November 6, 2014

Dear: s.30(1)

Re: Your request for access to information under Part II of the Access to Information and Protection of Privacy Act [Our File #: SNL-018-2014].

On October 6, 2014, Service NL received your request for access to the following records/information:

"I am requesting any and all documents pertaining to the application for, approval of, and installation of the septic system and water supply for the property [redacted], s.30(1)

\text{Adam's Cove, in the incorporate Town of Small Point-Broad Cove-Blackhead-Adam's Cove, NL, which was undertaken following the purchase of the property by [redacted] from [redacted], on [redacted] for [redacted] per Government of Newfoundland & Labrador Registry of Deeds Reference No. [redacted].}

Specific details are provided in the attached documents."

I am pleased to inform you that your request for this information has been granted in part. Access to personal information contained within the responsive records has been exempted in accordance with the following exceptions to disclosure, as specified in the Access to Information and Protection of Privacy Act (the Act):

Section 30(1): "The head of a public body shall refuse to disclose personal information to an applicant where the disclosure would be an unreasonable invasion of a third party's personal privacy."

In accordance with your request for a copy of the documents pertaining to the application, approval and installation of a septic system and water supply, officials in Service NL conducted a thorough search and copies all of the information Service NL has on the installation of a septic system for this property is enclosed. While Service NL does not have any additional records on the installation of a water supply for the property, I hope the enclosed records will be of assistance to you.

As required by subsection 7(2) of the Act, we have severed information that is exempted from disclosure and have provided you with as much information as possible.
Section 43 of the Act provides that you may ask the Information and Privacy Commissioner to review this partial refusal of access or you may appeal the refusal to the Supreme Court Trial Division. A request to the Information and Privacy Commissioner shall be made in writing within 60 days of the date of this letter or within a longer period that may be allowed by the Commissioner.

The address and contact information of the Information and Privacy Commissioner is as follows:

Office of the Information and Privacy Commissioner
34 Pippy Place
P. O. Box 13004, Stn. A
St. John’s, NL. A1B 3V8

Telephone: (709) 729-6309
Facsimile: (709) 729-6500

In the event that you choose to appeal to the Trial Division, you must do so within 30 days of the date of this letter. Section 60 of the Act sets out the process to be followed when filing such an appeal.

Please be advised that responsive records will be published following a 72 hour period after the response is sent electronically to you or five days in the case where records are mailed to you. It is the goal to have the responsive records posted to the Office of Public Engagement’s website within one business day following the applicable period of time. Please note that requests for personal information will not be posted online.

If you have any further questions, please contact the ATIPP Coordinator, at 709-729-7437 or by e-mail at ellenhaskell@gov.nl.ca.

Sincerely,

LEIGH PUDDESTER
Deputy Minister
Facsimile

Government of Newfoundland and Labrador
Service NL

Pages (including cover sheet): 18

TO: Sharon Williams

FROM: Darlene

DATE: 

Re: 

Couldn't scan, Copied on the blink.

SNL-018-2014 Page 1
August 11, 2009

Broad Cove, CB NL
A0A 1L0

RE: Adams Cove
GSC File number: HS-2009 108183 00

Dear [Redacted],

This is to certify that the sewage system at the above location was inspected on 2009 07 30 and has been installed as per the design provided by the Approved Designer Robert Butt, Registration # AD-2000 101518, pursuant to the Sanitation Regulations and the Private Sewage Disposal and Water Supply Standards.

Yours truly,

Jason Laplante, C.P.H.I(C)
Environmental Health Officer

C Town of Adams Cove
Robert Butt, Approved Designer
CERTIFICATE OF APPROVAL

Section 30(1)

July 22, 2009

Broad Cove, CB NL
A0A 1L0

RE: Adams Cove
GSC File number: HS-2009 108183 00

Dear [Redacted]

Pursuant to the Sanitation Regulations and based on a review of the site data and design provided by Approved Designer Robert Butt, Registration # AD-2000 101518, approval is given to [Redacted] for the construction and installation of a sewage system/water supply to service a dwelling in the Town of Adams Cove. The sewage system/water supply must be installed precisely as indicated on the Approved Designer's drawings and must not be changed without prior approval from an Environmental Health Officer. A deviation from the terms and conditions of a Certificate of Approval shall make it null and void.

It shall be noted that the sewage system/water supply shall not be backfilled before being inspected and without having first obtained a final approval certificate. This can be arranged by calling the number listed below and giving advance notice of five working days. Please note, it is the responsibility of an applicant to ensure that a Final Approval Certificate is obtained from the officer in respect of the installed sewage system/water supply. Where a sewage system/water supply has been covered without a final approval certificate, an Environmental Health Officer may, at the expense of the applicant, require it to be uncovered for inspection.

This Certificate of Approval is valid for 24 months from the date of issue. An extension of a further 12 months may be granted. This Certificate of Approval does not release the applicant from the obligation to obtain appropriate approvals from other concerned provincial, federal and municipal agencies and is conditional upon the applicant having clear title to the land.

Yours truly,

[Redacted]

Environmental Health Officer

C Town of Adams Cove
Robert Butt, Approved Designer
DESIGN OF PRIVATE SEWAGE DISPOSAL SYSTEM

PREPARED BY:

Robert Butt
P.O. Box 409
Victoria, NL
AOA 4G0
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Elevation of Land ......................................................................................................... 7
Distribution Box & Septic Tank Detail ......................................................................... 8
Trenching Details ......................................................................................................... 9
Floor Plan .................................................................................................................... 10
Pictures of Property .................................................................................................. 11
Pictures of Property .................................................................................................. 12
Pictures of Soil ........................................................................................................... 13
Council Approval ...................................................................................................... 14
Robert Butt  
P.O Box 409  
Victoria, NL A0A 4G0  
(709) 596-0628 or (709) 589-7024  

Date June 23rd, 2009  

Jason Langdon  
Government Services Center  
Harbour Grace, NL A0A 2M0  

Dear Mr. Langdon  

The following is a proposal of a septic system design for [redacted] of Broad Cove, NL. The plan was designed according to Government Regulations. In the following pages you will see the plans for the septic system, test pits, results for proper drainage soil, and the type of material that should be used. This is a property that is existing and had some type of sewer system which is now malfunctioned... I have designed a system that I think best suites the land and building.  

If any additional information is required please feel free to contact me at the above number.  

Sincerely,  

Robert Butt (A-192)
**APPLICATION TO DEVELOP LAND**

<table>
<thead>
<tr>
<th>ME ADDRESS</th>
<th>Broad Cove</th>
</tr>
</thead>
<tbody>
<tr>
<td>STAL CODE</td>
<td>ADA 11-0</td>
</tr>
<tr>
<td>BUSINESS ADDRESS</td>
<td></td>
</tr>
</tbody>
</table>

**P Submitted by Agent or Person Other Than Applicant:**

<table>
<thead>
<tr>
<th>ME OF AGENT</th>
<th>Robert Butt</th>
</tr>
</thead>
<tbody>
<tr>
<td>STAL CODE</td>
<td>ADA 41-0</td>
</tr>
<tr>
<td>TELEPHONE</td>
<td>709-589-7024</td>
</tr>
<tr>
<td>FAX</td>
<td>709-591-0628</td>
</tr>
</tbody>
</table>

**Describe Proposed Development and/or Existing Buildings:**

- **Type:** Cabin/Summer Cottage
  - **Size:** 28 x 16
  - **Set Back from Road Centre:** 24 ft.

**Location:**

- **Distance from Prominent Landmark to Nearest Tenth of a Kilometer or Road Name:** 1 km
- **Nearest Community:** Adams Cove
- **Marking:** Fenced
- **Type:** Road

**Size of Land Development:**

| EA | 1023 sq. m | 18.397 m
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>DEPTH</td>
<td>38.49 m</td>
<td></td>
</tr>
</tbody>
</table>

**Present Use of Adjacent Land (Residential/Commercial/Unused/etc.):**

<table>
<thead>
<tr>
<th>WEST</th>
<th>Vacant Lot</th>
</tr>
</thead>
<tbody>
<tr>
<td>North Side</td>
<td>Dock Road</td>
</tr>
<tr>
<td>South Side</td>
<td>Ocean</td>
</tr>
</tbody>
</table>

**Water Supply and Sewage Disposal:**

- **Existing System:** Septic System
- **New System:** Existing, Well-functioning

**Vegetation:**

- **Type:** Cleared

---

**WITNESS**

<table>
<thead>
<tr>
<th>Witness Name</th>
<th>18 Nov 2009</th>
</tr>
</thead>
</table>

---

**Please complete the location plan on reverse or forward a survey plan with this application.**

SNI-018-2014 Page 7
LOCATION PLAN

1. IS THERE A FARMING OPERATION WITHIN A 910 METER (3000 FT) RADIAL OF YOUR BUILDING LOT?  [ ] YES  [X] NO
2. IS THE LAND PART OF A DESIGNATED WATERSHED AREA?  [ ] YES  [X] NO
3. ARE THERE NATURAL WATERCOURSES, STREAMS, RIVERS, PONDS, ETC., WITHIN 30 METERS (100 FT) FROM YOUR LAND BOUNDARIES?  [X] YES  [ ] NO
4. ARE THERE NATURAL WATERCOURSES, ETC., CROSSING OR ON YOUR BUILDING LOT?  [ ] YES  [X] NO

NOTE: IF YOU ANSWERED "YES" TO ANY OF THE ABOVE, PLEASE INDICATE LOCATION OF ITEM ON SKETCH BELOW!

YOUR SKETCH SHOULD ALSO PROVIDE THE FOLLOWING INFORMATION:
1. SIZE OF LAND (DIMENSIONS)
2. LOCATION OF HOUSE
3. LOCATION OF BATHROOM
4. LOCATION AND TYPE (DUG OR DRILLED) WELL
5. LOCATION AND TYPE OF WELLS ON ADJACENT OR NEIGHBOURS PROPERTY
6. PROPOSED OR EXISTING LOCATION OF SEWAGE DISPOSAL SYSTEM
7. DISTANCE TO NEAREST LANDMARK

PLEASE DRAW SKETCH HERE:

SAMPLE SKETCH

Atlantic Ocean

½ km from Council building / Fire Hall

Drilled well
Town water services

Cabin Existing

Sewage Disposal Field

Dug Well

Neighbours House

Bathroom

Sample Sketch

8 Meters

30 Meters

8 Meters

30 Meters

30 Meters Minimum

Ditch

Shed

River

Neighbours House

SNL-018-2014 Page 8
Potential copyright material

If you wish to obtain a copy please contact the ATIPP Office at (709) 729-7072 or atippoffice@gov.nl.ca.
GENERAL NOTES

THE DISPOSAL FIELD SHOULD BE THE FOLLOWING SEPARATION DISTANCES:

- Buildings: 20 FT
- Property Boundaries: 10 FT
- Drilled Wells: 50 FT
- Inland Water Courses: 100 FT
- Embankments: 15 FT
- Water Service Lines: 25 FT
- Driveways: 10 FT
- Dug Wells: 100 FT
- Main Water Service lines: 50 FT

THE SEPTIC TANK SHOULD BE PROVIDED WITH THE MIN DISTANCES AS FOLLOWS:

- Buildings: 3.25 FT
- Property Boundaries: 10 FT
- Drilled Wells: 50 FT
- Inland Water Courses: 100 FT
- Dug Wells: 100 FT
- Embankments: 10 FT

NOTES

THE LENGTH OF THE DISPOSAL PIPE IS BASED ON TABLE 4 FROM PRIVATE SEWAGE DISPOSAL AND WATER SUPPLY STANDARDS MANUAL WHICH INDICATES THAT THE TOTAL LENGTH OF THE DISPOSAL PIPE = 1 BEDROOM DWELLING @ AVERAGE PERC RATE OF 10 MIN WOULD BE 200 FT.

CABIN IS ALREADY EXISTING AND ORIgIONAL SEWER SYSTEM HAS MALFUNCTIONED DUE TO THE CABIN ALREADY EXISTING, LAND MEASUREMENTS AND THAT THE CABIN IS ONLY 1 BEDROOM SUGEST 50 FT OF TILE BED AND A DRAINAGE PIT

---

**TABLE #1**

RESULTS OF THE TEST PITS

<table>
<thead>
<tr>
<th>DEPT</th>
<th>SOIL DESCRIPTION</th>
<th>GROUNDWATER BEDROCK OBSERVATIONS</th>
</tr>
</thead>
<tbody>
<tr>
<td>0-1 FT</td>
<td>ROCKY</td>
<td>NONE</td>
</tr>
<tr>
<td>1-3 FT</td>
<td>REDDISH BROWN SANDY</td>
<td>NONE</td>
</tr>
<tr>
<td>3-6 FT</td>
<td>SAME</td>
<td>NONE</td>
</tr>
</tbody>
</table>

**TABLE #2**

<table>
<thead>
<tr>
<th>PESC PIT</th>
<th>TIME TO FALL 1 INCH</th>
</tr>
</thead>
<tbody>
<tr>
<td>TP 1</td>
<td>6 MIN</td>
</tr>
<tr>
<td>TP 2</td>
<td>10 MIN</td>
</tr>
<tr>
<td>TP 3</td>
<td>8 MIN</td>
</tr>
<tr>
<td>AVERAGE</td>
<td>8 MIN</td>
</tr>
</tbody>
</table>

**ABSORPTION TRENCH DIMENSIONS**

<table>
<thead>
<tr>
<th>ITEM</th>
<th>MINIMUM</th>
<th>MAXIMUM</th>
</tr>
</thead>
<tbody>
<tr>
<td>TRENCH WIDTH</td>
<td>46 CM</td>
<td>61 CM</td>
</tr>
<tr>
<td>TRENCH DEPTH</td>
<td>61 CM</td>
<td>91 CM</td>
</tr>
<tr>
<td>TRENCH LENGTH</td>
<td>--------</td>
<td>30 M</td>
</tr>
<tr>
<td>SEPARATION BETWEEN TRENCHES</td>
<td>1.8 M</td>
<td>--------</td>
</tr>
<tr>
<td>SIZE OF STONE</td>
<td>1.9 CM</td>
<td>6 CM</td>
</tr>
<tr>
<td>DEPT OF CRUSHED STONE BELOW PIPE</td>
<td>15 CM</td>
<td>--------</td>
</tr>
<tr>
<td>HEIGHT OF CRUSH STONE ABOVE PIPE</td>
<td>5 CM</td>
<td>--------</td>
</tr>
<tr>
<td>INSIDE DIAMETER OF PIPE</td>
<td>9 CM</td>
<td>--------</td>
</tr>
</tbody>
</table>

---

Robert Butt approved
designer A-192 residential
septic system design for

Section 30(1)

SNL-018-2014 Page 10
Potential copyright material

If you wish to obtain a copy please contact the ATIPP Office at (709) 729-7072 or atippoffice@gov.nl.ca.
Mr. Robert Butt  
Victoria, NL.

June 29, 2009  

RE: [Redacted]  

Dear Mr. Butt,

The Town of Small Point to Adams Cove has received a Building application for renovations for the property located in Adams Cove and was approved by the town council. Council has given approval for you to submit a design proposal for this system. Council must be advised upon completion of the proposal and documents must be provided to Council for viewing.

If you require further information please contact the town office in Adam's Cove between 8:30 am to 4:00 pm from Monday to Friday. Thank you.

Debbie Penney/Town Clerk  
for Mayor Leslie Guver  
and Councillors
Private Sewage Disposal and Water Supply System
Certificate of Approval Submission Requirements

To be supplied with submission:

- Completed Application to Develop Land
- Detailed Diagram of Lot and Location Plan
- Floor Plan for the proposed dwelling/establishment
- Municipal Approval/Referral
- If developing Crown Land, provide application number
- Private Land

To be supplied as part of the Approved Designer’s documentation:

- Results of percolation test (including date, time and by whom the test was conducted)
- Information regarding soil strata, including results of test pits and depth of ground water table
- Design calculations for design of sewage disposal system
- Detailed drawings (to scale) showing all construction details required to install sewage disposal system and proposed water supply including separation distances from property lines, wells, buildings, water bodies and other sewage disposal systems
- A profile of the land which describes grade of land in areas where dwelling and sewage disposal system are to be installed
- Description of general ground conditions in area of the proposed sewage disposal system
- If imported fill is to be used, the location of the material source and in-situ percolation rate (including date, time and by whom the test was conducted)

Date: 5-4-17

EHO

Revised: Sept 2003
**Backfill Inspection - Checklist**

**Absorption Field**

<table>
<thead>
<tr>
<th>Item Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Slope of piping from dwelling to septic tank, tank to distribution box</td>
</tr>
<tr>
<td>Direction of septic tank, inlet and outlet direction, septic tank installed level,</td>
</tr>
<tr>
<td>presence of baffles or tees in tank (if required)</td>
</tr>
<tr>
<td>CSA approved septic tank</td>
</tr>
<tr>
<td>Sizing of crushed stone in trenches</td>
</tr>
<tr>
<td>Appropriate piping (dimensions, perforated and solid)</td>
</tr>
<tr>
<td>Sealant applied to all seals and joints</td>
</tr>
<tr>
<td>Distribution box installed level, constructed of satisfactory material, protective coating,</td>
</tr>
<tr>
<td>cover suitable, effluent distributed evenly to all outlets</td>
</tr>
<tr>
<td>The configuration and length of the absorption field piping, separate header pipes from distribution</td>
</tr>
<tr>
<td>box (same # of distribution lines for # of outlet pipes from distribution box), ends capped or</td>
</tr>
<tr>
<td>interconnected</td>
</tr>
<tr>
<td>Depth and width of trenches, amount of stone present, untreated building paper over</td>
</tr>
<tr>
<td>stone, no evidence of ponding</td>
</tr>
<tr>
<td>Separation distances as per the Standards are met (e.g. drilled well, streams, etc.)</td>
</tr>
</tbody>
</table>

**Specific Measurements at the Time of the Backfill Inspection:**

<table>
<thead>
<tr>
<th>Measurement</th>
<th>cm</th>
</tr>
</thead>
<tbody>
<tr>
<td>Depth of Distribution Trench (Maximum)</td>
<td></td>
</tr>
<tr>
<td>Depth of Distribution Trench (Minimum)</td>
<td></td>
</tr>
<tr>
<td>Size of Crushed Stone in Trenches (Maximum)</td>
<td></td>
</tr>
<tr>
<td>Size of Crushed Stone in Trenches (Minimum)</td>
<td></td>
</tr>
</tbody>
</table>

**Comments:**