

JUN 15 2016

DOC/2016/02368-02

s.40(1)

Dear [REDACTED]: s.40(1)

**Re: Your request for access to information under Part II of the *Access to Information and Protection of Privacy Act, 2015* [Our File #: MA/43/2016]**

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On June 1, 2016, the Department of Municipal Affairs received your request for access to the following records/information:

*"E-mail dated December 16, 2014 from Geralyn Lynch, Senior Planner, Department of Municipal Affairs to Jerry A. Dick and Martha Drake, Department of Tourism regarding the Town of Cupids planning documents and the Town of Cupids Municipal Plan and Development Regulations, Urban and Rural Planning Act, 2000, Section 15 review."*

I am pleased to inform you that a decision has been made to provide you access to the requested information. Enclosed you will find a copy of the requested records.

Section 15 of the *Access to Information and Protection of Privacy Act, 2015* (the *Act*) requires that we provide you with an advisory response regarding your request in writing no later than 10 business days after we receive your request. Section 16 of the *Act* requires that we respond to your request without delay in writing no later than 20 business days after we receive your request. In accordance with section 15 and section 16 of the *Act*, this letter fulfills both our obligation to provide an advisory response and a final response.

Please be advised that you may ask the Information and Privacy Commissioner to review the processing of your access request, as set out in section 42 of the *Act*. A request to the Commissioner must be made in writing within 15 business days of the date of this letter or within a longer period that may be allowed by the Commissioner.

The address and contact information of the Information and Privacy Commissioner is as follows:

Office of the Information and Privacy Commissioner  
2 Canada Drive  
P. O. Box 13004, Stn. A  
St. John's, NL. A1B 3V8

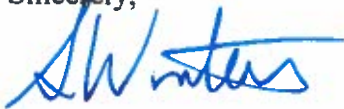
Telephone: (709) 729-6309  
Toll-Free: 1-877-729-6309  
Facsimile: (709) 729-6500

You may also appeal directly to the Supreme Court Trial Division within 15 business days after you receive the decision of the public body, pursuant to section 52 of the *Act*.

Please be advised that responsive records will be published following a 72 hour period after the response is sent electronically to you or five business days in the case where records are mailed to you. It is the goal to have the responsive records posted to the Office of Public Engagement's website within one business day following the applicable period of time. Please note that requests for personal information will not be posted online.

If you have any further questions, please feel free to contact me by telephone at 729-6528 or by e-mail at [scottwinters@gov.nl.ca](mailto:scottwinters@gov.nl.ca).

Sincerely,



Scott Winters  
Manager of Accountability / ATIPP Coordinator

## Winters, Scott

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**From:** Lynch, Geralyn  
**Sent:** Tuesday, December 16, 2014 11:48 AM  
**To:** Dick, Jerry A.; Drake, Martha  
**Subject:** Cupids Municipal Plan and Development Regulations  
**Attachments:** Municipal Plans Amendments - Cupids Municipal Plan 2014 Review and Rele....docx;  
Municipal Plans Amendments - Cupids Development Regulations 2014 Review....docx

Good morning,  
Enclosed is a draft copy of the Town of Cupid's planning documents. I will forward the associated maps in a separate email.  
Could you review and provide your comments, at your earliest convenience.  
Thank you,  
Geralyn

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*Geralyn Lynch, MCIP  
Senior Planner  
Municipal and Intergovernmental Affairs  
Tel: 709-729-0422  
Fax: 709-729-0477*

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## Winters, Scott

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**From:** Lynch, Geralyn  
**Sent:** Tuesday, December 16, 2014 11:54 AM  
**To:** Dick, Jerry A.; Drake, Martha  
**Subject:** Cupids Future Land Use and Zoning Maps  
**Attachments:** Municipal Plans Amendments - Cupids Future Land Use Maps 1 & 2 - Review....pdf;  
Municipal Plans Amendments - Cupids Future Land Use Map 3 - Review and....pdf;  
Municipal Plans Amendments - Cupids Land Use Zoning Maps 1 & 2 Review a....pdf;  
Municipal Plans Amendments - Cupids Land Use Zoning Map 3 - Review and ....pdf

Gerry/Martha,

The Town of Cupids planning documents contain three Future Land Use (maps 1 & 2 are combined) and three Land use Zoning maps, as enclosed.

The maps and planning documents have been submitted to Municipal Affairs for review of provincial interests, as per Section 15 of the Urban and Rural Planning Act, 2000  
Any comments would be greatly appreciated.

Happy Holidays!  
Geralyn

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*Geralyn Lynch, MCIP*  
*Senior Planner*  
*Municipal and Intergovernmental Affairs*  
*Tel: 709-729-0422*  
*Fax: 709-729-0477*

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