January 16, 2017

Dear [Name]:

Re: Your request for access to information under Part II of the Access to Information and Protection of Privacy Act [Our File #: HCS/004/2017]

On January 12, 2017, The Department of Health and Community Services received your request for access to the following records:

“I am requesting a copy of all annual, air quality inspections/reports completed from 2008 to 2016 for each of the five schools within the Crescent Collegiate School system: Whitbourne Elementary, Holy Family Elementary, Woodland Elementary, Crescent Collegiate and Acreman Elementary. As well as any emails, briefing notes sent to the NLESD from the Dept of Health & Community Services regarding air quality at these schools over the same time frame of 2008 to 2016.”

Please be advised that the Deputy Minister, John G. Abbott, for the Department of Health and Community Services has reviewed this request and the Department of Health and Community Services has no records responsive to your request.

Records for your request may be available with Service NL, and/or the NL English School District. Please contact the ATIPP Coordinators for the above mentioned department. Contact information can be found in the attached link: http://www.atipp.gov.nl.ca/info/coordinators.html.

The Access to Information and Protection of Privacy Act requires us to provide an advisory response within 10 days of receiving the request. As this request has been completed prior to day 10, this letter also serves as our Advisory Response.

Please be advised that you may ask the Information and Privacy Commissioner to review the processing of your access request, as set out in section 42 of the Access to Information and Protection of Privacy Act (the Act). A request to the Commissioner must be made in writing within 15 business days of the date of this letter or within a longer period that may be allowed by the Commissioner.

The address and contact information of the Information and Privacy Commissioner is as follows:

P.O. Box 8700, St. John's, NL, Canada A1B 4J6  t 709.729.3124  f 709.729.0121
You may also appeal directly to the Supreme Court Trial Division within 15 business days after you receive the decision of the public body, pursuant to section 52 of the Act.

Please be advised that this letter will be published following a 72 hour period after it is sent electronically to you or five business days in the case where records are mailed to you. It is the goal to have the letter posted to the Completed Access to Information Requests website within one business day following the applicable period of time. Please note that requests for personal information will not be posted online.

If you have any further questions, please contact me by telephone at 709-729-7010 or by email at VanessaMacey@gov.nl.ca.

Sincerely,

[Signature]

Vanessa Macey
ATIPP Coordinator