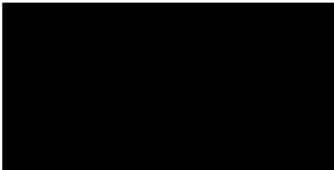


DOC/2019/02894-02

July 25, 2019



Dear :

Re: Your request for access to information under Part II of the *Access to Information and Protection of Privacy Act, 2015* [Our File #: MAE/139/2019]

On July 16, 2019, the Department of Municipal Affairs and Environment received your request for access to the following records/information:

"A list of briefing materials prepared for the deputy minister or the minister for the month of June 2019."

I am pleased to inform you that a decision has been made by the Deputy Minister to provide access to the requested information. In accordance with your request for a copy of the records, the appropriate copies have been enclosed.

The *Access to Information and Protection of Privacy Act* requires us to provide an advisory response within 10 days of receiving the request. As this request has been completed prior to day 10, this letter also serves as our Advisory Response.

Please be advised that you may ask the Information and Privacy Commissioner to review the processing of your access request, as set out in section 42 of the *Access to Information and Protection of Privacy Act* (the *Act*). A request to the Commissioner must be made in writing within 15 business days of the date of this letter or within a longer period that may be allowed by the Commissioner.

The address and contact information of the Information and Privacy Commissioner is as follows:

Office of the Information and Privacy Commissioner
2 Canada Drive
P. O. Box 13004, Stn. A
St. John's, NL. A1B 3V8

Telephone: (709) 729-6309

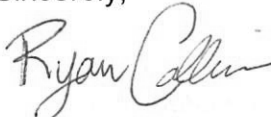
Toll-Free: 1-877-729-6309
Facsimile: (709) 729-6500

You may also appeal directly to the Supreme Court Trial Division within 15 business days after you receive the decision of the public body, pursuant to section 52 of the *Act*.

Please be advised that responsive records will be published following a 72 hour period after the response is sent electronically to you or five business days in the case where records are mailed to you. It is the goal to have the responsive records posted to the Completed Access to Information Requests website within one business day following the applicable period of time. Please note that requests for personal information will not be posted online.

If you have any further questions, please feel free to contact me by telephone at 709-729-7183 or by e-mail at ryancollins@gov.nl.ca.

Sincerely,



RYAN COLLINS
ATIPP Coordinator
Department of Municipal Affairs and Environment

MAE/139/2019- List of Briefing Notes for June 2019	
TITLE	Type of Document
Marystown Shipyard	Information Note
Investing Canada Infrastructure Program and Indigenous Funding Opportunities	Information Note
Funding for the Conservation Corps Newfoundland and Labrador Climate Change Education Centre	Information Note
Meeting with City of St. John's	Meeting Note
Meeting with NL911 Board Inc.	Meeting Note
Meeting with Eastern Regional Service Board	Meeting Note
Meeting with Town of Forteau	Meeting Note
Conference Call of the Federal-Provincial-Territorial Ministers of Infrastructure	Meeting Note
Authority to Perform Functions of the Committee in the Local Service District of Bunyan's Cove	Decision Note
Commencement of the Collective Bargaining Process	Information Note
Implementation Plan of Eastern Regional Service Board (ERSB) to Meet Ministerial Directive Respecting Unincorporated Areas	Information Note
Public Accounts 2018-19 Contaminated Sites Liability	Information Note
Reports of Red Water near Schefferville, Quebec	Information Note