

COR/2020/00068

January 10, 2020

Dear Applicant:

**Re: Your request for access to information under Part II of the Access to Information and Protection of Privacy Act (Our Files #: TW/168/2019 and TW/001/2020)**

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On December 11, 2019, the Department of Transportation and Works received your request for access to the following records:

*A list of briefing materials prepared for the Deputy Minister or the Minister for the month of November 2019.*

On January 3, 2020, the Department of Transportation and Works received your request for access to the following records:

*A list of briefing materials prepared for the Deputy Minister or the Minister for the month of December 2019*

I am pleased to inform you that a decision has been made by the Deputy Minister for Transportation and Works to provide access to the requested information.

In accordance with your request, the appropriate titles are listed below for both months.

- Meeting with the Town of Logy Bay-Middle Cove-Outer Cove (November 19, 2019)
- Meeting Note - Combined Councils of Labrador November 18 2019
- Meeting Note - Town of Wabana (November 15, 2019)
- Meeting Note - Town of Stephenville Crossing
- Decision Note - City of St. John's - New Pennywell Road/Jensen Camp Road
- Decision Note - City of St. John's - George's Pond Road, St. John's
- Meeting Note - MNL Ministerial Town Hall (November 16, 2019)
- Decision note - Kenmount Properties Inc. (KPI)
- Meeting Note - Canadian Propane Association (November 19, 2019)
- Meeting Note - TW Topics for Minister of MAE (November 14-16, 2019)
- Meeting with Citizens Concerning Distracted Driver Signage December 6, 2019)
- Meeting Note - Town of Gander November 15 2019
- Meeting Note - Town of Lewisporte (November 16, 2019)
- Meeting Note - Town of Wabush (November 16, 2019)
- Meeting Note - Town of Pasadena (November 2019)
- Decision Note - Onshore Western NL Petroleum Core- St. John's - November 2019

- BNT/2019/0151 Decision Note - Town of CBS - Long Pond Manuels : 262-266 Conception Bay South Highway - Route 60
- Meeting with Pleaman Forsey, MHA Exploits (December 12, 2019)
- Decision Note - Land Acquisition from Jody Davis - Frenchman's Cove, Humber Arm South
- Meeting Note - Marine Atlantic (December 16, 2019)
- Meeting Note - Minister Gambin-Walsh (December 17, 2019)

Please be advised that you may ask the Information and Privacy Commissioner to review the processing of your access request, as set out in section 42 of the *Access to Information and Protection of Privacy Act* (the *Act*) (a copy of this section of the Act has been enclosed for your reference). A request to the Commissioner must be made in writing within 15 business days of the date of this letter or within a longer period that may be allowed by the Commissioner.

The address and contact information of the Information and Privacy Commissioner is as follows:

Office of the Information and Privacy Commissioner  
2 Canada Drive  
P. O. Box 13004, Stn. A  
St. John's, NL. A1B 3V8  
Telephone: (709) 729-6309  
Toll-Free: 1-877-729-6309  
Facsimile: (709) 729-6500

You may also appeal directly to the Supreme Court Trial Division within 15 business days after you receive the decision of the public body, pursuant to section 52 of the *Act* (a copy of this section of the Act has been enclosed for your reference).

Please be advised that responsive records will be published following a 72 hour period after the response is sent electronically to you or five business days in the case where records are mailed to you. It is the goal to have the responsive records posted to the Completed Access to Information Requests website within one business day following the applicable period of time. Please note that requests for personal information will not be posted online.

If you have any further questions, please contact me by telephone at 709-729-5351 or by email at [ATTW@gov.nl.ca](mailto:ATTW@gov.nl.ca).

Sincerely,

A handwritten signature in black ink that reads "Angela McIntyre".

**Angela McIntyre**  
ATIPP Coordinator

### **Access or correction complaint**

**42.(1)** A person who makes a request under this Act for access to a record or for correction of personal information may file a complaint with the commissioner respecting a decision, act or failure to act of the head of the public body that relates to the request.

(2) A complaint under subsection (1) shall be filed in writing not later than 15 business days

(a) after the applicant is notified of the decision of the head of the public body, or the date of the act or failure to act; or

(b) after the date the head of the public body is considered to have refused the request under subsection 16(2).

(3) A third party informed under section 19 of a decision of the head of a public body to grant access to a record or part of a record in response to a request may file a complaint with the commissioner respecting that decision.

(4) A complaint under subsection (3) shall be filed in writing not later than 15 business days after the third party is informed of the decision of the head of the public body.

(5) The commissioner may allow a longer time period for the filing of a complaint under this section.

(6) A person or third party who has appealed directly to the Trial Division under subsection 52(1) or 53(1) shall not file a complaint with the commissioner.

(7) The commissioner shall refuse to investigate a complaint where an appeal has been commenced in the Trial Division.

(8) A complaint shall not be filed under this section with respect to

(a) a request that is disregarded under section 21;

(b) a decision respecting an extension of time under section 23;

(c) a variation of a procedure under section 24; or

(d) an estimate of costs or a decision not to waive a cost under section 26.

(9) The commissioner shall provide a copy of the complaint to the head of the public body concerned.

### **Direct appeal to Trial Division by an applicant**

**52.** (1) Where an applicant has made a request to a public body for access to a record or correction of personal information and has not filed a complaint with the commissioner under section 42, the applicant may appeal the decision, act or failure to act of the head of the public body that relates to the request directly to the Trial Division.

(2) An appeal shall be commenced under subsection (1) not later than 15 business days

(a) after the applicant is notified of the decision of the head of the public body, or the date of the act or failure to act; or

(b) after the date the head of the public body is considered to have refused the request under subsection 16(2).

(3) Where an applicant has filed a complaint with the commissioner under section 42 and the commissioner has refused to investigate the complaint, the applicant may commence an appeal in the Trial Division of the decision, act or failure to act of the head of the public body that relates to the request for access to a record or for correction of personal information.

(4) An appeal shall be commenced under subsection (3) not later than 15 business days after the applicant is notified of the commissioner's refusal under subsection 45(2).