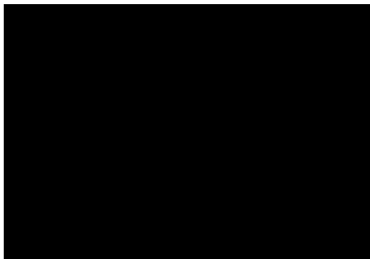


DOC/2019/04494-03

November 7, 2019



**Re: Your request for access to information under Part II of the *Access to Information and Protection of Privacy Act, 2015* [Our File #: MAE/201/2019]**

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On October 9, 2019, the Department of Municipal Affairs and Environment received your request for access to the following records/information:

**“A list of briefing materials prepared for the deputy minister or the minister for the month of September 2019.”**

I am pleased to inform you that a decision has been made by the Deputy Minister to provide access to the requested information. In accordance with your request for a copy of the records, the appropriate copies have been enclosed. Since a number of departments transferred this request to our department, this response responds to those requests as well.

Please be advised that you may ask the Information and Privacy Commissioner to review the processing of your access request, as set out in section 42 of the *Access to Information and Protection of Privacy Act* (the *Act*). A request to the Commissioner must be made in writing within 15 business days of the date of this letter or within a longer period that may be allowed by the Commissioner.

The address and contact information of the Information and Privacy Commissioner is as follows:

Office of the Information and Privacy Commissioner  
2 Canada Drive  
P. O. Box 13004, Stn. A  
St. John's, NL. A1B 3V8



Telephone: (709) 729-6309  
Toll-Free: 1-877-729-6309  
Facsimile: (709) 729-6500

You may also appeal directly to the Supreme Court Trial Division within 15 business days after you receive the decision of the public body, pursuant to section 52 of the *Act*.

Please be advised that responsive records will be published following a 72 hour period after the response is sent electronically to you or five business days in the case where records are mailed to you. It is the goal to have the responsive records posted to the Completed Access to Information Requests website within one business day following the applicable period of time. Please note that requests for personal information will not be posted online.

If you have any further questions, please feel free to contact me by telephone at 709-729-7183 or by e-mail at [DesireeNewman@gov.nl.ca](mailto:DesireeNewman@gov.nl.ca).

Sincerely,

*Desirée Newman*

**DESIREE NEWMAN**  
ATIPP Coordinator  
Municipal Affairs and Environment

<b>MAE/201/2019 - List of Briefing Notes for September 2019</b>	
<b><i>Title</i></b>	<b><i>Type of Document</i></b>
Town of Hampden Municipal Planning Area and Interim Development Control Authority	Decision/Direction Note
Proposed Amendment to the St. John's Urban Region Regional Plan for the City of St. John's (47A Heavy Tree Road)	Decision/Direction Note
Disestablishment of the LSD of Burnt Point-Gull Island-Northern Bay	Decision/Direction Note
Administrative Changes under the City of Mount Pearl Act	Decision/Direction Note
Town of Witless Bay - Ragged Beach	Information Note
Municipalities NL (MNL) Emergency Meeting on Wastewater	Meeting Note
2019 Atlantic Asset Management Conference	Meeting Note
Little Bay Islands Relocation	Information Note
Town of Paradise	Meeting Note
Town of Steady Brook Special Inspection	Briefing Note
Town of Norman's Cove-Long Cove	Meeting Note
Public Release - Large Industry Greenhouse Gas (GHG) Data	Decision/Direction note
Multi-Materials Stewardship Board (MMSB) Update on the Collective Bargaining Process	Information Note
Minister Meeting with the City of Mount Pearl	Meeting Note
Town of Grand Falls-Windsor	Meeting Note
Minister Meeting with the City of St. John's	Meeting Note
Funding for Electric Vehicle Charging Infrastructure	Information Note