

October 23, 2017

Dear Applicant:

Re: **Your request for access to information under Part II of the *Access to Information and Protection of Privacy Act* (Our File #: EECD/066/2017)**

On October 5, 2017, the Department of Education and Early Childhood Development received your request for access to the following records/information:

"A list of all briefing materials provided to the minister in September 2017."

A decision has been made by the Deputy Minister for the Department of Education and Early Childhood Development to provide access to the requested information. In accordance with your request, the list of responsive records is enclosed.

Please be advised that you may ask the Information and Privacy Commissioner to review the processing of your access request, as set out in section 42 of the *Access to Information and Protection of Privacy Act* (the Act). A request to the Commissioner must be made in writing within 15 business days of the date of this letter or within a longer period that may be allowed by the Commissioner.

The appeal may be addressed to the Information and Privacy Commissioner as follows:

Office of the Information and Privacy Commissioner
2 Canada Drive
P. O. Box 13004, Stn. A
St. John's, NL. A1B 3V8
Telephone: (709) 729-6309; Toll-Free: 1-877-729-6309
Facsimile: (709) 729-6500

You may also appeal directly to the Supreme Court Trial Division within 15 business days after you receive the decision of the public body, pursuant to section 52 of the Act.

Please be advised that responsive records will be published following a 72 hour period after the response is sent electronically to you or five business days in the case where records are mailed to you. It is the goal to have the responsive records posted to the Completed Access to Information Requests website within one business day following the applicable period of time. Please note that requests for personal information will not be posted online.

If you have any further questions, please feel free to contact the undersigned by telephone at 709-729-1841 or by e-mail at brianevans@gov.nl.ca.

Sincerely,



Brian Evans, CIPP/C
Director, Policy and Information Management
ATIPP Coordinator

Attachment

Briefing Material	Date	Title
Information Note	September 12, 2017	Conception Bay South (CBS) Public Library
Decision/Direction Note	September 26, 2017	Cancellation of 2018 Provincial Assessments
Decision/Direction Note	September 28, 2017	Discontinuation of Grade 1 and 2 Reading Assessments