Dear [Redacted]

Re: Your request for access to information under Part II of the Access to Information and Protection of Privacy Act, 2015 [Our File #: MIGA/65/2015]

On October 7, 2015, the Department of Municipal and Intergovernmental Affairs received your request for access to the following records/information:

"Friendly Hearing". Request information on "Friendly Hearing" noted in #MIGA/47/2015 - the origin/basis etc. of a Friendly Hearing, the documentation/Act/regulation/procedure, etc. providing for a Friendly Hearing, the purpose of a Friendly Hearing, the procedures/conditions etc. for holding a Friendly Hearing, etc."

Please be advised that the department does not have records/information responsive to this request. The term ‘friendly hearing’ in the specific context of ATIPP request MIGA/47/2015 referred to the rules of natural justice related to declaring a councilor’s seat vacant.

Section 15 of the Access to Information and Protection of Privacy Act (the Act) requires that we provide you with an advisory response regarding your request in writing no later than 10 business days after we receive your request. Section 16 of the Act requires that we respond to your request without delay in writing no later than 20 business days after we receive your request. In accordance with section 15 and section 16 of the Act, this letter fulfills both our obligation to provide an advisory response and a final response.

Please be advised that you may ask the Information and Privacy Commissioner to review the processing of your access request, as set out in section 42 of the Act. A request to the Commissioner must be made in writing within 15 business days of the date of this letter or within a longer period that may be allowed by the Commissioner.

The address and contact information of the Information and Privacy Commissioner is as follows:

Office of the Information and Privacy Commissioner
2 Canada Drive
P. O. Box 13004, Stn. A
St. John’s, NL. A1B 3V8

P.O. Box 8700, St. John’s, NL, Canada A1B 4J6  † 709.729-6528  † 709.729-4475
You may also appeal directly to the Supreme Court Trial Division within 15 business days after you receive the decision of the public body, pursuant to section 52 of the Act.

Please be advised that responsive records will be published following a 72 hour period after the response is sent electronically to you or five business days in the case where records are mailed to you. It is the goal to have the responsive records posted to the Office of Public Engagement's website within one business day following the applicable period of time. Please note that requests for personal information will not be posted online.

If you have any further questions, please feel free to contact me by telephone at 729-6528 or by e-mail at scottwinters@gov.nl.ca.

Sincerely,

[Signature]

Scott Winters
Managers of Accountability / ATIPP Coordinator