Dear [s.40(1)]

Re: Your request for access to information under Part II of the Access to Information and Protection of Privacy Act, 2015 [Our File #: MA/46/2016]

On June 1, 2016, the Department of Municipal Affairs received your request for access to the following records/information:

“E-mail from Jerry Dick, Director of Heritage, Department of Tourism to Geralyn Lynch, Senior Planner, Department of Municipal Affairs regarding comments on draft Municipal Plan Cupids.”

On June 8, 2016 you amended this request to the following:

“All of the e-mails created and sent during the period of December 1, 2014 to March 31, 2015 and communicated between Jerry Dick, Director of Heritage, Department of Tourism and Geralyn Lynch, Senior Planner, Department of Municipal Affairs, regarding comments on Draft Municipal Plan Cupids.”

I am pleased to inform you that a decision has been made to provide you access to the requested information. Enclosed you will find a copy of the requested records.

Please be advised that you may ask the Information and Privacy Commissioner to review the processing of your access request, as set out in section 42 of the Act. A request to the Commissioner must be made in writing within 15 business days of the date of this letter or within a longer period that may be allowed by the Commissioner.

The address and contact information of the Information and Privacy Commissioner is as follows:

Office of the Information and Privacy Commissioner
2 Canada Drive
P. O. Box 13004, Stn. A
St. John’s, NL. A1B 3V8

Telephone: (709) 729-6309
Toll-Free: 1-877-729-6309
Facsimile: (709) 729-6500

You may also appeal directly to the Supreme Court Trial Division within 15 business days after you receive the decision of the public body, pursuant to section 52 of the Act.

P.O. Box 8700, St. John’s, NL, Canada A1B 4J6 t 709.729-6528 f 709.729-4475
Please be advised that responsive records will be published following a 72 hour period after the response is sent electronically to you or five business days in the case where records are mailed to you. It is the goal to have the responsive records posted to the Office of Public Engagement's website within one business day following the applicable period of time. Please note that requests for personal information will not be posted online.

If you have any further questions, please feel free to contact me by telephone at 729-6528 or by e-mail at scottwinters@gov.nl.ca.

Sincerely,

Scott Winters
Manager of Accountability / ATIPP Coordinator
Hi Geralyn:

Here are some of my comments on the draft Cupids Municipal Plan. In the new year I would be happy to sit down with you to discuss.

Cheers,

Jerry

Jerry Dick
Director of Heritage
Dept. Business, Tourism, Culture & Rural Development
P.O. Box 8700
St. John's, NL
A1E 1J3
Tel. 709-729-7589
Fax. 709-729-0870

---

Geralyn Lynch, MCIP
Senior Planner
Municipal and Intergovernmental Affairs
Tel: 709-729-0422
Fax: 709-729-0477
Comments on Draft Municipal Plan Cupids
Jerry Dick, Director of Heritage

P. 1 – Introduction – is it possible to include something a little loftier in the opening statement than “ensure that development occurs in an orderly and transparent fashion...?” Perhaps something like:

“to ensure that land resources are managed in a way that provides a sustainable future and quality of life in accord with the aspirations of its residents.”

P. 3 – 2nd paragraph: I would add: “This designation has been carried out to protect and foster the development of the town’s significant heritage resources, including its archaeological sites and the overall character...”

3rd paragraph : - would change to: “more recently Cupids has begun to develop its tourism potential, based largely on work, begun in 1995, to uncover the remains of several early 17th century buildings and features of the original 1610 Cupers Cove settlement...”

Under tourism development might want to mention the establishment of the Perchance Theatre which provides classical summer theatre programming in a recreated Elizabethan-era type theatre in Burnt Head Loop and which was a legacy of the Cupids 400 celebrations.

P. 4 – I would go into greater detail about what physically characterizes the historic core of Cupids:

Cupids maintains much of its early linear pattern of settlement with houses situated close to the water on long, narrow lots that extend back from the harbor front. This reflects the community’s fishing past in which individual fishing plantations provided much-needed water access and land for fishing premises, houses, outbuildings such as root cellars and gardens. Many of these properties extend back as far as Cupids Pond. This is characterized today by residential structures that are situated in close proximity to each other and fairly near to the road, contributing to the distinctive character of Cupids.

Furthermore, Cupids has some significant cultural landscapes, comprising a number of abandoned house sites and communities in Burnt Head-Morgan’s Cove-Greenland on the west side of Cupids and Caplin Cove, Goat’s Cove and Spectacle Head on the east. There is ample evidence of former gardens, building foundations and roadways all of which speak to Cupids past. With their protected trails (Burnt Head and Spectacle Head) and paths, these have become attractive places for hikers and add to the community’s tourism assets. As well, traditional rights of way extend throughout the community that provide evidence of former ways of living (i.e., access to resources in the community) and that have the potential for recreation. The protection and development of these resources can significantly support Cupids’ quality of life and making it a good place to live, visit and invest in.

P. 9 – second paragraph: “Also if any major development is proposed, including the installation or repair of services, the Provincial Archaeology Office, ...”

p. 11 – 2.2.7 Site Development – In evaluating development proposals the over-all character of a particular area shall be considered to maintain a consistent scale, building setbacks and usage
P. 12 – 2.4 Cupids Cove Heritage Overlay – I think there is an opportunity here to go beyond “can adopt policies” and recommend a process that will fully protect and capitalize on the assets of this area. Would suggest something like:

Within this area the Town will consider strategies and policies to both protect and develop the special characteristics and heritage resources. This could include:

1) heritage mapping including an assessment of building and landscape typologies;
2) design guidelines or bylaws* (employing graphic images of recommended design practice) to ensure that the design of buildings maintains the scale, placement and overall character of the area;
3) the preparation of a development plan that considers opportunities for public improvements and amenities, infill, and other potential developments that capitalize on heritage and community assets and resources (physical, historical, cultural and human)

Furthermore, the municipality will consider the distinctive settlement patterns found within this area to inform future development in the rest of the community, particularly in areas along the harbor front. As an example, the traditional practice of building houses close to the road with additional houses located behind these while still oriented toward the water, could provide a way for Cupids to increase residential densities without radically changing the character of the community through more suburban types of cul-de-sac development.

*Note – I would not recommend that design guidelines necessarily encourage “historical type recreations” but that the scale, setbacks and materials of traditional buildings be considered to inform new design to ensure harmony and reinforce the general traditional character of the heritage area.

P. 14 – section 2.8 – to Trails and Trail Buffers I would add Traditional Rights of Way – an inventory/mapping of traditional rights of way (TOW) is recommended to ensure that these are not encroached on and that they are considered for possible recreational and leisure purposes

Would add a section on “Cultural Landscapes” something to the effect:

When reviewing applications for development the protection of cultural landscapes, comprising abandoned communities and sites of past human activity, will be considered to ensure that these places are protected and that future development is compatible with their heritage and leisure/recreational values.
Sure. I was out in Cupids this weekend and was chatting with a friend of mine about the new town plan. It got me thinking that there is a real need in this process to do more than just hold meetings to get feedback on draft documents but to do a real community consultation process that gets at residents’ core values and aspirations (e.g., surveys, focus groups, etc.). I would like to discuss this.

Jerry
From: Lynch, Geralyn
Sent: Monday, January 05, 2015 9:15 AM
To: Dick, Jerry A.
Subject: RE: Cupids Municipal Plan and Development Regulations

Thank you.

Perhaps we could arrange a discussion with Arvo, once the review of the draft documents is complete.

Geralyn Lynch, MCIP  
Senior Planner  
Municipal and Intergovernmental Affairs  
Tel: 709-729-0422  
Fax: 709-729-0477

From: Dick, Jerry A.
Sent: Wednesday, December 31, 2014 12:37 PM
To: Lynch, Geralyn
Subject: RE: Cupids Municipal Plan and Development Regulations

Hi Geralyn:

Here are some of my comments on the draft Cupids Municipal Plan. In the new year I would be happy to sit down with you to discuss.

Cheers,

Jerry

Jerry Dick  
Director of Heritage  
Dept. Business, Tourism, Culture & Rural Development  
P.O. Box 8700  
St. John's, NL  
A1E 1J3  
Tel. 709-729-7589  
Fax. 709-729-0870

From: Lynch, Geralyn
Sent: Tuesday, December 16, 2014 11:48 AM
To: Dick, Jerry A.; Drake, Martha
Subject: Cupids Municipal Plan and Development Regulations

Good morning,

Enclosed is a draft copy of the Town of Cupid's planning documents. I will forward the associated maps in a separate email.

Could you review and provide your comments, at your earliest convenience.

Thank you,

Geralyn

Geralyn Lynch, MCIP  
Senior Planner  
Municipal and Intergovernmental Affairs  
Tel: 709-729-0422  
Fax: 709-729-0477