

DOC/2020/00443-02

February 17, 2020



Re: Your request for access to information under Part II of the *Access to Information and Protection of Privacy Act, 2015* [Our File #: MAE/013/2019]

On January 31, 2020, the Department of Municipal Affairs and Environment received your request for access to the following records/information:

“On or about January 26, 2020, an injured snowmobiler was evacuated by helicopter from Random Island, NL. Request copy of all records within the department related to this incident including all notes, e-mails, reports and any other correspondence and documents produced during and subsequent to this incident. This may be specifically related to the Fire and Emergency Services agency within the Department.”

Please be advised that the Deputy Minister has reviewed the request and Department of Municipal Affairs and Environment has no responsive records to this request.

You may ask the Information and Privacy Commissioner to review the processing of your access request, as set out in section 42 of the Access to Information and Protection of Privacy Act (the Act). A request to the Commissioner must be made in writing within 15 business days of the date of this letter or within a longer period that may be allowed by the Commissioner.

The address and contact information of the Information and Privacy Commissioner is as follows:

Office of the Information and Privacy Commissioner
2 Canada Drive
P. O. Box 13004, Stn. A
St. John's, NL. A1B 3V8
Telephone: (709) 729-6309
Toll-Free: 1-877-729-6309
Facsimile: (709) 729-6500



You may also appeal directly to the Supreme Court Trial Division within 15 business days after you receive the decision of the public body, pursuant to section 52 of the *Act* (a copy of this section of the *Act* has been enclosed for your reference).

Please be advised that responsive records will be published following a 72 hour period after the response is sent electronically to you or five business days in the case where records are mailed to you. It is the goal to have the responsive records posted to the Completed Access to Information Requests website within one business day following the applicable period of time. Please note that requests for personal information will not be posted online.

If you have any further questions, please feel free to contact me by telephone at 709-729-7183 or by e-mail at atippmae@gov.nl.ca.

Sincerely,

Desirée Newman

DESIREE NEWMAN

ATIPP Coordinator

Municipal Affairs and Environment