February 17, 2016

s. 40(1)

Re: Your request for access to information under Part II of the Access to Information and Protection of Privacy Act [Our File #: FIN-10-2016]

On February 3, 2016, the Department of Finance received the following request for access to information:

“Any and all expense claims and subsequent correspondence (travels, agendas, meals, itinerary, etc.) incurred by the Minister’s office (and staff) for the month of January 2016.”

Please be advised that we have reviewed our records and determined that the Department of Finance did not process any expense claims for travel incurred by the Minister’s Office (and staff) for the month of January 2016. For your information, please note that ministerial expense reports are posted on-line every six months at http://www.exec.gov.nl.ca/exec/cabinet/expenseclaims/index.html.

Please be advised that you may ask the Information and Privacy Commissioner to review the processing of your access request, as set out in section 42 of the Access to Information and Protection of Privacy Act (the Act). A request to the Commissioner must be made in writing within 15 business days of the date of this letter or within a longer period that may be allowed by the Commissioner.

The address and contact information of the Information and Privacy Commissioner is as follows:

Office of the Information and Privacy Commissioner
2 Canada Drive
P. O. Box 13004, Stn. A
St. John’s, NL. A1B 3V8

Telephone: (709) 729-6309
Toll-Free: 1-877-729-6309
Facsimile: (709) 729-6500

You may also appeal directly to the Supreme Court Trial Division within 15 business days after you receive the decision of the public body, pursuant to section 52 of the Act.
Please be advised that responsive records will be published following a 72 hour period after the response is sent electronically to you or five business days in the case where records are mailed to you. It is the goal to have the responsive records posted to the Office of Public Engagement's website within one business day following the applicable period of time.

If you have any further questions, please feel free to contact the undersigned by telephone at 709-729-2950, or by email at gailboland@gov.nl.ca.

Sincerely,

K. Gail Boland
Back-up ATIPP Coordinator