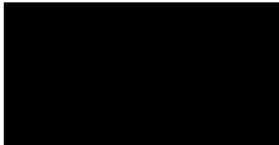


June 29, 2017



s.40(1)

Dear  s.40(1)

Re: Your request for access to information under Part II of the *Access to Information and Protection of Privacy Act* [Our File #: SNL-050-2017]

This is to confirm that on June 5, 2017 Service NL received your request for access to the following records/information:

"A list of all briefing material provided to the minister in May 2017"

I am pleased to inform you that a decision has been made by the Deputy Minister of Service NL to provide access to the requested information. In accordance with your request please be advised that the Minister of Service NL was provided the following briefing material during May 2017:

"Formal Approval of SNL's Mandate Following Recent Restructuring"

"Medical Audit – Labrador West Mining Properties"

"Provincial Francophonie Day"

"22nd Ministerial Conference on the Canadian Francophonie (MCCF) 2017"

"Meeting between Minister Responsible for Francophone Affairs and representatives from the Francophone Federation of Newfoundland and Labrador"

Please be advised that you may ask the Information and Privacy Commissioner to review the processing of your access request, as set out in section 42 of the *Access to Information and Protection of Privacy Act* (the Act). A request to the Commissioner must be made in writing within 15 business days of the date of this letter or within a longer period that may be allowed by the Commissioner.

The address and contact information of the Information and Privacy Commissioner is as follows:

Office of the Information and Privacy Commissioner
2 Canada Drive
P. O. Box 13004, Stn. A
St. John's, NL. A1B 3V8

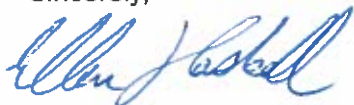
Telephone: (709) 729-6309
Toll-Free: 1-877-729-6309
Facsimile: (709) 729-6500

You may also appeal directly to the Supreme Court Trial Division within 15 business days after you receive the decision of the public body, pursuant to section 52 of the Act.

Please be advised that ATIPP responses will be published following a 72 hour period after the response is sent electronically to you or five business days in the case where records are mailed to you. It is the goal to have the responsive records posted to the Completed Access to Information Requests website within one business day following the applicable period of time. Please note that requests for personal information will not be posted online.

If you have any further questions, please feel free to contact me by telephone at 709-729-7437 or by email at ellenhaskell@gov.nl.ca.

Sincerely,

A handwritten signature in blue ink that reads "Ellen Haskell". The signature is fluid and cursive, with the first name "Ellen" and last name "Haskell" clearly distinguishable.

ELLEN HASKELL
ATIPP Coordinator