May 12, 2016

Dear [Redacted]

RE: Your request for access to information under Part II of the Access to Information and Protection of Privacy Act (Our File TW/34/2016)

On April 28, 2016, the Department of Transportation and Works received your request for access to the following records/information:

Referencing TW/063/2016 Hangar #3 at Torbay Airport, St. John’s, NL Lease Agreement between Government of Newfoundland and Labrador and Provincial Airlines Limited, please provide the following:
1. Financial costs of the ramp lease
2. The portion that is actually being paid by Provincial Airlines Ltd (Ramp Space, Heat and Light)

Please be advised that the Deputy Minister for the Department of Transportation and Works has reviewed this request and the Department of Transportation and Works has no records responsive to your request.

Department of Transportation and Works does not have a separate ramp lease with Provincial Airlines at Hangar #3. All lease terms and financial agreements between Transportation and Works and Provincial Airlines are addressed in the lease agreement which was previously released under access request TW/063/2016. Please see the following link for details: http://atipp-search.gov.nl.ca/public/atipp/requestdownload?id=1241.

The Access to Information and Protection of Privacy Act requires us to provide an advisory response within 10 days of receiving the request. As this request has been completed prior to day 10, this letter also serves as our Advisory Response.

P.O. Box 8700, St. John’s, NL, Canada, A1B 4J6
Please be advised that you may ask the Information and Privacy Commissioner to review the processing of your access request, as set out in section 42 of the *Access to Information and Protection of Privacy Act* (the Act). A request to the Commissioner must be made in writing within 15 business days of the date of this letter or within a longer period that may be allowed by the Commissioner.

The address and contact information of the Information and Privacy Commissioner is as follows:

Office of the Information and Privacy Commissioner  
2 Canada Drive  
P. O. Box 13004, Stn. A  
St. John’s, NL A1B 3V8  
Telephone: (709) 729-6309  
Toll-Free: 1-877-729-6309  
Facsimile: (709) 729-6500

You may also appeal directly to the Supreme Court Trial Division within 15 business days after you receive the decision of the public body, pursuant to section 52 of the Act (a copy of this section of the Act has been enclosed for your reference).

Please be advised that responsive records will be published following a 72 hour period after the response is sent electronically to you or five business days in the case where records are mailed to you. It is the goal to have the responsive records posted to the Office of Public Engagement's website within one business day following the applicable period of time. Please note that requests for personal information will not be posted online.

If you have any further questions, please feel free to contact the undersigned by telephone at 729-5303 or by e-mail at michellemurray@gov.nl.ca.

Sincerely,

Michelle Murray  
ATIPP Coordinator  
Department of Transportation and Works  
Enclosures
Direct appeal to Trial Division by an applicant

52. (1) Where an applicant has made a request to a public body for access to a record or correction of personal information and has not filed a complaint with the commissioner under section 42, the applicant may appeal the decision, act or failure to act of the head of the public body that relates to the request directly to the Trial Division.

(2) An appeal shall be commenced under subsection (1) not later than 15 business days

   (a) after the applicant is notified of the decision of the head of the public body, or the date of the act or failure to act; or

   (b) after the date the head of the public body is considered to have refused the request under subsection 16(2).

(3) Where an applicant has filed a complaint with the commissioner under section 42 and the commissioner has refused to investigate the complaint, the applicant may commence an appeal in the Trial Division of the decision, act or failure to act of the head of the public body that relates to the request for access to a record or for correction of personal information.

(4) An appeal shall be commenced under subsection (3) not later than 15 business days after the applicant is notified of the commissioner’s refusal under subsection 45(2).