

September 13, 2017

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Re: Your request for access to information under Part II of the *Access to Information and Protection of Privacy Act* [Our File #: FIN-64-2017]

On August 22, 2017, the Department of Finance received your request for access to the following records/information:

“We would like to get the copies of the record listing the **unclaimed cheques** (i.e. cheques issued and not cashed after a period of 6 months) drawn for all of the Province of Newfoundland & Labrador and/or agencies between January 1st 2016 and December 31st, 2016 and still outstanding on August 16, 2017. Precisely, the information requested is the following:

1. Cheque Number
2. Cheque date
3. Beneficiary Name
4. Amount (only cheques for \$1,000 or greater and not cashed during the timeframe)
5. Name of ministry (department) and/or agency requesting the cheque or their code number
6. Invoice Number/Reference number for the request of the cheque if available.”

The Department is pleased to advise that your request has been granted in full and is provided in the table below. It is important to note however that the Department of Finance does not have within its custody information pertaining to unclaimed cheques issued by government agencies. This information resides with each individual agency.

The Department used the parameters within the information request above, and has identified the following as responsive:

**Unclaimed Cheques Over \$1000
Issued Between January 1, 2016 and December 31, 2016**

Department	Beneficiary Name	Amount	Cheque Number	Cheque Date	Invoice Number(s)
Children, Seniors and Social Development	Fortis Properties Corporation	\$1,441.22	40539155	1/5/2016	IN 198755 IN 198756 IN 198827 IN 199049

Please be advised that you may ask the Information and Privacy Commissioner to review the processing of your access request, as set out in section 42 of the *Access to Information and Protection of Privacy Act* (the *Act*). A request to the Commissioner must be made in writing within 15 business days of the date of this letter or within a longer period that may be allowed by the Commissioner.

The address and contact information of the Information and Privacy Commissioner is as follows:

Office of the Information and Privacy Commissioner
2 Canada Drive
P. O. Box 13004, Stn. A
St. John's, NL. A1B 3V8

Telephone: (709) 729-6309
Toll-Free: 1-877-729-6309
Facsimile: (709) 729-6500

You may also appeal directly to the Supreme Court Trial Division within 15 business days after you receive the decision of the public body, pursuant to section 52 of the *Act*.

Please be advised that this letter will be published following a 72-hour period after it is sent electronically to you or five business days in the case where records are mailed to you. It is the goal to have the letter posted to the Completed Access to Information Requests website within one business day following the applicable period of time. Please note that requests for personal information will not be posted online.

If you have any further questions, please feel free to contact the undersigned by telephone at 709-729-2082, or by email at bethbartlett@gov.nl.ca.

Sincerely,



Beth Bartlett
ATIPP Coordinator