Dear [Name]

Re: Your request for access to information under Part II of the Access to Information and Protection of Privacy Act [Our File #: MIGA/14/2014]

On October 15, 2014, the Department of Municipal and Intergovernmental Affairs (the “department”) received your request for access to the following information/records:

“Two Records generated by the Department of Municipal Affairs are referenced. These are contradictory in nature and both cannot be valid and accurate. I request a copy of the valid and authentic and true Record.”

Please be advised that the department has no records responsive to this request.

Section 43 of the Act provides that you may ask the Information and Privacy Commissioner to review this file or you may appeal the department’s response to the Supreme Court Trial Division. A request to the Information and Privacy Commissioner shall be made in writing within 60 days of the date of this letter or within a longer period that may be allowed by the Commissioner.

The address and contact information of the Information and Privacy Commissioner is as follows:

Office of the Information and Privacy Commissioner
34 Pippy Place
P. O. Box 13004, Stn. A
St. John’s, NL. A1B 3V8

Telephone: (709) 729-6309
Facsimile: (709) 729-6500

In the event that you choose to appeal to the Trial Division, you must do so within 30 days of the date of this letter. Section 60 of the Act sets out the process to be followed when filing such an appeal.
Please be advised that responsive records will be published following a 72 hour period after the response is sent electronically to you or five business days in the case where records are mailed to you. It is the goal to have the responsive records posted to the Office of Public Engagement's website within one business day following the applicable period of time.

If you have any further questions, please contact Mr. Scott Winters, ATIPP Coordinator, at (709) 729-6528.

While not related to the above, we note that this ATIPP request was received the same day that the department responded to you by mail (appended) regarding similar email queries that you made to the department on August 19, 2014 and August 23, 2014. Based upon our review, we have determined that your earlier queries have been fully answered as per the letter that was forwarded to you on October 15, 2014.

Sincerely,

COLLEEN JANES
Deputy Minister for Municipal Affairs

Enclosure