Dear [Redacted]

Re: Your request for access to information under Part II of the Access to Information and Protection of Privacy Act (Act) [Our file #ENV/017/2016]

May 5, 2016

On April 21, 2016 the Department of Environment and Conservation received your request for access to the following records/information:

"Number of requests or suggestions or recommendations for meetings/appointments by individuals or groups either by correspondence or e-mail and the date of request, etc., that have not been honoured as of April 21, 2016 for Minister Perry Trimper since he took Office in December, 2015. Note: Number and dates, not names are requested."

On April 22, 2016 the Department received the following modified request:

"Number of requests or suggestions or recommendations for meetings/appointments by individuals or groups either by correspondence or e-mail and the date of request, etc., that have not been honoured NOR A MEETING TIME CONFIRMED as of April 21, 2016 for Minister Perry Trimper since he took Office in December, 2015. Note: number and date OF REQUESTED/SUGGESTED MEETINGS/APPOINTMENTS NOT HONOURED NOR A MEETING TIME CONFIRMED."

I am pleased to inform you that a decision has been made by the Deputy Minister of the Department of Environment and Conservation to grant access to the requested information. The Department has identified 12 meeting requests for which a meeting had not been held nor a meeting time confirmed as of April 21, 2016. These meeting requests were received on the following dates:

- January 5, 11, 16, 19 and 29, 2016;
- February 4, 17 and 29, 2016;
- March 9, 2016; and
- April 13, 18, and 19, 2016.

Please note that the number of meeting requests identified should be considered a best estimate as the department has no formal tracking tool for this specific type of information.
Section 15 of the Act requires us to provide an advisory response within 10 days of receiving a request. As this request has been completed by day 10, this letter also serves as our advisory response.

Section 42 of the Act provides that you may ask the Information and Privacy Commissioner to review the processing of your access request or you may appeal to the Supreme Court Trial Division. A request to the Commissioner must be made in writing within 15 business days of the date of this letter or within a longer period that may be allowed by the Commissioner.

The address and contact information of the Information and Privacy Commissioner is as follows:

Office of the Information and Privacy Commissioner
2 Canada Drive
P. O. Box 13004, Stn. A
St. John’s, NL
A1B 3V8
Telephone: (709) 729-6309
Toll-Free: 1-877-729-6309
Facsimile: (709) 729-6500

In the event that you choose to appeal to the Trial Division, you must do so within 15 business days after you receive the decision of the public body, pursuant to section 52 of the Act.

Please be advised that this response will be published following a 72 hour period after it is sent electronically to you or five business days in the case where records are mailed to you. It is the goal to have the response posted to the Office of Public Engagement's website within one business day following the applicable period of time. Please note that requests for personal information will not be posted online.

If you have any further questions, I can be reached by telephone at (709) 729-7183 or by e-mail at courtneyblundon@gov.nl.ca

Sincerely,

[Signature]

COURTNEY BLUNDON
Departmental ATIPP Coordinator