Dear [redacted]:

Re: Your request for access to information under Part II of the Access to Information and Protection of Privacy Act [Our File #: MIGA/60/2015]

On September 17, 2015, the Department of Municipal and Intergovernmental Affairs received your request for access to the following records/information:

The following is cited from the Portugal Cove-St. Philip's Council Minutes of September 8, 2015: "A letter has been sent to the Minister regarding a potential cost sharing portion of the solution for the drainage issue in front of the Pharmacy, we are awaiting the response. Further updates will follow as available." Request copy of the letter and any reply to date.

Please be advised that the Deputy Minister for the Department of Municipal and Intergovernmental Affairs has reviewed this request and the department has no records responsive to your request. You may wish to contact the town to obtain a copy of the letter you have referenced.

Section 15 of the Access to Information and Protection of Privacy Act (the Act) requires that we provide you with an advisory response regarding your request in writing no later than 10 business days after we receive your request. Section 16 of the Act requires that we respond to your request without delay in writing no later than 20 business days after we receive your request. In accordance with section 15 and section 16 of the Act, this letter fulfills both our obligation to provide an advisory response and a final response.

Please be advised that you may ask the Information and Privacy Commissioner to review the processing of your access request, as set out in section 42 of the Access to Information and Protection of Privacy Act (the Act). A request to the Commissioner must be made in writing within 15 business days of the date of this letter or within a longer period that may be allowed by the Commissioner.

The address and contact information of the Information and Privacy Commissioner is as follows:

Office of the Information and Privacy Commissioner
2 Canada Drive
P. O. Box 13004, Stn. A
St. John's, NL. A1B 3V8
Telephone: (709) 729-6309
Toll-Free: 1-877-729-6309
Facsimile: (709) 729-6500

You may also appeal directly to the Supreme Court Trial Division within 15 business days after you receive the decision of the public body, pursuant to section 52 of the Act.

Please be advised that this letter will be published following a 72 hour period after it is sent electronically to you or five business days in the case where records are mailed to you. It is the goal to have the letter posted to the Office of Public Engagement's website within one business day following the applicable period of time. Please note that requests for personal information will not be posted online.

If you have any further questions, please feel free to contact me by telephone at 709-729-2787 or by e-mail at tarakelly@gov.nl.ca.

Sincerely,

Tara Kelly
Director / ATIPP Coordinator