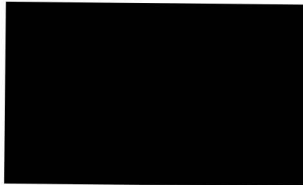


November 2, 2017



s.40(1)

Re: Your request for access to information under Part II of the *Access to Information and Protection of Privacy Act* [JPS/119/2017]

Dear , s.40(1)

On October 5, 2017, the Department of Justice and Public Safety received your request for access to the following records:

“A list of all briefing materials provided to the minister in September, 2017”

I am pleased to inform you that a decision has been made by the Deputy Minister for the Department of Justice and Public Safety to provide access to the requested records. For your convenience the following table provides a comprehensive list of briefing material.

Title	Date
Take Home Naloxone Kit Pilot Project (2016/17)	September, 2017
Final Report – A Review of the Use of Disciplinary Segregation	September 22, 2017
PT Meeting of Ministers of Justice and Public Safety – September 13, 2017	September 12, 2017
FPT Meeting of Minister of Justice and Public Safety – September 14-15	September 12, 2017
Issues Related to an Evolving Relationship with Indigenous People	September 11, 2017
Ministers Meeting September 2017: Justice Efficiencies – Minimum Mandatory Penalties	September 11, 2017
Ministers Meeting September 2017: Proposed Legislation Reforms to Improve Efficiencies in the Criminal Justice System – Preliminary Inquiries	September 11, 2017
Ministers Meeting September 2017: Proposed Legislation Reforms to Improve Efficiencies in the Criminal Justice System – Reclassification of Offences	September 11, 2017
Ministers Meeting September 2017: Justice Efficiencies - Bail	September 11, 2017
Ministers Meeting September 2017: Justice Efficiencies - AOJO	September 11, 2017
Ministers Meeting September 2017: Justice Efficiencies – Judicial Case Management	September 11, 2017
Federal Provincial Territorial (FPT) Work on Indigenous Items	September 10, 2017

Please be advised that you may ask the Information and Privacy Commissioner to review the processing of your access request as set out in section 42 of the *Act* (a copy of this section of the *Act* has been enclosed for your reference). A request to the Commissioner must be made in writing within 15 business days of the date of this letter or within a longer period that may be allowed by the Commissioner.

The appeal may be addressed to the Information and Privacy Commissioner as follows:

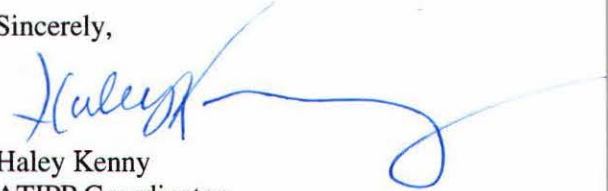
Office of the Information and Privacy Commissioner
2 Canada Drive
P. O. Box 13004, Stn. A
St. John's, NL. A1B 3V8
Telephone: (709) 729-6309
Toll-Free: 1-877-729-6309
Facsimile: (709) 729-6500

You may also appeal directly to the Supreme Court Trial Division within 15 business days after you receive the decision of the public body, pursuant to section 52 of the *Act* (a copy of this section of the Act has been enclosed for your reference).

Please be advised that responsive records will be published following a 72 hour period after the response is sent electronically to you or five business days in the case where records are mailed to you. It is the goal to have the responsive records posted to the Office of Public Engagement's website within one business day following the applicable period of time.

If you have any questions, please feel free to contact me by telephone at 709-729-0071, or haleykenny@gov.nl.ca.

Sincerely,



Haley Kenny
ATIPP Coordinator

Access or correction complaint

42. (1) A person who makes a request under this Act for access to a record or for correction of personal information may file a complaint with the commissioner respecting a decision, act or failure to act of the head of the public body that relates to the request.

(2) A complaint under subsection (1) shall be filed in writing not later than 15 business days

(a) after the applicant is notified of the decision of the head of the public body, or the date of the act or failure to act; or

(b) after the date the head of the public body is considered to have refused the request under subsection 16 (2).

(3) A third party informed under section 19 of a decision of the head of a public body to grant access to a record or part of a record in response to a request may file a complaint with the commissioner respecting that decision.

(4) A complaint under subsection (3) shall be filed in writing not later than 15 business days after the third party is informed of the decision of the head of the public body.

(5) The commissioner may allow a longer time period for the filing of a complaint under this section.

(6) A person or third party who has appealed directly to the Trial Division under subsection 52 (1) or 53 (1) shall not file a complaint with the commissioner.

(7) The commissioner shall refuse to investigate a complaint where an appeal has been commenced in the Trial Division.

(8) A complaint shall not be filed under this section with respect to

(a) a request that is disregarded under section 21 ;

(b) a decision respecting an extension of time under section 23 ;

(c) a variation of a procedure under section 24 ; or

(d) an estimate of costs or a decision not to waive a cost under section 26 .

(9) The commissioner shall provide a copy of the complaint to the head of the public body concerned.

Direct appeal to Trial Division by an applicant

52. (1) Where an applicant has made a request to a public body for access to a record or correction of personal information and has not filed a complaint with the commissioner under section 42 , the applicant may appeal the decision, act or failure to act of the head of the public body that relates to the request directly to the Trial Division.

(2) An appeal shall be commenced under subsection (1) not later than 15 business days

(a) after the applicant is notified of the decision of the head of the public body, or the date of the act or failure to act; or

(b) after the date the head of the public body is considered to have refused the request under subsection 16 (2).

(3) Where an applicant has filed a complaint with the commissioner under section 42 and the commissioner has refused to investigate the complaint, the applicant may commence an appeal in the Trial Division of the decision, act or failure to act of the head of the public body that relates to the request for access to a record or for correction of personal information.

(4) An appeal shall be commenced under subsection (3) not later than 15 business days after the applicant is notified of the commissioner's refusal under subsection 45 (2).