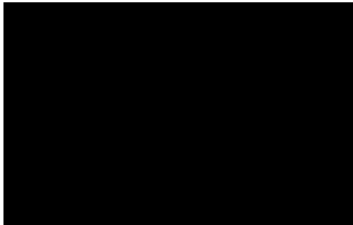


DOC/2020/00669-03

March 4, 2020



Dear Applicant:

**Re: Your request for access to information under Part II of the *Access to Information and Protection of Privacy Act, 2015* [Our File #: MAE/028/2019]**

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On February 14, 2020, the Department of Municipal Affairs and Environment received your request for access to the following records/information:

*“A list of the municipalities that did not have their 2018 annual financial statements prepared and adopted by June 1, 2019 as required per Section 86 of the MUNICIPALITIES ACT, 1999. As well, for that list, please identify when the 2018 financial statements were eventually adopted.”*

Please be advised that the Deputy Minister has reviewed the request and Department of Municipal Affairs and Environment has no responsive records to this request. MAE does not maintain a listing of when a municipalities statements are prepared or adopted.

You may ask the Information and Privacy Commissioner to review the processing of your access request, as set out in section 42 of the Access to Information and Protection of Privacy Act (the Act). A request to the Commissioner must be made in writing within 15 business days of the date of this letter or within a longer period that may be allowed by the Commissioner.

The address and contact information of the Information and Privacy Commissioner is as follows:

Office of the Information and Privacy Commissioner  
2 Canada Drive  
P. O. Box 13004, Stn. A  
St. John's, NL. A1B 3V8  
Telephone: (709) 729-6309  
Toll-Free: 1-877-729-6309  
Facsimile: (709) 729-6500



You may also appeal directly to the Supreme Court Trial Division within 15 business days after you receive the decision of the public body, pursuant to section 52 of the *Act* (a copy of this section of the *Act* has been enclosed for your reference).

Please be advised that responsive records will be published following a 72 hour period after the response is sent electronically to you or five business days in the case where records are mailed to you. It is the goal to have the responsive records posted to the Completed Access to Information Requests website within one business day following the applicable period of time. Please note that requests for personal information will not be posted online.

If you have any further questions, please feel free to contact me by telephone at 709-729-7183 or by e-mail at [atippmae@gov.nl.ca](mailto:atippmae@gov.nl.ca).

Sincerely,

*Desirée Newman*

**DESIREE NEWMAN**  
ATIPP Coordinator  
Municipal Affairs and Environment