

Response to Applicant - Full Disclosure

November 26, 2019



Section 40(1)

Dear :

Section 40(1)

**Re: Your request for access to information under Part II of the *Access to Information and Protection of Privacy Act* [Our File #: HRS-53-2019]**

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On October 28, 2019, the Human Resource Secretariat (HRS) received your access to information request for the following information:

*“All records of disciplinary action taken against employees at Her Majesty's Penitentiary, including management, from 2010 to present.”*

In an email from HRS on October 28, 2019, the request was narrowed to *“a table listing year, number of HMP employees, type of discipline from 2014-present.”*

A further discussion occurred on October 29, 2019 regarding the breakdown of data. Due to potential privacy concerns under Section 40(1), it was agreed the Human Resource Secretariat would provide overall numbers regarding number of employees and related discipline from 2014 to present.

I am pleased to inform you that a decision has been made by the Human Resource Secretariat to provide access to the requested information. Please note employees may have had more than one type of discipline in a particular year.

**2014 -Present**

Type of Discipline	Number of Employees
Verbal Reprimand	13
Written Reprimand	16
Suspension	33
Termination	11

Please be advised that you may ask the Information and Privacy Commissioner to review the processing of your access request, as set out in section 42 of the *Access to Information and Protection of Privacy Act* (the Act). A request to the Commissioner must be made in writing within 15 business days of the date of this letter or within a longer period that may be allowed by the Commissioner.

The address and contact information of the Information and Privacy Commissioner is as follows:

Office of the Information and Privacy Commissioner  
2 Canada Drive  
P. O. Box 13004, Stn. A

St. John's, NL. A1B 3V8

Telephone: (709) 729-6309

Toll-Free: 1-877-729-6309

Facsimile: (709) 729-6500

You may also appeal directly to the Supreme Court Trial Division within 15 business days after you receive the decision of the public body, pursuant to section 52 of the Act.

Please be advised that responsive records will be published following a 72-hour period after the response is sent electronically to you. It is the goal to have the responsive records posted to the Completed Access to Information Requests website within one business day following the applicable period of time. Please note that requests for personal information will not be posted online.

If you have any further questions, please feel free to contact me by telephone (709) 729-6158 or by e-mail at [kimberlyryan@gov.nl.ca](mailto:kimberlyryan@gov.nl.ca).

Sincerely,

A handwritten signature in cursive script that reads "Kimberly Ryan".

Kimberly Ryan  
ATIPP Coordinator