

November 2, 2017



s.40(1)

Dear [Redacted]: s.40(1)

**Re: Your request for access to information under Part II of the *Access to Information and Protection of Privacy Act, 2015* [Our File #: AESL/051/2017]**

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On October 5, 2017 the Department of Advanced Education, Skills and Labour received your request for access to the following records/information:

**“A list of all briefing materials provided to the minister in September 2017”**

I am pleased to inform you that your request for access to this information has been granted in part and the responsive records are attached. Access to the remaining records, and/or information contained within the records, has been refused in accordance with the following exceptions to disclosure, as specified in the *Access to Information and Protection of Privacy Act, 2015* (the act):

Section 30.(1) The head of a public body may refuse to disclose to an applicant information  
a. that is subject to solicitor and client privilege or litigation privilege of a public body

As required by subsection 8.(2) of the act, we have severed information that is excepted from disclosure and have provided you with as much information as possible.

Section 42 of the act provides that you may ask the Information and Privacy Commissioner to review this partial refusal of access or you may appeal the refusal to the Supreme Court Trial Division. A request to the Information and Privacy Commissioner shall be made in writing within 15 business days of the date of this letter or within a longer period that may be allowed by the Commissioner.

The address and contact information of the Information and Privacy Commissioner is as follows:

Office of the Information and Privacy Commissioner  
2 Canada Drive  
P. O. Box 13004, Stn. A  
St. John's, NL A1B 3V8

Telephone: (709) 729-6309  
Facsimile: (709) 729-6500

In the event you wish to appeal to the Supreme Court, you must do so within 15 business days of the date of this letter. Section 52 of the act sets out the process to be followed when filing such an appeal.

Please be advised that responsive records will be published following a 72 hour period after the response is sent electronically to you or five days in the case where records are mailed to you. It is the goal to have the responsive records posted to the Completed Access to Information Requests website within one day following the applicable period of time. Please note that requests for personal information will not be posted online.


If you have any further questions, please feel free to contact the undersigned at (709) 729-5152 or [davemoore@gov.nl.ca](mailto:davemoore@gov.nl.ca).

Sincerely,

A handwritten signature in blue ink, appearing to read "D. Moore".

**DAVID MOORE**  
ATIPP Coordinator

Attachment

<b>Tab</b>	<b>Title</b>
<b>1</b>	Student Financial Services Travel Request
<b>2</b>	Job Creation Partnerships Program 2017-18 - Seventh Set of Recommended Projects
<b>3</b>	Addressing the absence of signed audited financial statements for two Annual Reports
<b>4</b>	Council of Atlantic Premiers 2017 Report titled "Options for Harmonizing the Minimum Wage and Rate-Setting Processes"
<b>5</b>	Meeting Note: Gander and Area Chamber of Commerce
<b>6</b>	Meeting Note: Gander and Area Chamber of Commerce
<b>7</b>	Council of Ministers of Education, Canada (CMEC) - Programme for the International Assessment of Adult Competencies (PIAAC) Advisory Committee
<b>8</b>	Participation in the Newfoundland Aquaculture Industry Association's (NAIA) 24th Annual Conference and Trade Show in Gander
<b>9</b>	Delays to College of the North Atlantic Strategic Investment Fund Projects
<b>10</b>	Labour Relations Division Accommodations
<b>11</b>	Labour Force Survey Results, August 2017
<b>12</b>	Industry Summit of the Aquaculture Steering Committee on September 26, 2017 and the Industry Summit of the Agriculture Steering Committee on October 23, 2017
<b>13</b>	Meeting Note: In-Person Meeting of Federal, Provincial and Territorial Ministers Responsible for Immigration
<b>14</b>	
<b>15</b>	Exceptions to the Public Tendering Act, April and May 2017
<b>16</b>	Linkages Program Approvals 2017-18 - Third Set of Recommendations

<b>17</b>	Attendance at Annual Conference of Supported Employment Corporations
<b>18</b>	Council on Higher Education Meeting
<b>19</b>	Student Financial Services Travel Request
<b>20</b>	Release of the Harris Centre's Regional Population Projections Report
<b>21</b>	Travel Approval for the Industry Summit of the Aquaculture Steering Committee on September 26, 2017 and the Industry Summit of the Agriculture Steering Committee on October 23, 2017
<b>22</b>	Approach to Welcoming Communities Regional Pilots
<b>23</b>	Atlantic Apprenticeship Council Labour Market Trends Assessment Report
<b>24</b>	Student Financial Assistance Appeal Board
<b>25</b>	Canada-Newfoundland and Labrador Job Grant Program - Barite Mud Services Incorporated
<b>26</b>	Canada-Newfoundland and Labrador Job Grant Program Budget
<b>27</b>	Joint Apprenticeship Working Group
<b>28</b>	Approval for a new mandate for the Department of Advanced Education, Skills and Labour