June 1, 2016

Dear [Name],

Re: Your request for access to information under Part II of the Access to Information and Protection of Privacy Act [Our File #: SNL-030-2016]

On May 18, 2016, Service NL received your request for access to the following records/information:

"I request that a copy of the following documents [or documents containing the following information be provided: - The latest edition of the Civic Address Points Dataset containing at minimum the longitudinal and latitudinal coordinates with corresponding street number and street name fields. - OR Should a Civic Address Point Dataset not exist, a parcel dataset containing at minimum - a geographically referenced polygons with corresponding Street Number, Street Name, and PID. The preferred delivery medium in order of preference is an ESRI Shapefile or CSV."

Service NL officials reviewed your request and searched for responsive information. However, after conducting a search of the Department’s information, we could not locate any records that matched the description of the information you requested for a Civic Address Points Dataset or a parcel dataset containing geographically referenced polygons with corresponding Street Number, Street Name, and PID. As such, this is to advise that Service NL has no information that is responsive to your request. In addition, other relevant provincial government departments and agencies were contacted to ascertain whether or not they had the relevant information. However, they advised that they also did not have any records that matched the description of the information you requested.

Further to your request, you may wish to contact individual municipalities directly as many of the larger municipalities in Newfoundland and Labrador, such as the City of St. John’s and City of Mount Pearl may have this type of information for planning purposes. The Access to Information contact information for each is:

Ms. Elaine Henley, City Clerk, City of St. John’s
(709) 576-8202
Ehenley@stjohns.ca

Mr. Todd Sauve, Records & Information Manager, City of Mount Pearl
(709) 748-1136
tsauve@mountpearl.ca

The Access to Information and Protection of Privacy Act requires us to provide an advisory response within 10 days of receiving the request. As this request has been completed prior to day 10, this letter also serves as our Advisory Response.
Please be advised that you may ask the Information and Privacy Commissioner to review the processing of your access request. The process to request such a review is set out in section 42 of the Access to Information and Protection of Privacy Act (the Act). A request to the Commissioner must be made in writing within 15 business days of the date of this letter or within a longer period that may be allowed by the Commissioner.

The address and contact information of the Information and Privacy Commissioner is as follows:

Office of the Information and Privacy Commissioner
2 Canada Drive
P.O. Box 13004, Stn. A
St. John’s, NL A1B 3V8

Telephone: (709) 729-6309
Toll-Free: 1-877-729-6309
Facsimile: (709) 729-6500

You may also appeal directly to the Supreme Court Trial Division within 15 business days after you receive the decision of the public body, pursuant to section 52 of the Act.

Please be advised that this letter will be published following a 72 hour period after it is sent electronically to you or five business days in the case where records are mailed to you. It is the goal to have the letter posted to the Office of Public Engagement's website within one business day following the applicable period of time. Please note that requests for personal information will not be posted online.

If you have any further questions, please contact me by telephone at 709-729-7437 or by email ellenhaskell@gov.nl.ca.

Sincerely,

ELLEN HASKELL
ATIPP Coordinator