Re: Your request for access to information under Part II of the Access to Information and Protection of Privacy Act (File # NR-44-2016)

On August 5, 2016, the Department of Natural Resources received your request for access to the following records:

Please supply all correspondence relating to the Minister's invitation to attend a flag raising ceremony at Muskrat Falls in Labrador in February 2016.

I am pleased to inform you that a decision has been made by the Department of Natural Resources, confirmed by the Deputy Minister, to provide access to the requested information.

In accordance with your request for a copy of the records, the appropriate copies have been enclosed.

Please be advised that you may ask the Information and Privacy Commissioner to review the processing of your access request, as set out in section 42 of the Access to Information and Protection of Privacy Act (the Act). A request to the Commissioner must be made in writing within 15 business days of the date of this letter or within a longer period that may be allowed by the Commissioner.

The address and contact information of the Information and Privacy Commissioner is as follows:

Office of the Information and Privacy Commissioner
2 Canada Drive
P. O. Box 13004, Stn. A
St. John's, NL, A1B 3V8

P.O. Box 8700, St. John's, NL, Canada A1B 4J6 709.729-3214
You may also appeal directly to the Supreme Court Trial Division within 15 business days after you receive the decision of the public body, pursuant to section 52 of the Act.

Please be advised that responsive records will be published following a 72 hour period after the response is sent electronically to you or five business days in the case where records are mailed to you. It is the goal to have the responsive records posted to the Completed Access to Information Requests website within one business day following the applicable period of time. Please note that requests for personal information will not be posted online.

If you have any further questions, please contact me by telephone at 729-3214 or by email at andreamarshall@gov.nl.ca.

Sincerely,

Andrea Marshall
ATIPP Coordinator
Accepted: Invitation: Hold the Date for Tour and Flag Raising Ceremony at Muskat Falls (Tentative) (Feb 16 08:30 AM NST in Muskat Falls, Labrador)
Nalcor is organizing a flag raising ceremony at the Muskrat Falls site. The tentative date suggested is Thursday, February 18.

Participants will include members of Innu Nation as well as the federal and provincial governments.

Two flag poles will hold five flags. The intention is to place the Canada flag at the top of the left pole with the provincial and Labrador flags flying under the Canadian flag. The pole to the right will fly the Nalcor Energy and Innu Nation flags.

The day will include an optional tour of the construction site and facility for those interested in a tour prior to the flag raising ceremony. All participants will be invited to attend lunch and short speeches to be held at the Muskrat Falls Kitchen and Dining Facility. Following lunch, participants will head to the site entrance for the official flag raising ceremony.

Attached is additional info regarding the event.

Hi Nancy, Diana and Emily,

I've drafted an information note and draft event scenario for a flag raising ceremony at the Muskrat Falls site. The info note explains the rationale and background and details.

I'm connecting with you to gauge interest in taking part as well as potential timing. The goal is to hold this event in the very near future with representatives from the provincial and federal governments, Nalcor and Innu Nation.

Communications with Innu Nation has been engaged already and they are waiting on dates from us before we communicate more broadly.

Thanks
Karen
You owe it to yourself, and your family, to make it home safely every day. What have you done today so that nobody gets hurt?
Title: Flag raising ceremony at the Muskrat Falls generation site in Labrador

Issue: This information note provides an overview of Nalcor Energy’s plan to hold a flag raising ceremony at the Muskrat Falls generation facility in Labrador.

Background and Current Status:

• The Muskrat Falls Project is being built by Newfoundlanders and Labradorians for the people of the province. A significant portion of the project’s construction is taking place in Labrador. On average 85% of the project workforce are residents of NL, and about 40% of the workforce in Labrador are Labrador residents.

• Innu Nation is an important partner with Nalcor for the development of the project. Together, Nalcor and Innu Nation continue to look for ways to grow their partnership and foster a respectful work environment.

• In late summer/fall 2015 a Nalcor/Innu Nation working group suggested placing the Innu Nation flag at the entrance to the Muskrat Falls site. The idea is to show partnership and to recognize the important contribution being made by the Innu of Labrador to the Lower Churchill Project.

• Two other important partners in the Muskrat Falls Project are the federal and provincial governments. Given the significant support and financial contribution of the governments, a decision was also made to install the Canadian, provincial and Labrador flags at the entrance to the Muskrat Falls site.

• In late 2015 two flag poles were erected which will hold five flags. The intention is to place the Canada flag at the top of the left pole with the provincial and Labrador flags flying under the Canadian flag. The pole to the right will fly the Nalcor Energy and Innu Nation flags.

• Given the federal and provincial elections were held in the fall of 2015, a decision was made to postpone the ceremony until early 2016.

• Nalcor is planning to hold this event in late January/early February 2016 and will invite members of Innu Nation as well as the federal and provincial governments.

Action Being Taken:

• Nalcor will work with Innu Nation to plan and organize the flag raising ceremony. The date and event scenario will be coordinated with Nalcor, Innu Nation and the provincial and federal governments.
• The day will include an optional tour of the construction site and facility for those interested in a tour prior to the flag raising ceremony. All participants will be invited to attend lunch and short speeches to be held at the Muskrat Falls Kitchen and Dining Facility. Following lunch, participants will head to the site entrance for the official flag raising ceremony.

• Media will be invited to attend all the activities.

• An event scenario will be prepared and distributed prior to the event.

Prepared on: January 5, 2016
Prepared by: Karen O’Neill, Communications Manager, Nalcor Energy – Lower Churchill Project
Event Scenario
Flag raising ceremony at Muskrat Falls generation site
including optional tour of the Muskrat Falls construction site and facility

Event Name: Flag raising ceremony at Muskrat Falls

Location: Muskrat Falls, Labrador

Date: Tentatively set for the week of Jan. 18/2016. Alternatively early/mid February 2016.

Start time: To be determined

Expected duration of event: Times to be confirmed. The event will involve various activities including an optional tour of the Muskrat Falls construction site, lunch followed by the flag raising ceremony. Anticipated time for each activity is as follows:
1) Site tour (optional tour of facilities for interested guests) – 10:00 am -12:00pm
2) Lunch and speaking events at the Muskrat Falls site – 12:00-1:30 pm
3) Flag raising ceremony – 2:00 – 2:30 pm at Muskrat Falls site entrance. This is the end of the events and visitors will travel back to Happy Valley-Goose Bay.

Background information: Nalcor Energy along with Innu Nation and Governments of Canada and Newfoundland and Labrador will take part in a ceremony to raise the Canadian, NL, Labrador, Nalcor and Innu Nation flags at the entrance to the Muskrat Falls generation site in Labrador.

Invitees:
• Federal Government:
  o The Honourable Judy Foote, Minister of Public Services and Procurement and Regional Minister
  o Yvonne Jones, MP, Labrador
• Provincial Government:
  o The Honourable Dwight Ball, Premier of Newfoundland and Labrador
  o The Honourable Siobhan Coady, Minister of Natural Resources
  o The Honourable Perry Trimper, Minister of Environment and Conservation and MHA, Upper Lake Melville
• Innu Nation:
  o Anastasia Qupee, Grand Chief of the Innu Nation
  o Simeon Tshakapesh, Deputy Grand Chief of the Innu Nation
  o Innu Nation Grand Chief to invite select elders and guests.
• Nalcor Energy:
  o Ed Martin, CEO
  o Gilbert Bennett, Vice President, Lower Churchill Project
Activities:

1) Tour of Muskrat Falls construction site (optional).

2) Lunch at Muskrat Falls Kitchen and Dining facility.

3) Speeches by one federal and one provincial representative as well as Innu Nation and Nalcor Energy.

4) Flag raising ceremony at Muskrat Falls site entrance.

Order of events:

Details will be confirmed once the date and participants are confirmed.
Karen, wondering if LAA should also be involved?

From: KONeill@nlh.nl.ca
Sent: Monday, January 04, 2016 12:51 PM
To: Quinton, Diana
Subject: Moving forward with a flag raising ceremony at Muskrat Falls

Hi Diana,

I’m working on a plan for a flag raising ceremony at Muskrat Falls involving representatives from Nalcor, the provincial and federal governments and Innu Nation. This would probably include a tour of the facility, lunch followed by the raising of 5 flags (Canada, NL, Labrador, Nalcor and Innu Nation).

For the Provincial Government I think the invites should go to - Premier Ball, Minister Coady and Minister Trimper; for the Federal Gov’t - Yvonne Jones and the Minister Responsible for NL.

I’d thinking of mid-late January.

Who will I work with at Gov’t on the arrangements?

Thanks
Karen

Karen O’Neill
Communications Manager
Lower Churchill Management Corporation
Nalcor Energy - Lower Churchill Project
\( 709.737.1427 \) \( 709.690.2012 \)
\( \text{e} \) Koneill@nalcorenergy.com

You owe it to yourself, and your family, to make it home safely every day. What have you done today so that nobody gets hurt?
Hi Karen,
Thanks for this. I will let you know if we have any questions.

Vanessa

Hi Vanessa,

I wanted to loop you in on the planning for this event at the Muskrat Falls site in Labrador. I've also sent this information to the Premier's office to start to look for possible dates. We are tentatively looking at February 16 (to be confirmed).

I've drafted an information note and draft event scenario for a flag raising ceremony at the Muskrat Falls site. The info note explains the rationale and background and details.

I've also reached out to Innu Nation to see if this date would work with them.

Please let me know if you have any questions.

Thanks
Karen
Quinton, Diana

From: O'Connor, Nancy
Sent: Tuesday, January 19, 2016 6:04 PM
To: KONeill@nlh.nl.ca
Cc: Quinton, Diana
Subject: Re: Information for Gov'ts invitation to a tour and flag raising ceremony at the Muskrat Falls site

Yes

Sent from my BlackBerry 10 smartphone on the Bell network.

From: KONeill@nlh.nl.ca
Sent: Tuesday, January 19, 2016 5:05 PM
To: O'Connor, Nancy
Cc: Quinton, Diana
Subject: RE: Information for Gov'ts invitation to a tour and flag raising ceremony at the Muskrat Falls site

Hi Nancy,

I'd like to move forward with the "official" invites to people for this event. The date works well for Innu Nation.

Are you okay if we move on the official notifications?

Thanks
Karen

Karen O'Neill
Communications Manager
Lower Churchill Management Corporation
Nalcor Energy - Lower Churchill Project
709.737.1427 709.690.2012
koneill@nalcorenergy.com
1.888.576.5454

You owe it to yourself and your family, to make it home safely every day. What have you done today so that nobody gets hurt?

From: Karen O'Neill/NLHydro
To: "O'Connor, Nancy" <NancyOConnor@gov.nl.ca>
Date: 01/07/2016 11:45 AM
Subject: RE: Information for Gov'ts invitation to a tour and flag raising ceremony at the Muskrat Falls site

Thanks. I'd like to float a date with our folks and with Innu Nation. When would you be comfortable with me putting out the week of Feb. 15 as a possible date with Innu Nation to see if that timing works for them? Once
you are settled on a date I'll then invite the federal representatives.

Thanks
Karen

Karen O'Neill
Communications Manager
Lower Churchill Management Corporation
Nalcor Energy - Lower Churchill Project
| 709.737.1427  c. 709.690.2012
| kaneill@nalorenergy.com
| 1.888.576.5454

You owe it to yourself, and your family, to make it home safely every day. What have you done today so that nobody gets hurt?

From: "O'Connor, Nancy" <NancyOConnor@gov.nl.ca>
To: "KONeill@nlh.nl.ca" <KONeill@nlh.nl.ca>
Date: 01/07/2016 11:37 AM
Subject: RE: Information for Gov'ts invitation to a tour and flag raising ceremony at the Muskrat Falls site

Hi Karen

The Premier is looking at early in the week of Feb 15 to go to Lab. This is still tentative but likely our best window.

Thanks

Nancy

From: KONeill@nlh.nl.ca [mailto:KONeill@nlh.nl.ca]
Sent: Thursday, January 7, 2016 11:33 AM
To: O'Connor, Nancy <NancyOConnor@gov.nl.ca>; Quinton, Diana <DianaQuinton@gov.nl.ca>; Timmins, Emily <EmilyTimmins@gov.nl.ca>
Subject: Information for Gov'ts invitation to a tour and flag raising ceremony at the Muskrat Falls site

Hi Nancy, Diana and Emily,

I've drafted an information note and draft event scenario for a flag raising ceremony at the Muskrat Falls site. The info note explains the rationale and background and details.

I'm connecting with you to gauge interest in taking part as well as potential timing. The goal is to hold this event in the very near future with representatives from the provincial and federal governments, Nalcor and Innu Nation.

Communications with Innu Nation has been engaged already and they are waiting on dates from us before we communicate more broadly.

Thanks
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“This email and any attached files are intended for the sole use of the primary and copied addressee(s) and may contain privileged and/or confidential information. Any distribution, use or copying by any means of this information is strictly prohibited. If you received this email in error, please delete it immediately and notify the sender.”
From: Quinton, Diana  
Sent: Monday, January 25, 2016 5:44 PM  
To: Bown, Charles W.; Haynes, Brenda  
Subject: Fw: You are invited to a Flag Raising Ceremony at the Muskrat Falls Project site, Labrador

Sent from my BlackBerry 10 smartphone on the Bell network.

From: KONeill@nlh.nl.ca  
Sent: Monday, January 25, 2016 5:31 PM  
To: Sheppard, Megan; Coady, Siobhan  
Cc: Quinton, Diana; Marnell, Debbie  
Subject: You are invited to a Flag Raising Ceremony at the Muskrat Falls Project site, Labrador

Dear Minister Coady,

Ed Martin, CEO Nalcor Energy, and Anastasia Qupee, Grand Chief Innu Nation, are pleased to invite you to join them in a flag raising ceremony at the Muskrat Falls site in Labrador on Tuesday, February 16. The flag raising ceremony will include raising the National, Provincial, Labrador, Innu Nation and Nalcor Energy flags at the entrance to the Muskrat Falls site in Labrador.

In addition to the flag raising ceremony, we are offering attendees the opportunity to participate in a tour of the Muskrat Falls generating site.

Event details are as follows:  
Muskrat Falls site tour: 10:00 AM to 12:00 PM  
Lunch and speeches: 12:00 to 1:30 PM  
Flag raising ceremony: 1:30 to 2:30 PM

Please RSVP to Mandy Norris by email at mandynorris@lowerchurchillproject.ca by Monday, February 1 and indicate the activities in which you will be participating. Additional details on the event and safety requirements for the tour will be provided upon confirmation of your attendance.

If you have additional questions, your office can also contact me at koneill@nalcorenergy.com or 737-1427.

Thank you and we look forward to seeing you at this special event next month.

Regards,
Karen O'Neill

KONeill@nlh.nl.ca  
709.737.1427  
709.690.2012
You owe it to yourself, and your family, to make it home safely every day. What have you done today so that nobody gets hurt?
From: KONeill@nlh.nl.ca [mailto:KONeill@nlh.nl.ca]
Sent: Monday, January 25, 2016 5:32 PM
To: Sheppard, Megan; Coady, Siobhan
Cc: Quinton, Diana; Marnell, Debbie
Subject: You are invited to a Flag Raising Ceremony at the Muskrat Falls Project site, Labrador

Dear Minister Coady,

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Thank you and we look forward to seeing you at this special event next month.

Regards,
Karen O'Neill

Karen O'Neill
Communications Manager
Lower Churchill Management Corporation
Nalcor Energy - Lower Churchill Project
709.737.1427 | 709.690.2012
koneill@nalcorenergy.com
1.888.576.5454
You owe it to yourself, and your family, to make it home safely every day. What have you done today so that nobody gets hurt?
Sheppard, Megan

From: Trimper, Perry
Sent: Thursday, February 04, 2016 10:43 PM
To: Coady, Siobhan
Subject: Re: Flag raising

Negative - contact Tim Murphy or we can discuss tomorrow?

Sent from my BlackBerry 10 smartphone on the Bell network.

From: Coady, Siobhan
Sent: Thursday, February 4, 2016 10:22 PM
To: Trimper, Perry
Subject: Flag raising

Hi Minister -

Are you still on for the flag raising?

Thanks

Sent from my BlackBerry 10 smartphone on the Bell network.
Subject: Fwd: Cancelled: Hold the Date for Tour and Flag Raising Ceremony at Muskat Falls (Tentative)

Location: Muskat Falls, Labrador

Start: Tue 2/16/2016 8:30 AM
End: Tue 2/16/2016 3:00 PM

Recurrence: (none)

Organizer: Karen O'Neill/NLHydro

FYI

Sent from my iPad

Begin forwarded message:

From: "Karen O'Neill/NLHydro" <KONeill@nlh.nl.ca>
To: "Quinton, Diana" <DianaQuinton@gov.nl.ca>, "Timmins, Emily" <EmilyTimmins@gov.nl.ca>, "O'Connor, Nancy" <NancyOConnor@gov.nl.ca>
Subject: Cancelled: Hold the Date for Tour and Flag Raising Ceremony at Muskat Falls (Tentative)

This event has been postponed.