Class C estimate) to incorporate feedback received from the initial concept design.

g. Attend and/or conduct a public meeting (if required) to present the design.

3. Design Development:
Based on approvals and direction received from the Client after review of the Concept Design submittals:

a. The preparation of design development documents consisting of drawings (plans, sections, schedules, etc.) and outline specifications appropriate to the size of the project to describe the characteristics and requirements of the project including the architectural, structural, mechanical, and electrical systems, materials and such other elements as may be appropriate.

b. Continued review of applicable statutes, regulations, codes and bylaws as the design of the Project is developed.

c. Preparation of an estimate of probable construction costs based on the more detailed information now available. (Class B estimate).

4. Contract Documents:
Based on approvals and direction received from the Client after review of the Design Development submittals:

a. Submittal for the Client’s review and approval, all Construction Documents required to offer the project for public tender and to subsequently construct the project. These documents will include drawings and specifications describing in detail all the requirements for the project.

b. Obtaining instructions from and advising the Client on the preparation of the necessary bidding information, bidding forms, conditions of the contract and the form of contract between the Client and the contractor.

c. Continued review of applicable statutes, regulations, codes and bylaws and where necessary review the same with the Authorities Having Jurisdiction and apply for and obtain all necessary approvals and permits on behalf of the Client.

d. Preparation of a Pre-Tender estimate of probable construction costs which will include adjustments indicated by changes in requirements and general market conditions. (Class A estimate).

5. Tendering:

a. Following the approval of submissions at the end of the Contract Documents phase, the Architect will advertise the project for tender, manage the tendering process and advise the Client on awarding the project once bids are received.
b. Please note that as this is a publically funded project it will likely be tendered through the provincial government's Tendering and Contracts department.

6. **Construction Contract Administration:**
   The architect's role during construction is varied and complex. We will be involved in all aspects of administering the construction contract. Some of the major responsibilities include:
   a. During the construction phase the architect will have the authority to act on behalf of the Client, in the extent provided by the Contract, in all dealings with the Contractor.
   b. The architect and relevant sub-consultants will attend monthly on-site progress meetings.
   c. The architect and relevant sub-consultants will conduct monthly site reviews to coincide with the progress meeting. As construction intensity increases, these visits will be conducted twice-monthly. Written review reports will be submitted to the Contractor and Client after each site visit.
   d. Review of submittals from the Contractor such as Request for Information (RFI) communiqués, shop drawings, schedules, etc.
   e. Preparation of Site Directives (clarifications), Change Orders and Change Directives in consultation with the Client.
   f. Approval of the Contractor's progress claims, including application for Substantial Performance and final payment.
   g. The architect and relevant sub-consultants will conduct a Warranty Review 10 months after the granting of Substantial Performance and identify any defects or deficiencies and direct the Contractor as to what remedial action is required in conformance with the Contract Documents.

### Professional Fees and Disbursements

The professional fees listed in this proposal are based on the project proceeding in 2016 or early 2017. If the project start is delayed beyond June of 2017 we reserve the right to re-evaluate our fees, if deemed necessary.

To calculate of professional fees we combine the results of two methods:

1. The percentage fees as indicated by the *Guidelines and Recommended Minimum Fees for Architectural and Engineering Projects* published jointly by the Newfoundland and Labrador Association of Architects and the Professional Engineers and Geoscientists of Newfoundland and Labrador in 2015; and
2. Fee proposals received from sub consultants based on a level-of-effort methodology, which are often less than the recommended fees from the Guidelines document.
**Basic Fee and Contract Administration Fee**

In the Guidelines, building types are categorized by complexity and assembly buildings containing swimming pools fall under Category 5. A corresponding table lists recommended percentages for the various project categories. For a Category 5 project with an estimated construction cost of $20 million the basic consultant’s fee would be calculated at 6.5%. This represents the fee for basic professional services for the project from the concept phase through to tendering. For Contract Administration the guidelines recommend a 35% mark-up on top of the basic fee. Please note that HST on projected construction costs is not included in the percentage fee calculation. HST is, however, charged on all consulting services.

For example, the basic fee as calculated from the Guidelines would be $20,000,000 x 0.065 = $1,300,000 x 1.35 = $1,755,000. This would include all basic architectural and engineering services. It does not include landscape design, LEED consulting, energy modelling, costing or travel time to site.

Using this number as a guide and after discussions with our sub consultants regarding the level of effort required for this project and our desire to complete the work, we are able to offer a reduced fee of 5% on the construction value plus the 35% contract administration fee mark-up. We will also deduct the $142,000 previously paid under our Phase II concept PCA:

Basic fee = $20,000,000 x 0.05 = $1,000,000 broken down as follows (and subtracting Phase II PCA):

<table>
<thead>
<tr>
<th>Service Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Concept Design @ 25%</td>
<td>$250,000</td>
</tr>
<tr>
<td>subtract Phase II PCA</td>
<td>$142,000</td>
</tr>
<tr>
<td></td>
<td>$108,000</td>
</tr>
<tr>
<td>Design Development @ 25%</td>
<td>$250,000</td>
</tr>
<tr>
<td>Contract Documents @ 45%</td>
<td>$450,000</td>
</tr>
<tr>
<td>Tendering @ 5%</td>
<td>$50,000</td>
</tr>
<tr>
<td>Contract Administration @35% of base $1 million fee</td>
<td>$350,000</td>
</tr>
<tr>
<td>Total Basic Fee:</td>
<td>$1,208,000 + HST</td>
</tr>
</tbody>
</table>

**Additional Consulting Fees**

There will be additional fees for professional services beyond the scope of basic services. For the Wellness Centre project we offer the following fees for additional services:

<table>
<thead>
<tr>
<th>Service Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Landscape and Site Design:</td>
<td></td>
</tr>
<tr>
<td>Concept:</td>
<td>$4,000</td>
</tr>
<tr>
<td>Design Development:</td>
<td>$11,780</td>
</tr>
<tr>
<td>Contract Documents:</td>
<td>$14,200</td>
</tr>
<tr>
<td>Tendering:</td>
<td>$1,580</td>
</tr>
<tr>
<td>Service</td>
<td>Cost</td>
</tr>
<tr>
<td>------------------------------</td>
<td>-----------</td>
</tr>
<tr>
<td>Contract Administration</td>
<td>$11,045</td>
</tr>
<tr>
<td>Total</td>
<td>$42,605</td>
</tr>
<tr>
<td>LEED Facilitation</td>
<td></td>
</tr>
<tr>
<td>Concept</td>
<td>$9,000</td>
</tr>
<tr>
<td>Design Development</td>
<td>$9,000</td>
</tr>
<tr>
<td>Contract Documents</td>
<td>$18,000</td>
</tr>
<tr>
<td>Contract Administration</td>
<td>$24,000</td>
</tr>
<tr>
<td>Total</td>
<td>$60,000</td>
</tr>
<tr>
<td>Energy Modelling</td>
<td>$15,000</td>
</tr>
<tr>
<td>Fundamental Commissioning</td>
<td>$30,000</td>
</tr>
<tr>
<td>Cost Consulting</td>
<td>$18,000</td>
</tr>
<tr>
<td><strong>Total Additional Fees</strong></td>
<td><strong>$165,605 + HST</strong></td>
</tr>
</tbody>
</table>

**Site Visit Fees**

The contract administration fee covers the cost of all in-office work related to administering the construction contract. We are proposing that all person-visits to site be invoiced at fixed rates of $1,800 for a one-day trip and $2,400 for an overnight trip. These fees will cover the consultant’s travel time to and from the site and the actual site visit. We estimate that approximately 80 person-visits to site would be required for a project of this size and duration. For the purposes of estimating the cost, assume three quarters of site visits would be one-day trips.

Estimated Site visit fees: \((\$1,800 \times 3 + \$2,500) \div 4 \times 80\) person-visits = \$158,000 + HST

**Disbursements and Expenses**

Typical disbursements and expenses for a project of this scope will include, but are not necessarily limited to, the following:

- Permit and registration fees for various government agencies to cover submittals for fire and life safety, accessibility, environmental health, etc. – approximately $2,000.
- LEED registration fee to Canada Green Building Council (CaGBC) – estimated to be $1,200.
- LEED certification fee to CaGBC – similar to above and estimated to be $8,500.
- Geotechnical investigations – estimated to be $8,000.
- Legal and topographical survey – estimated to be $5,000.
- Printing, both in-house and from print shops – approximately $5,000.
- Courier costs – approximately $2,000.
- Site visit expenses while in Happy Valley-Goose Bay, including vehicle rental, meals and hotel stays – estimated to be $60,000.
- A 5% administrative fee will be applied to all disbursements.

Total estimated disbursements and expenses: \$91,700 \times 1.05 = \$96,285 + HST
## Fees and Expenses Summary #1: Entire Project: Concept to Contract Admin. and Final Completion

### Basic Fees
- Concept Design: $108,000
- Design Development: $250,000
- Contract Documents: $450,000
- Tendering: $50,000
- Contract Administration: $350,000
- **Total Basic Fee:** $1,208,000

### Additional Consulting Fees
- Landscape and Site Design:
  - Concept: $4,000
  - Design Development: $11,780
  - Contract Documents: $14,200
  - Tendering: $1,580
  - Contract Administration: $11,045
  - **Total:** $42,605
- LEED Facilitation:
  - Concept: $9,000
  - Design Development: $9,000
  - Contract Documents: $18,000
  - Contract Administration: $24,000
  - **Total:** $60,000
- Energy Modelling: $15,000
- Fundamental Commissioning: $30,000
- Cost Consulting: $18,000
- Estimated Site Visit Fees: $158,000
- **Total Additional Fees:** $323,605

**Total all Fees:** $1,531,605

**Total estimated disbursements and expenses:** $96,285

15% HST: $244,183.50

**Summary #1 Total:** $1,872,073.50
### Fees and Expenses Summary #2: Early Design Initiative, Concept to Tender-Ready for Entire Project

#### Basic Fees

<table>
<thead>
<tr>
<th>Service</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Concept Design</td>
<td>$108,000</td>
</tr>
<tr>
<td>Design Development</td>
<td>$250,000</td>
</tr>
<tr>
<td>Contract Documents</td>
<td>$450,000</td>
</tr>
</tbody>
</table>

**Total Basic Fee:** $808,000

#### Additional Consulting Fees

<table>
<thead>
<tr>
<th>Service</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Landscape and Site Design:</td>
<td></td>
</tr>
<tr>
<td>Concept</td>
<td>$4,000</td>
</tr>
<tr>
<td>Design Development</td>
<td>$11,780</td>
</tr>
<tr>
<td>Contract Documents</td>
<td>$14,200</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$29,980</td>
</tr>
<tr>
<td>LEED Facilitation</td>
<td></td>
</tr>
<tr>
<td>Concept</td>
<td>$9,000</td>
</tr>
<tr>
<td>Design Development</td>
<td>$9,000</td>
</tr>
<tr>
<td>Contract Documents</td>
<td>$18,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$36,000</td>
</tr>
<tr>
<td>Energy Modelling</td>
<td>$15,000</td>
</tr>
<tr>
<td>Cost Consulting</td>
<td>$18,000</td>
</tr>
<tr>
<td>Estimated Site Visit Fees</td>
<td>$17,000</td>
</tr>
</tbody>
</table>

**Total Additional Fees:** $115,980

**Total all Fees:** $923,980

**Total estimated disbursements and expenses:** $25,095

**15% HST:** $142,361.25

**Summary #2 Total:** $1,091,436.25
### Fees and Expenses Summary #3: Design Dev. Entire Project and Tender/Admin. Site Work Package

#### Basic Fees
- Concept Design: $108,000
- Design Development: $250,000
- Tendering: $5,000
- Contract Documents: $36,000
- Contract Administration: $28,000

**Total Basic Fee: $427,000**

#### Additional Consulting Fees
- Landscape and Site Design:
  - Concept: $4,000
  - Design Development: $11,780
  - Total: $15,780
- LEED Facilitation:
  - Concept: $9,000
  - Design Development: $9,000
  - Contract Documents: $4,000
  - Total: $22,000
- Energy Modelling: $15,000
- Cost Consulting: $10,000
- Estimated Site Visit Fees: $26,500

**Total Additional Fees: $89,280**

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**Total all Fees:** $516,280

**Total estimated disbursements and expenses:** $28,665

**15% HST:** $544,945

**Summary #3 Total:** $626,686.75
Potential copyright material

If you wish to obtain a copy please contact the ATIPP Office at (709) 729-7072 or atippoffice@gov.nl.ca.
Here you go

From: Spurrell, Dana
Sent: Monday, December 12, 2016 12:20 PM
To: Robinson, Lynn
Subject: Budget communications

Can you please send me the most recent version of the Communications plan for the budget?

thanks

Dana Spurrell
Assistant Deputy Minister
Fire, Emergency and Corporate Services
Municipal Affairs
(709) 729-3016
danaspurrell@gov.nl.ca
• **New Building Canada Fund Submissions:** The Department of Municipal Affairs is seeking permission to submit the Happy Valley – Goose Bay Wellness Centre and the Placentia Aquatic Centre to Infrastructure Canada for cost shared funding under the Federal Provincial-Territorial Component: National and Regional Projects program. Approximately $69 million in federal funding remains unallocated under this program.

Announcements involving these projects would only proceed after federal approvals were received.
Should the new Building Canada Fund submissions be approved, they would be very well received by the communities of Happy Valley – Goose Bay and [Redacted] Both initiatives speak to health and wellness, which may present opportunities to tie-in healthy living messages with the Department of Children, Seniors and social Development or and/or the Department of Health and Community Services.
Winters, Scott

From: Dogurga, Sherrie-Lynn
Sent: Friday, January 6, 2017 11:26 AM
To: Chippett, Jamie
Subject: FW: Scheduling Meeting in January
Attachments: Joyce_Meeting_NE2017.pdf

Minister asks if you are ok with this....

From: Joyce, Eddie
Sent: Friday, January 06, 2017 11:24 AM
To: Dogurga, Sherrie-Lynn
Cc: Glynn, Valerie; Chippett, Jamie
Subject: FW: Scheduling Meeting in January

Maybe a good time for this would be at the Combined Councils in Labrador in February? It is the 8, 9 10 and it is in his town. Jamie, you okay with that? Thanks, Eddie

From: Julianne Griffin [mailto:development@happyvalley-goosebay.com]
Sent: Wednesday, December 28, 2016 12:13 PM
To: Joyce, Eddie <ejoyce@gov.nl.ca>
Cc: jamiesnook@happyvalley-goosebay.com; Trimper, Perry <PerryTrimper@gov.nl.ca>
Subject: Scheduling Meeting in January

Good morning Minister Joyce:

Please find attached a letter on behalf of Town of Happy Valley-Goose Bay Mayor Jamie Snook regarding scheduling a meeting with you in January to discuss the advancement of the Labrador Wellness Centre.

Please let me know if you have any questions. We look forward to meeting with you soon.

Regards,

Julianne Griffin
Director Community Development & Research
Town of Happy Valley-Goose Bay
P.O. Box 40, Stn. B
Happy Valley-Goose Bay, NL A0P 1E0
Tel: (709) 896-5427
happyvalley-goosebay.com
Twitter: @Town_HVGB
December 28, 2016

The Honourable Eddie Joyce
Minister of Municipal Affairs
Government of Newfoundland and Labrador
P.O. Box 8700
St. John’s, NL
A1B 4J6

Dear Minister Joyce:

On behalf of the Town of Happy Valley-Goose Bay, please accept this letter as a request to scheduling a meeting with you to discuss the Labrador Wellness Centre project.

Significant work has been completed on the Labrador Wellness Centre Project including the completion of a facilities audit, financial analysis, building designs, extensive public consultation whereby nearly 1,000 residents voiced support, and the securing of the YMCA as a partner. In addition, as you are aware, the Town received $11M in provincial funding, and was also recently informed by Minister Trimper an additional $500,000 has been allocated toward engineering, though no details have been communicated. The Town has also received support from a number of key stakeholders including all three Aboriginal groups, Provincial Airlines, and the Labrador North Chamber of Commerce. It is imperative this project now advance forward in an efficient manner in order for tender documents to be prepared.

Representatives from the Town of Happy Valley-Goose Bay are attending the upcoming Northern Exposure event taking place in St. John’s from January 24-26, 2017. We would like to identify a convenient date and time to meet with you during this period.

If you require any further information, please do not hesitate to contact Director of Community Development and Research Julianne Griffin at (709) 896-5427 or email at development@happyvalley-goosebay.com. I appreciate your consideration and we look forward to meeting with you.

Sincerely,

Jamie Snook
Mayor

Visit our website at www.happyvalley-goosebay.com
Good morning Ian:

I’m following-up regarding the Labrador Wellness Centre, specifically looking for a status on the Town’s New Building Canada Fund application. I understand there is a committee in place to review submissions, though as of December, our application had not yet been reviewed.

Regards,
Julianne

Please see attached reply to your correspondence of September 1, 2016 regarding New Building Canada Fund (PTIC) Business Plan – Town of Happy Valley Goose Bay Submission.

“This email and any attached files are intended for the sole use of the primary and copied addressee(s) and may contain privileged and/or confidential information. Any distribution, use or copying by any means of this information is strictly prohibited. If you received this email in error, please delete it immediately and notify the sender.”
Winters, Scott

From: Tizzard, Heather  
Sent: Thursday, January 12, 2017 3:47 PM  
To: Duffett, Ian  
Subject: FW: [Potential Junk/Spam] FW: Scheduling Meeting in January

FYI:

From: Dogurga, Sherrie-Lynn  
Sent: Thursday, January 12, 2017 3:46 PM  
To: Glynn, Valerie; Chippett, Jamie; Letto, Graham  
Cc: Tizzard, Heather  
Subject: RE: [Potential Junk/Spam] FW: Scheduling Meeting in January

FYI:
Minister has committed to do this meeting February 8th – 11th IN HVGB when he is there for the Combined Councils of Labrador meeting. I have informed Juliann Griffin. No solid time has been set, yet, as we don’t know the schedule of events for the Combined Councils Meeting.  
Sherrie

From: Glynn, Valerie  
Sent: Friday, January 06, 2017 3:43 PM  
To: Joyce, Eddie; Chippett, Jamie; Dogurga, Sherrie-Lynn  
Subject: FW: [Potential Junk/Spam] FW: Scheduling Meeting in January

For your review.

From: Julianne Griffin [mailto:development@happyvalley-goosebay.com]  
Sent: Friday, January 06, 2017 9:54 AM  
To: Glynn, Valerie  
Subject: [Potential Junk/Spam] FW: Scheduling Meeting in January

Hi Valerie – I’m following-up on an email and letter sent to Minister Joyce at the end of December. I’m hoping we can meet with the Minister while in St. John’s at the end of January. Please find more information included in the attached letter and let me know if you have any questions.

Thanks, 
Julianne

From: Julianne Griffin [mailto:development@happyvalley-goosebay.com]  
Sent: Wednesday, December 28, 2016 11:43 AM  
To: 'ejoyce@gov.nl.ca'  
Cc: 'jamiesnook@happyvalley-goosebay.com'; 'PerryTrimper@gov.nl.ca'  
Subject: Scheduling Meeting in January

Good morning Minister Joyce:

Please find attached a letter on behalf of Town of Happy Valley-Goose Bay Mayor Jamie Snook regarding scheduling a meeting with you in January to discuss the advancement of the Labrador Wellness Centre.
Please let me know if you have any questions. We look forward to meeting with you soon.

Regards,

Julianne Griffin
Director Community Development & Research
Town of Happy Valley-Goose Bay
P.O. Box 40, Stn. B
Happy Valley-Goose Bay, NL A0P 1E0
Tel: (709) 896-5427
happyvalley-goosebay.com
Twitter: @Town_HVGB
Thank you and yes can chat next week.

Appreciate the prompt response.

Sent from my BlackBerry 10 smartphone on the Bell network.

Hi Elvis,

Welcome back to Government.

Thursday afternoon works for me. I am at an outside engagement on Wednesday.

I am familiar with both issues and would be happy to accompany Minister Trimper to the meeting.

If we need to chat let me know

Jamie

Sent from my BlackBerry 10 smartphone on the Bell network.

Hi Jamie,

Just touching base with regards to trying to arrange a meeting with the town of Happy Valley Goose Bay when they are in town for the Northern Exposure Conference. They wanted a meeting with Premier but he is unavailable and we suggested Minister Trimper and Minister Joyce. I have spoken with Minister Trimper and he has agreed and asked that you be involved as well due to knowing the files. By files I mean the 2 issues they wish to discuss; Labrador Wellness Centre Project and non responsive

Just chatted with your Minister and he is good with you meeting with Minister Trimper and the council. They are available Wednesday morning after 9:30am or that afternoon as well as Thursday afternoon. Let me know what is good for you and I will confirm with Minister Trimper and then confirm location.
Anyways I await your response.

Regards,

Elvis Loveless | Senior Advisor

Office of the Premier
Executive Council
Government of Newfoundland Labrador
8th Floor East Block, Confederation Building
P.O. Box 8700, St. John’s NL A1B 4J6

(T) 709-729-3570
(C) 709-631-8453
(F) 709-729-5875
Email: elvisloveless@gov.nl.ca
Winters, Scott

From: Chippett, Jamie
Sent: Monday, January 23, 2017 11:14 AM
To: Julianne Griffin
Subject: RE: Labrador Wellness Centre

My understanding is that the outstanding questions have been discussed with our engineering staff – I just didn’t know all the details when I was discussing with the Minister. I expect to discuss with staff today or tomorrow.

Jamie

From: Julianne Griffin [mailto:development@happyvalley-goosebay.com]
Sent: Monday, January 23, 2017 10:52 AM
To: Chippett, Jamie
Subject: Labrador Wellness Centre

Hi Jamie:

The Mayor spoke with Minister Trimper over the weekend and mentioned you may have some additional questions in regard to the Labrador Wellness Centre Project, perhaps regarding financing.

Are you available today for a quick chat with myself and Town Manager Wyman Jacque? We would like to have a quick discuss before heading down to St. John’s tomorrow where we will hopefully meet with you along with the Minister and others.

Thanks,

Julianne Griffin
Director Community Development & Research
Town of Happy Valley-Goose Bay
P.O. Box 40, Stn. B
Happy Valley-Goose Bay, NL A0P 1E0
Tel: (709) 896-5427
happyvalley-goosebay.com
Twitter: @Town_HVGB
Do we have a note on wellness centre? Will it be ready tomorrow? Need it to feed into note on capacity agreement

Sent from my BlackBerry 10 smartphone on the Bell network.

Hi Jamie,

Just confirmed with Minister Trimper that we will meet in his boardroom at 12:00 on Wednesday.

Again as per our conversation, the items of discussion are as per attached letter from Town.

Thank you both and I will also be there.

Elvis Loveless | Senior Advisor

Office of the Premier
Executive Council
Government of Newfoundland Labrador
8th Floor East Block, Confederation Building
P.O. Box 8700, St. John's NL A1B 4J6

(T) 709-729-3570
(C) 709-631-8453
(F) 709-729-5875
Email: elvisloveless@gov.nl.ca
December 13, 2016

The Honourable Dwight Ball
Premier
Government of Newfoundland and Labrador
P.O. Box 8700
St. John’s, NL A1B 4J6

Dear Premier Ball:

On behalf of the Town of Happy Valley-Goose Bay, please accept this letter as a request to meet with you to discuss the Labrador Wellness Centre project, as well as an extension to the capacity agreement that was signed between the Town and Government of Newfoundland and Labrador on September 1, 2015.

Significant work has been completed on the Labrador Wellness Centre Project including the completion of a facilities audit, financial analysis, building designs, extensive public consultation whereby nearly 1,000 residents voiced support, and the securing of the YMCA as a partner. In addition, as you are aware, the Town received $11M in provincial funding, and was also recently informed by Minister Trimper an additional $500,000 has been allocated toward engineering, though no details have been communicated. The Town has also received support from a number of key stakeholders including all three Aboriginal groups, Provincial Airlines, and the Labrador North Chamber of Commerce. It is imperative this project now advance forward in an efficient manner in order for tender documents to be prepared.

In addition, the Town is requesting an extension to the current capacity agreement as well as consideration for an increase to the annual grant amount of $250,000. Given the altered timelines and cost overruns of the Muskrat Falls project, as well as and the wide range of impacts and challenges that have emerged in direct relation to the Project, the Town is seeking additional support moving forward.

Representatives from the Town of Happy Valley-Goose Bay are attending the upcoming Northern Exposure event taking place in St. John’s from January 24-26, 2017. We would like to identify a convenient date and time to meet with you during this period.

If you require any further information, please do not hesitate to contact Director of Community Development and Research Julienne Griffin at (709) 896-5427 or email at development@happyvalley-goosebay.com. I appreciate your consideration and we look forward to meeting with you.

Sincerely,

Jamie Snook
Mayor

Visit our website at www.happyvalley-goosebay.com
No. Copying Ian to see if he knows anything about it. It may just be $500K of their own money or their own previously allocated MYCW funding that they allocated toward it.

-----Original Message-----
From: Orsborn, Caroline
Sent: Tuesday, January 24, 2017 11:09 AM
To: Tizzard, Heather
Subject: RE: Emailing: Decision Note - Labrador Wellness Centre.doc

Hi Heather,

In their meeting request, the Town noted they were recently informed by Minister Trimper that an additional $500,000 has been allocated toward engineering. Do you know anything further on this?

Thanks,
Caroline Orsborn, B.A., M.E.R. | Program & Policy Development Specialist Policy & Strategic Planning Division
Department of Municipal Affairs Government of Newfoundland and Labrador 4th Floor Confederation Building, West Block P.O. Box 8700 St. John's, NL, A1B 4J6
t: 709.729.0080 | f: 709.729.4475 | e: carolineorsborn@gov.nl.ca

-----Original Message-----
From: Tizzard, Heather
Sent: Tuesday, January 24, 2017 10:00 AM
To: Orsborn, Caroline
Subject: FW: Emailing: Decision Note - Labrador Wellness Centre.doc

Caroline, this is the note Ian is working on. You may be able to use the background of this for info in the meeting note re the wellness centre portion.
Thanks

-----Original Message-----
From: Tizzard, Heather
Sent: Wednesday, January 11, 2017 1:54 PM
To: Duffett, Ian
Subject: Emailing: Decision Note - Labrador Wellness Centre.doc

See attached. I had started working on this. You may be able to use.
Hi Jamie,
I wonder if this is what the HVGB is referring to when they speak of a funding reference from Minister Trimper. What do you think?
Sherrie

Hi Sherrie,
Can you please let me know the status of this request and correspondence? I think Minister Trimper’s CA mentioned that Minister Joyce had responded to this, but I don’t have a record of it in my email so I’m not sure about that. I’m asking because minister is meeting with the Town on Friday and we expect this will come up. Can you let me know the latest on this so I can make sure he is updated? Thanks
Ian

From: Jamie Snook [mailto:jamiesnook@happyvalley-goosebay.com]
Sent: Wednesday, August 24, 2016 9:54 AM
To: Joyce, Eddie; Chippett, Jamie; Dogurga, Sherrie-Lynn; Hawkins, Allan; Companion, Lori Anne; Fancey, Jody; yvonne.jones@parl.gc.ca; Yvonne Jones; Yvonne.Jones.c1@parl.gc.ca; Trimper, Perry; Murphy, Ian; Ball, Dwight; Ernie McLean
Cc: Wyman Jacque; Julianne Griffin; Jackie Compton-Hobbs; Cora Hamel-Pardy
Subject: Labrador Wellness Centre
Importance: High

Dear Minister Joyce et al,

Please find attached, a letter on behalf of the Town of Happy Valley - Goose Bay.

There is a lot of urgency on this file as our fall budgeting season is fast approaching and as a Council we wish to complete the financing package for this project to proceed in early 2017. To help expedite the process we would be available for a teleconference as soon as possible to get clarification on the next steps in this process.

MP Jones, any further assistance or advice you can provide is always welcome as well.

Kind regards,

Jamie
Jamie Snook
Mayor | Happy Valley - Goose Bay

(E) jamiesnook@happyvalley-goosebay.com
(F) facebook.com/11thCouncil
(T) twitter.com/jamiesno
(L) ca.linkedin.com/in/jamiesnook
August 23, 2016

The Honourable Eddie Joyce
Minister of Municipal Affairs
Government of Newfoundland and Labrador
P.O. Box 8700
St. John’s, NL
A1B 4J6

Re: Labrador Wellness Centre – Project Status

I am writing in regard to the Labrador Wellness Centre, the main infrastructure priority of the Town of Happy Valley-Goose Bay and a positive community initiative that would benefit all Labradorians.

In October 2015, the province announced a $11M funding commitment for the Labrador Wellness Centre, a pledge later recommitted by yourself via correspondence dated June 16, 2016. This recommitment was essential in moving forward with the project to secure federal funding, as well as corporate sponsorship.

Through many discussions with Infrastructure Canada and the office of MP Yvonne Jones, the Town has been assured that no further actions were required on the part of the municipality. The Town was informed the province submitted a priority list to Infrastructure Canada that outlined priority projects for the provincial government. As of only weeks ago, we were informed that although the Labrador Wellness Centre was included on the priority list, the required business case has not yet been developed for the project and subsequently submitted to Infrastructure Canada for review and processing.

The Town has done its due diligence on the merits of the Labrador Wellness Centre including a facilities audit, financial analysis and extensive public consultation, in which nearly 1,000 responses were received, indicating an overwhelming need for modern health and wellness facilities in the region. The Town also obtained building designs as well as a sound business plan for this facility. Although the Town has been assured no additional information on the project is required for submission, we are experiencing great difficulty in receiving a status update from the province to move this project forward.

To date, the Town has received unwavering support from community organizations for the development of the Labrador Wellness Centre. Given the Labrador Wellness Centre is the priority infrastructure initiative of the Town of Happy Valley-Goose Bay, not to mention the many physical and mental benefits it would provide to all Labradorians, the municipality is seeking further information on actions required to proceed with this project.
The Town appreciates the efforts by the provincial and federal government to date, as well as its many community partners including LAT49 and YMCA, partners with significant experience in construction and management of such a facility. With your assistance, we look forward to the advancement and completion of this unique and beneficial project.

Thank you for your consideration and we appreciate your prompt attention.

Sincerely,

Jamie Snook
Mayor

cc:  Ms. Yvonne Jones, Member of Parliament for Labrador
     Honourable Dwight Ball, Minister of Labrador and Aboriginal Affairs
     Honourable Perry Trimper, MHA Lake Melville
     Honourable Allan Hawkins, Minister of Transportation and Works
     Mr. Jamie Chippett, Deputy Minister of Municipal Affairs
     Ms. Lori Anne Champion, Deputy Minister of Transportation and Works
     Mayor Ernie McLean, North West River
From: Chippett, Jamie  
Sent: Friday, January 13, 2017 2:56 PM  
To: Tizzard, Heather  
Subject: FW: Various Items

Can you get me an update on HVGB discussions and [redacted] issues Asap.

From: Trimper, Perry  
Sent: Friday, January 13, 2017 8:34 AM  
To: Chippett, Jamie  
Cc: Joyce, Eddie; Murphy, Ian  
Subject: Various Items
Hi Jamie – wondering if you have a few minutes for a conversation today? Wanted to catch up on a few items – HVGB Wellness Centre ($500K engineering), non-responsive

Thanks
PGT
Minister, may I have your approval to share this meeting note with Minister Trimper and Elvis Loveless of PO. They are both attending the same meeting as me with HVGB.

We will need to discuss the final decision on both wellness centre and the Town’s request re additional funding under the capacity agreement that GNL signed with HVGB.

We are very familiar of course with the wellness centre project and associated requests but the request re the capacity agreement is a new one, at least to us.

Thanks
Jamie

Sent from my iPad

Begin forwarded message:

From: "Orsborn, Caroline" <CarolineOrsborn@gov.nl.ca>
To: "Chippett, Jamie" <JamieChippett@gov.nl.ca>
Cc: "Tizzard, Heather" <HeatherTizzard@gov.nl.ca>
Subject: HVGB

Jamie,

Please see attached note for your approval. I have also included a copy of the Agreement.

Heather has reviewed.

Thanks,

Caroline

Caroline Orsborn, B.A., M.E.R. | Program & Policy Development Specialist
Policy & Strategic Planning Division
Department of Municipal Affairs
Government of Newfoundland and Labrador
4th Floor Confederation Building, West Block
P.O. Box 8700
St. John’s, NL, A1B 4J6
t: 709.729.0080 | f: 709.729.4475 | e: carolineorsborn@gov.nl.ca
Meeting Note
Department of Municipal Affairs
Town of Happy Valley-Goose Bay
Wednesday, January 25, 2017 at 12 p.m.
ECC Executive Boardroom

Attendees: Minister Perry Trimper; Deputy Minister Jamie Chippett; Mr. Elvis Loveless, Senior Advisor, Office of the Premier; and representatives from the Town of Happy Valley-Goose Bay.

Purpose of Meeting: The meeting has been requested by the Town of Happy Valley-Goose Bay to discuss the Labrador Wellness Centre project. Background information and potential speaking points on these items are outlined below.

Agenda item #1 Labrador Wellness Centre Project

• In October 2015, the Province announced provincial funding of $11 million for a new Wellness Centre in the Town of Happy Valley-Goose Bay. The total project cost is estimated to be $28 million (including HST).

• The Town prepared a business case for consideration under the New Building Canada Fund (NBCF). The Town was advised by the Department of Transportation and Works that they can submit this business case directly to Infrastructure Canada. Inclusion of this project in the National and Regional Projects (PTIC-NRP) program has been part of the Province’s budget decision process. MA has not submitted the project to Infrastructure Canada for consideration under the PTIC-NRP program.

• The Town has noted that significant pre-construction work has been completed on the Labrador Wellness Centre, including completion of a facilities audit, financial analysis, building designs, extensive public consultation whereby nearly 1,000 residents voiced support and the securing of the YMCA as a partner. The Town also confirms their support from a number of key stakeholders, including all three Aboriginal groups, Provincial Airlines and Labrador North Chamber of Commerce.

• The Town has written to the Minister of MA requesting to re-profile unallocated funds from MYCW to allow for engineering and design work to commence on the Wellness Centre. The Town has further requested to appoint LAT49 Architects Inc. as the project consultant for the Wellness Centre and to proceed with a design-bid-build tender approach for the construction of the Centre. MA is currently reviewing the Town’s requests. No decisions on these items have been communicated to the Town.

Analysis

Tender Process

• The Town has requested to proceed with a tender approach for the construction of the Wellness Centre. The Town asserts that the business plan is based on the current design and discrepancies may negatively impact the operation and revenue projections.
• MA recommends that the Town undertake a design-build approach for the construction of the Centre and issue a Request for Proposals (RFP) for the work given the significant life-cycle cost component associated with operating and maintaining these types of facilities. This will also allow the evaluation team to consider the background and qualifications of key specialty contractors during the evaluation process.

• While the preparation and assessment of a RFP is a more time consuming process, a RFP will allow contractors to submit their own proposal within the scope of the terms of reference. Many factors besides capital cost are then used to evaluate submissions and recommend a proponent.

Re-profiled Funding
• As part of the current Multi-Year Capital Works (MYCW) program, the Town was provided $5 million in infrastructure funding. To date, $1,151,350 remains unallocated. MA recommends approval of up to $1,151,350 of this funding towards site design and construction for the Centre.

• MA notes that any contract awarded prior to approval in principle by Infrastructure Canada will not be eligible for cost-shared federal funding.

Project Consultant
• In 2014, the Town commissioned a report by LAT49 Architects Inc., which consisted of a facilities audit, financial analysis and public consultations. In February 2016, LAT49 provided the Town with preliminary building renderings. The Town has requested that LAT49 be appointed as the project consultant for the Wellness Centre.

• Due to the size of the project and subsequently, the resulting consulting contract, MA recommends that the Town issue a RFP seeking owner’s representative services. While a RFP will take more time to prepare and assess, MA notes that such a project may attract a number of potential bidders resulting in a more competitive process and potentially better rates.

• MA further notes that if the consultants are appointed at this time, the associated costs will not be eligible for federal funding. If a RFP process is used, federal funding may be secured prior to the awarding of the consulting contract. Associated costs will therefore likely be eligible for federal funding.

• MA advises that the Town has received a proposal from LAT49 to complete design and contract administration for the entire project with an estimated cost of $1,872,074. As noted above, the Town has $1,151,350 to re-profile from its MYCW funding.

• If a decision is made to allow the Town to appoint LAT49, MA suggests that the Town be advised that any associated costs that are not eligible for federal funding and any associated project overruns must be borne by the Town.

Potential Speaking Points
• The DM may wish to acknowledge the importance of the Wellness Centre to the Town and indicate he is pleased with the progress to date and support for the Centre.
• The DM may wish to note that the Town’s request to re-profile funding and appoint LAT49 is under consideration.

• The DM may wish to encourage the Town to consider the Design-Build RFP process and highlight the benefits, such as significant life-cycle cost component associated with operating and maintaining these types of facilities; potential federal funding; and competitive process with more bidders.

**Proposed Actions**
- To receive Ministerial direction and notify Town.

**Agenda item #2**
Winters, Scott

From: Chippett, Jamie
Sent: Tuesday, January 24, 2017 8:03 PM
To: Dogurga, Sherrie-Lynn
Subject: Re: Labrador Wellness Centre

We haven't responded. I got the final advice on it today. When they made request and when I spoke to them last wasn't as simple as it seemed.

Sent from my iPad

On Jan 24, 2017, at 6:45 PM, Dogurga, Sherrie-Lynn <SherrieLynnDogurga@gov.nl.ca> wrote:

   Hi Jamie,
   I wonder if this is what the HVGB is referring to when they speak of a funding reference from Minister Trimper.
   What do you think?
   Sherrie

From: Murphy, Ian
Sent: Wednesday, October 05, 2016 2:38 PM
To: Dogurga, Sherrie-Lynn
Subject: FW: Labrador Wellness Centre
Importance: High

   Hi Sherrie,
   Can you please let me know the status of this request and correspondence? I think Minister Trimper’s CA mentioned that Minister Joyce had responded to this, but I don’t have a record of it in my email so I’m not sure about that. I’m asking because minister is meeting with the Town on Friday and we expect this will come up. Can you let me know the latest on this so I can make sure he is updated? Thanks
Ian

From: Jamie Snook [mailto:jamiesnook@happyvalley-goosebay.com]
Sent: Wednesday, August 24, 2016 9:54 AM
To: Joyce, Eddie; Chippett, Jamie; Dogurga, Sherrie-Lynn; Hawkins, Allan; Companion, Lori Anne; Fancey, Jody; yvonne.jones@parl.gc.ca; Yvonne Jones; Yvonne.Jones.c1@parl.gc.ca; Trimper, Perry; Murphy, Ian; Ball, Dwight; Ernie McLean
Cc: Wyman Jacque; Julianne Griffin; Jackie Compton-Hobbs; Cora Hamel-Pardy
Subject: Labrador Wellness Centre
Importance: High

Dear Minister Joyce et al,

Please find attached, a letter on behalf of the Town of Happy Valley - Goose Bay.

There is a lot of urgency on this file as our fall budgeting season is fast approaching and as a Council we wish to complete the financing package for this project to proceed in early 2017. To help expedite the process we would be available for a teleconference as soon as possible to get clarification on the next steps in this process.
MP Jones, any further assistance or advice you can provide is always welcome as well.

Kind regards,

Jamie

Jamie Snook
Mayor | Happy Valley - Goose Bay

(E) jamiesnook@happyvalley-goosebay.com
(F) facebook.com/11thCouncil
(T) twitter.com/jamiesnoo
(L) ca.linkedin.com/in/jamiesnook

<LWC_Letter-Aug2016.pdf>
Winters, Scott

Sent from my BlackBerry 10 smartphone on the Bell network.

From: Joyce, Eddie <ejoyce@gov.nl.ca>
Sent: Tuesday, January 24, 2017 9:50 PM
To: Chippett, Jamie
Subject: Re: HVGB

Defintley. Thanks, Eddie

Sent from my BlackBerry 10 smartphone on the Bell network.

From: Chippett, Jamie
Sent: Tuesday, January 24, 2017 7:49 PM
To: Joyce, Eddie
Subject: Fwd: HVGB

Minister, may I have your approval to share this meeting note with Minister Trimper and Elvis Loveless of PO. They are both attending the same meeting as me with HVGB.

We will need to discuss the final decision on both wellness centre and the Town's request re additional funding under the capacity agreement that GNL signed with HVGB.

We are very familiar of course with the wellness centre project and associated requests but the request re the capacity agreement is a new one, at least to us.

Thanks
Jamie

Sent from my iPad

Begin forwarded message:

From: "Orsborn, Caroline" <CarolineOrsborn@gov.nl.ca>
To: "Chippett, Jamie" <JamieChippett@gov.nl.ca>
Cc: "Tizzard, Heather" <HeatherTizzard@gov.nl.ca>
Subject: HVGB

Jamie,

Please see attached note for your approval. I have also included a copy of the Agreement.

Heather has reviewed.

Thanks,
Caroline

**Caroline Orsborn, B.A., M.E.R. | Program & Policy Development Specialist**

Policy & Strategic Planning Division  
Department of Municipal Affairs  
Government of Newfoundland and Labrador  
4th Floor Confederation Building, West Block  
P.O. Box 8700  
St. John's, NL, A1B 4J6  
t: 709.729.0080 | f: 709.729.4475 | e: carolineorsborn@gov.nl.ca
Christine and Andrea, Please see message below. Meeting is scheduled for noon today. Jamie will forward Minister's approval.

Elizabeth Day  
Deputy Clerk and Associate Secretary to Cabinet  
Executive Council  
P.O. Box 8700  
Confederation Building  
St. John's, NL  
Tel: (709) 729-2850  
Email: elizabethday@gov.nl.ca

From: Chippett, Jamie  
Sent: Tuesday, January 24, 2017 10:46 PM  
To: Trimper, Perry <PerryTrimper@gov.nl.ca>; Loveless, Elvis <ElvisLoveless@gov.nl.ca>; Shea, Connie K. <CKSHEA@gov.nl.ca>; Orsborn, Caroline <CarolineOrsborn@gov.nl.ca>; Day, Elizabeth <ElizabethDay@gov.nl.ca>  
Subject: Fw: HVGB  
Importance: High

Minister and Elvis,

Please see attached mtg note for tomorrow's mtg with HVGB. Minister Joyce has provided his signoff. Caroline please trim. Connie please ensure note is sent to Cabinet Secretariat. I will forward along minister's email approval.

JDC

Sent from my BlackBerry 10 smartphone on the Bell network.

From: Orsborn, Caroline <CarolineOrsborn@gov.nl.ca>  
Sent: Tuesday, January 24, 2017 4:10 PM  
To: Chippett, Jamie  
Cc: Tizzard, Heather  
Subject: HVGB

Jamie,

Please see attached note for your approval. I have also included a copy of the Agreement.
Heather has reviewed.

Thanks,

Caroline

Caroline Orsborn, B.A., M.E.R. | Program & Policy Development Specialist
Policy & Strategic Planning Division
Department of Municipal Affairs
Government of Newfoundland and Labrador
4th Floor Confederation Building, West Block
P.O. Box 8700
St. John’s, NL, A1B 4J6
t: 709.729.0080 | f: 709.729.4475 | e: carolineorsborn@gov.nl.ca
I can see the confusion.

Here's some suggested revisions in the attached document. I think that this will clear up some of the confusion.

Ian Duffett
Director, Municipal Infrastructure and Waste Management
Department of Municipal Affairs
Phone: 709-729-7482
Email: ianduffett@gov.nl.ca

From: Chippett, Jamie
Sent: Tuesday, January 24, 2017 8:45 PM
To: Tizzard, Heather
Cc: Duffett, Ian
Subject: Re: Wellness centre note

Thanks. Once we clarify the wording/intent in this area I am prepared to sign off so you can certainly add my approval and TRIM to Minister for review tomorrow morning.

Jamie

Sent from my iPad

On Jan 24, 2017, at 8:23 PM, Tizzard, Heather <HeatherTizzard@gov.nl.ca> wrote:

Ian, are you able to describe exactly what the re-profiled money will be used for? What exactly is entailed in "engineering and design" work (as noted in direction required section) versus design and construction" that we mention in recommendations.

Are we using some words interchangeably that we shouldn't be? Will there be any actual construction?
Subject: Re: Wellness centre note

This is a good note.

Just clarify one item for me. I understand the notion of repurposing for design and one option says [redacted] so why are we talking about site work and construction as a potential use for the requested repurposed funds?

Thanks for your work on this JDC

Sent from my iPad

On Jan 24, 2017, at 5:41 PM, Tizzard, Heather <HeatherTizzard@gov.nl.ca> wrote:

Jamie,
See attached note.
Ian, can you please review the new option one to ensure I’ve reflected all the relevant pros and cons of this approach?

Jill, can you please TRIM this note in the morning.

Thanks,
Heather

Heather Tizzard
Assistant Deputy Minister
Municipal Infrastructure and Support
Department of Municipal Affairs
Government of Newfoundland and Labrador
709.729.3051 | heathertizzard@gov.nl.ca

<Decision Note - Labrador Wellness Centre.doc>
Decision/Direction Note
Department of Municipal Affairs

Title: Labrador Wellness Centre

Decision/Direction Required: Whether to authorize the Town of Happy Valley-Goose Bay (HVGB) to: re-profile unallocated funds to allow engineering and design work to commence on the Wellness Centre; appoint a project consulting company; and proceed with the preparation of documents for a design-bid-build tender approach to the construction of the proposed Centre.

It is recommended that the Minister of Municipal Affairs (MA): Section 29(1)(a)

Background and Current Status:
- In February, 2015, Government announced an amendment to the Voisey’s Bay Development Agreement that resulted in, among other things, a $30M commitment to community initiatives in the province. Through that Agreement, the Government committed $11 million to support the construction of a wellness centre in HVGB.

- HVGB prepared a business case for consideration under the New Building Canada Fund (NBCF). Inclusion of this project in the National and Regional Projects (PTIC-NRP) program has been part of the budget decision process. MA has not submitted the project to Infrastructure Canada for consideration under the NBCF PTIC-NRP program.

- HVGB has written to the Minister of MA requesting to re-profile unallocated funds from MYCW to allow for engineering and design work to commence on the Wellness Centre. The Town has further requested the appointment of LAT49 Architects Inc as the project consultant for the Wellness Centre and has requested to proceed with a design-bid-build tender approach to the construction of the Centre.

Analysis:
- In recent years, MA has generally completed all major building construction projects through a design-build RFP approach. This includes the new arena in Harbour Grace and the new waste management infrastructure in the Western Region. A number of fire halls and town halls are also being planned for completion through the design-build method.

Design-Bid-Build Tender Process
- HVGB has requested to proceed with a tender approach for the construction of the Wellness Centre. The Town asserts that the business plan is based on the current specific design and discrepancies may negatively affect the operation and revenue projections. The Town is
requesting to proceed to the engineering and design stage in an efficient manner in order for the tender documents to be prepared.

- MA notes that a design-build approach may lead to proposed changes in design. The Town and its representatives will have an opportunity to review proposed designs during the proposal period and identify any potential issues or concerns. Building design characteristics can be clearly specified to ensure that all functional requirements are met and changes to the operational plan are not required.

- MA notes that recent design-build recreational building projects have shown improved performance with respect to budget, schedule and operational costs. This is largely demonstrated by comparing the two arena projects for Conception Bay South, which used a traditional tender approach and Paradise, which used an RFP process. Paradise built two ice surfaces and completed the facility 1.5 years earlier with a capital cost approximately $4 million lower than the facility in Conception Bay South. Further, initial evaluation of energy costs of the two facilities also suggest that the Paradise facility operates more efficiently.

- MA recommends that the Town undertake a design-build approach for the construction of the Centre and issue an RFP for the work given the significant life cycle cost component associated with operating and maintaining these types of facilities. This will also allow the evaluation team to consider the background and qualifications of key specialty contractors (i.e., pool contractor) during the evaluation process.

- A traditional tender with capital cost as the only determining factor is not a preferred approach, as consultants develop the design based on particular specifications. However, since such facilities can have different design features with significant variations in operation and maintenance costs over the life of the facility, fair comparisons between potential proposals are not easily accomplished on capital cost alone.

- While the preparation and assessment of an RFP is a more time-consuming process, an RFP will allow contractors to submit their own proposal within the scope of the terms of reference. Many factors besides capital cost are then used to evaluate submissions and recommend a proponent.

Re-profiled Funding
- As part of the 2015/16-2017/18 Multi-Year Capital Works (MYCW) program, HVGB was provided with $5M in infrastructure funding. To date, $1,151,350 remains unallocated. MA recommends approval of up to $1,151,350 of this funding towards site design and construction for the Centre.

- MA notes that any contract awarded prior to approval in principle by Infrastructure Canada under the New Building Canada Fund will not be eligible for cost-shared federal funding.

Project Consultant
- LAT49 Architects Inc has been engaged with the HVGB since the inception of the proposed project. In 2014, HVGB commissioned a report by LAT49, which consisted of a facilities audit, financial analysis and public consultations. In February, 2016, LAT49 provided the Town with preliminary building renderings.
- HVGB has requested that LAT49 be appointed as the project consultant for the Wellness Centre due to their involvement with the project to date.

- Due to the size of the project and subsequently, the resulting consulting contract, MA normally recommends that the town issue an RFP seeking owner’s representative services. However, given LAT49’s previous experience on the project to date and their cost proposal as provided to HVGB, MA notes that in this scenario, an RFP process may not result in a better result.

- MA advises that HVGB has received a proposal from LAT49 to complete design and contract administration for the entire project with an estimated cost of $1,872,074. HVGB has $1,151,350 to re-profile form its MYCW funding. This provincial funding would leverage approximately $1.8M in consulting services. Consulting costs for a project of this size would normally be in the range of seven per cent to eight per cent or, in this case, $2.2M to $2.5M.

- MA notes that if the consultants are appointed at this time, the associated costs will not be eligible for federal funding. If an RFP process is used, federal funding may be secured prior to the awarding of the consulting contract. Associated costs will therefore likely be eligible for federal funding.

- If a decision is made to allow the Town to appoint LAT49, MA suggests that the Town be advised that any associated costs that are not eligible for federal funding and any associated project over-runs must be borne by the Town.

Alternatives: Section 29(1)(a)
From: Chippett, Jamie  
Sent: Wednesday, January 25, 2017 10:02 AM  
To: Duffett, Ian; Tizzard, Heather  
Subject: Re: Wellness centre note

And to be clear it's about construction on site - site ground work, perhaps municipal servicing, correct? But I agree with your assessment.  

Sent from my BlackBerry 10 smartphone on the Bell network.

From: Duffett, Ian  
Sent: Wednesday, January 25, 2017 8:57 AM  
To: Chippett, Jamie; Tizzard, Heather  
Subject: RE: Wellness centre note

I can see the confusion.

Here’s some suggested revisions in the attached document. I think that this will clear up some of the confusion.
Thanks. Once we clarify the wording/intent in this area I am prepared to sign off so you can certainly add my approval and TRIM to Minister for review tomorrow morning.

Jamie

Sent from my iPad

On Jan 24, 2017, at 8:23 PM, Tizzard, Heather <HeatherTizzard@gov.nl.ca> wrote:

Ian, are you able to describe exactly what the re-profiled money will be used for? What exactly is enatiled in "engineering and design" work (as noted in direction required section) versus design and construction" that we mention in recommendations.

Are we using some words interchangably that we shouldn't be? Will there be any actual construction?

---

From: Chippett, Jamie
Sent: Tuesday, January 24, 2017 08:08 PM
To: Tizzard, Heather
Cc: Duffett, Ian; March, Jill
Subject: Re: Wellness centre note

This is a good note.

Just clarify one item for me. I under stand the notion of reprofiling for design and one option says the [redacted] - so why are we talking about site work and construction as a potential use for the requested reprofiled funds?

Thanks for your work on this
JDC

Sent from my iPad

On Jan 24, 2017, at 5:41 PM, Tizzard, Heather <HeatherTizzard@gov.nl.ca> wrote:

Jamie,
See attached note.
Ian, can you please review the new option one to ensure I've reflected all the relevant pros and cons of this approach?

Jill, can you please TRIM this note in the morning.

Thanks,
Heather
<Decision Note - Labrador Wellness Centre.doc>
Thanks for all of the info. I will compile all of this together and send back for review again.

From: Tizzard, Heather  
Sent: Monday, January 30, 2017 1:54 PM  
To: Robinson, Lynn; Chippett, Jamie  
Cc: Duffett, Ian; Morgans, Andy  
Subject: RE: KMs for PO

Lynn,  
See below. I don’t have anything on [removed] Copying Andy in case they’ve been involved. I’ve added generic messaging around this issue in the meantime.

Heather

From: Robinson, Lynn  
Sent: Sunday, January 29, 2017 9:16 PM  
To: Chippett, Jamie; Tizzard, Heather  
Subject: KMs for PO  
Importance: High

Hi there,

Jason in the PO is writing a speech for the Premier at the Combined Councils of Labrador meeting.

He would like any messages we have regarding: [removed]
- Anything we have to say about a rec centre request in Happy Valley-Goose Bay.
  - In February, 2015, Government announced an amendment to the Voisey's Bay Development Agreement that resulted in, among other things, a $30M commitment to community initiatives in the province. Through that Agreement, the Government committed $11 million to support the construction of a wellness centre in HVGB.
  - HVGB prepared a business case for consideration under the New Building Canada Fund (NBCF). Inclusion of this project in the National and Regional Projects (PTIC-NRP) program has been part of the budget decision process.
  - HVGB recently wrote to the Minister of MA requesting to re-profile unallocated funds from MYCW to allow for engineering and design work to commence on the Wellness Centre. The Town further requested the appointment of LAT49 Architects Inc as the project consultant for the Wellness Centre and has requested to proceed with a design-bid-build (tender) approach to the construction of the Centre.
  - The Minister recently responded to the Town noting that he did not approve the use of a tender process for the engineering and design work, but instead requested that the Town use a design-build Request for Proposals (RFP) approach. The Minister approved the Town’s request to appoint LAT49 as the owner’s representative provided that a reasonable fee can be negotiated and with the caveat that any associated costs that are not eligible for federal funding and any associated project over-runs must be borne by the Town. The Minister also approved the Town's request to re-allocate MYCW funds towards RFP preparation, site design, and construction. The Minister also offered to have department officials present to the Town on the process and benefits of the design-build (RFP) project delivery method.
  - The Minister and MA officials recently met with the Mayor and Town officials regarding the above decisions. MA advises that the Town was pleased with the outcome.

- Anything in general we can say/highlight about support for Labrador.

Draft speech is due Tuesday so if we can get him something by end of Monday that would be good.

Thank you.
Lynn

Sent from my BlackBerry 10 smartphone on the Bell network.
Hi,

Here are KMs for Jason from the information Heather provided on issues in Labrador. I incorporated our messages in as well.

Thanks.

Lynn

Lynn Robinson  
Media Relations Manager  
Department of Municipal Affairs  
709-729-5449  
lynnrobinson@gov.nl.ca  

Municipal Affairs  
Labrador Issues  
January 30, 2017
Happy Valley-Goose Bay – Rec Centre
Key Messages:

- In February, 2015, the Provincial Government announced an amendment to the Voisey's Bay Development Agreement that resulted in, among other things, a $30 million commitment to community initiatives in the province. Through that agreement, the province committed $11 million to support the construction of a wellness centre in Happy Valley-Goose Bay.
• The town of Happy Valley-Goose Bay prepared a business case for consideration under the New Building Canada Fund. Inclusion of this project in the National and Regional Projects program has been part of the budget decision process.

• The town recently wrote to the Minister of Municipal Affairs requesting to re-profile unallocated funds from Multi-Year Capital Works (MYCW) to allow for engineering and design work to commence on the Wellness Centre. The town further requested the appointment of LAT49 Architects Inc. as the project consultant for the Wellness Centre, and has requested to proceed with a design-bid-build (tender) approach to the construction of the Centre.

• The Minister recently responded to the town noting that he did not approve the use of a tender process for the engineering and design work, but instead requested that the Town use a design-build Request for Proposals (RFP) approach. The Minister approved the Town’s request to appoint LAT49 as the owner’s representative provided that a reasonable fee can be negotiated and with the caveat that any associated costs that are not eligible for federal funding and any associated project over-runs must be borne by the Town.

• The Minister also approved the Town’s request to re-allocate MYCW funds towards RFP preparation, site design, and construction. The Minister also offered to have department officials present to the Town on the process and benefits of the design-build project delivery method.

• The Minister and officials with the department recently met with the Mayor and town officials regarding the above decisions. The department advises that the town was pleased with the outcome.
From: Dewling, Dave G.
Sent: Monday, January 30, 2017 4:05 PM
To: Duffett, Ian
Subject: HVGB
Attachments: DB vs DBB fees.xlsx

These figures are relative and take into account work to date but no expenses
Design Build (Hr Grace Arena) vs Design Bid Build (HVGB Multiplex)

Section 29(1)(a)
Hi Ian
Thanks for the quick response.

Was hoping for Monday evening as I know that was what works for the Y and Lat 49 along with the town.

I have subsequently reached out to the Y and Tuesday evening works, however unsure about Lat 49. Richard Simmonds of Lat 49 advised earlier this week that dates available were Feb 6 or then Feb 10-17th. I tried to contact Richard directly however he is out of office and due back tomorrow.

I realize you are here for CCL and will be travelling all that week.

Once I hear from Richard I will advise. If your travel changes please let me know.

Wyman

---

Hi Wyman,

I left you a message yesterday trying to coordinate the same thing. It seems like we are thinking alike. I was hoping to do the meeting later in the week as I will likely try to arrange some meetings with other Labrador communities during the CCL AGM as well. Is there a possibility to do it Tuesday/Wednesday?

**Ian Duffett**
Director, Municipal Infrastructure and Waste Management
Department of Municipal Affairs
Phone: 709-729-7482
Email: Ianduffett@gov.nl.ca

---

Good afternoon Ian
Last week the town of HV-GB was in St. John's and had a chance to meet with Minister Joyce, Minister Trimper, DM Jamie Chippett, DM Aubrey Gober, and Elvis Loveless.
During the conversation we discussed several items including the Wellness Centre, approval to appoint Consultant Lat 49, as well Municipal Affairs wishing to use a design build approach. The DM suggested a follow up meeting in HV-GB and that you would be available to assist town in ensuring the process of using design build approach ultimately achieves the type of building and functionality we are looking for with our partners the YMCA.

Upon receipt of the letter from Minister Joyce dated Jan 26, 2017 regarding the same the town is very eager in moving this project forward.

We felt the best way forward would be to have all parties in the room together (MA, Town, YMCA and Consultant Lat 49) to discuss the project and next steps. One of which will be to determine a scope of work for the consultant along with appropriate fee structure. In brief conversation with Y and Lat 49 Monday Feb 6th in the evening is a possible date. I am unsure your availability but if that works we would like to pursue it.

As a side note we have been trying to arrange a meeting to discuss the solid waste management plan so your travel here to HV-GB could be a very productive one.

It is our understanding that Minister Joyce will be here for the Combined Councils next week so if we are able to have some good discussion prior to the CCL then that would be positive.

If any questions please give me a call.

Thanks

Wyman

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Winters, Scott

From: Duffett, Ian
Sent: Thursday, February 2, 2017 3:45 PM
To: Orborn, Caroline
Subject: RE: first one ;)

Looks good to me

Ian Duffett
Director, Municipal Infrastructure and Waste Management
Department of Municipal Affairs
Phone: 709-729-7482
Email: ianduffett@gov.nl.ca

From: Orborn, Caroline
Sent: Thursday, February 02, 2017 3:21 PM
To: Duffett, Ian
Subject: first one ;)

Agenda item #1 Happy Valley-Goose Bay Wellness Centre Project

- In October 2015, the Province announced provincial funding of $11 million for a new Wellness Centre in the Town of Happy Valley-Goose Bay. The total project cost is estimated to be $28 million (including HST).

- The Town prepared a business case for consideration under the New Building Canada Fund (NBCF). The Town was advised by the Department of Transportation and Works that they can submit this business case directly to Infrastructure Canada. Inclusion of this project in the National and Regional Projects (PTIC-NRP) program has been part of the Province’s budget decision process. MA has not submitted the project to Infrastructure Canada for consideration under the PTIC-NRP program.

- The Town has noted that significant pre-construction work has been completed on the Labrador Wellness Centre, including completion of a facilities audit, financial analysis, building designs, extensive public consultation whereby nearly 1,000 residents voiced support and the securing of the YMCA as a partner. The Town also confirms their support from a number of key stakeholders, including all three Aboriginal groups, Provincial Airlines and Labrador North Chamber of Commerce.

- The Town has written to the Minister of MA requesting to re-profile unallocated funds from MYCW to allow for engineering and design work to commence on the Wellness Centre. The Town has further requested to appoint LAT49 Architects Inc. as the project consultant for the Wellness Centre and to proceed with a design-bid-build tender approach for the construction of the Centre.

- The Minister of Environment and Climate Change and MA officials met with representatives from the Town on January 25, 2017. During that meeting, the request to advance the project was discussed.

- The Minister of MA has sent a letter to the Town approving the appointment of LAT49 as owner’s representative and to re-allocate funds to advance RFP preparation and design work. MA did not approve the design-bid-build approach. The Department requires that the project will be completed using a design-build project delivery method.

Potential Speaking Points
- The Premier may wish to acknowledge the importance of the Wellness Centre to the Town and indicate he is pleased with the progress to date and support for the Centre.

**Proposed Actions**
- MA officials to present to the Town the week of February 6 regarding the benefits of a design-build approach to building construction.

---

**Caroline Orsborn, B.A., M.E.R. | Program & Policy Development Specialist**

Policy & Strategic Planning Division  
Department of Municipal Affairs  
Government of Newfoundland and Labrador  
4th Floor Confederation Building, West Block  
P.O. Box 8700  
St. John's, NL, A1B 4J6  
t: 709.729.0080  f: 709.729.4475  e: carolineorsborn@gov.nl.ca
Hi everyone,

I’m going to be in your area tomorrow to meet with HVGB re: the wellness centre. If anyone is going to be around, I’ll stop in to say hello when I get in tomorrow.

Ian

Ian Duffett
Director, Municipal Infrastructure and Waste Management
Department of Municipal Affairs
1st Floor, West Block, Confederation Building
PO Box 8700 St. John’s, NL A1B 4J6
Office: 709-729-7482
Email: ianduffett@gov.nl.ca
Winters, Scott

From: Budgell, Marc  
Sent: Wednesday, February 15, 2017 6:56 PM  
To: Chippett, Jamie; Robinson, Lynn  
Subject: Re: For Review: PO Response on HVGB

Thank you Jamie.

Best,
Marc

Sent from my BlackBerry 10 smartphone on the Bell network.

From: Chippett, Jamie  
Sent: Wednesday, February 15, 2017 6:51 PM  
To: Budgell, Marc; Robinson, Lynn  
Subject: RE: For Review: PO Response on HVGB

See below with my editions and edits.

From: Budgell, Marc  
Sent: Wednesday, February 15, 2017 6:01 PM  
To: Robinson, Lynn; Chippett, Jamie  
Subject: Re: For Review: PO Response on HVGB  
Importance: High

Hi Jamie,

I'm good with Lynn's revisions. She mentioned you are in a meeting right now, could you let us know when you anticipate you'll be able to provide feedback? Want to keep the PO updated on timing.

Best,
Marc

Sent from my BlackBerry 10 smartphone on the Bell network.

From: Robinson, Lynn  
Sent: Wednesday, February 15, 2017 3:36 PM  
To: Budgell, Marc; Chippett, Jamie  
Subject: Re: For Review: PO Response on HVGB

Thanks Marc I revised a bit. Perhaps it can be chopped more.

Jamie: are you ok with this?

The Department of Municipal Affairs maintains a good relationship with the Town of Happy Valley-Goose Bay and is engaged with the Town on many issues.

Funding was approved this past summer for water and sewer upgrades under the Clean Water and
Wastewater Fund and the project is moving forward. Funding was also recently announced for recreational upgrades including a splash pad at Kinsman Park.

In recent weeks, the Minister, Parliamentary Secretary, and/or senior officials have met with the Town on three separate occasions to discuss the Town’s plans for a Wellness Centre as well as its Capacity Agreement with the Province as it pertains to the Muskrat Falls project. The most recent meeting occurred at the Combined Councils of Labrador meeting. The Province confirmed the provincial funding for the Wellness Centre this past summer and worked with the Town to reallocate Multi-Year Capital Works funding for design of the facility and on potential procurement models for the facility.

Municipal Affairs, Emergency Services staff continue to offer emergency management training, and recently conducted a session in the Happy Valley Goose Bay with Town officials attending along with other emergency management representatives. Emergency Service staff with the Department remain available to work with the Town and other partners on all aspects of emergency preparedness.

Jamie

Sent from my BlackBerry 10 smartphone on the Bell network.

From: Budgell, Marc
Sent: Wednesday, February 15, 2017 3:07 PM
To: Robinson, Lynn; Chippett, Jamie
Subject: Re: For Review: PO Response on HVGB

Hi Lynn, my thoughts below in red. If this ends up too detailed for PO, we could always make this more of an itemized list of issues we’ve worked on together, rather than the logistics of how we’ve worked together. For example, "we’ve worked together on approvals for upgrades to water and sewer", "to commission a fire hall study", "to award a tender for a recreational infrastructure upgrade for a splash pad at Kinsman Park and a bike trail."

Jamie, we’d welcome your thoughts as well.

Sent from my BlackBerry 10 smartphone on the Bell network.

From: Robinson, Lynn
Sent: Wednesday, February 15, 2017 2:54 PM
To: Chippett, Jamie; Budgell, Marc
Subject: For Review: PO Response on HVGB

Please see draft response for review related to request from the PO. The Department of Municipal Affairs has been engaged with the Town of Happy Valley-Goose Bay frequently in recent months, and have worked together on several different issues. The department has corresponded with the town on approvals to issue calls for Request for Proposals (RFP) under the Clean Water and Wastewater Fund for upgrades to water and sewer, which is moving forward (I get this impression from the log of interactions, Jamie please confirm); an approval letter was sent to the town to issue a call for an RFP for a fire hall study; the department is in contact with the town on contract change notices for water and sewer upgrades involving reservoir inspections and a lift station upgrade; and approval was given to award a tender for a recreational infrastructure upgrade for a splash pad at Kinsman Park and a bike trail. The department has also provided funding for disaster
mitigation, and it has issued an approval letter to the town to issue an RFP for enhancements to EJ Broomfield Arena.
Thank you Minister. Jamie had a part in drafting this, he has seen it. I've copied him here.

Best,
Marc

Sent from my BlackBerry 10 smartphone on the Bell network.

From: Joyce, Eddie
Sent: Wednesday, February 15, 2017 8:38 PM
To: Budgell, Marc
Cc: Bolt, Judy; Dogurga, Sherrie-Lynn; Robinson, Lynn
Subject: Re: Comment from Premier re: Muskrat Falls protests

You should Cc Jamie Chippett on this if it wasn't done already. Will read it and get back to you. Thanks, Eddie

Sent from my BlackBerry 10 smartphone on the Bell network.

From: Budgell, Marc
Sent: Wednesday, February 15, 2017 7:14 PM
To: Joyce, Eddie
Cc: Bolt, Judy; Dogurga, Sherrie-Lynn; Robinson, Lynn
Subject: Fw: Comment from Premier re: Muskrat Falls protests

Hello Minister Joyce,

Wanted to give you a heads up, we were asked by the Premier's Office to contribute to a statement in response to the Town of Happy Valley-Goose Bay. Their statement earlier today lamented that they haven't been able to book a meeting with the Premier on Muskrat Falls.

Our contribution from Municipal Affairs is below, let us know if you have any comments or concerns:

The Department of Municipal Affairs maintains a good relationship with the Town of Happy Valley-Goose Bay and is engaged with the Town on many issues.

Funding was approved this past summer for water and sewer upgrades under the Clean Water and Wastewater Fund, and the project is moving forward. Funding was also recently announced for recreational upgrades, including a splash pad at Kinsman Park.
In recent weeks, the Minister, Parliamentary Secretary, and/or senior officials have met with the Town on three separate occasions to discuss the Town’s plans for a Wellness Centre, as well as its Capacity Agreement with the Province as it pertains to the Muskrat Falls project. The most recent meeting occurred at the Combined Councils of Labrador meeting. The Province confirmed the provincial funding for the Wellness Centre this past summer, and worked with the Town to reallocate Multi-Year Capital Works funding for design of the facility and on potential procurement models for the facility.

Municipal Affairs Emergency Services staff continue to offer emergency management training, and recently conducted a session in Happy Valley-Goose Bay with Town officials attending, along with other emergency management representatives.

Emergency Service staff with the Department remain available to work with the Town and other partners on all aspects of emergency preparedness.

Best,
Marc

Sent from my BlackBerry 10 smartphone on the Bell network.
Winters, Scott

From: Tizard, Heather  
Sent: Monday, February 27, 2017 2:51 PM  
To: Shea, Erin  
Cc: Spurrell, Dana  
Subject: RE: Budget Comm Plan  
Attachments: MAE Budget Comms Plan Feb 24 2017 HTrev.docx

Erin,  
In the interest of time, thought I would send this along now (see attached). Ian is going to try to dig up some numbers re SCF and CWWF approvals for this year, but I can send those along when I get them.

This looks really good. I just made some additions/edits via tracked changes.

Any questions, let me know.

Thanks,  
Heather

From: Shea, Erin  
Sent: Monday, February 27, 2017 11:04 AM  
To: Spurrell, Dana; Tizard, Heather  
Subject: FW: Budget Comm Plan

Here you go – with thanks,  
E.

From: Spurrell, Dana  
Sent: Monday, February 27, 2017 11:01 AM  
To: Shea, Erin <ErinShea@gov.nl.ca>; Tizard, Heather <HeatherTizard@gov.nl.ca>  
Cc: Robinson, Lynn <LynnRobinson@gov.nl.ca>  
Subject: RE: Budget Comm Plan

It can be emailed.

From: Shea, Erin  
Sent: Monday, February 27, 2017 10:57 AM  
To: Spurrell, Dana; Tizard, Heather  
Cc: Robinson, Lynn  
Subject: FW: Budget Comm Plan

Hi Heather and Dana,  
I have this updated now, but as Jamie notes, I need you to have a look at a couple of the numbers (and Heather, there are a couple of places that need numbers supplied). What is the best way to get this doc to you....Is there a shared drive I can put it in?  I can also bring a hard copy if you prefer... I had a deadline of Friday, so need this in by today.  
Thanks,  
E.
From: Chippett, Jamie  
Sent: Sunday, February 26, 2017 9:24 AM  
To: Shea, Erin <ErinShea@gov.nl.ca>; Robinson, Lynn <LynnRobinson@gov.nl.ca>  
Cc: Spurrell, Dana <DanaSpurrell@gov.nl.ca>; Tizzard, Heather <HeatherTizzard@gov.nl.ca>; Goebel, Martin <mgoebel@gov.nl.ca>  
Subject: Budget Comm Plan

Erin/Lynn,

This is in good shape. I've added some sections and you folks will need to ensure we get the right numbers and proper language from adms.

I'll bring the jump drive back in this morning when I come in.

Thanks
Jamie

Sent from my BlackBerry 10 smartphone on the Bell network.
The department is seeking permission to put forward new Building Canada Fund submissions for the Happy Valley - Goose Bay Wellness Centre and the Placentia Aquatic Centre to Infrastructure Canada for cost shared funding. Approximately $69 million in federal funding remains unallocated under the Federal Provincial-Territorial Infrastructure Component: National Regional Projects program.
New Building Canada Fund Submissions

- Approximately $69 million in federal funding remains unallocated under the Federal Provincial-Territorial Component: National and Regional Projects program.

- The Provincial Government has publicly committed to supporting both projects.
- It should be noted that both these initiatives align with the vision of The Way Forward as it is leveraging federal funding.
- Will be very well received by the communities of Happy Valley – Goose Bay and USS Both initiatives speak to health and wellness, which may present opportunities to tie-in healthy living messages with the Department of Children, Seniors and Social Development or and/or the Department of Health and Community Services.
- Because these initiatives would rely on Federal funding, announcements involving these projects would only proceed after federal approvals were received.

s. 34(1)(a)(ii), s. 29(1)(a)

Section 29(1)(a), 34(1)(a)(ii)
Mayor Jamie Snook
P.O. Box 40, Station B
Happy Valley-Goose Bay, NL A0P 1E0

Dear Mayor Snook:

I write in response to your correspondence dated December 1, 2016, regarding the Labrador Wellness Centre.

As per your request, I am pleased to approve the Town’s request to appoint LAT49 Architects Inc. as the owner’s representative for the Labrador Wellness Centre project provided the Town is able to negotiate a reasonable fee. Please note, however, if the Town decides to appoint LAT49 Architects Inc. rather than issuing a request for proposals (RFP) for the consulting services, the Town must do so with the understanding that any associated costs will not be eligible for federal funding and any associated cost-over-runs must be the responsibility of the Town.

I am further pleased to approve the re-profiling of un-allocated multi-year capital works funding to allow RFP preparation, engineering and design work to commence on the Labrador Wellness Centre project.

Regarding your request to proceed with a design-bid-build (tender) approach to the construction of the Wellness Centre, this request is not approved. I request that you instead proceed with a design-build (RFP) approach to the construction of the Centre. In recent years, the Department of Municipal Affairs has completed most major building construction projects through a design-build RFP approach and notes that recent design-build recreational building projects have shown improved performance with respect to budget, schedule and operational costs.

Further to this, the department would be pleased to have officials present to the Town on the process and benefits of the design-build project delivery method. As we discussed at our recent meeting, we will attempt to schedule this meeting during the Combined Councils of Labrador. The Department contact will be Mr. Ian Duffett at ianduffett@gov.nl.ca or 729-7482.

I wish you all the best and look forward to working with the Town towards this project.

Sincerely,

EDDIE JOYCE, MHA
District of Humber-Bay of Islands
Minister of Municipal Affairs

cc: Ms. Yvonne Jones, Member of Parliament - Labrador
Hon. Perry Trimper, Minister of Environment and Climate Change
Mayor Jamie Snook  
Town of Happy Valley Goose Bay  
P.O. Box 40  
Happy Valley Goose Bay, NL  
A0P 1E0  

Re: Community Initiatives – New Wellness Centre  

Dear Mayor Snook:

On October 29, 2015 the Province announced funding for community initiatives stemming from funding the province will receive from amendments of the Voisey’s Bay Development Agreement. The announcement included a provincial commitment of $11 million dollars to the Town of Happy Valley Goose Bay, for a new wellness centre.

I am pleased to advise that the Province remains committed to this project and to the commitment of the above referenced provincial funding. It is anticipated that cash flow funding will be made available to the town beginning in 2017/18; however this is subject to the annual budget appropriation by the House of Assembly. I can also advise that the Department of Municipal Affairs will be the administrator for the project. We look forward to working with the Town as it moves forward to secure other funding sources and as it proceeds with design development and timelines for completion of the project.

To arrange an initial project meeting, please contact Mr. Dan Hynes, Labrador Regional Director at 637-2337.

Sincerely,

EDDIE JOYCE, MHA  
District of Humber-Bay of Islands  
Minister of Municipal Affairs

cc: Honourable Siobhan Coady  
Honourable Perry Trimper, MHA  
Mr. Ian Duffett, Director Municipal Infrastructure  
Mr. Dan Hynes, Labrador Regional Director
Meeting Note  
Department of Municipal Affairs  
Combined Councils of Labrador  
June 8, 2016 at 5:30 p.m.  
Executive Boardroom, MA

Attendees: Minister Joyce and the following representatives from the Combined Councils of Labrador (CCL): Sheila Chubbs – Secretary/Treasurer; Nate Moores – VP Straits; Didier Naulleau – President; Fred Goudie – VP South; Marjorie Flowers – VP North; and Margaret Rumbolt – Executive Director.

Purpose of Meeting: This meeting has been requested by the CCL to discuss the following agenda items: Capital Works projects, and other projects. Background information on these agenda items and other potential agenda items are outlined below.

Agenda Item #1: Waste Management
Potential Agenda Item: Provincial funding for Happy Valley – Goose Bay Wellness Centre

- In November 2015, the Province committed to $11M provincial investment to construct Phase I of a new Wellness Centre for the Town.

- The Phase I project involves the construction of an aquatic and multi-purpose facility. The estimated cost is $26 M.

- MA is in the process of providing a formal commitment for the provincial funding, which will be available to the Town beginning in 2017/18.

- The Town is looking to leverage the provincial commitment of funding to secure some degree of federal funding.

June 7, 2016
Meeting Note
Department of Municipal Affairs
Combined Councils of Labrador
February 8-11, 2017
Happy Valley-Goose Bay

Attendees: Premier Dwight Ball (Keynote Speaker), Minister Eddie Joyce, Municipal Affairs (MA) Officials, Members of Combined Councils of Labrador.

Purpose of Meeting: See attached draft agenda (Annex A) for the 44th Annual General Meeting.

Background:
- The Combined Councils of Labrador (CCL) are hosting their Annual General Meeting (AGM) in Happy Valley-Goose Bay from February 8-11, 2017.

- The Premier will be the Keynote Speaker at the AGM banquet on Friday, February 10 as well as hosting a meeting with the newly elected CCL Executive on February 11.

- In preparation for the AGM, the Labrador and Aboriginal Affairs Office (LAAO) is organizing meeting notes on specific topics. LAAO has requested MA provide a meeting note on a number of items pertaining to MA. Below is summary of the items identified by LAAO, including additional items MA has outlined for potential discussion.

Agenda item #1 Happy Valley-Goose Bay Wellness Centre Project

- In October 2015, the Province announced provincial funding of $11 million for a new Wellness Centre in the Town of Happy Valley-Goose Bay. The total project cost is estimated to be $28 million (including HST).

- The Town prepared a business case for consideration under the New Building Canada Fund (NBCF). The Town was advised by the Department of Transportation and Works that they can submit this business case directly to Infrastructure Canada. Inclusion of this project in the National and Regional Projects (PTIC-NRP) program has been part of the Province’s budget decision process. MA has not submitted the project to Infrastructure Canada for consideration under the PTIC-NRP program.

- The Town has noted that significant pre-construction work has been completed on the Labrador Wellness Centre, including completion of a facilities audit, financial analysis, building designs, extensive public consultation whereby nearly 1,000 residents voiced support and the securing of the YMCA as a partner. The Town also confirms their support from a number of key stakeholders, including all three Aboriginal groups, Provincial Airlines and Labrador North Chamber of Commerce.

- The Town wrote the Minister of MA requesting to re-profile unallocated funds MYCW to allow for engineering and design work to commence on the Wellness Centre. The Town has further requested to appoint LAT49 Architects Inc. as the project consultant for the Wellness Centre and to proceed with a design-bid-build tender approach for the construction of the Centre.
• The Minister of Environment and Climate Change and MA officials met with representatives from the Town on January 25, 2017. During that meeting, the request to advance the project was discussed.

• The Minister of MA has sent a letter to the Town approving the appointment of LAT49 Architects Inc. as owner's representative and to re-allocate funds to advance RFP preparation and design work. MA did not approve the design-bid-build approach. The Department requires that the project be completed using a design-build project delivery method.

**Potential Speaking Points**
- Acknowledge the importance of the Wellness Centre to the Town and indicate he is pleased with the progress to date and support for the Centre.
- Premier may wish to advise the decision to advance it as a priority for federal funding will be finalized during the budget process.

**Proposed Actions**
- MA officials to present to the Town the week of February 6, 2017 regarding the benefits of a design-build approach to building construction.
ANNEX A
Draft Agenda

Combined Councils of Labrador
www.combinedcouncils.ca

44th Annual General Meeting
Happy Valley-Goose Bay, Labrador

Wednesday February 8th, 2017 [Hotel North 2]

4:00 pm – 9:00 pm Registration

7:00 pm - 9:00 pm: Meet & Greet
Sponsored by: Town of Happy Valley – Goose Bay

Thursday February 9th, 2017 [Hotel North 2]

8:30 – 8:45 am  Greetings
8:45 – 10:00 am  Municipal Training (Municipal Affairs)
10:00 – 10:45 am Municipal Training (Municipal Affairs)
10:45 – 11:00  Nutritious Break Sponsored by:
11:00-12:00  Municipal Training (Municipal Affairs)
12:00–1:30 pm  Luncheon:
Sponsored by:
1:30-2:30 pm  Municipal Safety Council – Natasha Sharpe
2:30-3:15 pm  MNL
3:15-3:30 pm  Nutritious Break Sponsored by:
2:30 – 3:30 pm  MNL
3:30-4:30 pm  Labrador Director meeting with members
Friday February 10\textsuperscript{th} 2017 {Hotel North 2}

8:30 am – 8:45 am  Welcome

8:45 - 9:30 am:  Respectful Workplace Presentation - Kathleen Parewick

9:30 – 10:30 am  ACOA

10:30 -10:45 am  Nutritious Break:
Sponsored by:

10:45 -12:00 pm  AGM

12:00 -1:30 pm  Luncheon Keynote Speaker: Gilbert Bennett – Vice President Nalcor
Sponsored by: NALCOR Energy

1:30 - 2:45 pm  AGM

2:45 - 3:00 pm  Nutritious Break:

3:00 – 4:00 pm  Minister to Speak

7:00 pm  Annual Banquet
Keynote Speaker: Premier Dwight Ball
Sponsored by: NOIA
Saturday February 11th 2017 [Hotel North]

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
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<tbody>
<tr>
<td>8:30-8:45 am</td>
<td>Greetings from President</td>
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<tr>
<td>8:45 – 8:55 am</td>
<td>MP – Yvonne Jones</td>
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<tr>
<td>9:05 – 9:15 am</td>
<td>MHA – Graham Letto</td>
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<tr>
<td>9:15 – 9:25 am</td>
<td>MHA = Randy Edmunds</td>
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<td>9:25 – 9:35 am</td>
<td>MHA - Lisa Dempster</td>
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<td>9:35 – 10:30 am</td>
<td>Questions and answers from the membership</td>
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<td>10:30 – 10:45</td>
<td>Nutrition Break</td>
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<tr>
<td>10:45–12:00 pm</td>
<td>Ministers to Speaker</td>
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<td>12:30 – 1:00 pm</td>
<td>Luncheon – Closing remarks by New President</td>
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### Project Information

<table>
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<tr>
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<th>Labrador</th>
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<tr>
<td>Project Title:</td>
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<td>Project Category:</td>
<td>Municipal Buildings - Community Centers</td>
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<tr>
<td>Project Number:</td>
<td>17-MYCW-15-00024</td>
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<td>Program:</td>
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<td>Lake Melville</td>
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### Status Report List

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<th>Less Rebate</th>
<th>Amount Less Rebate</th>
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### Add Status Report

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### Add Monthly Costs

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<th>Cost for Period Ending ($)</th>
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**Totals:** $1,100,000.00, $70,336.74, 24622.38, 0.00, 94

### Project Schedule

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<th>2017-01-31</th>
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<tbody>
<tr>
<td>Actual Completion Date:</td>
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https://internal.msis.gov.nl.ca/MSIS/CapitalWorks/Internal/Project/Project.aspx

4/12/2017
Cash Flow
Revised Budget Total: $70,338.00
Total Awarded Contracts: $198,891.30
Estimated Total Required to Complete Project

<table>
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<tr>
<th>Current/Revised Estimate</th>
<th>Actual - Prior FYs</th>
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<tr>
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<td>Total Current + Future</td>
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Consultant Submission
Prepared By: LAT49 Architecture Inc. | Prepared Date: 2016-02-29

Consultant Comments:

Recommended for Payment
Once you enter the Project Representative Approval Date and click Submit, you will no longer be able to edit.

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<tr>
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<tr>
<td>Project Representative Approval Date: YYYY-MM-DD</td>
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<td>Director/Regional Director Approval Date: YYYY-MM-DD</td>
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Comments
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Project Information

Owner: Happy Valley - Goose Bay Region: Labrador
Project Title: Wellness Centre, Phase 2 Project Category: Municipal Buildings - Community Centers
Project Number: 17-MYCW-15-00024 Project Status: Approved - Full
Program: MYCW 2014 Electoral District: Lake Melville

Status Report List

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Add Status Report

Project Information

Period Ending Date:* 2016-04-12 Consultant Project Number: 14-1352

Add Monthly Costs

| Contract | Contract Total (Orig. + CO's) ($) | Cost Previous Status Reports ($) | Cost for Period Ending ($) | Approved Amount ($) | Total Cost to ($)
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Project Schedule

Anticipated Project Completion Date: 2016-12-31
Actual Completion Date: YYYY-MM-DD
### Cash Flow

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<tr>
<th>Revised Budget Total:</th>
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#### Estimated Total Required to Complete Project

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<tr>
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<td>Total Current + Future</td>
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### Consultant Submission

**Prepared By:** LAT49 Architecture Inc.  **Prepared Date:** 2016-04-12

Consultant Comments:

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### Recommended for Payment

Once you enter the Project Representative Approval Date and click Submit, you will no longer be able to edit.

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### Project Information

- **Owner:** Happy Valley - Goose Bay  
- **Region:** Labrador  
- **Project Title:** Wellness Centre, Phase 2  
- **Project Category:** Municipal Buildings - Community Centers  
- **Project Number:** 17-MYCW-15-00024  
- **Project Status:** Approved - Full  
- **Program:** MYCW 2014  
- **Electoral District:** Lake Melville

### Status Report List

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### Project Information

- **Period Ending Date:** 2016-11-30  
- **Consultant Project Number:** 14-1352

### Add Monthly Costs

| Contract | Contract Total (Org. + CO's) ($) | Cost Previous Status Reports ($) | Cost for Period Ending ($) | Approved Amount ($) | Total Cost to ($)
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### Project Schedule

- **Anticipated Project Completion Date:** YYYY-MM-DD  
- **Actual Completion Date:** YYYY-MM-DD

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https://internal.msis.gov.nl.ca/MSIS/CapitalWorks/Internal/Project/Project.aspx  
4/12/2017
### Cash Flow

<table>
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### Consultant Submission

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<th>LAT49 Architecture Inc.</th>
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Consultant Comments:

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### Recommended for Payment

Once you enter the Project Representative Approval Date and click Submit, you will no longer be able to edit.

<table>
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<tr>
<th>Project Representative Approval Date:</th>
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<td>Regional Engineer Approval Date:</td>
<td>YYYY-MM-DD</td>
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<tr>
<td>Director/Regional Director Approval Date:</td>
<td>YYYY-MM-DD</td>
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Assign to: Select One

**Comments**

Comment: *

Previous Comments:
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<th>Trim Number</th>
<th>Date Uploaded</th>
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</thead>
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<td>Invoice</td>
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<td>16-2484 Wellness</td>
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</tr>
<tr>
<td></td>
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Add Document

Submit  Cancel

This page and all contents are copyright, Government of Newfoundland and Labrador, all rights reserved.
### Project Information

<table>
<thead>
<tr>
<th>Owner:</th>
<th>Happy Valley - Goose Bay</th>
<th>Region:</th>
<th>Labrador</th>
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<tbody>
<tr>
<td>Project Title:</td>
<td>Wellness Centre, Phase 2</td>
<td>Project Category: Municipal Buildings - Community Centers</td>
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<tr>
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<td>17-MYCW-15-00024</td>
<td>Project Status: Approved - Full</td>
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<td>Program:</td>
<td>MYCW 2014</td>
<td>Electoral District: Lake Melville</td>
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### Assignment

Assign to Project Representative: *Dahn Jessica*

### Comments

**Comment:**

---

**Previous Comments:**

***Martin***  
**2/23/2016**  
3:42:25 PM  
Re assigned to J  
Dahn as per request

---

This page and all contents are copyright, Government of Newfoundland and Labrador, all rights reserved.
**Client:** Town of Happy Valley - Goose Bay  
P.O. Box 40, Station B  
Happy Valley - Goose Bay, Labrador, Newfoundland  
A0P 1E0  

**Attn:** Dominic Demers  
Recreation Director  

**Project:** Municipal Wellness Infrastructure Projects Phase II  
Town of Happy Valley - Goose Bay  
Our Project Reference: 14-1352  

**Date:** February 29th, 2016  

*As per PCA dated August 15th, 2014*  

<table>
<thead>
<tr>
<th>Phase/Item</th>
<th>Phase Fee</th>
<th>Fee Earned</th>
<th>Prior Billing</th>
<th>Current</th>
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<td>On Line Survey</td>
<td>$12,500.00</td>
<td>$12,500.00</td>
<td>$12,500.00</td>
<td>$0</td>
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<tr>
<td>Site Selection</td>
<td>$24,250.00</td>
<td>$24,250.00</td>
<td>$24,250.00</td>
<td>$0</td>
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<tr>
<td>Programming</td>
<td>$17,300.00</td>
<td>$17,300.00</td>
<td>$17,300.00</td>
<td>$0</td>
</tr>
<tr>
<td>Charrette</td>
<td>$15,000.00</td>
<td>$15,000.00</td>
<td>$15,000.00</td>
<td>$0</td>
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<tr>
<td>Concept Design</td>
<td>$52,250.00</td>
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</tr>
<tr>
<td>Costing</td>
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<td>Travel, etc.</td>
<td>$19,960.00</td>
<td>$19,960.00</td>
<td>$12,542.36</td>
<td>$7,417.64</td>
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<td>$5,000.00</td>
</tr>
<tr>
<td>Printing, Courier, etc.</td>
<td>$2,750.00</td>
<td>$2,750.00</td>
<td>$1,377.92</td>
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<td><strong>$21,789.72</strong></td>
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Sub-total Invoice  
HST @13% (#893026773 RT0001)  

Total Payable this Invoice **$24,622.38**  

---  

Richard Symonds, MRAIC, NLAA

---

Section 40 (1)
Client: Town of Happy Valley - Goose Bay  
P.O. Box 40, Station B  
Happy Valley - Goose Bay, Labrador, Newfoundland  
A0P 1EO

Attn: Dominic Demers  
Recreation Director

Project: Municipal Wellness Infrastructure Projects Phase II  
Town of Happy Valley - Goose Bay  
Our Project Reference: 14-1352

Date: November 30th, 2016

**LEED Registration:**

<table>
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<td>CaGBC Registration Fee</td>
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</tr>
<tr>
<td>Richard Symonds 2 hrs x $190/hr</td>
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</table>

Sub-total all above amounts  
HST @15% (#893026773 RT0001)  
= $2,200.00  
= $ 330.00

**Total Payable this Invoice**  
$2,530.00

---

**Section 40 (1)**

Richard Symonds, MRAIC, NLAA
December 1st, 2016

Lat49 Architecture Inc.
683 Water Street
St. John's, NL
A1E 1B5

Attention: Mr. Richard Symonds

RE: Happy Valley Goose Bay Wellness Centre

Hours worked:

October 24 -26, 2016
• LEED Registration of the HVGB Wellness Centre with the CaGBC 4 hours

Hourly rate: $90/hour

Total Invoice: $360.00

Payable to:
Section 40 (1)
Sharon Cave
Canada Green Building Council  
CaGBC 202-47 Clarence St Ottawa ON K1N 9K1

Order Number 20055
Order Date 10/26/2016
Bill To Sharon Elizabeth Cave, LEED AP BD+C
Order Total 1,679.00
Payment Method VISA account used online
Name on Card Richard Symonds
Ship To Sharon Elizabeth Cave, LEED AP BD+C
683 Water St
FL 2nd
St. John’s, NL A1E 1B5
CANADA

Shipping Method Canada Post

<table>
<thead>
<tr>
<th>Qty</th>
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Item Total 1,460.00
Tax 219.00
Transaction Grand Total 1,679.00
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<th>Engineering Costs (total project)</th>
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<th>Column 2</th>
<th>Column 3</th>
<th>Column 4</th>
<th>Column 5</th>
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<td>Estimated Cost per the Engineer Client Agreement</td>
<td>Previous Sept 30 2015</td>
<td>Cost for Month ending Feb 29 2016</td>
<td>Total cost to Feb 29 2016</td>
<td>Estimated amount to finish</td>
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<tr>
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<th>Projected Cash Flow (Current Fiscal Year)</th>
<th>Projected Cash Flow (Current Fiscal Year +1)</th>
<th>Projected Cash Flow (Current Fiscal Year +2)</th>
<th>Projected Final Cost</th>
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</table>

### Consultant's Summary Remarks:

Distribution to: (1) Municipality; (2) Regional Engineer, C/O Department of Municipal Affairs

Consultant's Signature: R. Signadows Date: February 29th, 2016
Client: Town of Happy Valley - Goose Bay
P.O. Box 40, Station B
Happy Valley - Goose Bay, Labrador, Newfoundland
A0P 1E0

Attn: Dominic Demers
Recreation Director

Project: Municipal Wellness Infrastructure Projects Phase II
Town of Happy Valley - Goose Bay
Our Project Reference: 14-1352

Date: April 12th, 2016

Site Visit April 5-6/2016 by Richard Symonds & Mark Gardin

Site Visit Fee @ $2,280 each x 2 = $4,560.00
Air Canada Flight = $ 379.12
Air Canada Flight = $ 404.12
Porter Flight = $ 193.49
Provincial Flight = $ 369.12
Provincial Flight = $ 222.06
Cab = $ 19.84
Gas = $ 11.42
Vehicle Rental = $ 84.35
Hotel = $ 310.00

Meals:
- Breakfast @ $8.00 x 3 = $ 24.00
- Lunch @ $14.00 x 3 = $ 42.00
- Dinner @ $21.70 x 2 = $ 43.40
- Overnight @ $5.00 x 2 = $ 10.00

Sub-total all above amounts $ 6,290.78
HST @13% (#893026773 RT0001) $ 817.80

Total Payable this Invoice $ 7,108.58

Section 40 (1)

Richard Symonds, MRAIC, NLAA
***** PLEASE DO NOT REPLY TO THIS E-MAIL *****

Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Booking Information

Booking Reference: LAULAI

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Main Contact:
Mr Richard Douglas Symonds
r.symonds@lat49.ca
Mobile: [redacted]
Work: 1-709-7537132

Customer Care
Air Canada
1-888-247-2262
Flight Arrivals and Departures
1-888-422-7533

Online Services
- Manage my booking online (view/change my booking; select seats*)
- Select Seats
- Maple Leaf Lounge | Meal Vouchers | On My Way
Alert me of flight status changes directly to my mobile phone or email.  
- Flight Arrivals & Departures - check online if my flight is on time.  
- Check-in online and print my boarding pass.  
  * Can my booking be changed online?

Flight Itinerary

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<tr>
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<th>From</th>
<th>To</th>
<th>Stops</th>
<th>Duration</th>
<th>Aircraft</th>
<th>Fare Type</th>
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<td>3hr40</td>
<td>BEH</td>
<td>Tango, T</td>
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Operated by:  
¹ Air Canada Express - Exploits Valley Air

Passenger Information

1: Mr Richard Douglas Symonds : Adult (16+), Ticket Number: 0142160285740

Air Canada - Aeroplan : [redacted] Meal Preference : None  
Section 40 (1)

Payment Card: [redacted] Special Needs: None  
Section 40 (1)

Seat Selection: None

Purchase Summary

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<tr>
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<td>Departing Flight - Tango</td>
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### Surcharges
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<td>Total before options (per passenger)</td>
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<td>Total with options</td>
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<tr>
<td>Travel Insurance (declined)</td>
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<td>Grand Total - Canadian dollars</td>
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### Payment Information

**Credit/Debit Card**: [Redacted] - Amount paid: $428.41

The following amount (tax inclusive) will appear on your credit card or debit card statement:
- Air Canada: $428.41 (Air Transp. Charges - per ticket)

Ticket number(s): 0142160285740

### Fare Rules

**Departing Flight**: Goose Bay (YYR) To St Johns (YJT) - Tango

- **Changes**:
  - Prior to day of departure - **Change fee** per direction, per passenger, is $100 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
  - **Same-day confirmed changes at check-in or at the airport** are subject to availability and are permitted only for same-day flights at a fee of $150 CAD/USD per direction, per passenger. Exception: fee is $100 CAD/USD for flights between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) or Newark (EWR) airports (connecting flights excluded).
  - **Same-day standby** at the airport is available on flights between Toronto and Montreal or Ottawa, on flights between Calgary, Edmonton and Vancouver, as well as on flights between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) or Newark (EWR) airports (connecting flights excluded).
  - Flights can only be used in sequence from the place of departure specified on the itinerary.

- **Cancellations**:
  - Tickets are non-refundable and non-transferable.
  - **Cancellations** can be made up to 45 minutes prior to departure.
  - Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.
Thank you for booking with Expedia For TD!

All of your trip information is in your online itinerary:

- Get live status information
- Easy access to your latest trip information
- Upgrade, change or cancel your booking

Go To My Itinerary

St. John's
5 Apr 2016 - 5 Apr 2016 | Itinerary # 1130763967547

Because you booked a flight, you qualify for up to 55% off St. John's hotels.
Expires Wed, 30 Mar

See hotels

Important Information

- Remember to bring your itinerary and government-issued photo ID for airport check-in and security.

Important Information

- Remember to bring your itinerary and government-issued photo ID for airport check-in and security.

Halifax (YHZ) → St. John's (YYT)
5 Apr 2016 - 5 Apr 2016, 1 one way ticket

Your reservation is booked and confirmed. There is no need to call us to reconfirm this reservation.

Traveller Information

Mark Gardin
Adult
No frequent flyer details provided
Ticket # 4511730708402

Price Summary

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<td>Total</td>
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* Seat assignments, special meals, frequent flyer point awards and special assistance requests should be confirmed directly with the airline.

5 Apr 2016 - Departure Nonstop

Halifax to St. John's 1 h 40 m

YHZ 7:30am YYT 9:40am
Porter Airlines 251
Economy / Coach (P) | Confirm seats with the airline *

Airline Rules & Regulations

- We understand that sometimes plans change. We do not charge a cancel or charge fee. When the airline charges such fees in accordance with its own policies, the cost will be passed on to you.
- Tickets are nonrefundable, nontransferable and name changes are not allowed.
- Please read the complete penalty rules for changes and cancellations applicable to this fare.
- Please read important information regarding airline liability limitations .
- For residents of Québec, prices include a contribution to the Indemnity Fund of C$1.00 per C$1.000 of travel services purchased.

Additional Flight Services

- The airline may charge additional fees for checked baggage or other optional services.

Need help with your reservation?

- Visit our Customer Support page.
- Alternatively, call us at 1-877-222-6492 or from outside of North America at 1-949-333-4946.
- For faster service, mention itinerary #1130763967547

Expedia for TD

Congratulations, you will earn TD Points for this travel purchase.

Complete Your Trip

Get rested
Add a Hotel

Get around
Add a Car

Get out and explore
Add an activity
Find deals on rides to your Hotel
Get a Ride
Thank you for booking with Expedia For TD!

All of your trip information is in your online itinerary:

- Get live status information
- Easy access to your latest trip information
- Upgrade, change or cancel your booking

Go To My Itinerary

Because you booked a flight, you qualify for up to 55% off Goose Bay hotels.
Expires Wed, 30 Mar

See hotels

Important Information

- Remember to bring your itinerary and government-issued photo ID for airport check-in and security.

Important Information

- Remember to bring your itinerary and government-issued photo ID for airport check-in and security.

St. John's (YYT) → Goose Bay (YYR)
5 Apr 2016 - 5 Apr 2016, 2 one way tickets

Your reservation is booked and confirmed. There is no need to call us to reconfirm this reservation.

Traveller Information

Richard Douglas Symonds
Adult

No frequent flyer details provided
Ticket # 1730708428

Price Summary

<table>
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<th>Traveller 1: Adult</th>
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<td>Taxes &amp; Fees</td>
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<table>
<thead>
<tr>
<th>Traveller 2: Adult</th>
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</thead>
<tbody>
<tr>
<td>Flight</td>
<td>C$332.00</td>
</tr>
</tbody>
</table>
Mark Gardin
Adult
- Seat assignments, special meals, frequent flyer point awards and special assistance requests should be confirmed directly with the airline.

5 Apr 2016 - Departure 1 stop
Total travel time: 2 h 35 m

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>St. John's</td>
<td>Gander</td>
</tr>
<tr>
<td>YYT 12:00pm</td>
<td>YQX 12:40pm</td>
</tr>
<tr>
<td>Provincial Airlines 921</td>
<td>Economy / Coach (V)</td>
</tr>
<tr>
<td>Layover: 0 h 20 m</td>
<td></td>
</tr>
<tr>
<td>Gander</td>
<td>Goose Bay</td>
</tr>
<tr>
<td>YQX 1:00pm</td>
<td>YYR 2:05pm</td>
</tr>
<tr>
<td>Provincial Airlines 921</td>
<td>Economy / Coach (V)</td>
</tr>
<tr>
<td>1 h 35 m</td>
<td>624 km</td>
</tr>
</tbody>
</table>

Airline Rules & Regulations
- We understand that sometimes plans change. We do not charge a cancel or change fee. When the airline charges such fees in accordance with its own policies, the cost will be passed on to you.
- Tickets are nonrefundable, nontransferable and name changes are not allowed.
- Please read the complete penalty rules for changes and cancellations applicable to this fare.
- Please read important information regarding airline liability limitations.
- For residents of Québec, prices include a contribution to the Indemnity Fund of C$1.00 per C$1,000 of travel services purchased.

Need help with your reservation?
- Visit our Customer Support page.
- Alternatively, call us at 1-877-222-6492 or from outside of North America at 1-949-333-4946.
- For faster service, mention itinerary #1130764268525

Expedia for TD

Congratulations, you will earn TD Points for this travel purchase.

Complete Your Trip

Get out and explore
Add an activity
Thank you for booking with Expedia For TD!

All of your trip information is in your online itinerary:

- Get live status information
- Easy access to your latest trip information
- Upgrade, change or cancel your booking

Go To My Itinerary

Halifax
6 Apr 2016 - 6 Apr 2016 | Itinerary # 1130765038762

Because you booked a flight, you qualify for up to 55% off Halifax hotels.
Expires Wed, 30 Mar

See hotels

Important Information

- Remember to bring your itinerary and government-issued photo ID for airport check-in and security.

Important Information

- Remember to bring your itinerary and government-issued photo ID for airport check-in and security.

Goose Bay (YYR) → Halifax (YHZ)
6 Apr 2016 - 6 Apr 2016, 1 one way ticket

CONFIRMED
Air Canada K7K3M

Your reservation is booked and confirmed. There is no need to call us to reconfirm this reservation.

Traveller information

Mark Gardin
Adult

No frequent flyer details provided
Ticket # 0141730708546

Price Summary

Traveller 1: Adult C$456.66
Flight C$377.00
Taxes & Fees C$79.68
Total: C$456.66
6 Apr 2016 - Departure Nonstop

Total travel time: 1 h 38 m

Goose Bay  Halifax

1 h 38 m 964 km

YVR 9:10am  YHZ 10:48am
Air Canada 8899 Operated by AIR CANADA EXPRESS - JAZZ
Economy / Coach (V) | Confirm seats with the airline *

Airline Rules & Regulations

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Additional Flight Services

- The airline may charge additional fees for checked baggage or other optional services.

Need help with your reservation?

- Visit our Customer Support page.
- Alternatively, call us at 1-877-222-6492 or from outside of North America at 1-649-333-4046.
- For faster service, mention Itinerary #1130765038762

Expedia for TD

Congratulations, you will earn TD Points for this travel purchase.

Complete Your Trip

Get rested
Add a Hotel

Get around
Add a Car

Get out and explore
Add an activity

Find deals on rides to your Hotel
Get a Ride
Section 40 (1)

HUGS WELLNESS

ULTRAMAR \# 749
374A HAMILTON HEVER RD
HAPPY VALLEY, NL A0B 1E0

Sale
INV#: 0000000024

VISA

TERM ID: 00190160
BATCH: 0000000024

Application Label: VISA CREDIT
AO#: 916000000001900
TER: 00 00 00 00 00
ISO: 0000

FUEL PRODUCT LITRES PRICE/L
REGULAR 1.954 1.000 12.9

Total: CAD$ 12.9

TAXES ON 1.954 LITRES OF FUEL
EXCISE = $1.20
ROAD = $1.77
GST = $1.48

(ex - NON-TAXABLE ITEM)
GST: 055640131

Approved: 07/007
001-00
06-APR-16 08:42:57

CUSTOMER COPY
HAVE A NICE DAY

$19.50 +HST

$2.97 +HST

$22.42

*** CUSTOMER COPY ***
RENTAL AGREEMENT NUMBER 974980123

YOUR INFORMATION
Customer Name: SYMONDS, RICHARD
RapidRez Number: 6769
Methods Of Payment: VISA
Travel Partner Num: [redacted]

Section 40 (1)

YOUR RENTAL
Pickup Date/Time: APR 05, 2016 01:39 PM
Pickup Location: 6 VULCAN ROAD (HAPPY VALLEY)
GOOSE BAY, NL A0P 1E0

Section 40 (1)

RECEIPT
YOUR VEHICLE INFORMATION
Budget Car Num: 32836952
Plate Number: NL HTN295
Veh Grp Charged: Full-Size
Veh Grp Rented: Premium
Veh Description: MAR FORD TAURUS SEDAN
Total Driven: 37 Kms
Odometer In: 37461 KMs
Fuel Gauge Reading: Full

Return Date/Time: APR 06, 2016 08:30 AM
Return Location: 6 VULCAN ROAD (HAPPY VALLEY)
GOOSE BAY, NL A0P 1E0

YOUR OPTIONAL PRODUCTS/SERVICES

----------NOTICES----------BUDGET----------NOTICES----------BUDGET----------NOTICES----------BUDGET----------NOTICES
I agree to the rental charges above. I acknowledge additional charges could be added based on tolls, tickets, fines administrative charges and other fees which may be applicable.

Thank you for renting with Budget.

If you have questions regarding this rental, call us at 709-896-2976
This vehicle was rented to you by 29041
This vehicle was checked in for you by 29041

Goose Bay Motors Ltd Garage 709.896.2973 goose_bay_motors@hotmail.com
141 Hamilton River Road P.O. Box 580 Station B Goose Bay, NL A0P 1E0
Provincial Airlines

NAME OF PASSENGER: SYMONDS/RICHARD DOUGLAS
REASON FOR ISSUANCE: SPECIFIED MISCELLANEOUS CHARGES ORDER

CONJUNCTION FROM | CONJUNCTION TO | ISSUED IN EXCHANGE FOR | PLACE OF ISSUE | TOUR/CONTRACT
--- | --- | --- | --- | ---

CURRENCY: CAD

CHARGE BREAKDOWN

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Fare</td>
<td>$75.00</td>
<td>Total HST</td>
<td>$9.75</td>
</tr>
<tr>
<td>Total Navcan</td>
<td>$0.00</td>
<td>Total GST</td>
<td>$0.00</td>
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<tr>
<td>Total Airport Improvement</td>
<td>$0.00</td>
<td>Total QST</td>
<td>$0.00</td>
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<tr>
<td>Total Fuel Surcharge</td>
<td>$0.00</td>
<td>Total Value</td>
<td>$84.75</td>
</tr>
<tr>
<td>Total Other Charges</td>
<td>$0.00</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

PAYMENT INFORMATION

Credit Card Payment: VISA

EXP 0818 AUTH 002

$84.75

Section 40 (1)

Total Paid: $84.75

$37.50 + HST

$30.50 + HST

LABCITY REC

HEALTH WELLNESS

ROUTE/FLIGHT CHARGE DETAILS

<table>
<thead>
<tr>
<th>#</th>
<th>FROM</th>
<th>TO</th>
<th>FLIGHT</th>
<th>FAREBASIS</th>
<th>TRAVEL DATE</th>
<th>FARE</th>
<th>NAV</th>
<th>AIF</th>
<th>FUEL</th>
<th>OTHER</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>YWK</td>
<td>YYR</td>
<td>PB 902</td>
<td>CHANGEF</td>
<td>04/05/2016</td>
<td>$75.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

END OF DETAILS

OFFICIAL RECEIPT MUST BE SIGNED BY AGENT

Agent Signature

967 5190108189 0
Airline Flight Itinerary

Passenger Name: SYMONDS/RICHARD DOUGLAS

Contact Info:
- Phone 1: [redacted]
- Phone 2: [redacted]
- Email/Oth: r.symonds@leake49.ca

Travel Agency: 99535516

FARE/CHARGES:
- Basic Fare: $257.00
- NFL: $55.00
- Airport Improvements: $0.00
- Other: $0.00
- Airport Security: $7.12

Total Value (Before Tax): $319.12
Total Value (Incl Tax): $360.01

TAXES:
- Harmonized Sales: $41.49
- Goods & Services: $0.00
- Quebec Sales: $0.00

Currency: CAD
Rate of exchange: 1.0000

Total Paid: $417.11

FLIGHT ARRANGEMENTS:
- Leg 1: On Flight PB 902
- Departing From: Wabush, NL
- Travelling To: Goose Bay, NL
- Departure Date/Time (24HR): 04/05/2016 11:45
- Arrival Date/Time (24HR): 04/05/2016 14:20

Payment Information:
- E-Ticket Issuance: ETK

Please reconfirm flight times 24 hours prior to departure.

Thank you for flying Provincial Airlines/Nunavut Mikun Operated by Provincial Airlines.
For reservations call 1-800-563-2600 or visit our website at www.provincialairlines.ca
Richmond Symons

Date    Description
Apr 05  Regular Room
Apr 05  HST
Apr 05  Regular Room
Apr 05  HST
Apr 06  SNACKS
Apr 06  HST
Apr 06  PAID BY VISA - Thank you

Reference
Rm104 - M. Gardin
Rm104 - M. Gardin

Charges
water
water

Credits
0.00
352.56
352.56

Thank you for staying with us. Please come again!
Call 1-877-996-9301 to make your next reservation with us.

Our H.S.T. # is 887659548

Charge Summary:
HST

$352.56

Section 40 (1)