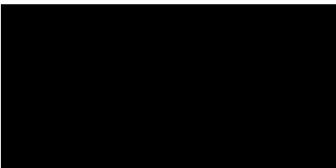


DOC/2019/03200-02

August 14, 2019



**Re: Your request for access to information under Part II of the *Access to Information and Protection of Privacy Act, 2015* [Our File #: MAE/145/2019]**

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On August 2, 2019, the Department of Municipal Affairs and Environment received your request for access to the following records/information:

*"A list of briefing materials prepared for the deputy minister or the minister for the month of July 2019."*

I am pleased to inform you that a decision has been made by the Deputy Minister to provide access to the requested information. In accordance with your request for a copy of the records, the appropriate copies have been enclosed.

The *Access to Information and Protection of Privacy Act* requires us to provide an advisory response within 10 days of receiving the request. As this request has been completed prior to day 10, this letter also serves as our Advisory Response.

Please be advised that you may ask the Information and Privacy Commissioner to review the processing of your access request, as set out in section 42 of the *Access to Information and Protection of Privacy Act* (the *Act*). A request to the Commissioner must be made in writing within 15 business days of the date of this letter or within a longer period that may be allowed by the Commissioner.

The address and contact information of the Information and Privacy Commissioner is as follows:

Office of the Information and Privacy Commissioner  
2 Canada Drive  
P. O. Box 13004, Stn. A  
St. John's, NL. A1B 3V8

Telephone: (709) 729-6309  
Toll-Free: 1-877-729-6309  
Facsimile: (709) 729-6500

You may also appeal directly to the Supreme Court Trial Division within 15 business days after you receive the decision of the public body, pursuant to section 52 of the *Act*.

Please be advised that responsive records will be published following a 72 hour period after the response is sent electronically to you or five business days in the case where records are mailed to you. It is the goal to have the responsive records posted to the Completed Access to Information Requests website within one business day following the applicable period of time. Please note that requests for personal information will not be posted online.

If you have any further questions, please feel free to contact me by telephone at 709-729-1589 or by e-mail at [EmmaMeulenkamp@gov.nl.ca](mailto:EmmaMeulenkamp@gov.nl.ca).

Sincerely,



**EMMA MEULENKAMP**  
ATIPP Coordinator (Secondary)  
Municipal Affairs and Environment

**MAE/145/2019- List of Briefing Notes for July 2019**

<b><i>TITLE</i></b>	<b><i>Type of Document</i></b>
Next Generation 911	Information Note
Amendments to the Management of Greenhouse Gas Administrative Penalty Regulations	Decision / Direction Note
Administrative Changes under the Provincial Offences Ticketing Regulations	Information Note
Funding Proposals for Natural Resources Canada Risk Assessment Program	Decision / Direction Note
NunatuKavut Community Council	Meeting Note
Meeting of Government MHAs	Meeting Note
Heavy Civil Association	Meeting Note
Town of Conception Bay South	Meeting Note
Cost Shared Agreement for Remediation of Former US Military Sites	Information Note
Energy Efficiency and Fuel Switching in Public Buildings Program- Health Sector Projects	Decision / Direction Note
Efficiency Canada Survey- Newfoundland and Labrador Response	Decision / Direction Note
Reporting to the Climate Disclosure Report for Climate Change Policy	Decision / Direction Note