Dear [Redacted]

Re: Your request for access to information under Part II of the Access to Information and Protection of Privacy Act [HCS/140/2016]

On November 21, 2016, the Department of Health and Community Services received your request for access to the following records:

“This is a request for any and all correspondence (including but not limited to e-mails, letters, briefing notes, funding applications, etc) between Tourism Bell Island Inc. and the Department of Health and Community Services, which relate to the 3 payments totaling $14,000, which were issued from that department to Tourism Bell Island Inc. from the years April 1, 2009 to October 21, 2016, according to the ATIPP file FIN-66-2016”

I am pleased to inform you that a decision has been made by Mr. John G. Abbott, Deputy Minister for the Department of Health and Community Services, to provide access to some of the requested information.

Access to the remaining records, and/or information contained within the records, has been refused in accordance with the following exceptions to disclosure, as specified in the Access to Information and Protection of Privacy Act (the Act):

Section 35 – Disclosure Harmful to Financial or Economic Interests of a Public Body
Section 40 – Disclosure Harmful to Personal Privacy

As outlined on page 24 of the records provided to you, the correspondence for the Provincial Health and Wellness Grant for $8000 is in the care and custody of the Department of Children, Seniors and Social Development (CSSD). Similarly, all of the final reports submitted by Tourism Bell Island Inc. are also with Department of CSSD. Please submit a separate ATIPP request to the Department of CSSD for these records.

As required by 8(2) of the Act, we have severed information that is unable to be disclosed and have provided you with as much information as possible.

In accordance with your request for a copy of the records, the appropriate copies have been enclosed.
Please be advised that you may appeal this decision and ask the Information and Privacy Commissioner to review the decision to provide partial access to the requested information, as set out in section 42 of the Act (a copy of this section of the Act has been enclosed for your reference). A request to the Commissioner must be made in writing within 15 business days of the date of this letter or within a longer period that may be allowed by the Commissioner. Your appeal should identify your concerns with the request and why you are submitting the appeal.

The appeal may be addressed to the Information and Privacy Commissioner as follows:

Office of the Information and Privacy Commissioner
2 Canada Drive
P. O. Box 13004, Stn. A
St. John’s, NL A1B 3V8

Telephone: (709) 729-6309
Toll-Free: 1-877-729-6309
Facsimile: (709) 729-6500

You may also appeal directly to the Supreme Court Trial Division within 15 business days after you receive the decision of the public body, pursuant to section 52 of the Act (a copy of this section of the Act has been enclosed for your reference).

Please be advised that responsive records will be published following a 72 hour period after the response is sent electronically to you or five business days in the case where records are mailed to you. It is the goal to have the responsive records posted to the Completed Access to Information Requests website within one business day following the applicable period of time. Please note that requests for personal information will not be posted online.

If you have any further questions, please contact me by telephone at (709) 729-7010 or by email at vanessamacey@gov.nl.ca.

Sincerely,

Vanessa Macey
ATIPP Coordinator

Enclosures
Disclosure harmful to the financial or economic interests of a public body

35. (1) The head of a public body may refuse to disclose to an applicant information which could reasonably be expected to disclose

(a) trade secrets of a public body or the government of the province;
(b) financial, commercial, scientific or technical information that belongs to a public body or to the government of the province and that has, or is reasonably likely to have, monetary value;
(c) plans that relate to the management of personnel of or the administration of a public body and that have not yet been implemented or made public;
(d) information, the disclosure of which could reasonably be expected to result in the premature disclosure of a proposal or project or in significant loss or gain to a third party;
(e) scientific or technical information obtained through research by an employee of a public body, the disclosure of which could reasonably be expected to deprive the employee of priority of publication;
(f) positions, plans, procedures, criteria or instructions developed for the purpose of contractual or other negotiations by or on behalf of the government of the province or a public body, or considerations which relate to those negotiations;
(g) information, the disclosure of which could reasonably be expected to prejudice the financial or economic interest of the government of the province or a public body; or
(h) information, the disclosure of which could reasonably be expected to be injurious to the ability of the government of the province to manage the economy of the province.

(2) The head of a public body shall not refuse to disclose under subsection (1) the results of product or environmental testing carried out by or for that public body, unless the testing was done

(a) for a fee as a service to a person or a group of persons other than the public body; or
(b) for the purpose of developing methods of testing.
Disclosure harmful to personal privacy

40. (1) The head of a public body shall refuse to disclose personal information to an applicant where the disclosure would be an unreasonable invasion of a third party's personal privacy.

(2) A disclosure of personal information is not an unreasonable invasion of a third party's personal privacy where

(a) the applicant is the individual to whom the information relates;

(b) the third party to whom the information relates has, in writing, consented to or requested the disclosure;

(c) there are compelling circumstances affecting a person's health or safety and notice of disclosure is given in the form appropriate in the circumstances to the third party to whom the information relates;

(d) an Act or regulation of the province or of Canada authorizes the disclosure;

(e) the disclosure is for a research or statistical purpose and is in accordance with section 70;

(f) the information is about a third party's position, functions or remuneration as an officer, employee or member of a public body or as a member of a minister's staff;

(g) the disclosure reveals financial and other details of a contract to supply goods or services to a public body;

(h) the disclosure reveals the opinions or views of a third party given in the course of performing services for a public body, except where they are given in respect of another individual;

(i) public access to the information is provided under the *Financial Administration Act*;

(j) the information is about expenses incurred by a third party while travelling at the expense of a public body;

(k) the disclosure reveals details of a licence, permit or a similar discretionary benefit granted to a third party by a public body, not including personal information supplied in support of the application for the benefit;

(l) the disclosure reveals details of a discretionary benefit of a financial nature granted to a third party by a public body, not including

(i) personal information that is supplied in support of the application for the benefit, or

(ii) personal information that relates to eligibility for income and employment support under the *Income and Employment Support Act* or to the determination of income or employment support levels; or

(m) the disclosure is not contrary to the public interest as described in subsection (3) and reveals only the following personal information about a third party:
(i) attendance at or participation in a public event or activity related to a public body, including a graduation ceremony, sporting event, cultural program or club, or field trip, or

(ii) receipt of an honour or award granted by or through a public body.

(3) The disclosure of personal information under paragraph (2)(m) is an unreasonable invasion of personal privacy where the third party whom the information is about has requested that the information not be disclosed.

(4) A disclosure of personal information is presumed to be an unreasonable invasion of a third party's personal privacy where

(a) the personal information relates to a medical, psychiatric or psychological history, diagnosis, condition, treatment or evaluation;

(b) the personal information is an identifiable part of a law enforcement record, except to the extent that the disclosure is necessary to dispose of the law enforcement matter or to continue an investigation;

(c) the personal information relates to employment or educational history;

(d) the personal information was collected on a tax return or gathered for the purpose of collecting a tax;

(e) the personal information consists of an individual's bank account information or credit card information;

(f) the personal information consists of personal recommendations or evaluations, character references or personnel evaluations;

(g) the personal information consists of the third party's name where

(i) it appears with other personal information about the third party, or

(ii) the disclosure of the name itself would reveal personal information about the third party; or

(h) the personal information indicates the third party's racial or ethnic origin or religious or political beliefs or associations.

(5) In determining under subsections (1) and (4) whether a disclosure of personal information constitutes an unreasonable invasion of a third party's personal privacy, the head of a public body shall consider all the relevant circumstances, including whether

(a) the disclosure is desirable for the purpose of subjecting the activities of the province or a public body to public scrutiny;

(b) the disclosure is likely to promote public health and safety or the protection of the environment;

(c) the personal information is relevant to a fair determination of the applicant's rights;

(d) the disclosure will assist in researching or validating the claims, disputes or grievances of aboriginal people;
(e) the third party will be exposed unfairly to financial or other harm;

(f) the personal information has been supplied in confidence;

(g) the personal information is likely to be inaccurate or unreliable;

(h) the disclosure may unfairly damage the reputation of a person referred to in the record requested by the applicant;

(i) the personal information was originally provided to the applicant; and

(j) the information is about a deceased person and, if so, whether the length of time the person has been deceased indicates the disclosure is not an unreasonable invasion of the deceased person’s personal privacy.
Access or correction complaint

42. (1) A person who makes a request under this Act for access to a record or for correction of personal information may file a complaint with the commissioner respecting a decision, act or failure to act of the head of the public body that relates to the request.

(2) A complaint under subsection (1) shall be filed in writing not later than 15 business days

(a) after the applicant is notified of the decision of the head of the public body, or the date of the act or failure to act; or

(b) after the date the head of the public body is considered to have refused the request under subsection 16(2).

(3) A third party informed under section 19 of a decision of the head of a public body to grant access to a record or part of a record in response to a request may file a complaint with the commissioner respecting that decision.

(4) A complaint under subsection (3) shall be filed in writing not later than 15 business days after the third party is informed of the decision of the head of the public body.

(5) The commissioner may allow a longer time period for the filing of a complaint under this section.

(6) A person or third party who has appealed directly to the Trial Division under subsection 52(1) or 53(1) shall not file a complaint with the commissioner.

(7) The commissioner shall refuse to investigate a complaint where an appeal has been commenced in the Trial Division.

(8) A complaint shall not be filed under this section with respect to

(a) a request that is disregarded under section 21;

(b) a decision respecting an extension of time under section 23;

(c) a variation of a procedure under section 24; or

(d) an estimate of costs or a decision not to waive a cost under section 26.

(9) The commissioner shall provide a copy of the complaint to the head of the public body concerned.
Direct appeal to Trial Division by an applicant

52. (1) Where an applicant has made a request to a public body for access to a record or correction of personal information and has not filed a complaint with the commissioner under section 42, the applicant may appeal the decision, act or failure to act of the head of the public body that relates to the request directly to the Trial Division.

(2) An appeal shall be commenced under subsection (1) not later than 15 business days

(a) after the applicant is notified of the decision of the head of the public body, or the date of the act or failure to act; or

(b) after the date the head of the public body is considered to have refused the request under subsection 16(2).

(3) Where an applicant has filed a complaint with the commissioner under section 42 and the commissioner has refused to investigate the complaint, the applicant may commence an appeal in the Trial Division of the decision, act or failure to act of the head of the public body that relates to the request for access to a record or for correction of personal information.

(4) An appeal shall be commenced under subsection (3) not later than 15 business days after the applicant is notified of the commissioner’s refusal under subsection 45(2).
AGE FRIENDLY
GRANT
Application for Funding
Health and Wellness Grant
Programs
2012/13

Section 1: Contact Information

1. Name of the organization/group seeking funding

Name: Tourism Bell Island Inc.
Mailing Address: PO box 279, Wabana Complex, Bell Island, NL A0A4H0
Telephone: (709) 488-2411 or [redacted] Fax: (709) 488-3290
Email: tourismbellisland@gmail.com

2. Contact person for the organization/group seeking funding. The contact person will be responsible for answering questions related to this application, filing any reports or answering questions that may arise should you receive funding.

Name: Henry Crane
Position: Vice Chair, Tourism Bell Island Inc.
Mailing Address: PO Box 413, 35 Armoury Road, Bell Island, NL A0A4H0
Telephone: [redacted] Fax: [redacted]
Email: [redacted]

Section 2: Tell us about your organization/group

3. Are you a non-profit organization? ☑ Yes ☐ No

If yes, are you incorporated
☑ Yes ☐ No

If incorporated what is your incorporation number?
[84887 2606 RT0001]

4. Are you listed with the Canada Revenue Agency as a Registered Charity? ☑ Yes ☐ No

If yes, what is the Charitable Status Number?
[84887 2606 RT0001]
5. Are you a/an:
- Incorporated Municipality
- Inuit Community Government
- Reserve

6. Does the organization/group operate with a HST number?
- Yes
- No

If yes, what is the HST Number?

If no, is the group a non profit organization with revenues of less than $30,000.

7. Is your organization “in good standing” with Government. For example there are no outstanding reports/forms to be submitted from previous grant programs or to Service NL.
- Yes
- No

8. In order to receive a grant, all applicants must indicate an individual(s) in their group/organization who will have signing authority and take responsibility for the transfer of funds. Please provide a list of your Group/Committee/Board Members and indicate whether the individual(s) is a signing officer(s).

<table>
<thead>
<tr>
<th>S.40(1)</th>
<th>Name</th>
<th>Position</th>
<th>E-mail</th>
<th>Phone #</th>
<th>Signing Officer? (Y/N)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td>Chair Tourism Bell Island</td>
<td></td>
<td>Y</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Henry Crane</td>
<td>Vice Chair Tourism Bell Island Inc.</td>
<td></td>
<td>Y</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td></td>
<td>Treasurer Tourism Bell Island Inc.</td>
<td></td>
<td>Y</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td></td>
<td>Secretary Tourism Bell Island Inc.</td>
<td></td>
<td>N</td>
<td></td>
</tr>
</tbody>
</table>

9. Main purpose of the organization/group

Main purpose of Tourism Bell Island is to promote tourism through the use of our own tangible and intangible assets.

The most important and reliable resource we have for this are our senior and elderly citizens. They provide the spark that drives the culture, the folklore and the history of our new found tourism industry. With their memories of the past, they provide us with the vital information that plays such a great part in putting together dinner theatres, outdoor theatre and story telling to locals and tourists.

Because of their vast knowledge and their overall willingness to want to become a part of tourism, our seniors take major parts in these productions through acting, story telling, playing musical instruments and performing songs and recitations.

We consider that by paying homage to the seniors and getting them to be a vital part of the new Bell Island, they lend their life experience to these productions and give them a high sense of self worth and a feeling of purpose not only to be a part of the past, but to be one of the driving forces for the future. If our efforts are successful this summer through grants such as these, we feel we will galvanize our seniors to be driving force to our future.
Section 3: Tell us about your proposed project

10. Project Title: The Future is Our Past

11. To which provincial grant program are you applying? (check one only, see grant program descriptions in grant guidelines)

- Provincial Wellness (mark an “X” next to the priority area in which your project is focused)
  - Healthy Eating
  - Physical Activity
  - Tobacco Control
  - Injury Prevention
- Healthy Aging Senior Wellness
- Provincial Cancer Prevention and Awareness
- Age-Friendly Newfoundland and Labrador (mark an “X” to indicate senior’s organization grant or community grant)
  - Senior’s Organization
  - Community

12. Total amount Requested: $25,000.00

Have you applied to any other provincial government grant programs or any other sources of funding for this project this year? □ Yes ☑ No

If yes, identify sources and amounts.

13. What is the anticipated start date? 2013 / 07 / 01

What is the anticipated end date? 2013 / 09 / 08

14. Provide a brief description of your project: We will endeavor to have seniors become extremely proactive in their own physical and mental well being. I have provided a more in depth explanation as an attachment to this application. However for the sake of brevity here we plan to engage the seniors by meeting in pristine and well known sites on the island. Sites that have a history and will provide a nostalgic atmosphere for the seniors. While there they will practice Tai Chi, be entertained by seniors and others. We will have comfortable seating areas. We will have informal dialog sessions and provide healthy snacks. We will even endeavor to prepare some of these snacks on site. We will also have leisurely walks to the WW11 guns and strolls on Lance Cove where they can reminisce and breath the salt air. They will be heavily involved in acting, planning and sharing their past. It will improve social connections, reduce or eliminate social isolation, encourage physical fitness and a sense of importance.

15. What is your target population? List the communities, number of people and description of the people involved in this project.

<table>
<thead>
<tr>
<th>Community</th>
<th>Number of People</th>
<th>Description (children, youth, senior etc)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bell Island</td>
<td>3000</td>
<td>All ages</td>
</tr>
<tr>
<td>Ex-patriots from all over NL and Canada</td>
<td>10,000 plus</td>
<td>All ages</td>
</tr>
</tbody>
</table>
16. How many active volunteers and staff will be involved in this project?

<table>
<thead>
<tr>
<th>Volunteers</th>
<th>Full-Time Staff</th>
<th>Part-Time Staff</th>
</tr>
</thead>
<tbody>
<tr>
<td>10</td>
<td>0</td>
<td>2</td>
</tr>
</tbody>
</table>

17. Please list the names of any groups or organizations you plan to partner with for this project and describe how the partner will contribute to the project.

<table>
<thead>
<tr>
<th>Partner's Name</th>
<th>Partner's Contribution to the Project</th>
</tr>
</thead>
<tbody>
<tr>
<td>Town of Wabana</td>
<td>In kind for indoor activities</td>
</tr>
<tr>
<td>RC Legion</td>
<td>Legion in kind kitchen facilities</td>
</tr>
<tr>
<td>Radio Bell Island</td>
<td>In kind radio spots for interviews and shows</td>
</tr>
</tbody>
</table>

18. What do you hope to accomplish overall with this project?

We hope to make the seniors an active driving force in the re-development of their community. We will do this by promoting the physical health of the seniors through good eating habits and being proactive in developing good meals and good nutrition. We will then encourage them to get more involved in the community by talking, story telling, acting, telling stories and sharing story and song with young and old alike. We want them to woo our visitors, their relatives and their friends by taking an active leadership role in their community. We want them to be what they should be vibrant, living memories of a great life and a great past. We are hoping they will provide the linkage between old and young and through their presence, they will be the leaders for the youth through inspiration and example.

19. Detail your project with this Plan of Action. Please complete the table below identifying:

- **Objectives:** a statement of "what" you wish to accomplish at each stage of the action plan
- **Actions:** the work you will do to meet the objective
- **Responsibility:** who will be responsible for the action
- **Timeline:** the amount of time required to complete the action

attach any additional pages if you need more space.
## Plan of Action

### Objective 1:

<table>
<thead>
<tr>
<th>Action(s)</th>
<th>Responsibility</th>
<th>Timeline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Implement healthy eating</td>
<td>Sponsoring agency and seniors' nutritionist</td>
<td>July 01-Sept 08th 2013</td>
</tr>
<tr>
<td>Prepare healthy meals</td>
<td>Seniors and dieticians and sponsoring agency</td>
<td>July 01-Sept 08th 2013</td>
</tr>
<tr>
<td>Physical exercise suited to seniors (Tai Chi)</td>
<td>Qualified instructor and sponsoring agency</td>
<td>July 01-Sept 08th 2013</td>
</tr>
<tr>
<td>Walking trails for fitness</td>
<td>Sponsoring agency and seniors</td>
<td>July 01-Sept 08th 2013</td>
</tr>
</tbody>
</table>

### Objective 2:

<table>
<thead>
<tr>
<th>Action(s)</th>
<th>Responsibility</th>
<th>Timeline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Do away with social isolation</td>
<td>Sponsoring agency and seniors</td>
<td>July 01-Sept 08th 2013</td>
</tr>
<tr>
<td>Create a sense of purpose and belonging for all seniors</td>
<td>Sponsoring agency and seniors</td>
<td>July 01-Sept 08th 2013</td>
</tr>
<tr>
<td>Participate and use artistic talents</td>
<td>Seniors and sponsoring agency and artistic director</td>
<td>July 01-Sept 08th 2013</td>
</tr>
<tr>
<td>Create awareness of injuries that are age related</td>
<td>Health professionals and fitness instructors</td>
<td>July 01-Sept 08th 2013</td>
</tr>
</tbody>
</table>

### Objective 3:

<table>
<thead>
<tr>
<th>Action(s)</th>
<th>Responsibility</th>
<th>Timeline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Create self esteem</td>
<td>Motivational speakers</td>
<td>July 01-Sept 08th 2013</td>
</tr>
<tr>
<td>Get involved in local radio from the techs and to being on air announcements</td>
<td>Sponsoring agency and radio station hosts</td>
<td>July 01-August 08th 2013</td>
</tr>
<tr>
<td>Create awareness of elder abuse</td>
<td>RCMP social services and Seniors</td>
<td>July 01-August 08th 2013</td>
</tr>
<tr>
<td>Sponsor social events</td>
<td>RC Legion and seniors</td>
<td>July 01-August 08th 2013</td>
</tr>
</tbody>
</table>

20. Describe who will be responsible for the direction and day to day management of the project (e.g. advisory group, board of directors, staff, volunteers, project coordinator)

   The Board of Directors of Tourism Bell Island Inc. will be responsible for the day to day running and management of the program. Henry Crane will be the lead and he will utilize our board and volunteers to be involved with certain tasks.

21. Briefly explain why your organization is in a position to carry out the project (e.g. staff capacity to complete the project, any related training completed, any previous successes/experience working with community projects or initiatives.)

   Tourism Bell Island is a relatively new entity on Bell Island being a mere three years old. However in that time, we have been highly successful. We are developing our community around youth and seniors, last year with the help of volunteer seniors and summer students, we completed three walking trails and was able with assistance from seniors, develop plays based on our history culture and folklore. This is but the tip of the iceberg. As a person who has taken it upon himself to become heavily involved with seniors and going directly to their homes and talking with them, I know they want to be involved and I am sure they will step up as they have always done.
# Section 4: Project Budget

<table>
<thead>
<tr>
<th>Item</th>
<th>(A) Expenses ($)</th>
<th>(B) Requested Amount from Grant Program</th>
<th>(C) Revenue ($)</th>
<th>(D) Other Funding Sources</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries</td>
<td>$1000.00 monthly</td>
<td>$2000.00</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Materials (please list)</td>
<td></td>
<td>$5,000.00</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Facilities</td>
<td></td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Travel</td>
<td></td>
<td>3,000.00</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Publicity</td>
<td></td>
<td>$1500.00</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Honoraria</td>
<td></td>
<td>$5000.00</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Evaluation</td>
<td></td>
<td>$300.00</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>List any other items which are applicable to your project</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Food supplies, coolers, and propane supplies for outdoor cooking and utensils</td>
<td>$23,600.00</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The total of this column should equal the grant amount requested from the Department of Health and Community Services.

The addition of the 3 Revenue columns (B+C+D) should equal the total expense column (A).
Section 5: Terms and Conditions

- Provincial Funding may be used only for the purposes specified in this application.
- No substantial change in these activities shall be made without consent of the department responsible for providing funding and it shall be at the discretion of the Department to determine what constitutes substantial change in each case.
- Any funding not used for these purposes must be returned to the department.
- The organization is wholly responsible for its own debts. Any application to pay debts will not be accepted.
- If any or part of this funding is used to pay salaries or honoraria, federal and provincial laws concerning salaries and source deductions must be applied (i.e., deductions for income tax, CPP, etc).
- The organization agrees to respect and apply the spirit and provisions of existing human rights legislation.
- Under the Access to Information and Protection of Privacy Act, members of the public may request and obtain access to information held in Provincial Government records.
- A standard statement of acknowledgement is available on request.
- If any or part of this funding is used to pay salaries or honoraria, federal and provincial laws concerning salaries and source deductions must be applied (i.e., deductions for income tax, CPP, etc).
- The organization is wholly responsible for its own debts. Any application to pay debts will not be accepted.
- If funding is received by the agency/organization, I understand and agree that:
  - the agency/organization must comply with those terms and conditions set out in section 5 above;
  - this agreement is not binding until signed by an authorized official of the funding department or agency;
  - At the discretion of the funding department or agency, a more detailed agreement may be required before funding is released.
- I have the authority to legally bind the agency/organization.

Privacy Notice

Under the authority of the Grants and Contributions Program, personal information may be collected for the purpose of program administration. Section 39(1)(C) of the Access to Information and Protection of Privacy Act allows Government Departments/agencies to disclose personal information to other Government Departments/agencies of Newfoundland and Labrador for the purpose of reviewing and monitoring applications, conducting policy analysis and seeking other potential funding sources.

Any questions or comments can be directed to volunteers@gov.nl.ca.

Section 6: Declaration and Disclosure

I declare that:
- the information in this application is accurate and complete.
- the application is made on behalf of the organization named (pg 1) with its full knowledge and consent.
- if financial assistance is provided the organization will submit financial and activity reports and submit to an evaluation of the activity and expenses.
- if funding is received by the agency/organization, I understand and agree that:
  - the agency/organization must comply with those terms and conditions set out in section 5 above;
  - this agreement is not binding until signed by an authorized official of the funding department or agency;
  - At the discretion of the funding department or agency, a more detailed agreement may be required before funding is released.
- I have the authority to legally bind the agency/organization.

<table>
<thead>
<tr>
<th>Applicant's Signature</th>
<th>Witness</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>Date: 07/17/13</td>
<td>Date:</td>
</tr>
</tbody>
</table>

For Government Use Only

<table>
<thead>
<tr>
<th>Authorized Signature</th>
<th>Witness</th>
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HEALTHY AGING SENIORS WELLNESS GRANT PROGRAM

Please accept this information with relationship to the grant as outlined:

1. We plan to support the Provincial healthy Aging Policy by getting our seniors out in an environment. One such environment would be the Memorial Park for Miners who were killed in the mines. This is located right in the centre of the town, next to the post office, bakery and hospital. The area is already a green belt and we will make it even more aesthetically pleasing and attractive by having our seniors actively participate by planting flowers and shrubs in the area. As well, the background of a beautiful mural that already exists there will help create the atmosphere for story and song, which we feel our seniors have so much of. They will be encouraged to talk about and relive our past through stories of our community and the folklore that is ours. All will be welcome to listen and participate.

2. We will also have at least three times a week an expert perform the art of Tai Che as the sun rises and sets each day.

3. With the help of this grant we will build beautiful and eye pleasing benches and seating areas with umbrellas and shady areas to provide a very relaxed and calming environment.

4. With the help from our bakery, hospital dieticians and the seniors themselves, we will provide healthy snacks, sometimes prepared on site, to encourage senior interaction and to make the public be aware of how useful and important seniors are in our community and the diversity they can add to all facets in the town.

5. We will also be using the WW11 gun site and Lance Cove as sites for the events we will be putting off. We will be having younger people who can sing and have musical talent to come in entertain. However more than that, a lot of seniors are quite adept with musical instruments and song. We will be turning these events into old style kitchen parties, with music, dance, stories and song. The key words for us will be fun, enjoyment and participation until your heart sings and you feel young at heart.

INVOLVE SENIORS/ELDERS IN THE PLANNING AND DELIVERY OF THE PROPOSED PROJECT:

1. One of the key elements if the grant is awarded to us will be to get seniors heavily involved in planning. We see many seniors walking about town for the sake of wanting to keep fit. From prior experience with Tourism and interviewing many seniors, one thing I have learned from our seniors is that they love to be involved and by having them meet in a place as described above at the Miners Memorial. We
will engage them to give us ideas and share their experiences and relate their stories to all those who share our community values. These seniors will pick the venue, the time and place where they will share their intangible history as some have done before. Seniors will be asked and encouraged to make up the majority of our planning board. We want them to know that not only will they have a say, they will have the final say.

CLEARLY IDENTIFY HOW THE PROPOSED ACTIVITIES PROMOTE HEALTHY IN ONE OF THE FOLLOWING AREAS:

NOTE: We will show you that we absolutely intend to engage seniors in all these areas stated.

Improved social connections: At the Miners Memorial, seniors will share their stories of folklore, community life and the mining history through story telling. From experience as a volunteer, I can tell you that seniors are entertaining and can leave people spell bounded. The general public will be invited to attend all such events.

Reduced social Isolation: This is a very non threatening environment, where we will be using as part of the program. The same is true of the WW11 guns and Lance Cove beach. All are filled with stories of the past of good and bad events that have happened on this island. The seniors, and I am sure of this will have a faithful following and eager following. We will also encourage seniors and especially elders who may be victims of elder abuse and let them know they do have support.

Healthy eating: Not all seniors, but some seniors are involved in healthy eating. Those that practice it will be encouraged to share. However, we will be using professionals to bring out some of the finer points. We will also use skits that are fun and entertaining to bring home the good points of healthy eating.

Physical activity: Once again, we will be using professionals to stress the importance of physical activity. However, there are a number of seniors who will be sharing their secrets. We are fortunate to have some seniors who can brag about the shape they are in and who would be willing to share.

Injury prevention (Including falls prevention): This is an area what will be relied on by us to avail heavily of partnership with the expertise of the local hospital. They have already agree to partner with us in this area.
ENHANCE THE EXISTING ACTIVITIES OF YOUR ORGANIZATION OR GROUP:

There is nothing in mind that can make anybody no matter age to have purpose and be useful. Through some great volunteer work we have been able to record some of the intangible history that is uniquely Bell Island. This was done with absolutely no budget, just sheer hard work as seniors were interviewed. The result were out door plays and a sold out dinner theatre that came from the hearts and mouths of seniors.

From speaking with many of them, this is but the tip of the iceberg. They have a story to tell and they want to tell it. Bell Island was once a thriving community and now they see it coming back to life and they want to get out there and show we have purpose here also. It is Tourism Bell Island’s hope that they will lend their acting skills to the out door and indoor stage as some of them did for our dinner theatre. Is there anything more satisfying when a senior citizen who has never performed before on stage, takes to the stage in a major role at a dinner theatre and makes the audience cry in sadness and belly laugh with amusement and the reward is a standing ovation. Well that is where we plant the seeds. Seniors with Tourism Bell Island are not merely the cogs in the wheel, they are the wheel. They will enhance Bell Island in ways that I can’t even begin to envision.

ANSWER A DEMONSTRATED NEED THAT HAS NOT BEEN MET BY OTHER PROGRAMS AND OR SERVICES OFFERED BY OTHER ORGANIZATIONS OR GOVERNMENT:

There is perhaps no other way to answer that question than to say, Tourism Bell Island has taken the view that we build our future through our past and if seniors stay behind closed doors, then not only do they do an injustice to themselves, but they do an injustice to the community. It is our desire to open those doors and one by one, to show our seniors and elders, this community and its future includes all our residents.
Mr. Henry Crane, Vice Chair
Tourism Bell Island Inc.
P.O. Box 279
Wabana Complex
Bell Island, NL
A1A 4H0

Dear Mr. Crane:

I am pleased to inform you that your proposal for grant funding under the Department of Health and Community Services Provincial Health and Wellness Grant Program has been selected for funding. You have been awarded $5,000 as a contribution toward your project "The Future is Our Past".

As part of Government's grant process, you are required to sign a grant agreement at the beginning of your project and to submit a final report at the conclusion. Please complete the attached Provincial Health and Wellness Grant Program Agreement and fax or email it to the following no later than May 15, 2013:

Janet Reid
Health Consultant, (Community Relations)
Chronic Disease and Community Relations Division
Department of Health and Community Services
P.O. Box 8700, St. John's, NL A1B 4J6
Fax: 709-729-4009
Email: improvinghealth@gov.nl.ca

The Provincial Health and Wellness Grant Program Final Report is to be completed at the end of your project. Please submit to the same address above.

I wish you well with your project and look forward to learning more about it over the next year. Thank you for your interest in and commitment to the health and wellness of your community.

Sincerely,

SUSAN SULLIVAN
Minister

Attach.
cc: David Brazil, MHA, Conception Bay East – Bell Island
Provincial Health and Wellness Grant Programs Agreement

THIS AGREEMENT made at St. John's, in the Province of Newfoundland and Labrador, on this 29th day of March, 2013.

BETWEEN:

Department of Health and Community Services

("the Grantor")

AND:

Tourism Bell Island Inc.

("the Grantee")

WHEREAS the Grantee has requested funding from the Grantor;

AND WHEREAS the Grantor has agreed to provide funding to the Grantee;

NOW THEREFORE THIS AGREEMENT WITNESSES that in consideration of the mutual promises expressed, and as amended, the parties agree as follows:

1. Grantee's Obligations

1.1 The Grantee shall:

(i) file reports with the Grantor on or before the following dates:

Provincial Health and Wellness Grant Program Final Report (12 months after the start date of the project)

(ii) use the funding only for the purposes outlined in the original application submitted to the Grantor;

(iii) return to the Grantor any funds not used for the purposes outlined in the application.
2. **Funding**

   2.1 The Grantor shall provide funding to the Grantee to contribute to the purposes outlined in the original application submitted to the Grantor.

   2.2 Payments shall be made to the Grantee upon approval of funding.

3. **Acknowledgement**

   3.1 The Grantee must, in all publications, public announcements, events and activities in relation to the funding, acknowledge the financial and other support received from the Grantor.

4. **Access to Information and Protection of Privacy Act**

   5.1 The Grantee acknowledges that the Grantor is bound by the *Access to Information and Protection of Privacy Act* SNL2002 c. A-1.1 and that any information provided to the Grantor in connection with the grant or otherwise in connection with the Agreement is subject to disclosure in accordance with that Act.

5. **Amendments**

   6.1 No change or modification of this agreement shall be valid unless it is in writing and signed by each party.

6. **Entire Agreement**

   7.1 This agreement shall constitute the entire Agreement between the parties. It is agreed that there is no representation, warranty, collateral agreement or condition affecting this agreement except as expressed in it.

7. **Applicable Law**

   8.1 This Agreement shall be governed by and interpreted in accordance with the laws in force in the Province of Newfoundland and Labrador.
IN WITNESS WHEREOF the Parties have hereunto set their hand the day and year first above written.

SIGNED, SEALED and DELIVERED in the presence of:

[Signature]
Bruce Cooper, Deputy Minister of Health & Community Services

SIGNED, SEALED and DELIVERED in the presence of:

[Signature]
Henry Crane
(Print name)

[Signature]
(Sign name)

Return signed agreement to:

Office for Aging and Seniors
Department of Health and Community Services
P.O. Box 8700
St. John's, NL
A1B 4J6

Phone: 709 729-4856
1-888-494-2266 toll free
Fax: 709 729-4009
Email: agingandseniorsdivision@gov.nl.ca
FIFTY PLUS CLUB
Please take a few moments to read this letter of request from Tourism Bell Island Inc. I was speaking with MHA David Brazil and he informed me that your department may be able to provide some seed money to help us in this endeavor.

Henry Crane
Chair Tourism Bell Island Inc.
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Good Afternoon Minister Sullivan, I sent in a request on behalf of Tourism Bell Island, but in my haste I believe I forgot to add an attachment. Anyway here it is for maybe the first time or here it is once more.

Thank you

Henry Crane
Chair Tourism Bell Island Inc.
Jan. 26, 2014

Dear Minister Sullivan:

In a meeting with the member from Bell Island, The Honourable David Brazil, I informed Mr. Brazil that Tourism Bell Island as of January 22, 2014 has formed a Fifty Plus club on Bell Island. As you may be aware, Tourism Bell Island has been very active in the promotion of Tourism within its own boundaries and well outside its boundaries.

The Fifty Plus is an initiative that we feel promotes the well-being of our older citizens leading on up to our most senior citizens. The meeting held on Jan. 22nd at the Wabana Complex saw over twenty people in attendance and no less than twenty more wanting to be part of the club but could not be there.

The Fifty Plus Club will be under the umbrella of Tourism Bell Island and as we have done in the past, we remain accountable for everything we do and every cent we spend. The group gathered that night had no problems at all with electing an executive.

The Club has already had some great ideas put forward from having exercise classes, fifty plus dances, outing with other like-minded clubs and full participation in healthy walking activities.

We are requesting from your Dept. seed money in the order of $5,000 to help us get moving in this worthwhile endeavour. We would appreciate your support in this matter.

Cordially yours,
Henry Crane

Henry Crane (Chair Tourism Bell Island Inc.)
Dear Mr. Crane:

Thank you for your 27 January 2014 e-mail. The letter in which you refer to in your e-mail was not attached. Could I ask you to please resend.

Thank you for your kind assistance.

Colleen Power
Secretary to the Minister
Susan Sullivan
MHA - Grand Falls/Windsor-Buchans
Minister of Health and Community Services

From: Henry Crane [mailto:Henry Crane]
Sent: Monday, January 27, 2014 10:26 AM
To: Sullivan, Susan
Subject: TRIM: Request

Please take a few moments to read this letter of request from Tourism Bell Island Inc. I was speaking with out MHA David Brazil and he informed me that your department may be able to provide some seed money to help us in this endeavor.

Henry Crane
Chair Tourism Bell Island Inc.
E-mail Message

From: Henry Crane [SMTP: Henry Crane]
To: Sullivan, Susan [EX/OU=FIRST ADMINISTRATIVE GROUP/CN=RECIPIENTS/CN=SUSANSULLIVAN]
Cc: 
Sent: 1/28/2014 at 8:44 PM
Received: 1/28/2014 at 9:14 PM
Subject: RE: TRIM: Request

Attachments: Minister Sullivan.docx  See Attachment 1

Please accept my apologies and I hope this works this time.

Henry Crane
Chair Tourism Bell Island.

Subject: RE: TRIM: Request
Date: Tue, 28 Jan 2014 11:14:55 -0330
From: Sullivan@nvl.ca
To: 

Dear Mr. Crane:

Thank you for your 27 January 2014 e-mail. The letter in which you refer to in your e-mail was not attached. Could I ask you to please resend.

Thank you for your kind assistance.

Colleen Power
Secretary to the Minister

Susan Sullivan
MHA - Grand Falls/Windsor-Buchans
Minister of Health and Community Services

From: Henry Crane [mailto: Henry Crane]
Sent: Monday, January 27, 2014 10:26 AM
To: Sullivan, Susan
Subject: TRIM: Request
Mr. Henry Crane  
Tourism Bell Island Inc.  
PO Box 279  
Wabana Complex, NL A0A 4H0

Dear Mr. Crane:

I am replying to your recent letter regarding a request for financial support for Tourism Bell Island to launch a Fifty Plus Club.

I am pleased to attach a cheque for $1000 as the Department of Health and Community Services' contribution towards the start-up costs of this organization.

I would like to thank Tourism Bell Island for supporting a variety of initiatives in your community.

Sincerely,

SUSAN SULLIVAN  
Minister

/dh

Enclosure

Cc: David Brazil, MHA, Conception Bay East - Bell Island
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TOTAL: 1,000.00

TOURISM BELL ISLAND INC
PO Box 279
Bell Island, NL A0A 4H0
Canada

DATE: 20140224
CHEQUE NO.: 40291954
VENDOR NO.: 40099336

Inquiries relating to EFT’s, cheques, invoices & vendor accts should be directed to 729-6199 or Toll Free 1-888-729-6199 or emailed to CSPAYABLES@GOV.NL.CA. Please quote applicable reference #’s to the Service Center Representative.

PAY

TO THE ORDER OF

TOURISM BELL ISLAND INC
PO Box 279
Bell Island, NL A0A 4H0
Canada

$1,000.00

s.35(1)(h)

COMPTROLLER GENERAL OF FINANCE
PROVINCIAL HEALTH AND
WELLNESS GRANT

This Program was transferred to the Department of Seniors, Wellness and Social Development in 2015. Although the payment was made by the Department of Health and Community Services, all correspondence for this Grant is in the care and custody of the Department of Seniors, Wellness and Social Development, recently changed to the Department of Children, Seniors and Social Development.