

March 13, 2018

Dear 

Re: Your request for access to information under Part II of the *Access to Information and Protection of Privacy Act* [Our File #: SNL-010-2018]

On February 13, 2018, Service NL received your request for access to the following records/information:

“Briefing materials – in any and all formats, including paper and electronic – prepared for, and/or provided to, the minister related to the Vehicle Seizure and Impoundment Program. Date range of request is July 31, 2017 to the present.”

Please be advised that officials in Service NL reviewed your request and conducted a search for copies of briefing materials prepared for, and/or provided to, the minister related to the Vehicle Seizure and Impoundment Program since July 31, 2017. However no responsive records were found in the department. As such, Service NL has no records responsive to your request. The Vehicle Seizure and Impoundment Regulations, 2012 were amended on August 24, 2017, a copy of which is online. In addition, these Regulations are approved by the Lieutenant-Governor in Council. Please see the links below for a copy of the Regulations and specific Order in Council:

<http://www.assembly.nl.ca/Legislation/sr/Annualregs/2017/nr170079.htm>

<http://www.exec-oic.gov.nl.ca/public/oic/details?order-id=7644>

Please be advised that you may ask the Information and Privacy Commissioner to review the processing of your access request, as set out in section 42 of the *Access to Information and Protection of Privacy Act* (the Act). A request to the Commissioner must be made in writing within 15 business days of the date of this letter or within a longer period that may be allowed by the Commissioner.

The address and contact information of the Information and Privacy Commissioner is as follows:

Office of the Information and Privacy Commissioner
2 Canada Drive
P. O. Box 13004, Stn. A
St. John's, NL. A1B 3V8

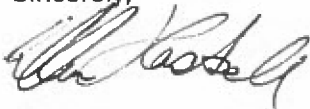
Telephone: (709) 729-6309
Toll-Free: 1-877-729-6309
Facsimile: (709) 729-6500

You may also appeal directly to the Supreme Court Trial Division within 15 business days after you receive the decision of the public body, pursuant to section 52 of the Act.

Please be advised that this letter will be published following a 72 hour period after it is sent electronically to you or five business days in the case where records are mailed to you. It is the goal to have the letter posted to the Completed Access to Information Requests website within one business day following the applicable period of time. Please note that requests for personal information will not be posted online.

If you have any further questions, please contact me by telephone at 709-729-7437 or by email ellenhaskell@gov.nl.ca.

Sincerely,

A handwritten signature in black ink, appearing to read "Ellen Haskell", written over a light blue horizontal line.

ELLEN HASKELL
ATIPP Coordinator